

German Shepherd Dog Club of America, Inc



Policies and Procedures

April 2020

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POLICY AND PROCEDURES EXPLANATION – Section I

The Policy and Procedures Chairperson of the GSDCA will maintain this manual. Updates of Policies and Procedures will reflect current Board actions and the officially approved minutes. The Board Members Orientation Guide is included and given to new Board Members. This Manual is updated four (4) times a year, following each meeting when the Minutes are approved. Motions are quoted exactly from the minutes.

Committee:

Myra Shear (Chairperson) shearmy1@yahoo.com and John Ayotte: john2@imadesign.com and Sarah Falk: lalagirl33@comcast.net and a legal advisor. To reach the entire committee pandp@gsdca.org

Use of the Manual:

Every Board member, and particularly every new Board member and committee chairperson, should study this Manual and be totally familiar with it. Updates, furnished four times a year. The Manual attempts to indicate the most recent policy and/or procedure on a given subject. Knowing how a previous Board had resolved a given issue, and what policies had been followed, may serve as a guide to a new Board and save much time and frustration. We also maintain a log file where older materials and dates of changes are available. This file is kept on line. All committee members will receive a new P & P with the date of the meeting that changes and motions were made at. Members can purchase a printed copy to be mailed to them for \$25 if they cannot download a copy of this manual from the parent club website.

Purpose:

The purpose of the Manual is to assist Board members and Committee Chairperson of the GSDCA in their tasks of administering the affairs of the Club and the Board; and to have available a broad overview of the functions and policies of the Club, the Board, the National, the Futurities, the REVIEW and all other committees that are overseen by the Board.

It should also be clearly understood that this Manual merely attempts to document in a readily available form, the current policy and procedures followed by the GSDCA Board. The function of this document is not to take the place of the Minutes, which are the official actions of the Board. This document may contain errors or omissions that should be brought to the attention of the listed Chairpersons. Contracts, in particular, are inserted as guides for future Chairpersons and not as contracts for usage. **This document will be changed by Board actions whenever indicated.** To wit, the October version contains the motions made at the October Meeting. All changes are done from the minutes exactly as the motion reads in the minutes.

Organization and Procedures:

Most subject matter in this Manual is listed alphabetically, within Sections. Subheadings follow major headings. Cross-references are given whenever useful.

Manuals and updates will be furnished free of charge to GSDCA Board members, GSDCA Committee Chairperson, our Audit firm, and Board designated individuals. A copy of the manual should be sent to the AKC, on a yearly basis, for archival purposes. Organizations, clubs and individuals may request the new Manual in digital format, at no cost, if they are unable to access or print the version posted on the website. The Policy and Procedure Manual is on the GSDCA web site and can be assessed and printed by members at: <http://www.gsdca.org>.

Printing may be done in full duplex (two sided) to facilitate updates and save printing size. The Manual and updated pages may be three-hole punched, to fit into a standard binder. **This will be provided for purchase to those without computer access.**

The information in this Manual is taken from the latest motions as quoted in the Board minutes, as well as newly established policy or procedures. For the exact wording of a motion refer to the minutes which are the final statement of policy. In January 2010, the Board approved the removal of old motions

Policy and Procedures Explanation – Section I

that are no longer our policy and pertinent history to a P&P History Log File. In July 2011, the Board approved the keeping of the Award Recipients into this log file. The awards will be kept by the Membership chair and provided yearly to the Policy and Procedures committee. At the July 2015, the Board passed a motion to date the revised sections as a policy.

The Board voted that all Motions be typed out and sent to the Recording Secretary Prior to the Board meeting for inclusion in the minutes.

This section revised from the July 2015 Minutes

Creation of New Manual:

A list of all motions passed by the Board s at the start of the Manual. Then they are also inserted in the appropriate section(s) and the date edited section of the Manual is noted as follows: This section edited and date of the Board meeting. After the January Meeting when all new Chairs have been approved, the P&P Chair will send out a copy of that chairs section of the Manual for edits by the chair. Changes are made in blue and strike through and returned to the Chair for insertion into the manual If the change does not require Board Approval. If the change requires Board approval, the Chair of the committee will be told and a request for action motion sent to the Board.

Upon completion of the Manual, a pdf is created to be placed on the website.

Acknowledgments:

The following individuals are recognized for their contributions to the Policy and Procedure manual: Sam Lawrence, who spent countless hours researching our old Minutes and making the manual complete; Carmen Battaglia, who created our first Manual and updates; Helen Fisher, Bob Williamson, Jane Bennett, Blanche Beisswenger, and Dorothy Linn - who as part of a committee of GSDCA Board members, reviewed the entire manual and who spent countless hours typing the various changes brought about by the committee; Lois Fryslin, who put the manual into the computer and set up the professional style of the Manual, and spent many additional hours for every Manual update that followed; Barbara Lopez and Ted Beckhardt, who as past Chairperson did an outstanding job of completing, alphabetizing, and updating the Manual. Kim McNamara assisted Ginny Altman in another revision of the materials that then formed the basis of the Manual as we know it today. Joan Fox then edited and updated the edited the entire manual from 2004 to 2009 and the valued addition of Michel Ebertin as co-Chairman enabled this to be placed online on the GSDCA.org website. Dr. Dr Zoë Backman, Chairperson 2010 – 2017, Michel Ebertin, Co-Chairperson 2007 to 2017 and John Bemont, Co-Chair 2017 are also to be acknowledged for their contributions with Dr. Backman in particular having worked tirelessly to maintain the manual.

NOTE: Federal and State Non-Profit law come before our By Laws. Whenever something is not detailed in this manual Robert's Rules of Order are followed.

Motions made and not passed require a 2/3 vote of Board Members Present to overturn/rescind

Motions cannot be made to change this manual as this manual is a collection of motions

BOARD AND BOARD POLICY -- Section II

AKC Delegate:

A member in good standing appointed by the Board each year and is not subject to term limitations. As such, the appointee: Carmen Battaglia, carmenbattaglia513@gmail.com

1. Attends all quarterly meetings of the AKC delegates.
2. Makes reports to the Board pertinent to breed matters and other information produced by the AKC.
3. Serves as the liaison between the GSDCA and the AKC.
4. Assists regional clubs and individuals when requested.
5. Informs Board of upcoming AKC votes and requests instructions on how to vote.

The AKC delegate is authorized to vote on all AKC matters without prior Board approval except matters involving the breed. The AKC delegate, if time allows, brings issues to the Board for discussion and direction prior to the delegates vote. If there are time constraints, the delegate is to FAX or e-mail the delegate's agenda to the President so that the Executive Committee can discuss and provide direction, if necessary.

Annual Meeting:

See also AWARDS - PRESIDENT

Annual Meeting of the Club will be held in conjunction with the National Specialty, if possible, as stated in the By-Laws. Only members in good standing may attend.

Board and Committee Reports:

Annual Meeting Reports should be prepared on 8½ x 11 papers to enable the Recording Secretary to file them with the Annual Minutes. A copy of the Report should be sent to the officers, directors, and committee chairs and 50 should be brought to the Annual Meeting.

Voting By Members at Annual Meeting:

see AKC finding on Voting by Members at Annual Meeting.

Ballot Results: Envelopes:

Sealed envelopes containing the ballot results. In the absence of one or both secretaries, the President or Vice President may claim the unclaimed envelope or envelopes.

Mandatory Consideration by Board:

If an issue raised at the Annual Meeting by a majority of the membership is brought before the Board by petition, it then should become mandatory for the Board of Directors to address it at the January Board Meeting (to follow) following verification of signatures.

Anonymous Letters:

The Board will not give credence to any and all anonymous letters.

Audit:

(see TREASURER. Also Budget and Finance)

The annual audit of the club's finances is required; therefore, the Board will select an audit firm at either the January or April Meeting for that purpose and any special request or reports of the audit firm should be decided at that meeting. Deviations from policies and procedures are to be reported to the Board of Directors by the audit firm conducting the annual audit. (See By-Laws, Art.IV, Section 7) The detailed report in PDF form was posted on the club website.

Each year, the auditors should be directed to focus on three or four specific areas so that the Board will have more in-depth information needed to manage the Club.

Audit And Bookkeeping Services:

Segregation of duties of the audit firm:

1. Require dual signatures on checks greater than \$500.
2. Obtain fidelity bond coverage of all individuals signing checks or handling significant amounts of cash.
3. Establish an oversight function, which assigns specific responsibility to one person to monitor and consult with each person responsible for handling transactions. The auditor does not keep the books.

Financial Condition:

1. Establish a budget process, which defines, expected financial performance expected of specific activities and establish spending price.
2. Variances from budgets should be policed; budgets not submitted will result in no reimbursement.
3. Examine the adequacy of revenues on an annual basis.
4. Standardized quarterly financial reports must be made available.

Biography:

A brief biography of 100 words or less for candidates for judges for the National Specialty and for the Board is sent with the ballot for elections.

See National Specialty Judges- For Board candidates see Board - elections and also Nominations.

Board:

The general management of the Club shall be entrusted to the Board of Directors. (Article IV, Sec 1 of the By-Laws). As the elected body, it may seek the input and council from its members, regional clubs, the AKC, and other groups when it believes that time and issue warrant it. The Board is expected to listen to the members via the input and petitions submitted to the elected Board members.

Elected Officers and Directors

Officers and Directors take office January 1 following the Annual Meeting.

Appointment of Committee Chairpersons:

New chairpersons can be appointed at any meeting and take effect immediately.

Exchange of Information:

see committees

First Board Meeting:

At the first Board meeting of each calendar year the Board will act to adopt the set of policies and procedures to be used for that year. Those policies and procedures will be set forth in this Manual.

The "fixed" calendar of agenda items to be acted on at each Board meeting follows:

Administrative Information:

The following information shall be made available to the Board each quarter as of the first day of the month: January, April, July, Annual Meeting by the committee chairs:

Membership	Number of new members Number of cumulative signers Total number of members
REVIEW	The date of the month the REVIEW was delivered to the post office by the printer.
Corr. Secretary	Number of clubs requesting show approval. Number of approvals granted and sent to AKC
Pins Chairperson	Number of champion pins requested Number of champion pins sent Number of champion pins pending

Board and Board Policy – Section II

Schedule of Meetings:

Four Board meetings will be held during a calendar year and one Annual meeting will be held during the National. Board meetings will be held on the last full weekend in January, April and July, and one on the day following the National.

Annual Meeting of the GSDCA - To be held in conjunction with the National, if possible. (Article III, Sec. 1 of the By-Laws)

1. Committee reports by Chairpersons (50 copies)
2. Report of the election results for the next year's Officers and Directors.

Board Meeting following the National:

1. Appointment of Committee Chairpersons, if possible.
2. Instruct Regional Clubs Committee Chair about sequence of reports and communications.

January Board Meeting

1. Election of the Executive Committee
2. Appointment of Committee Chairpersons, if not done at the previous meeting.
3. Set Agenda for schedule for next National Specialty Show and approve its budget.
4. Appoint agent to conduct financial audit.
5. Appoint entire Nominating Committee: Chairperson, members and alternates.
6. Consideration of Member created motions from the Annual meeting

April Board Meeting:

1. Approve Futurity/Maturity host clubs
2. Board selects slate for judges (Breed and Performance venues) for the following year's National Specialty Show.
3. Selection of Judges for the AKC-Eukanuba **American-Dog-Classic**
4. Each Officer and Committee Chair will read the pertinent part of the P and P and report if it is current or not.
5. Budget approval for all committees.

July Board Meeting

1. Approve site for future Nationals
2. Approve Futurity/Maturity judges, show dates, and sites.
3. Approve agent for counting election ballots.

Sunday Adjournment:

Board meetings will adjourn at noon on the second day, with the exception of the Board meeting, which starts on the Sunday following the National.

Attendance:

If the National Show Coordinator and the National Show Site Chairperson are not current Board members, then they shall be requested to attend the Board meetings and will be reimbursed in the same manner as Board members.

Effective date of Board action:

Will be the date when action was approved, unless otherwise ordered, or when the two year rule applies.

Replies to Full Membership:

It is hereby resolved that the Board shall be authorized to mail to the membership, at club expense; informational material on matters, actions, or activities deemed important; or to answer or counteract negative, destructive, defamatory, or scurrilous articles or other material as might be disseminated or published elsewhere, that might be construed to be to the prejudicial to the Breed and/or the GSDCA. Such responses, if ordered by the Board, shall be prepared by a board designated person or persons, but, before a mailing may commence, must be approved by the Club's legal advisor or designee. Additionally, the Corresponding Secretary and/or Regional Club Liaison Chairperson, or designee shall, without delay, disseminate such authorized mailing to all affiliated clubs.

Mandatory Consideration by Board:

If any issue raised at the Annual Meeting is brought before the Board by petition, it then becomes mandatory for the Board of Directors to address this at the January Board Meeting following verification of signatures.

(Continued on the next page)

Board and Board Policy – Section II

Motions Made from the Floor:

It is requested that all motions, except for those that are very brief, be written and forwarded to the President and the Recording Secretary prior to discussion to eliminate confusion and misunderstanding.

Quarterly Reports to and from Board and Committee Members:

Reports should be submitted in writing to the Board and, where possible, at least two weeks in advance of the Board meeting (keeping in mind slow postal deliveries and early departures of any Board members attending special committee meetings prior to the Board meeting) in order that they can be studied, assimilated, and responses be prepared if necessary. Should a report not be mailed in time, it shall not be considered at the Board meeting unless specifically ordered by the Board. This directive was again reinforced: It is requested that all committee chairpersons email their reports within one week or snail mail their reports within two weeks of the Board meeting or the requests will not be considered.

The reports should be complete and include any motion or action that will be recommended or discussed at the Board meeting. The agenda will be prepared and mailed prior to the meeting. Any items that are not on the agenda will not be discussed at the Board meeting.

Dissemination of Board Reports:

All Board members and all GSDCA committee chairpersons will receive Board Reports and other pertinent information as it becomes available.

Closed sessions of the Board:

Matters dealing with personalities; special awards such as being placed on the Roll of Honor; President's Citation Award; Honored Guest at National; dedications; as well as disciplinary matters and other sensitive matters shall be discussed at a closed session of the Board. The President and/or members of the Board shall feel free to call for a closed session, or sessions, at any time of the Board meeting.

Committees:

Chairpersons:

The Board appoints committee chairpersons. Committee members are recommended by chairpersons to be approved by the Board. Objectives and purposes of each authorized committee are listed in alphabetical order in this Manual. Committee recommendations are only recommendations and do not constitute authority to act. Approval of a report does not constitute Board approval unless a specific motion appears in the Minutes.

Committee Financial Expenses:

No charge will be posted against any committee unless the Committee chairperson has authorized it. If any committee or committee chair asked for pages in the REVIEW, that person or committee must budget for it during annual budget time. See also - Cash Management.

Committee Meetings just prior to scheduled Board Meetings:

The Corresponding Secretary, as much as possible, will include times and locations of committee meetings on the mailed out agenda.

Committee Reports for Board:

Only pertinent information, quarterly committee reports and information related to committee reports shall be exchanged between all board members, committee chairs, and the corresponding secretary. It is suggested that committee chairs state in their reports, if applicable, that "no action is required," so that the committee does not have to be called upon for a report during the board meeting.

Committee Reports for Audience:

Copies of committee reports will be made available for the audience provided that someone wants a particular report and so indicates. Only those reports will be copied.

Verbatim Committee reports

Need not be included; however, an abstract of the chairperson's report will be included.

Committee Inventory Report:

Each committee chair is to itemize club inventory every year when completing the budget work sheets.

Agenda for Board Meetings:

Committee reports will be presented in alphabetical order unless requested otherwise:

Letterhead Use: Committee Chairs may send the official letter head stationary necessary in the performance of their duties, but may not use same for expressing personal opinion except if the letter is addressed to Board members.

Notification of Action:

The Committee Chair will be notified by the RECORDING Secretary of any action taken by the Board in the absence of the Chairperson. (revised 4/2018)

Term Of Office Limitations:

Term of office for Board members is covered in the By-laws. If interpretation of the By-laws is needed, or if a construction of a particular provision is needed, then it is the function of the Club's Board of Directors.

Retroactive Actions:

The Board will not adopt or approve any retroactive actions dealing with Officers and Directors.

Running For A Second Office:

A Board member who intends to run for a second office at the end of the first year or a two-year term need not resign from the primary office.

Resignations, Installation of New Board Member:

Resignation from the Board shall be handled in accordance with our By-laws, Article IV, Section 4, which distinguishes between Officers and Directors. Directors shall be replaced by the ladder system. Once the Board officially accepts a resignation the Director replacement is automatic and he/she shall take office immediately after agreeing to take the vacant office. The President, or his designee on the Executive Committee, if addressed between meetings of the Board shall obtain this agreement. Officers, except the Vice President, who shall automatically take the office of the President in case of vacancy, shall be selected either by the Board or, between sessions of the Board, recommended by the Executive Committee, subject to full Board ratification.

Election Of Officers And Directors:

The By-laws direct that the Board will, at the July meeting, appoint an agent to supervise the elections. Such an agent may, at his option, designate appropriate subagents to aid in the election process. The Agent who supervises the election must report to the membership, at the Annual Meeting, the number of members in good standing; number of ballots mailed, number of members who voted, number of ballots rejected, number of ballots returned by the Post Office. Our audit firm shall not conduct the balloting process.

Procedure for in-house Vote Counting:

(Professional ballot firms may use different formats previously agreed upon)

- a. One envelope, one ballot and a factual biography are the only documents enclosed in the mailing to eligible members in good standing, except for husband/wife members where each get a ballot and return envelope. The official mailing envelope will be the only one allowed for mailing to members and it must show the return address of the Agent.
- b. The envelope enclosed in (a) above will have the members name and address pre-printed and will be mailed back to the Agent. Use of any other envelope will invalidate the ballots enclosed therein.
- c. More than 3 votes cast for Confirmation judge or more than 3 votes cast for Obedience judge invalidates the entire ballot.
- d. More than seven votes cast for Directors invalidates the ballot.
- e. If fewer than the maximum votes are cast, the ballot will be accepted.
- f. Votes made on unofficial ballots are invalid.
- g. The Treasurer or designee will provide a list of members in good standing just before the time

Board and Board Policy – Section II

the ballots are mailed to the Agent.

The agent will retain all ballots and envelopes for six months following an election so that they will be available for review or reference under the proper circumstances.

The report of results of the balloting shall be sent by the appointed Agent, using Federal Express or similar expedited delivery service, to the office of the designated auditing firm in the city where the Annual Meeting is to be held. This report shall be delivered in a sealed envelope by an employee of the auditing firm, who shall make such delivery to both the Corresponding Secretary and the Recording Secretary at the beginning of the Annual Meeting.

The ballots, when mailed by our ballot company, to indicate (on the envelope) that it is from the GSDCA. The ballot company will provide the number of ballots sent out and the number received for the last election and future elections.

Ballot For the Selection of Nominees for Future Judge's Slate:

The ballot, prepared by the Corresponding Secretary to be submitted to the Board for their consideration and vote for persons to be placed on the National Specialty Judges slate, will contain the names of proposed judges followed by the names of their proposers.

Board Service:

(Clarification of By-laws, Art. V. Sec. 5, Terms of Office) (a) Any Board service of a year's duration, or a portion of a year, shall be determined to constitute a full year's service. This interpretation is not retroactive.

Minutes Of Board Meetings:

Recording of Votes by the Board: The Minutes will reflect the votes for or against an issue, as we are not required, by our By-laws, to record names. By recording the number of yeas, nays and abstentions, we will meet the minimum requirements. The Minutes will include the number of yeas, nays and abstentions and the names of the minority votes. It is then a simple matter to determine who voted with the majority, since all Board members present or absent are noted as such at the beginning and during the course of the meeting. Yeas and nays for amended motions will also be recorded in the same manner in the Minutes.

Seconds to Motions: In April 2017, the voted to add the second to the minutes.

Lengthy Discussions: In order to keep Minutes from becoming too lengthy and hard to follow specific discussions will not be incorporated into the Minutes unless requested by a Board member.

Explanations of voting decisions shall be excluded from the minutes.

Effective Date of Motions: Motions will be effective as of the date they were passed unless otherwise stated in the motions. The exception to this are motions that affect the two-year rule enumerated under Breed Policy.

Tape recordings: The Recording Secretary will make recordings of the Board's actions. No other recorders will be allowed in the room.** Recordings of the Board meetings shall be destroyed following Board approval of the Minutes. ** January 2012, the Board passed a Motion permitting the president to record the meetings for his own use only.

Executive Committee Votes Recorded: Executive Committee Votes shall be recorded in the Minutes showing how each member voted.

Corrections to the Minutes: See "*Timetable for Mailing, Correcting, & Publishing the Minutes*"

Letters: Letters that are read will not be entered into the minutes unless so ordered by a vote of the Board.

In Recap, the Recording Secretary Will:

1. Record the names of Board members present and absent
2. Identify Board members making a motion by first and last name.
3. Read the entire contents of a motion.
4. Record the results of the votes on the motions.
5. Record the results of Executive Committee Votes.
6. Note, in the minutes, the date and time when Board members leave a meeting before its official closing. However, when board members leave for a short period of time and then return, their absence **will not be noted** in the minutes.
7. Record the Annual Meeting with his/her own normally used equipment.
8. **Not accept** "So moves".
9. **Not include** reports of discussions of motions and discussion summaries unless required in

Board and Board Policy – Section II

order to clarify why the Board took a particular action.

10. **Not include** editorial comments in the Minutes.

11. **Not include**, in the minutes, letters that are read unless so ordered by a vote of the Board.

Timetable For Mailing, Correcting, and Publishing the Minutes:

1. Minutes must be mailed to Board Members within 30 days of meeting. Committee chairpersons will also receive the Minutes, unless otherwise instructed by the Board. Board members will return corrections to original Minutes within 45 days of meeting.
2. After the Board has corrected the Minutes, the Recording Secretary will send replacement pages to those on the mailing list. Corrected replacement pages of Minutes will be sent to Board members within 60 days of meeting. (Note: the timing alluded here is for the meeting to which the Minutes refer, not the meeting to come.)
3. Minutes will be published in the REVIEW after corrections made by the Board.
4. Minutes will be mailed to the Board within 30 days of the next Board meeting.

Description of equipment carried to Board meetings for Minutes:

1. A recording device (tape or solid state), four microphones with sufficient length of cable to cover all attendees unless it is a digital recorder.
2. Enough storage capacity for 12 to 15 hours of recording time.

Voting

Reconsideration Of A Vote: See Robert's Rules of Order Article VI Section 36

Requirement of a Second Reading: See Robert's Rules of Order on Rescind and Amend Something Previously Adopted Article VI Section 37

Voting by (Secret) Ballot: See Robert's Rules of Order See Article VIII Section 47

Recording of Votes by the Recording Secretary:

See: Recording of Votes by the Board.

Executive Committee Action - Voting: The President shall notify all board members at the next meeting of the Board of any action taken by the Executive Committee.

Conducting Business by Mail or Electronic Means:

Preamble: Legal interpretations -- taken from the New York Statutes: "An Organization may have a meeting by electronic means provided that every person has the ability to participate at the same time. Such participation constitutes presence at the meeting. As a recommendation, it is suggested that conducting business by mail should be used as the last resort."

Article III, Section 6 in the GSDCA By-laws states:

"The Board of Directors may conduct its business by mail or electronic means."

Article III Section 7 of the GSDCA By-laws states:

- a. The President may call special meetings of the Board at any time. The Corresponding Secretary shall mail written notice of such meetings to each member of the Board at least ten (10) days prior to the date of meeting. The notice shall state the purpose or purposes of the meeting.
- b. Special meetings of the Board must be called by the President without undue delay upon a written request of two-thirds (2/3) of the Board of Directors, stating the purpose of the desired meeting.
- c. The Corresponding Secretary shall mail written notice of such meeting to each member of the Board at least ten (10) days prior to the meeting. The notice shall state the purpose of the meeting and no other business shall be transacted.

Article V Section 2 of the GSDCA By-laws states:

At the Annual Meeting or at a special meeting of the club, voting shall be limited to those members in good standing who are present at the meeting, except for the election of Officers and directors, and except for amendments to the By-Laws and to the Standard for the breed, which shall be decided by written ballot. An option for members to opt-in for electronic voting will be permitted. Those who do not opt-in will continue to be mailed a paper ballot. All ballots will remain confidential.

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Procedure:

Business may be conducted with directors participating by teleconference or any other interactive means of communication provided all members can freely communicate with one another during the meeting. The special meeting using teleconference or any other interactive means of communication will allow everyone to hear or see other members or their communication simultaneously and participate in the conversations during the same time. The call of the meeting shall be subject to the provisions for Special Meetings in Article III Section 7 of the By-laws. Notice and advance materials will be sent to members by mail or fax or email. Minutes for the special meeting using teleconference or other interactive means shall be recorded and provided to all Board Members.

Business of the Club may be conducted by mail. Mail ballots cannot do the following:

1. Fill vacancies on the Board.
2. Amendment or repeal of the by-laws.
3. Repeal an action taken by the Board at a regular meeting except at rare circumstances. Caution should be exercised in using mail for conducting business and should be undertaken only as the last resort.

Special Meetings by Conference Telephone or Similar Communications Equipment.

1. Either the President, Corresponding Secretary, or Recording Secretary shall be responsible for sending out the special meeting notice, preparatory information such as the subject matter for the meeting, any pro or con statements. When a special meeting is planned one of the above Officers shall be designated to coordinate all materials and that Officer will send the same materials to each Board member or Executive Committee member. Any Board member wishing to send materials to other Board members on the subject matter of the meeting shall send the materials to the Officer designated to disseminate the material. The materials may be delivered via fax, e-mail, other electronic means or U.S. Mail; however, the same method shall be used for delivering to all Board members or Executive Committee members. The Recording Secretary will record all votes and the President shall announce the results.
2. Only the specific subject/subjects for which the meeting was called will be discussed.
3. Three alternatives for dates and times will be sent with the call of the meeting. Board members will respond within 24 hours with their preferences marked 1, 2, and 3. The special meeting will be set up at the date and time at which the President, Recording Secretary, and majority of the Board Members responded favorably, in order to achieve a quorum.
4. The Recording Secretary shall take attendance at the commencement of the Special Meeting. A quorum of the Board or Committee shall be required before any discussion of the agenda item. All votes at a conference by telephone or similar communications equipment shall be by roll call vote. No other voting process may be considered or used. Members in attendance may postpone the agenda item to the next regularly scheduled meeting of the Board. Any change in roll call votes cast during the special meeting must be done during the special meeting prior to the announcement of the results.
5. If a Board or Committee member must leave the special meeting held by telephone or similar communications equipment, such member shall advise the Recording Secretary. Thereafter, the member shall be recorded by the Recording Secretary as "absent" for any further issues discussed during the special meeting.
6. The following guidelines will be used to facilitate communication during the special meeting held by telephone or similar communications equipment.
 - a. Each person will identify himself/herself by name prior to speaking.
 - b. The President will introduce the subject at hand and announce the total time limits for the telephone conference discussion. Each person, in the order announced in the materials, will have an opportunity to speak for not more than one minute or two past his turn.
 - c. The order of speaking will rotate after each round so the same person does not always speak first.
 - d. A timekeeper will be assigned.
 - e. It is recommended that each person use a phone that has a mute feature to eliminate background noise, which may interfere with successful communication.

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- f. The President will take a roll call, which shall be recorded by the Recording Secretary, at the conclusion of the discussion. Any change in verbal votes or votes cast during the special meeting must be done during the special meeting prior to the determination of the results. The President will send the results to all Board members by e-mail, fax or U.S. mail within two full business days of the teleconference.
7. The special meeting minutes, purpose, attendees, votes and results of the special meeting by conference call or other interactive means will be announced during the Presidents report at the next regular meeting and will be recorded in the minutes of the regular quarterly meeting and noted as minutes of the special meeting.

Conducting Business by Mail

1. The Recording Secretary shall forward the agenda item for consideration to each Board or Committee member by facsimile or regular mail. The Recording Secretary shall forward a ballot to each Board or Committee member by priority mail. Each member of the Board of Directors shall receive the identical material and be entitled to return a ballot on the agenda item to the Recording Secretary in accordance with the following procedure.
2. Ballots shall be returned to the Recording Secretary who shall inform the President of the results and forward the Ballots to the President, who will inform the Board Members of the results.
3. The following shall be included with the ballot:
 - a. The ballot, an outer envelope which shall include a place for the member's signature, and an inner envelope in which to place the ballot,
 - b. Deadline for the receipt of the ballot by U.S. mail, e-mail, fax or in person.
4. Each Board member shall mark his/her ballot, sign the outer envelope, and return within the specified time frame via U.S. mail, e-mail, and fax or in person. Ballots not returned within the specified time frame shall not be counted in determining the result. If an individual wishes to change their ballot vote, it must be done prior to the deadline. The last ballot received from one individual will be the only one counted.
5. The Recording Secretary shall open all envelopes at the stated deadline. The outer envelopes will be separated from the inner envelopes. The ballots shall be recorded and the results sent to the President by fax. The ballots shall then be sent to the President by Overnight mail.
6. The President via e-mail, U.S. mail, or fax shall send results of the ballot to each Board member within two full business days of the deadline for return of the ballots.
7. All outer envelopes shall be stamped with the date received and envelopes and ballots shall be retained, brought to the next regular meeting of the Board by the President. Board members will have the opportunity to inspect them. A Board order will be obtained under New Business prior to destroying them at the next regular meeting.

Board Financial Conflict Of Interest/Full Disclosure: (revised 10/2018)

German Shepherd Dog Club of America, Inc., A New York Non-profit Corporation

Conflict of Interest Policy and Annual Statement

in Compliance with New York Nonprofit Revitalization Act of 2013

For Directors and Officers and Members of Committees having Board Delegated Authority

Article I. Purpose

The purpose of this Board of Directors conflict of interest policy is to protect the German Shepherd Dog Club of America, Inc. (the "Club") interest(s) when it is contemplating entering into a transaction or arrangement that might benefit the private interests of an officer or director of the Club.

This policy is intended to supplement, but not replace, any applicable state or federal rules, regulations or statutes governing conflicts of interest applicable to non-profit organizations.

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Article II. Definitions

Interested Person shall mean any director, officer or member of a delegated committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, in an interested person.

Financial Interest shall mean a person has a financial interest if the person has, directly or indirectly, through business, investment or family (husband, wife, child, step-child and in-law):

- a. An ownership or investment interest in any entity with which the Club has a transaction or arrangement;
- b. A compensation agreement with the Club or any entity or individual with which the Club has a transaction or arrangement;
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Club is negotiating a transaction or arrangement.

For purposes of this provision, compensation includes but is not limited to direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the Board of Directors decides that a conflict of interest exists, in accordance with this policy.

Article III. Procedures

Duty to Disclose shall mean in connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board of Directors.

Recusal of Self shall mean any officer or director may recuse himself/herself at any time from involvement in any decision or discussion in which the officer or director believes he or she has or may have a conflict of interest without going through the process of determining whether a conflict of interest exists.

Determining Whether a Conflict of Interest Exists shall mean after disclosure of the financial interest and all material facts, and after any discussion with the interested person(s), he/she shall leave the Board of Directors meeting while the determination of a conflict of interest is discussed and voted upon. The remaining members of the Board of Directors shall decide if a conflict of interest exists.

Procedures for Addressing a Conflict of Interest:

1. The interested person may make a presentation to the Board of Directors but after the presentation, the person shall leave the meeting. The Board of Directors shall then deliberate whether a conflict of interest exists.
2. The President of the Club may appoint a disinterested person to investigate the pertinent facts and make a report to the Board of Directors.
3. After exercising due diligence, the Board of Directors shall determine if the Club can obtain with reasonable efforts a more advantageous transaction or arrangement with a person or entity that would not give rise to a conflict of interest.
4. If a more advantage transaction or arrangement is not possible under the circumstances not producing a conflict of interest, the Board of Directors by a majority vote if the disinterested member whether the transaction or arrangement is in the Club's best interest and whether it is fair and reasonable. Based on the due diligence, the Club shall make its decision whether to enter into the transaction or arrangement.

Violations of the Conflicts of Interest Policy:

1. If the Board of Directors has reasonable cause to believe a member has failed to disclose actual or potential conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

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2. If after hearing the member's response and after making further investigation as warranted by the circumstances, the Board of Directors determines the member failed to disclose the conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV. Records of Proceedings.

The minutes of the Board of Directors shall contain:

1. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or potential conflict of interest, the nature of the financial interest any action taken to determine whether a conflict of interest was present and the Board of Directors decision as to whether a conflict of interest existed.
2. The names of persons who were present for discussion and votes taken relating to the transaction or arrangement, synopsis of the discussion including alternative opportunities, if any, discussion by the Board of Directors and any votes taken in connection with the proceedings.

Article V. Compensation

A voting member of the Board of Directors receiving compensation, directly or indirectly, from the Club is precluded from voting on matters concerning or relating to the compensation.

Article VI. Annual Statements

Each officer and director or member of a committee with Board of Director delegated powers shall annually sign a statement at the January Board meeting which affirms such person:

1. Has received a copy of the conflict of interest policy;
2. Has read and understands the policy;
3. Has agreed to comply with the policy; and
4. Understands the Club to maintain its federal tax exemption must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

If at any time of the year the information on the annual statement changes materially, the officer or director of member of a committee with Board of Director delegated powers shall disclose such changes and complete a new annual disclosure form.

The Board of Directors shall regularly monitor and enforce compliance with this policy by periodically reviewing annual statements and taking such other actions as are necessary and proper for oversight.

A copy of the annual statement of an officer, director or member of a committee with Board of Director delegated powers shall be retained for review by appropriate authorities and federal or state officials and the auditing firm of the Club.

Adopted by the Board of Directors of the German Shepherd Dog Club of America, Inc. on July 28, 2018.
Yeas 12 Nays 0

NOTE: The Treasurer and Corresponding Secretary will both retain copies of the completed annual statement for each officer, director or member of a committee with Board of Director delegated powers. The blank Conflict of Interest Statement form may be found in this manual's Appendix – All Forms.

Board Meeting Sites Chair:

The President will appoint a Board Meeting Site Chairperson who will make cost comparisons, advise on locations, make arrangements for Board rooms, arrange for meeting rooms, and make any other arrangements necessary for each meeting.

Board Member Attendance:

Board members are expected to attend all board meetings to represent the membership who elected

them.

Installation of New Board Member

Replacement/Removal/Resignation from the Board shall be handled in accordance with our By-Laws, Article IV, Section 4.

Board Member Orientation Guide (BMOG):

Each new board member will receive a copy of the Orientation Guide from the Policy and Procedure Chairperson and it is to be placed in the Manual on a permanent basis.

Board-O-Gram:

It is intended to provide quick and accurate information to the membership about important actions at each Board meeting. The Board-O-Gram may list only factual information.

Publication of Board-O-Gram:

The Board-O-Gram will be mailed to the membership as a direct separate bulk mailing and/or via electronic mail. Constant Contact is considered the official vehicle for email delivery of the Board-O-Gram.

Internet:

The Board-O-Gram will be sent in its final approved form to the CHAIR of the Internet Committee for inclusion on the web site behind the membership wall. The authors will place a news release extracted version of the Board-O-Gram on the public area of the web site. The Board-O-Gram author would provide the Board-O-Gram within 72 hours of receipt of the final reviewed text from the President.

The web site access information (<http://www.gsdca.org>) will be published in each Board-O-Gram. In July 2011, the Board approved a motion that stated that emails between individual boards messages approved by the Executive Committee or through a forum conducted and governed by the board. Official communications from the Club to the membership via Constant Contact would be considered official corporate records.

Regional Clubs:

The Board-O-Gram is to be used right after the show to contain the events and results of the National, notes from the Annual meeting and Board meeting, results of election of Officers and Directors, and results of elections of judges for the following year's National Specialty.

Notice of Dues In:

Only one dues notice will be sent to the membership. A reminder/renew notice will also go into the Review, Board-O-Gram and Constant Contact messages on a timely basis. The membership chair is to send out dues notices and receive the monies. The membership chair shall forward deposit without delay the monies so collected and send deposit stubs to the Treasurer. Dues notices shall include a statement that encourages the use of on-line payment of dues.

Production Procedure:

The Board-O-Gram is prepared by the chairperson from notes on the meeting and then faxed to each member of a committee formed to review and edit the Board-O-Gram for size and content. When passed by the committee, the author will fax the document to the president. The president, within 72 hours, will review the Board-O-Gram. It will be faxed or e-mailed to Board Members.

Foundation: The Board-O-Gram shall promote members and Regional Clubs who have donated to the American German Shepherd Dog Charitable Foundation.

Breeder Referral System:

AKC will send out a package of information which includes educational material, a geographical listing of dog clubs and the breeder/buyer's guide. AKC will provide names and phone numbers of a breeder referral representative who works with dog clubs and breeders. See Corresponding Secretary.

Breeders Code of Ethics (formerly Code of Ethics committee):

Chair:

NOTE: In 2018, the committee name changed from Code of Ethics to Breeders Code of Ethics, its original long-time name. The committee also returned to its original purpose of focusing on breeding practices and member breeders. In April 2018, the Board voted to reinstate the Breeder's Code of Ethics and rescind the combined Code of Ethics/Breeder's Code. The Breeders Code of Ethics policy is currently under reconstruction by the committee. What appears below is the former Code of Ethics committee's policy.

Objectives:

The Code of Ethics is established in accordance with the objectives of the German Shepherd Dog Club of America (GSDCA). In order to protect, preserve and advance the interest of German Shepherd Dogs, the GSDCA is providing written guidelines for responsible ownership and ethical breeding practices, to strive to conserve and improve the breed in structure, temperament and working ability. Board voted to Change the Committee Name to Code of Ethics to include all members January 2016.

Statement of Purpose:

GSDCA members will ascribe to the following Objectives of the German Shepherd Dog Club of America

- 1) Abide by the By-Laws of the GSDCA
- 2) Abide by the Objects of the Club:
 - a) Promote the breeding of German Shepherd Dogs according to the AKC/GSD Standard of the Breed
 - b) Educate novice GSD owners of the Standard of the Breed
 - c) Produce GSDs that demonstrate their inherent ability to serve as companions and multi-faceted service dogs
 - d) Participate in AKC/GSDCA performance events which showcase the inherent talents, beauty and intelligence of the Breed
 - e) Encourage novice owners to participate in AKC/ GSDCA Performance events
 - f) Provide newcomers to the Breed with information regarding Breed Standard and history, and AKC / GSDCA performance events and regulations
 - g) Maintain on my premises high standards of health and cleanliness , readily available veterinary care
 - h) Provide newcomers information pertaining to maintaining the health, grooming, veterinary care, socialization, and training of the GSD
 - i) Observe highest levels of sportsmanship at all GSD events and including on social media
 - j) No GSD will be sold to wholesale or retail stores for purposes of resale, leased, offered at stud to franchised commercial facilities, businesses, or agents thereof
 - k) No GSD will be sold or donated to a research laboratory
 - l) No GSD will be offered as a prize or sold at auction

All members:

- GSDCA and affiliate club members shall be responsible for adherence to the Code of Ethics, the GSDCA by-laws and the Rules and regulations of the American Kennel Club and SV.
- Observe the highest standards of sportsmanship and good will at shows, obedience and herding trials and at any other event involving German Shepherd Dogs. To act towards competitors and club members in a courteous, civil manner which is extended not only in face to face encounters but to include no personal attacks or inflammatory statements on social media sites (e.g. Facebook, Twitter, etc.). Assist all newcomers to the breed so that they may be guided in the ways that can best conserve and improve the breed. We teach by example - let our behavior reflect, always, the optimism, loyalty and intelligence of the noble breed we represent.
- Shall maintain the highest possible standards of health, cleanliness and care of their German Shepherd dog(s) and kennel (if applicable). Includes but is not limited to proper veterinary care, regular socialization and exposure to people and other environments.

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- No GSD will be sold to wholesale or retail stores for the purpose of resale. No GSD will be sold, leased, or offered at stud to franchised commercial facilities, businesses, or agents thereof. No GSD will be sold or donated to a research laboratory or offered as a prize or sold at auction.

Breeders and owners of bitches and stud dogs:

- Study and strive to conserve and improve the breed in structure, health, temperament and working ability, never sacrificing one for the other.
- Plan all litters with the goal of improving the Breed giving consideration to individual health benefits and concerns. Breed only mature dogs and bitches that have passed all health clearances (OFA or SV hips, elbows), that have a stable temperament and no disqualifying physical faults according to the Parent Club recognized German Shepherd Dog Standard. Implement genetic screening of breeding stock (DM, Cardiac, Thyroid, Dentition) for use in further studies and making it available to other responsible breeders and databases (OFA, Canine Health Information Center) for the preservation of our breed.
- Shall consider breeding a litter only if the breeder is prepared to keep the result of the offspring for as long as it takes to suitable place each puppy. To take responsibility to ensure that the German Shepherds of their breeding is cared for in a safe and healthy environment. When placing or selling the puppies do so in a manner that reflects the member's care, concern and integrity by selling the puppies or adults in good condition, good health and of a sound temperament.
- Honor all contracts regarding sales, co-ownerships, breeding rights, agreements, leases, and stud services. It is strongly recommended that written agreements be used in all practices.
- Furnish written instructions of the care, feeding and health care to the new owner, along with a copy of the GSD standard and Code of Ethics. Provide written health records of immunizations or medical treatments. Provide accurate and valid documentation of the registration and a four generation pedigree. If selling a puppy or adult that show a health issue or very serious fault as described in the German Shepherd Standard, it is encouraged to use the limited registration option offered by the AKC, and a spay/neuter contract.
- Encourage and invite the new owners of any dog sold by me to attend some type of training class and to join in becoming guardians of the Breed by participating in local dog club activities, educational programs, a regional German Shepherd Dog club and /or the German Shepherd Dog Club of America.
- Assure puppy buyers that if at any time the buyer has to place the dog, the breeder must be notified and given the opportunity to take the puppy/dog back or assist the buyer in placing the dog.
- GSDCA members serve as ongoing ambassadors to all individuals interested in our breed. Let the soundness, health, and temperament of dogs that we have bred reflect our dedication to the good breeding practices and best interests of the German Shepherd breed as set forth in this Code of Ethics.

Disputes and/or Complaints:

Disputes or complaints should be submitted to this committee or the ETHICS Committee. The Parent Club will also consider any complaints of nonmembers where there has been a final judicial determination.

Violation of Code:

Any violation of the Code can be named in the REVIEW.

Brochure:

Published by the Parent Club, the brochure is a brief history of the breed and the GSDCA. It explains some of the programs sponsored by the GSDCA and lists books of interest to German Shepherd Dog fanciers. Any non-club member judge requesting the brochure and other material for educational purposes would receive one copy free of charge; any club member is to be referred to the Central Office.

Central Office: also called Parent Club Office

The club's Central Office is located at the home of the Chair of this Committee. This office is a repository of Club properties and for the sale of specified items. E-mails to Laura Gilbert at GSDCAOffice@aol.com

Functions:

To provide to Specialty Clubs once a year, upon receiving premium lists. (See clarification below.) Bronze medals will be awarded for BOB and Highest Combined Score, Open and Utility or to the

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high Scoring GSD if no GSD wins High combined. If not awarded, medals must be returned.) Should a club not award a Bronze Medal and does not respond to the Parent Club Central Office Chairperson's request to return the unused medal, the GSDCA will send them a bill for the medal and inform them that, if they do not pay, they will not receive a bronze medal the next time.

Medals and Pins:

In order to obtain bronze medallions furnished by the GSDCA, Member clubs should either (a) list the award in the body of the premium list, or (b) declare their premium list to be a "summary list" as provided under AKC rules for dog shows. CH. 6, Section 2A, and subsequently makes a full list of Awards available upon request. A second set of bronze medals will be supplied to applying Member clubs at no extra charge.

- To provide Silver Medals for "Select" awards at the National Specialty Show and the Sieger Show.
- To send breeders pins to qualifying members
- To fill orders for GSDCA stationery.
- To assemble and send Judges' Seminar packets.
- To respond to AKC pamphlet requests.
- To provide award certificates.

Requests for Services:

Changes will come to the Central Office and are forwarded to the appropriate chair(s). Committee chairpersons, due to the workload at this office, will give a 30-day notice whenever they have a mailing to go out.

Certificates & Pins:

See also Pins, Medals, and Plaques & Certificates. Approved the ordering of 3,000 copies of a generic three-color certificate. The CENTRAL OFFICE will keep a supply on hand and add all the black overprint as the committees order the certificates. Costs will be charged to committees ordering. Only the President need sign the certificates.

Inventory Reporting:

The central office Chairperson will report to the Treasurer the quantities of each item quarterly to the fifth of the month following the quarter's end. The Treasurer will value those quantities based on the cost information in his records and on the basis of the policies previously defined.

Agent of Service of Process:

The agent of service of process for a lawsuit is the parent club office.

Stationery for Non-Board Committee Members:

For Committee members who will need only a limited amount of stationery of 50 to 100 sheets, stationery will be made available without customized names and addresses, rather than a full box of stationery and envelopes.

Computer back-ups:

All Committee Chairpersons and Officers who store or collect Club information on computers will be required to back up that information on disk or tape on a monthly basis and send it outside of the residence where it is collected.

Contracts:

Only the President and the Club Treasurer, as legal officers and signatories, have the authority to commit the Club to a contract.

The chairperson of a committee is allowed to sign a contract, BUT it must be officially countersigned by the President and the Treasurer of the Club, as well as ratified by the Board of Directors.

The above specifically implies that no contract will become effective until countersigned by both the Club President and the Club Treasurer, as well as ratified by the Board of Directors. This will enable the Budget and Finance Committee, for example, to study the matter at hand before committing the club to a binding contract.

The President, the Treasurer and the Committee Chairperson will hold copies of all contracts.

Copyrights:

The GSDCA logo and/or name are exclusively the property of the GSDCA and may not be used unless specifically authorized by the Board. Violators may face disciplinary and legal remedies.

The official videotapes of the National Specialty Shows are under copyright and infringement will result in appropriate disciplinary and legal ramifications.

Credit cards:

The GSDCA will accept credit card payments for goods and services. Implementation of this policy is subject to negotiation by the Board's representatives, which will include bank selection, acceptance rates, commissions, fees, etc. Contracts and/or agreements with organizations for credit card use will be reviewed and approved by the Board. A fee for credit use will be charged as determined by the Treasurer.

Credit Cards - GSDCA Web Site:

Authorized to implement Credit Card facilities.

Credit Cards - Other Specific Areas:

Membership chair, the REVIEW editor, and the Web with the Red Book shall be early implementers for the use of credit cards.

Dues:

Single \$75.00; family \$115.00. this may be changed from time to time by the Board. At the present time there is no initiation fee. Monthly REVIEW subscription is automatic and included. Regional Club Dues: are \$80.00.

Dues Notice:

Only one dues notice is sent to the membership. A reminder notice will also go into the REVIEW and Board-O-Gram on a timely basis. The membership chair is to send out dues notices and receive the monies. The membership chair shall forward without delay the monies so collected electronically to the Treasurer. Notices shall include a statement that encourages the use of on-line payment of dues.

Disclosure Requirements:

The IRS requires that a disclosure be printed on the Club's Dues notices, that dues paid to the GSDCA are not deductible as a contribution on an income tax return.

Break in Continuity:

Dues paid after Dec. 31st will be accepted and the check cashed, but members will have a break in continuity of membership. Dues will carry forward for 12 months from date of receipt and be prorated for the following year.

E-mail:

The Board and Committees are encouraged to communicate with each other by E-mail (or other electronic communication) to affect cost savings and synergy.

Executive committee:

See also Club BY-LAWS -- The president shall notify all board members, at the following Board meeting, of any action taken by the Executive Committee.

Executive Committee Make-Up:

In compliance with the GSDCA By-Laws, the Executive Committee shall consist of the President who is automatically the chairperson, plus four members to be selected as set forth below.

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Election Process Of The Executive Committee:

The election of the Executive Committee will take place at the January Board Meeting. At the conclusion of the President's Report to the Board, the President will announce that nominations to the Executive Committee are open to the floor. Board members are entitled to nominate members of the currently seated Board. Individual Board members will be entitled to nominate one individual. Nominations will be closed when no additional nominations are forthcoming from the floor. Voting will be done by ballot. Each officer and Board member, including the President, will write the names of four individuals for whom they are voting on a blank paper, which will be collected and counted by two members at large, or one member and one guest. When the tally is complete, the results will be passed on to the President for announcement and the tally sheets and ballots will be turned over to the Recording Secretary. The duly elected Executive Committee will serve a one-year term from the election at the January Board Meeting until the January meeting the following year.

Films, Film Library and Rental:

Objective: To acquire and preserve a permanent record of National Specialties and any or all other dog-related information as recorded on film and/or videotape. Videos for informational and/or entertainment use are available for purchase.

The films owned by the Club are listed under equipment and property. One Video copy of each National Specialty show will be sent to the film chairperson for retention in the Archives.

The Video Committee Chairperson shall hold videos for proper safekeeping under thermostatically controlled conditions. Thermostatically controlled condition may be interpreted as temperatures maintained in a home: heated in winter, kept reasonably cool in the summer.

Rules for filming and videotaping at the National - see Video for the policy, see also National Specialty and Judges.

Illustrated Standard:

Chairs: Mary Ellen Kish maryellen.kish@gmail.com and James Moses jmoses0924@aol.com

- Illustrated Standards purchased by mail will cost the buyer \$2.50 plus postage.
- The Illustrated Standard is included in the informational packet sent to provisional judges.
- The GSDCA very much acknowledges the gratitude of Orrie Nordness as the creator of the drawings and his contribution of the drawings to the Club.

Insurance:

The Insurance Committee investigates and obtains proper insurance coverage for directors and officers as soon as possible.

Chair: Robert Drescher redrescher@comcast.net

General Directive:

Board members may, or may not, be covered by their own homeowners policy and each Board member should check with their own insurance agent, let him know that you are a member of a nonprofit Board, and insist on a determination, in writing, that you are covered if any litigation arises.

Coverage's To Be Carried By Club:

Regular club insurance is to be continued as it is with the following additions/changes:

General Aggregate on General Liability Policy:

Increase to two million coverage for an additional cost of \$27 per year.

Fire/Legal:

Increase coverage to \$100,000 for an additional cost of \$56 per year.

Umbrella Coverage:

For an additional one million dollar behind the general liability policy backs up workers compensation for \$500. An additional two million dollar umbrella coverage has been purchased. It should be noted that this additional coverage wraps around all of our insurance and includes the direct liability but does not wrap around the Directors' and Officers' liability. The underlying policy remains the one million dollar policy that is kept in force.

Employee Dishonesty:

Coverage is for \$200,000.

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Directors and Officers Policy:

Has one million dollar limit with a \$2,500 deductible.

Insurance Coverage of REVIEW Editor:

As an independent contractor, the present editor has been requested to increase present \$300,000 policy to one million. (4/99)

Von Stephanitz Trophies:

Insurance for the Capt. Von Stephanitz trophies will be taken out in the amount of \$30,000 (thirty thousand dollars) representing their present evaluation.

Chairperson Dan Smith may be contacted at darbdan@aol.com

Internet

- The Internet Chair will establish a hosting relationship with an ISP that provides 99% plus uptime record and offers the services required to maintain the site and ecommerce (web store) functionality required, at a service cost approved by the treasurer and the Board of Directors. Changes in the marketplace may require changes in the ISP, but such changes should be avoided if at all possible.
- The Internet chair will secure the appropriate domain registrations required for the club's internet presence.
- The Internet Committee is authorized to do the following:
 - launch Internet/Web system;
 - reach out to potential advertisers;
 - provide access to videos (current and past); and
 - procure other items necessary to operate this endeavor.
- The Superintendent will be directed to provide electronic files, via email to the Internet Committee, of Futurity and National catalogs for the web site.
- The Regional Club Committee Chair will encourage all clubs through the newsletter to provide catalog information and show results, in a timely manner, for all events of their shows. The information will then be shared with the REVIEW Editor. The clubs will be encouraged to provide this information in the form of electronic files attached to an email sent to the newshowresults@gsdca.org.
- A completely marked catalog for both National events and the Futurity/Maturity shows will be provided to the Internet Chair and all results published on the Internet to include conformation, obedience, rally, herding, junior handling, agility and tracking.
- The Web site is now authorized to use the GSDCA logo.

Administration Area

This is a secure area on the GSDCA website that is password protected. It is used to keep copies of all-important Club documents for the benefit of board members who may need to review them. Typical documents include, but are not limited to: Club Contracts, Insurance Policies, Agreements and Law Suits. When a Board member leaves the Board his/her password will be discontinued. All current board members will be issued a unique password.

Advertising on the website:

Classified	Member	Non-Member
3 months classified	\$75	\$125
12 months classified	\$250	\$450
3 months classified w/additional page	\$150	N/A
12 months classified w/additional page	\$400	N/A
Banner Ads		
12 monts banner – non-commercial	\$400	\$600
12 months banner -- commercial	\$600	\$900

Availability of Board Minutes:

Minutes, following their approval, shall be forwarded to the chairperson to be placed on the Web Site once the membership "wall" is up so that only members can access this information.

GSD Reviewed:

A link to this site that traces pedigrees of our outstanding dogs will be placed on this page and information may be accessed at www.gsdca.org/GSDReviewed/

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Link to Breed Rescue:

A link will be provided on the GSDCA web site to Breed Rescue. Rescue will be allowed to advertise in the Review at the cost (\$125) per page. at a cost of \$125 they can advertise in the Review and they will have two pages at cost in the National Show Catalog.

Space for Foundation:

Space will be provided on the GSDCA web site for use by the AGSDCF (American German Shepherd Dog Charitable Foundation) regarding its background, objectives, donations and management.

Legislative Updates on Dog Regulations:

See [AKC Legislative Liaison](#)

Show calendar:

A user friendly show calendar will be placed on the website. ***Please send your Show Dates, Premium Lists & Information Flyers in PDF format to premiumlists@gsdca.org. If you need assistance with converting your Premium List to a PDF file please contact us at the same email address.***

Show results:

Results of GSD Specialties are posted on the GSDCA website. Please send in your catalog entry information, as soon as ready, as an email attachment to newshowresults@gsdca.org . It will then be processed the and reformatted to be ready for posting in the standard format for the GSDCA website. **Posting will not take place until results are received** and I have properly inserted them. Acceptable formats for the catalogs are: MSWORD, WordPerfect, MSPublisher or plain text. **This is not a release of the catalog, it is merely an administrative transfer of data within the GSDCA.** It is important to also include full Obedience and Rally and all performance results.

Posting Results on the GSDCA Site

- All submissions are to be sent electronically to Show Results Team.
- ***Within 5 days (or sooner) after the show send in the results.*** The fastest and simplest way to send in the results is to FAX the Judge's Sheets to the Show Results team at 815-346-3324. An alternate method is to scan the sheets and send them as an E-mail attachment to newshowresults@gsdca.org. This can be either a scanned copy of the judge's sheets or a listing of such in the body of the email. Provide by class name the entry number and the placing of each dog. Simultaneously with posting the, REVIEW will receive an MSWord version of the results (this is equivalent to a marked catalog). As a better option to working with the judges' sheets [click here](#) to get conformation and Obedience/Rally forms that you can work with for recording the results and then faxing to the above number. There are 3 pages -- one for Conformation results, one for Obedience and one for Rally and some extra obedience classes. Print one copy of each page you need for each show. Just write the information in the form, as the show progresses, and then fax it to 815-346-3324 immediately after the show.
- ***Within 2 weeks after the show,*** please instruct your show photographer to send pictures of each of the following : WD, RWD, WB, RWB, BOW, BOS, BOB, BP, BOP, SEL Dog and SEL Bitch (if there is also obedience then the HIT and Hi Combined photos should also be sent). Please do not duplicate pictures of the same dog (if the WB also was BOW then just send the BOW picture). These will be posted with overwrite on the photo so that they cannot be used by individuals. These are the absolute minimum photos to include. Your show photographer should send these as JPG images at 300 dpi. When photos are posted they include water marks across them so that they are not good for printing by a viewer. This protects the photographer's copyrighted material. All photos are to be sent to both newshowresults@gsdca.org and to the REVIEW at EditorGSDReview@gmail.com .

Items approved for placement on the GSDCA web site, "members only" section:

1. Policy & Procedures Manual
2. Membership list (complete data) without membership validation number
3. Quarterly audited financials
4. Minutes of Board meetings, annual membership meeting and victory dinner meeting.
5. Draft committee reports in a special security, accessible only to Board members, officers and

Board and Board Policy – Section II

committee chairs.

6. Detailed financial reports in PDF form.

Regional Club Pages:

Each regional club is encouraged to develop its own web page, with a link to the GSDCA site. A link to the Regional Club's web page will be provided on the Regional Club page of the GSDCA site.

Should a Regional Club not have the know how or means of developing its own web page then the GSDCA Electronic Committee will work with the Regional Club to provide a web page for them on the GSDCA web site.)

Credit Card Activity:

To be expanded to include membership dues renewal and various GSDCA products and services as determined appropriate by the responsible committee chair. Expanded activity would be via online shopping cart software and related design schemes.

Frequently Asked Questions FAQ):

Established to publish selected articles relative to the breed to improve the flow of information to members and the general public.

Website Coordinator

Responsibilities include overseeing website budget, follow-up on day-to-day operations, sales, monitoring board policy regarding ads, sales, pricing etc and respond to questions from board and membership in a timely manner. Unpaid position.

Leary Bequest:

- Marie Leary bequeathed 595 shares of her estate to the GSDCA, which was recorded in the Stanford Connecticut Probate Court. The bequest provides that the Board of Directors for the purposes of education about, and the advancement of, the interests of the German Shepherd Dog may use the shares. One such purpose is the enlargement and improvement of the library of films and videotapes.
- The original Marie Leary has been transferred to a master videotape so that additional copies can be made. Cost of conversion to be paid out of the Marie Leary Fund.
- The will directs that the principal willed to the Club be used for above purposes. Interest earned thereon accrues to the Club's treasury. The will directs that the principal can be used as well as income.

Legal Affairs:

See also Complaints, Ethics Committee And By-Laws

Discipline Committee:

This committee handles matters of concern to the Board of Directors and the Parent Club. It gives advice, when asked, to Regional Clubs, but intra-Club problems must be dealt with locally first.

Policy Statement.

The committee will not entertain any actions until a matter has been reduced to a final judgment in the appropriate court of law.

Legal Counsel:

Our Legal Counsel, if present, is invited to closed sessions as an advisory to the Board. **Must Review ALL CONTRACTS**

Letter Of Charges:

See LEGAL AFFAIRS, COMPLAINTS, ETHICS and BY-LAWS.

Letterheads and Official Logo:

To be used for only official Board business by Board members and persons who chair authorized committees. Letterhead should never be used for personal opinions if the letter is going to anyone except one or more Board members.

Board and Board Policy – Section II

LOGO, GSDCA

Obtained for the GSDCA the registered logo trademark bearing No. 75/47644, November 1999; and renewed in 2010.

No party may use the registered logo of the Club without written permission of the Board of Directors and without appropriate recognition of the ownership by the GSDCA. That recognition statement should read: "Used by permission of the German Shepherd Dog Club of America, Inc." "Registered trademark of the German Shepherd Dog Club of America, Inc." Use of the Logo without this permission is in concert with federal law.

Membership Dues:

The following schedule was presented by the Board at the July 2015 Meeting and approved effective January 2016 (First Dues increased in 22 years):

	Single On-line Review	Single Printed Review	Family On-line Review	Family Printed Review	Lifetime On-line Review	Lifetime Printed Review	Junior On-Line Review
1 year	\$45	\$75	\$70	\$115	free	\$45	free
3 years	\$130	\$215	\$200	\$325			
5 years	\$215	\$355	\$325	\$545			

Please pay dues By December 15th; closing date is December 31. Members joining mid-year will pay a full membership fee, but their following year's dues will be pro-rated to place them in the January thru December standard membership schedule.

The following Notice is to be placed into all membership renewals and on the new membership application effective as of December 2010 as approved by the Board in April 2010:

1. I hereby request formal admission as (regular, junior, life) members of the German Shepherd Dog Club of America, Inc., and if accepted to the membership, and as a condition of membership, agree to be bound by its Articles, By-laws, Regulations and Rules as such may exist now or may be subsequently amended and adopted and to the Agreement set forth below.
2. I hereby request renewal of my membership in the German Shepherd Dog Club of America, Inc., and as a condition or renewal of the membership, agree to be bound by its Articles, By-laws, Regulations and Rules, as such may exist now or may be subsequently amended and adopted and to the Agreement set forth below.

AGREEMENT: As a condition of membership in the German Shepherd Dog Club of America, Inc. (hereinafter "GSDCA"), the undersigned member(s) agree(s) that for any cause of action, controversy or claim arising out of or related to membership in the GSDCA, or any action, controversy or claim arising out of or related to the entry, exhibition or attendance, including but not limited to the qualifications of the particular entry at an event sponsored or held by the GSDCA, or at to the construction, interpretation or effect of this Agreement, or any other action, controversy or claim arising out of the administration of the rules, regulations, procedures, guidelines of the GSDCA or the By-laws of the GSDCA, shall, unless otherwise prohibited by law, be settled by **binding** arbitration in Albany, New York pursuant to the rules and regulations of the American Arbitration Association then in effect. Notwithstanding the preceding, prior to arbitration of the cause of action, controversy or claim, all published rules, regulations, procedures and guidelines, including those set forth in the By-laws of the GSDCA relating to disciplinary action, shall first be followed. A party may enter the decision of the arbitrators in a court of competent jurisdiction for purposes of enforcement of the decision of the arbitrators. Approved April 2010, Effective for renewals 2011 forward.

The Budget and Finance Committee and the Board will determine production of the Roster.

This section revised from the July 2015 Minutes

Membership Recognition Award

Also see Awards. VOTED AND ESTABLISHED AT THE JULY 2007 BOARD MEETING

Board and Board Policy – Section II

10 and 25 Years of Membership Certificates are sent to members who have completed 10 and 25 years of continuous membership. 25 Years of Membership - Pins are given to members who have completed 25 years of continuous membership and they also receive the certificates mentioned above. 50 Years of Membership - Plaques are given to members who have completed 50 years of continuous membership VOTED AND ESTABLISHED AT THE OCTOBER 2009 MEETING Lifetime Members 40 Years of Membership. Members with 40 years of continuous membership are designated as Lifetime Members. They do not pay dues, but they pay \$45 per year to continue receiving the printed GSD Review (Second Class mail). They receive a letter informing them of their new status. All the above listed awards will be published in the GSD Review November-December issue.

Orientation:

An informative “Board Member Orientation Guide”, is provided for Board members only at the back of this manual. The guide is a concise overview of what is involved in being a member of the Board of Directors and should be read by all who are interested in the way the Board functions and what is expected for each board member. This will be accomplished by the Chairperson of Policies and Procedures and distributed to each new Board member at the meeting following the National Specialty in order to aid in their adjustment.

Petitions

The GSDCA By-laws provide the means to petition the Board to change either the By-laws or the Breed Standard. (See By-laws, Article VIII, Section I.) In addition, petitions may be submitted for additions to the slate of judges for the

- National Futurity/Maturity Shows (see Method of Election of Judges in the Roster and National Specialty Show Procedural Manual); or
- The National Futurity/Maturity Shows (see Futurity Show Directions); or
- The Board of Directors (see Article V Section 4b of the By-laws).

As the Board of Directors is elected by the membership to conduct all the business of the Club, the Board may either accept or reject petitions by the membership that do not address changes or additions to the By-laws or Breed Standard. However, once a petition is accepted and submitted to the membership for vote, the Board is bound by the outcome of that vote.

Petitions other than Bylaw changes or Breed Standard

These must be signed by a minimum of twenty-five (25) members in good standing as of the date of the petition. The Corresponding Secretary must receive such petition no later than 60 days (per our by-laws) prior to the date of the next Board meeting in order to be considered at that meeting.

Petitions to change either the By-laws or the Breed Standard

These must be signed by a minimum of 10% of the membership, or 300 members, whichever is the lesser.

Petitions to add a person's name to the slate for election to the Board

A least 25 members must sign these. Refer to the Club By-laws for requirement.

Mailings of proposed Petitions:

Mailings of proposed amendments shall take place in February and August of each year, through the Board of Directors, by a 2/3 vote of the Board members present and voting, may establish additional mailing dates.

Rules applying to all Petitions:

1. Every petition shall be limited to one subject.
2. Petitions, of any type, submitted to the Board of Directors, must include the following:
 - a. Petition subject must appear at the top of each page of the petition.
 - b. Each member's signature, printed name and address shall appear on a single line.
 - c. The signature and printed name and address of the petition circulator must appear at the bottom of each page.

Policy And Procedures Manual:

Purpose and Objective:

To assist Board members, committee chairpersons of the GSDCA and others in their tasks of administering the affairs of the Club and that of the Board; and to have available a broad overlook over the functions and policies of the Club, the Board, the Committees, the Shows, the REVIEW and all other activities that are overseen by the Board. (See also front page of this Manual.)

Corrections and Changes to the Manual

- When errors are noted in this Manual, they should be reported to the Chairperson of the Policy and Procedure Committee at the next Board meeting. This should be done in writing (typing please – digital preferred). The Chairperson suggests having a copy made prior to corrections.
- The revised new Manual will be submitted to the Internet Chairperson and entered into the GSDCA computer on a permanent basis. Changes in the Manual mandated by subsequent Board action will be handled identically. The GSDCA Recording Secretary will furnish the Chairperson of the Policy and Procedures Committee with copies of all future minutes.

Interpretation of the Policy and Procedures Manual:

- Names of persons should be left out of any discussion until interpretation is decided.
- The Manual and future updates to it is authorized to continue in the future. The format of the Manual shall be a simple alphabetical one with all available information clustered together under the same heading and with ample cross-references. Manual and updates will also be provided to active GSDCA Board members, active GSDCA committee chairpersons and the membership through the GSDCA website.
- Changes made to the Futurity/Maturity section in the Manual will be made by the P&P Chairperson with approval from the Futurity/Maturity Chairperson.
- Changes made to the National Show will be made by the P&P Chairperson with approval from the National Chairperson.
- All committee chairpersons will be sent a copy of the Manual when updated. Anyone can download a copy from the website.
- At the January meeting each Officer and Chair will review his or her portion of the Manual and report if it is current or not. Changes should be submitted prior to the April meeting.

Maintenance of the Manual:

The Board may appoint a qualified computer expert to maintain the manual on that person's computer, at no cost to the Club, except for actual accrued costs. The Manual may be formatted for duplex (double sided) printing. Section VIII will now contain only the AKC references.

Computer Back up Copy:

A computer backup copy of the Manual shall be made after each change to the Manual and that copy shall be sent to the chairperson of the committee.

Board Member Orientation Guide:

With each new complete Policy and Procedures Manual provided, the Manual is to include Board Member Orientation Guide.

Publication on the GSDCA Internet site:

The Policies and Procedures Manual will be placed on the GSDCA web site and it will be kept updated each time an update is distributed. Outdated copies will be deleted from the website.

Publication of Updates:

The Policy and Procedures Manual shall not be updated until the Board has approved the Minutes.

Dissemination of Board Reports:

All Board members and all GSDCA committee chairpersons will receive Board Reports and other pertinent information as it becomes available.

Approved Minutes to Committee:

Addressing the question of someone who is not a Board member assisting the chairperson by placing the Manual on his or her computer, it is moved that such assistant be sent a copy of the approved Minutes at the time that the approved Minutes are sent to the REVIEW for use only in the preparation of the Policy and Procedures Manual.

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Retention of Minutes:

The Policy and Procedures chair should retain Board minutes for three years.

Past Presidents Page In Membership Roster

The Presidents Page that consists of the names of all previous serving presidents of this Club together with dates served, as well as previous presidents before we became the GSDCA as we know it today, shall be placed in the Membership Roster on a permanent basis with updates where indicated. See Appendix for a copy of that page.

Printing Needs - Board and Committee Chairpersons

Based on the concept that centralized printing for printed matter used by the Board and others would be financially advantageous, the designated persons of the BUDGET AND FINANCE COMMITTEE (Chairpersons, President and Treasurer) review the printing needs of the Club and related costs to the Club. Each Board member and Committee chair requests printed material to the person designated in charge of Club printing.

Regional Club Show Approvals

AKC Criteria for Regional Club Show Approvals

Parent Clubs will sign and date the printout sent them for the approval of show date. Parent Clubs may add additional requirements for regional clubs to meet other than the status of being in good standing.

The AKC Blanket Approval Policy

The AKC policy does not require a letter of approval from a Parent Club. Parent Clubs can deny approval. However, a denial can be appealed to the AKC Board. Denials are to be confirmed in writing to the Event Plans Dept. Approval does require that clubs pay their annual affiliation fee. Tightening upon policies, the AKC is now on record that if a Regional Club fails to comply with policies set forth in a letter, which included non-payment of affiliation fees, can result in the Parent Club's withholding parent club consent for the next show or other activity. Should a regional club hold a show nevertheless, it is therefore not affiliated with the Parent Club and without Parent Club approval it is not a Parent Club Approved Show and therefore would not have points.

The 100 Mile Limit

The AKC is preparing a list of regional specialty clubs whose shows exceed the 100 mile limit from their location. Those clubs that historically had been allowed to extend beyond the 100 mile limit will be allowed to continue to do so.

The AKC 4 Specialties Per Year limit

Local specialty shows are limited to four shows per year as of 2015

Bronze Medal

Regional Clubs holding two shows per year will be allowed to request a second set of bronze medals at no extra charge.

Requirements to hold a GSDCA Regional Specialty Show

- The regional club must be in good standing
- The regional club must be eligible to hold the AKC event (Performance, Conformation, Obedience, Trial, etc.)
- A Regional GSDCA event may be held once per year per venue. (one Trial, one Specialty Show, etc.)
- A complete AKC application filled out with the Event number left blank, the club holding the show would be GSDCA c/o (show giving club's name), and signature space left blank
- Complete Disaster Plan
- Judges Application
- A Certificate of Insurance listing the GSDCA as "Also Insured" for the date of the event. Reaffirmed by the Board April 2015. Yearly certificate to be sent to the Corresponding Secretary.

Board and Board Policy – Section II

- A check in the amount of \$50.00 payable to the AKC or to expedite the process, on the new AKC application, there is a section for the club to use a credit card. There is no need to sign for the credit card (the slot for signature is for the GSDCA Corresponding Secretary to sign).
- A letter to the GSDCA stating a member of the GSDCA will be the responsible contact person for the Regional Specialty that will represent the GSDCA in the event that the AKC has a question or defines a problem with the event.

This package is sent to the Corresponding Secretary for the Event number to be filled in and signature of the Corresponding Secretary of the GSDCA. The package is then sent on to AKC for approval. If clubs want to give the GSDCA Bronze Medal at this event, it will be available for purchase for \$7.50. Clubs currently receive up to 4 Bronze Medals each year at no charge. Beginning in 2014, the Bronze medals will be supplied for the Regional Parent Specialties at NO CHARGE. See [Appendix](#) for details

Roster of Members:

See also: Membership Chairperson, Membership Roster, Treasurer, Recording Secretary, and Board And Central Office.

The membership roster is for personal use ONLY and is not to be shared with anyone outside the membership of this club. The roster may not be used as a means for soliciting business, promoting causes, or advertising of products and/or services. Any exception to this rule requires prior approval of the Board of Directors. Misuse of the information contained within the roster (including home address, phone numbers and email addresses) can be cause for suspension or termination of membership.

Frequency

A copy of the Roster will be available on the website and kept current.

Listing of Past Presidents

All prior presidents will be listed from the inception of the Club, together with their length of service. Since we no longer print a roster, this list is available in the Policy and Procedures Manual in the Appendix.

Standard:

See also **ILLUSTRATED STANDARD**

The parent member specialty club shall own its standard and the American Kennel Club shall have full use of the approved standard.

SV Medals:

See also NATIONAL SPECIALTY SECTION

The following SV Medals will be awarded annually.

1. Grand Victor
2. Grand Victrix
3. Obedience Victor or Victrix
4. Schutzhund Champion.

Tattoo:

Per the recommendation of the AKC and OFA identification of dogs be made in the left flank using the dog's AKC number. Dogs that have been tattooed and that also have an OFA number may use the designation "T" with the OFA number if the tattoo appears on either flank. Also see REVIEW listing for Hip Dysplasia and "A" Stamp.

Tax Exempt Status

The GSDCA tax-exempt status is noted under 501(c)(3) or 501(c)(7). The Club is tax exempt as a social club. The Club does not pay tax on intercrop interactions: tax is paid only on unrelated business income under current guidelines. Facts and circumstances rule on whether the Club is tax exempt. As long as club activities primarily revolve around the shows and services to the membership, it remains a social club. The Club should be aware of the limitations and guidelines as set forth herein.

Ten-Four-Two Rule (10-4-2)

The National Show Coordinator is directed to use the following language regarding the 10-4-2 Rule: Ten (10) years in German Shepherd Dogs; four (4) litters born on your own property; and two (2) champions resulting from your breeding. See Manual for National Specialty Show – Section X.

Travel/Board Members and Authorized Persons:

See also TREASURER, Reimbursement Expenses For Board Members & Other Authorized Persons.) The Club recommends Board members and Committee chairpersons entitled to Club travel expense reimbursement to order plane tickets for the least expensive price.

Trophies

See also NATIONAL SPECIALTY SHOWS and FUTURITIES.
Sterling Silver medals held by one Treasurer must be turned over to a new Treasurer to be kept in a safe deposit box

Two Year Lead Time Policy

A two-year period of lead-time is required prior to changes or implementations for new basic rules, criteria, definitions, tabulations, data collections, etc. The Board voted in July 2013 to do away with the two year rule.

Purpose of this policy:

The board from time to time must update and make changes to programs as conditions change. These changes can and often affect GSDCA members, committees and their work. When the lead time to make or adjust to a program or a committee's work is longer than one year or when awards, titles or recognitions are affected and lap-over into a second year, the board must allow the members and committees ample time to adjust.

Therefore, programs that lap over from one year to the next are covered under this policy. They include the Futurity and Maturity and specifically, litter nominations which are made in one year and the entries of those animals are in the next year. It also includes the eligibility of clubs to host a futurity, fees, and other related procedures set by the board. Thus, any change in the Futurity or Maturity must allow the breeders, exhibitors and host clubs ample time to adjust to the intended change.

Therefore the Two year policy would apply to structural changes that affect the Futurity and Maturity program and its committee's rules or procedures. For example, changes in the age of classes, date requirements, eligibility to enter and eligibility of a club to host an event would be covered by this policy.

Changes to the judge's eligibility section can be made without impacting the Futurity, Maturity or National. For example when the board added additional judges to the 2013 national program (from 3 to 7 in conformation, no impact of the amount of time needed occurred that affected the membership, a standing committee, or an existing program. The Red Book is a publication that reports about actions in the past and is not impacted by the 2 year rule.

Every situation cannot be covered by this rule, but the board can agree to be guided by the principle of whether the policy or change affects the structure of a program or committee and whether that change has such a short time frame as to adversely affect a committee, program or the membership.

Impact on Membership:

This definition was provided by the Legal Affairs Committee: Anything that effects members' ability to show, involve themselves in the club, require them to change a procedure in breeding, exhibiting or acting within a club or affiliated club would be an "impact on the membership". Therefore, anything that does require members to act or to refrain from acting in any manner would fall under the two-year rule. For that reason a reconsideration of the two-year rule may be in the best interest of the membership.

Suspensions of the Two-Year Rule (Counterpoint)

Based on Robert's Rules of Order, "Suspension of the Rules" No. 22, it is feasible for boards of this kind to suspend either the two-year rule or required two readings by a majority vote of the board prior to the main motion and provided such a vote does not violate our By-laws.

Board and Board Policy – Section II

Disclaimer

Due to many changes to policy that are ordered from time to time, and a usually two-year lead time to implement, this manual attempts only to furnish a reasonable outline of policies which may or may not reflect accurately current rules and regulations.

If any question arises, it is suggested to contact the National Specialty Show Chairperson or the Futurity Chairperson for clarification and guidance and, if available for Futurities, an up-to-date Rule Book as issues by the Chairperson.

Vacancy on the Board

See BY-LAWS and section on CORRESPONDING SECRETARY

- If a vacancy on the board is created at the end of a term by a duly elected board member who has one year remaining on his term of office, who is running for and is now elected president (or to any other office) effective January 1, of any given year immediately following, at the Annual Meeting the vacancy is to be filled based on the most recent submitted election slate, based on the interpretation of the By-Laws, Art. IV, Section 4
- As an example, a new president elected in 1999 to take office on Jan. 1, 2000, the now vacated director spot is to be filled by the election results of the 1999 slate. Eight directors will be elected instead of the usual seven to bring the board up to the required numbers.

Weighted Ballot For Election Of National Specialty Judges

The Board will go to a weighted ballot concept for the membership vote for judges. The weighted ballot system will give 3 points for first, 2 points for second, and 1 point for third choice judge. As of 2014, this no longer applies.

White GSD

- The status of White GSD as a separate breed has not been approved.
- United Kennel Club has recognized the White Shepherd as a separate breed. (See ALSO AKC Sect. X)

Working Dog

Objectives are to develop a working dog program that includes training in IGP (International working title). Obtains judges for trials and seminars, and represents the GSDCA, Inc., at the W.U.S.V. Trials in Europe.

OFFICERS SECTION – Section III

Club Officers

The Officers of the German Shepherd Club of America are elected by the general membership and are automatically on the Board of Directors. They consist of:

- [President](#)
- [Vice President](#)
- [Treasurer](#)
- [Corresponding Secretary](#)
- [Recording Secretary](#)

Corresponding Secretary

The Corresponding Secretary, or a designee, shall have charge of the correspondence of the Club; notify members of meetings; notify Officers and Directors of their election to office; keep a record of all votes taken by mail, and of all matters of which a record shall be ordered by the Club shall be kept; maintain an up-to-date roll of the members of the Club with their addresses and, where possible, telephone numbers; and carry out such other duties as are prescribed in the By-laws and/or the Board of Directors.

Committee Meetings just prior to scheduled Board Meetings:

Provisions need to be made for times and locations of committee meetings on the mailed out agenda. All "major" committees shall commit themselves to a future time and meeting space when attending a Board meeting.

Notification of Absent Board Member or Committee Chair:

Any action taken by the Board regarding a committee whose chair had not been present is to be notified by the corresponding secretary, or designee, via letter, with copy to the president.

Notification of the Death of a Current Board Member:

For current Board members only. Notification will be done by telephone with confirming letter as follow up.

Exchange of Information:

Only pertinent information, quarterly committee reports, and information related to committee reports shall be exchanged between all board members, committee chairs, and the corresponding secretary.

Delinquent Clubs:

The Corresponding Secretary will notify the AKC of any clubs that are not in good standing after the Treasurer confirms that they are delinquent. These clubs will then not be allowed to hold their show. This is a policy instituted by the AKC. Additionally, any Regional Club (Includes working Clubs) that does not have the appropriate Insurance rider, will also not be approved to hold a show

Judges Notification:

The Corresponding Secretary will notify all nominated judges of the results of the election within two weeks of the election.

President - Office of the President

THE FULL SET OF DUTIES OF THE PRESIDENT ARE CLEARLY OUTLINED IN THE BY-LAWS.

NOTE: Depending on preferences of the serving president, certain items listed below may be shifted to the Annual Meeting. Please also refer to the ANNUAL MEETING listing.

President's Agenda - Victory Dinner at National:

The following agenda has been prepared for presidents to follow. It is furnished in order not to overlook various functions, awards, and protocols. Nevertheless, the president may adjust the events for the evening and switch to the Annual Meeting, or vice versa, as the need arises or he/she so chooses.

Awards at the Victory Dinner are for persons who won at the show while people awards are presented

Club Officers – Section III

at the Annual Meeting, except for new designees for the Roll of Honor who will be recognized at the Victory Dinner.

1. Welcome everyone; members of the GSDCA, as well as nonmembers; AKC representative, if present. All the States: Hawaii (thank for donated leis). Include Canada, Alaska, Puerto Rico, Jamaica, and Dominican Republic - ask for Germany, Mexico, China, and Japan. Then ask if any other foreign nationals are present.
2. Thank local Assisting Club or assisting persons.
3. Invite National Show Coordinator to speak regarding National.
4. Dedication of National (if any). President's introduction. Ask Honorees to speak.
5. Connie Beckhardt Award
6. Lamar Kuhns Award (if any). Ask chairperson of committee to come up to microphone and make award.
7. AOE Award.
8. Roll of Honor (if any). Ask chairperson of committee to come up to microphone and make award.
9. "Thank you" to retiring Board members. Announce the names of the new Board Members again. The President will present certificates to each outgoing Board member each time they leave the Board.
(*The Original announcement was done at the Annual Meeting prior.*)
10. Hand out "Appreciation Certificates."
11. Newsletter Award
12. President's Award (if any). Awarded to those persons who have achieved an outstanding accomplishment or dedicated an exceptional amount of effort on behalf of the Parent Club or Breed.
13. Announce winners, present the trophies and have them speak. Have names of dogs and owners ready. Check on pronunciation if in doubt.
 - a) Best Jr. Handler
 - b) AOE awards
 - c) National Schutzhund Victor or Victrix
 - d) Obedience Victor or Victrix
 - e) Highest Scoring Champion of Record in Obedience
 - f) Highest Scoring Herding Dog in Trial
 - g) Futurity Victor
 - h) Futurity Victrix
 - i) Maturity Victor
 - j) Maturity Victrix
 - k) Best Puppy
 - l) Winners Bitch
 - m) Winners Dog
 - n) Grand Victrix
 - o) Grand Victor
14. Ask Judges to speak:
 - a) Schutzhund Judge
 - b) Jr. Showmanship
 - c) Obedience (all judges including Tracking if scheduled)
 - d) Conformation: First bitch, then dog, then Intersex judge
15. Open envelope and read results of Judges' ballot. (Conformation, then obedience)
16. Any other announcements, i.e., Board meeting time on Sunday a.m.: Temperament test if scheduled: etc.
17. Thank everyone for attending and wish them to have a good time for the remainder of the evening.

Seating Protocol

The Working Dog judge and spouse to sit at the head table at the Victory Dinner at each National.

President's Suggestions for future Presidents:

1. A thank you letter to the GSDC of Hawaii for the leis and table decorations they traditionally send every year to the National.
2. Advise Regional Clubs ahead of time of an impending Board meeting in their area so that their members may plan to attend as guests.
3. Calendars are sent at Christmas time with Season's Greetings to all members of the WUSV from the GSDCA with the President's signature.
4. The President of the GSDCA takes small tokens as gifts (using items from the Store such as caps, T-

Club Officers – Section III

shirts, etc.) to Germany for the delegates at the WUSV meeting.

Additional Presidential Suggestions:

1. Continue the policy of offering the after-lunch ½ hour for open Board and membership communication.
2. Encourage all Committee Chairpersons to send reports to all other Committee chairpersons.
3. Mention that copies of all correspondence between the President and Committee Chairpersons should be sent to all Board members.
4. Don't overlook details, especially the awards, etc. at the Victory Dinner: copy the President's Agenda above for fill-in of Conformation and Obedience winners, etc.
5. Presentation for a new gavel by the outgoing president to the incoming president. (Note: This policy was established for 1989 but may have to be reaffirmed by the Board for future presentations.)

President's Visit to WUSV Meetings

The President or his/her representative will travel to Germany at Club expense once each year to attend the WUSV meeting. (As of 2008.)

(Interpretation: The above motion includes attendance of the Sieger Show as well as the WUSV meeting.) In the event that the President does not attend the WUSV meeting, then every effort is made to have a representative of the GSDCA attend at no expense to the Club.

Costs of Board Meetings

The President and Treasurer will address at each Board meeting detailed cost of Board meetings.

Recording Secretary

(See also appropriate sections under **BOARD** - Minutes and **BOARD** – Voting; look in the By-Laws for full set of responsibilities)

The Recording Secretary will take the minutes of all regular and special Board meetings and will disseminate them to the Board Members according to the timetable specified under **BOARD** Minutes.

- A. The Recording Secretary will send a draft of the Minutes to the Board, electronically, for review within 30 days after the Board meeting, in accordance with the existing time frame requirement.
- B. Responses/approvals from Board members will be due electronically within 10 days thereafter.
- C. The Recording Secretary will send to the Board, within 5 days thereafter, the final draft for approval. Board members will respond/approve within 5 days thereafter, and the approved minutes be sent to the Internet Chair for immediate posting in the secured area of the GSDCA website, and to the REVIEW Editor for publication in the REVIEW.

NOTE: In the ensuing paragraphs the term "Tape" is used as a generic term to refer to any electronic recording media. Depending on the characteristic of the latest recording equipment used, the recording media might be tape or cassettes or solid state memories.

- **Recording of Annual Meeting:** The Recording Secretary is to set up the Club's normal recording equipment (used for board meetings) for the Annual Meeting. If it captures the conversations, it is okay, if it doesn't capture all of it, it is okay. We should not go to additional efforts to record the meeting.
- **Dissemination of Tapes:** Tape recordings of Board meetings are not to be given out except upon due authorization by the Board. **Rationale:** The tapes are the minutes only if there are no other policies; the GSDCA has policies in place that the written minutes are the only official minutes. Audiotapes of the Board meetings shall be destroyed following Board approval of the Minutes. In April 2007 the Board voted not to permit these recordings to be placed in the Members Section of the Website.
- **Mailing Labels:** The Recording Secretary, or designee, will furnish all Board members and committee chairs with a complete set of mailing labels prior to each Board meeting.
- **Motions Made from the Floor:** It is requested that all motions, except for those that are very brief, be written and forwarded to the President and the Recording Secretary prior to discussion to eliminate confusion and misunderstanding.
- **Mailing of Current Updates:** The Policy and Procedures chair will send finalized Manual updates to the Recording secretary who will make copies for the Board members, committee chairs and subscribers and mail them out with the Minutes, minute's corrections, or other regular mailing.
- **Inventory Process:** The Recording Secretary will send out a property inventory sheet to each Board member and Committee chair with a regular mailing following the National Specialty. Each member will complete the inventory from and return it to the Treasurer.

Club Officers – Section III

Skills and Qualifications

- **Literary & Writing Skills:** Minimum college level reading and writing skills. Some minimum number of years as a regional club recording secretary; or having published a minimum number of articles on any topic; or having written a scholarly work (i.e. Thesis or dissertation); or have a minimum number of college credits (perhaps 24) in English. Some general secretary experience would be useful. Shorthand would be helpful. Ability to edit appropriately, i.e., cut text down while retaining meaning. Good composition of minutes (must remember minutes are not only for the Board but for the membership consumption). Able to maintain the interest of the reader, does not keep reader guessing or trying to figure out what is going on.
- **Listening Skills:** Ability to hear conversation, with or without adaptive devices. Ability to listen attentively and unemotionally. Record meeting activities in a neutral but clear and fair manner. Ability to comprehend all sides of an issue, condense these into readable format and set this down.
- Minutes should not be so condensed that the membership can't understand or follow meeting results when finally published in the REVIEW.
- Ability to report information objectively and present all sides.
- **Dependability and Responsibility:** A proven record of responsible behavior with knowledge of the impact of missing meetings and/or deadlines. A history of performing as a Show/Trial Secretary or head of a major committee or holding a job with significant requirements of responsibility and dependability.
- **Organizational Skill:** Must be able to organize self and workload of typing, editing, copying, mailing meeting minutes in order to meet established time lines. Ability to deal effectively and efficiently with queries from the public or from members. Refer queries to appropriate committee Chair as necessary.
- **Flexibility:** Ability to adapt to changing needs and unexpected requests. Ability to sort reasonable and unreasonable requests.
- **Physical Strength:** Requires ability to transport recording equipment; minutes of past meetings, current committee reports; etc., to a location anywhere in the U.S.
- **Emotional Strength:** Ability to set limits. Ability to not take things personally. Sufficient ego strength so that minute corrections are not viewed as criticism and not responded to in a defensive or argumentative manner.
- **Tact:** Sensitivity to both the needs of the board and the membership. Ability to respond appropriately to both. Ability to deal with unhappy or angry members in a manner that resolves issues without escalating the situation.
- **Good Health:** Requires good health and stamina to handle (live through) board-meeting weekends. Cannot miss meetings.
- **Word Processing Capability:** Requires minimum intermediate word processing skills. Sending minutes on a computer disk saves re-entering 12 or more pages of single spaced text with complex formatting. Ability to use spell-check, editing and formatting tools on a computer is preferable.

Treasurer

- Recommended Cash Reserve:** A cash reserve of \$400,000 is the Budget & Finance Committee's recommended figure. **Rationale:** A cash reserve of \$400,000 is less than one-half of the Club's expenses for one year and constitutes prudent club management. Eventually, this money and the earnings could be used to fund educational and other programs.
- Bank Account:** The Primary bank account will be at the Bank of America which will provide both checking and money market interest-bearing accounts.
- General Checking Account Balance:** The treasurer shall not keep more than \$85,000 at one time in the general checking account.
- National Specialty and Futurity Accounting Basis:** Although the accrual method has been adopted, certain areas lend themselves to modified cash basis treatment. The National Specialty and Futurities will be reported on a cash basis on the quarterly financials, but only the cash transactions applicable to the current year (plus any cash transaction executed in a prior year for the current year). At the end of each year, this modified cash treatment will produce the same

Club Officers – Section III

result as the accrual method, resulting in a true financial picture of each event and will be efficient to operate. The interim quarterly statements will not be true accrual, but they will provide quality information on the activity incurred so far in each area. To this end, the Treasurer shall direct Futurity Superintendent to deposit monies from the Futurities entries and litter nominations on no less than a weekly, and if possible weekly basis and a report furnished to the Treasurer within one week of the deposit.

CPA Firm/Accounting Format starting 1990: In order to keep the accounting records as clear, and at the time as uncomplicated as possible, the Budget & Finance Committee developed "A" and "B" Groups. The "A" group is officers and committees that are potential income generators and for who detailed breakdowns of income and expenses on a quarterly basis will be provided. The "B" group will have an annual budget approved. Their quarterly reports will only report the total budget amount; amount spent to date; and a percentage of totals spent to date.

- No reimbursements will be made to a person or committee who has overspent their budget. Income and Expense vouchers will be provided to all committee chairs. The REVIEW would issue invoices to committee chairs for advertising with copy to Treasurer and total actual cost figures will be provided to a board on a quarterly basis.
 - Such advertising with a copy to Treasurer and total actual cost figures will be provided to Board on a quarterly basis.
 - Such advertising billings are a paper transfer and a wash but do provide information useful for establishing budgets and actual costs for the various committees. An identical procedure will be used for National Specialty chairperson.
 - **No reimbursement for Alcohol.**
- The proposed new accounting format using groups "A" and "B" will be implemented as soon as possible.

Accrual System: The club adopted a complete accrual accounting system effective January 1, 1992.

Rationale: The accrual system, as compared to the previously used cash basis system, will allow clearer information on club finances as well as better control of expenditures and funds.

Additionally the accrual system will provide insight into club owned properties not previously readily available.

Payment Requests by Board Members and Committee Chairpersons: Directors and committee members must request reimbursement on the appropriate form provided by the treasurer no later than the tenth day after the month during which an expense, or expenses, has been incurred, or else will forfeit such right. Treasurer requested he or she receive a receipt for an amount requested for reimbursement and the receipts have to total to the amount requested. Would like a copy of all phone bills requesting reimbursement with the name to which the call was made, and a copy of the front of the phone bill to calculate the tax reimbursement. For revenue generating committees, bills must first be approved by committee chair. See also - Cash Management

Alternate Signature: The Treasurer has one of the authorized signatures for our bank accounts. No one is authorized to sign a check that is payable to himself, directly or indirectly. See also Check Writing Procedures, listed below.)

Collection of Funds: It is the duty of the Treasurer to collect all monies and handle deposits. The Board must approve designees involved in collecting or depositing monies. All monies received are deposited within 10 days of receipt.

Dual Signature: Dual signatures are required for all checks over \$500 except for REVIEW employees and tax matters. The Chairperson of the Budget and Finance Committee will be the designated second signer.

- Reaffirmed that the Treasurer and the head of the Budget and Finance Committee have the two authorized signatures on our two bank accounts. However, regarding the Treasurer, documents to transfer money between accounts and payroll reimbursements does not require two signatures.
- Store Chairperson to open a new bank account and that the second signatory to be the chairperson of the Budget and Finance Committee.
- The GSDCA President will be added as a second signature on the checking account.

Check Writing Procedures: It is the policy of the GSDCA that no one shall write a check to himself or herself. The chairperson of the Budget and Finance Committee must countersign REVIEW Editor (checks will be written by the Treasurer) and checks made out to the Treasurer. In addition, said chairperson must sign all checks of over \$500 as per Board stipulation. The chairpersons of committees, or any other person handling money, will not write checks to themselves

Club Officers – Section III

Monies Collected At National Specialty; Accounting Methods:

- A. All monies collected for the sale of items pertaining to the GSDCA at the National Specialty Show shall be processed by the Club's cash register regardless whether or not check, cash, or credit card paid for these items.
- B. A committee of at least two persons appointed by the Treasurer shall collect monies periodically in the following manner. Those persons responsible for the sale of items shall count the money at each income-producing station. The appointed committee in front of the salesperson and a receipt given for this money to the salesperson will again count this money. This receipt will be retained and given to the National specialty chairperson or her designee at the end of the day. At the end of each round of collections, this money will be turned over to the Treasurer and counted by him/her in front of the committee. The Treasurer will give a receipt to the committee. This money accounting should clearly show the treasurer how much came from the gate and how much came from the cash register. The cash register will be programmed so that at the end of each day a tally of all sales by item can be made.
- C. The show area business office, where appropriate bonding is given, shall be used as a depository for monies collected by the Treasure at the National Specialty Show. Only if this method, or some other approved method, is not feasible will it is necessary to open an account in the local bank.

Insufficient Checks: See also MEMBERSHIP and CLUB BY-LAWS. When a member's check is returned (by the bank), that the Treasurer will notify person, and if the check is not made good within 15 days, that individual will lose all privileges of the Club. The Treasurer will notify affected committees. A fee of \$25.00 will be charged that person.

Bids: Expenditures of more than \$700 will require that the Board consider at least three bids prior to making a purchase. The Budget & Finance Committee will develop procedures for implementation.

RFP: Effective July 2017, all paid positions will be evaluated and an RFP will go out every 36 months or sooner

Board and Committee Financial Expenses: No charge will be posted against any committee unless the Committee chairperson has authorized it. All committee chairpersons must review and quarterly report for expenses allocated to their committees. Each Board member and/or committee chair should indicate the expense account number for either their office or their committees when expense reports are sent to the Treasurer in order to avoid booking errors.

Budgets for Committees: Budgets not submitted and/or approved by the B & F Committee by the April Board meeting shall cause the Treasurer not to honor any requests for reimbursement for otherwise entitled Board members or committee chairpersons. (see Budget and Finance Sect.VI) and are for recurring expenses only. The Budget and Finance Committee must approve non-recurring items.

Financial Report: Financial report of the Treasurer and CPA firms will be provided the Board three weeks prior to its meeting.

Also see Board of Election of officers and report by the Agent.

Since experience has shown that it is impossible to provide the Board, for review, the Statement of Cash Receipts and Disbursements, 15 days before the Board meeting, it was moved and passed that if the Board has any questions about the Financial Statement, these inquiries may be communicated to the Treasurer for explanation and detail before the next Board meeting; or within a 3-month period at which time answers will be provided

Availability of General Ledger: On a quarterly basis, our Accounting Firm will send to each Officer and Board member a copy of the General Ledger.

In July 2008, the Board voted unanimously that going forward from 2008 the Board will be sent the quarterly check register by the treasurer and also a comparison of budget and actual expenses from year to year

Tax Returns: The entire Board and committee chairpersons involved in financial activity accounts of the Club (plus the chairperson of the Budget and Finance Committee) receive a copy of the yearend tax return.

Membership List (Roster): The membership roster is kept and maintained by the Membership Chair.

Financial Reports to the Membership: Due to the excessive length of computerized reports submitted to the Board, it is agreed that the Treasurer will submit a Consolidated Financial Report to the Membership. The posting of the audited year-end financials will be on the club's website in the secured area.

Insurance: (also see Fidelity Bonds; Surety Bonds this section) Objective: To identify and maintain for the Board, club insurance needs. Report annually the status of the insurance program and make recommendations to the Board for needed changes. A broad insurance policy is authorized to be

Club Officers – Section III

purchased by the Treasurer to cover suits filed against the Board, its officers and designated committee and club representatives, with an upper cost limit of \$2,000 for the policy.

- Insurance policy to be purchased, initial cost \$64 per year, offered for hired or non owned auto coverage, for all office and Board members, be purchased.
- The Treasurer is to secure co-insurance on the policy of other organizations that might participate in our show(s).
- As of 1988-89, our fidelity bond and liability insurance is now issued by the same company. The package covers a fidelity bond for certain key people; a money insurance policy; a liability policy for our shows; and other functions. The Treasurer was authorized to purchase this coverage at the price of the old policy(ies).
- Matters pertaining to Insurance, including reports, will be part of the Treasurer's Report
- **Fidelity Bonds; Surety Bonds:** (see also Insurance this section) Fidelity Bond coverage is to be obtained at once for the Treasurer, REVIEW Editor, Futurity Chairperson, National Specialty Show chairperson, and Store Chairperson

A rider in form of an addendum was added to our current insurance policy to include volunteer works as employees. In general, the liability insurance may take the place of the Fidelity Bond but these needs to be verified by the insurance company.

Inventory Process: The Recording Secretary will send out a property inventory sheet to each Board member and Committee chair with a regular mailing following the National Specialty. Each member will complete the inventory form and return it to the Treasurer.

Inventory Evaluation: Inventory will be valued at lower of cost or market price. This is exclusive of capital assets.

Fixed Asset Capitalization/Inventory: Any equipment over \$500 is capitalized; any equipment under \$500 will be expensed out at year of purchase.

Inventory of Club Property: The Treasurer will maintain an inventory list of all Club equipment. An annual report listing all such equipment and property will be presented to the Board. See also **EQUIPMENT AND PROPERTY** below.

Equipment and Property: The Treasurer is designated as the club's equipment property custodian, who will, with the annual financial statement, submit to the Board and the auditors any inventory list of Club's assets, including IT equipment and property.

Investments: The Treasurer when authorized by the Board will make all investments. These investments will be included in the Treasurer's annual reports.

Membership and REVIEW Subscriptions: Based on the Budget and Finance Committee's recommendation, the Board approved the combination of billing for membership and REVIEW subscriptions, the goal for implementation being the year 1991.

REVIEW Accounting: The Treasurer shall furnish the editor of the REVIEW a monthly printout of figures (income and expenses for the REVIEW) for purposes of comparison, so that the editor can present an accurate budget to the Board.

Roster of Members: Will be maintained and updated on computer at the REVIEW office. Data elements are: name, address, telephone number, and Breeder's Code designation. Changes are to be sent to the REVIEW office in writing.

Annually, after delinquents have been dropped (April), members and Regional clubs in good standing will be sent a current roster, handled by the Membership Chair.

Unrelated Income: The Treasurer and the Board strictly regulate unrelated income in order to stay well within current established IRS requirements.

The REVIEW, via its Managing Editor, is authorized to accept up to \$50,000 of unrelated income per year from commercial advertisers. Reports will track all unrelated income.

Sole Source Purchases: It is the general policy of the GSDCA to get competitive bids for items over \$1,500 when a requestor believes that a procurement be awarded to a single or sole source. The requestor must complete the Sole Source document, attached, providing justification for vendor selection. The requestor must submit this document with his/her signature along with the purchase requisition to the Treasurer. This document shall require the signature of the treasurer or his designee and the chairperson of the Finance Committee. Each time such purchases are authorized, the Treasurer will report such at the next scheduled Board meeting.

Sole Source Procurement: Definitions:

- Technically Directed: When special technology requires suppliers and/or services from a specific vendor/contractor.
- Proprietary Item: Supplies and services to be obtained from a vendor/subcontractor are covered by a patent, copyright, and/or trade secret.

Club Officers – Section III

- Only qualified vendor: Where only one source or vendor is approved/qualified and any new supplier must be qualified prior to use.
- Economically Justified: Where additional vendors of same or comparable products are known, but cost to approve these products would outweigh savings. (Comparison should be known)

Central Office: The office manager will report to the Treasurer the quantities of each item, quarterly by the fifth of the month following the quarter's end. The Treasurer will value those quantities based on the cost information of his records and on the basis of policies previously defined.

Mileage Cost Reimbursement: For judges, Board members, and other entitled parties, the mileage reimbursement is based on the current IRS mileage allowance. **WE PAY Current IRS mileage to judges and the Board which is 53.5 cents per mile.**

Credit Cards: The use of credit cards was discontinued. The Treasurer and Legal Affairs Chairperson will attempt to recover \$3,000 lost funds that resulted from the approval by the wrong processor.

Reimbursement of expenses for Board members and other authorized persons: This policy applies to all Board members, Judges, and other travelers authorized by the GSDCA, Inc.; it also includes the REVIEW Editor, Committee persons, etc. Exceptions to this policy must be approved by action of the Board and reflected in the Minutes of scheduled Board or Executive Committee Meetings. Effective immediately no per diem may be paid to anyone without prior specific approval of the Board or the Executive Committee ratified by the Board.

- A \$50 allowance will be paid for the full weekend Board Meeting -one time allowance for weekend of \$50 for 2/3 of the meeting. Each Board member will receive a room including tax for the evenings of Friday and Saturday on the Board meeting weekends. Board members must notify, in writing, the Board meeting site chairperson at least three days prior to the meeting should they not require the room for any amount of time already booked. Failure to do so will result in the Board member being assessed the fee for the nights involved. The Board member will pay any additional nights other than Friday or Saturday individually unless the Board or the Executive Committee has granted prior approval in writing. Additionally, when a Board meeting is held where airport shuttle service is not available, if the amount of transportation is under \$10 each trip, transportation costs will be borne by the Board Member. For amounts over \$10, the Treasurer with prior approval of the Board of Directors or Executive Committee with the presentation of the proper receipts will reimburse each trip.
- Each Board Member will receive a continental breakfast on Saturday and Sunday morning. Saturday luncheon and breaks in the morning and afternoon, if indicated.
- Request for reimbursement without supporting documentation will be returned unless categorized as to the classification of the expense. All authorized expenditures, bills, and receipts will be sent to the Treasurer within 30 days of the date of expenditure. This allows the Treasurer time to update reports of expenditures.
- If travel is by auto, reimbursement will be computed at the current IRS mileage allowance, based on Rand McNally Atlas, but not to exceed the lowest applicable air coach fare. Should an individual problem exist, the Treasurer is permitted to fix an amount that he thinks is fair.
- Board members and previously Board Authorized persons shall obtain the cheapest weekend airfare under current airline rules for advance purchase in order to affect the greatest savings. Any other airline charges shall only be reimbursed up to the applicable fair detailed above. Persons driving or flying their own airplane shall be reimbursed at the current IRS mileage allowance, or the above applicable fare, whichever is lower.
- No individuals or Board members are authorized to bill any service or equipment to the Club account except the President, Treasurer and/or the National Specialty Committee Chair. Individuals or Board members other than the three designated must charge any services or equipment to their own accounts and later request reimbursement from the Treasurer within budgetary guidelines.
- With proper documentation, Board members who, because of airline delays due to inclement weather are forced to use overnight lodging, shall receive reimbursement of one night plus tax at the rate extended for Board meetings. The President and the Treasurer with ratification of the Board of Directors must approve this in writing. Reimbursement is limited to only the overnight lodging and exclusive of all other amenities (i.e., food, beverage, etc.).
- Non-Board members: Authorization to reimburse the same as directors
- Any frequent flier ticket submitted for payment to the Treasurer shall be honored at the lowest prevailing weekend rate.
- Foreign liaison and WUSV delegate: will be reimbursed to attend the Sieger Show and WUSV

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meeting for actual hotel and food expense for four days, but not for the flight expenses to or from Germany, but to include travel expenses to and from the show and from his area of residence in Germany. A similar policy is in effect for the Delegate to attend Schutzhund trials and Subsequent meeting unless the Board states it otherwise.

Limitations:

1. Board Members must be in attendance for 2/3 of the meeting in order to be eligible for reimbursement.
 2. No reimbursement will be made for attendance at meetings held in conjunction with the National Specialty Show.
 3. Airfare and mileage will be reimbursed from residence city of the traveler or between nearest airport and the meeting site. Reimbursement is limited up to the actual air coach fare incurred, documented by airline ticket up to the limit of \$500 including hotel as of July 2016.. The Treasurer, upon receipt of a non-refundable or partially refundable airline ticket, and for acceptable reasons, in writing, for nonattendance of a Board meeting, shall reimburse the Board member for the airline ticket to the extent called for. In case of dispute, the Board must settle the matter at its next regular meeting. Before asking for reimbursement from the GSDCA, the Board member shall attempt to follow all airline procedures to receive reimbursement from the airlines before presenting these non-refundable or partially refundable tickets to the Treasurer. (Ex: sickness backed by doctor's statement.)
- Procedure to be followed regarding airline: Anyone wishing to cancel a non-refundable airline ticket for medical reasons should notify the airlines, with documentation from your physician, immediately, for, hopefully, a full refund. Procrastination may mean loss of refund.
 - In conjunction with above motion, it was noted that it is an obligation of Board members to take advantage of super saver fares, and to investigate means of fair reimbursement by airlines, in the event that travel schedules may change. As with Judges, the Board is urged to use Jack's Travel.
 - Travel Expenses REVIEW: Is done by the Treasurer.
 - Treasurer's Option for Payment of Submitted Fares: The Treasurer has the option to pay the lower fare.
 - Reimbursement Policy for Current expenses: Any monies received, and any requests for reimbursements, must be submitted to the treasurer by the 10th of the month following receipt or disbursement.
 - A form will be developed on which to submit expenses reimbursement request – form is available in the Forms section of this document.

Regional Clubs' Mailing Labels: The GSDCA computer will generate the Regional Clubs' mailing labels. All Regional Clubs should send all address/key contact people changes to the Treasurer. In addition to the club secretaries, addresses and telephone numbers, the list will also contain the name/address/and phone numbers of the club presidents.

Mailing Labels: The Treasurer will furnish mailing labels of the board members and committee chairs to all board members and committee chairs.

Dues Notice: Only one dues notice will be sent to the membership. However, a notice will also go into the REVIEW in a timely manner and the Board-O-Gram.

Postage Meter and Scale: The postage meter was moved to the Treasurer's office in May 1997 with the dissolution of the REVIEW Office in Pennsylvania.

Current Recommendations by Accounting Firm and Budget and Finance:

- That we follow the Policy and Procedures Manual for the methods of handling expenses. This includes very little tolerance for late bills.
- The miscoding occurs because of misunderstanding in coding for reimbursement. Each committee is responsible for verifying the quarterly statement for accuracy of reimbursements coded and that every Board and committee chair must submit coding for committee and for category to which all expenses are to be charged. The treasurer will instruct the new members regarding the procedure for coding and submitting expense.
- Each individual who has GSDCA files will back them up on a quarterly basis and send them to another individual on the Board.
- The Treasurer shall initiate annual signing of Conflict of Interest Disclosure and vendor contact personnel.

Cost Saving Measures: Recommended sending committee and Board quarterly reports via the Internet as a cost saving measure. The chairperson of the Board-O-Gram use Constant Contact to e-mail

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to those members who have E-mail.

Board Meetings and Expenses:

- Block of rooms to be obtained for Board members (and other authorized persons). As of July 2016, the Board Member pays for his/her room
- Airline reservations to be made a minimum of 30 days in advance to take advantage of the best price. The Treasurer is to verify the purchase dates of the airline tickets.

Vendor Conflict of Interest Form:

The Treasurer will distribute the form, keep one on file for every vendor, and update it annually. A vendor is defined as a person or business with which the GSDCA has an ongoing business relationship and who receives regular and ongoing payments from the GSDCA. A conflict would result if the person or business has some connection to the GSDCA such as being a Board member or the relative of a Board member.

Accounts Receivable Committee: This committee assists the Treasurer in monitoring receivables, tracking the receivables and working to collect the open receivables. The committee also works with the REVIEW Editor and any other committee chairs that may have open receivables.

Contracts and Procurement Committee: Established in 2006 in order to develop standards and procedures and a bid process for procurements of services and purchases. As part of this process, detailed Request for Proposals will be formulated. The Legal Affairs Chairperson should be a permanent member of this committee. **All Contracts must be reviewed by Legal Affairs.**

Vice President

The Vice President shall have the powers and exercise the duties of the President in case of the President's absence or incapacity and the Vice President shall assume the office of the President for the un-expired term in case of the President's death, or incapacity.

Oversight of the GSDCA ARCHIVES at the AKC is delegated to the Vice President who will oversee the implementation of this policy, which includes making an annual Report to the board at the April meeting each year. The report will include materials sent during the past year and the status of the products/materials in the archive that are owned or controlled by the GSDCA and any need to changes in this policy. This is taken to mean that all products/material/ will be properly stored, inventoried and place in safekeeping. The second part of this responsibility extends to the administrative record noted above. These records will be collected and forwarded to the archivist at the AKC at least once each year. Approved by the Board July 2007.

AWARDS AND AWARDS COMMITTEES – Section IV

GSDCA Membership Requirement:

Our current policy requires all recipients of GSDCA awards to be a member of the GSDCA. Therefore, an owner must be a member.

This section (Section IV) details all Parent Club Awards, and these awards may fall under other committees

Annual Training Achievement Award (ATAA): revised 10/2018

Chairperson(s): Dr. Cynthia Binder binderhaus@aol.com

This is an annual award and point tabulation for the German Shepherd Dog sires and dams whose purebred progeny earn titles (and points) through performance events including, but not limited to, herding, obedience, tracking, agility and/or IPO/IGP titles (formerly Schutzhund).

This award showcases the breeder who strives to produce working progeny capable of doing the many tasks a working German Shepherd Dog can do and who helps maintain the versatility of our breed and its heritage.

The purpose of the ATAA is multifactorial:

- To give breeders more incentives to encourage their puppy buyers to train and show their dogs.
- To provide incentive to German Shepherd Dogs owners to exhibit in Performance Trials and Tests and thereby help honor their dog's sire and/or dam.
- To encourage more exhibitors to show their dogs in both conformation and performance events so that there will be more multi-titled German Shepherd Dogs.
- To "bridge the gap" between conformation and performance competitors and unite them toward common goals.
- To demonstrate to the public the usefulness and versatility of the German Shepherd Dog and show that this breed can compete successfully in all types of venues.

The ATAA guidelines are as follows:

- For progeny to qualify to earn points for their sire and/or dam, they must have no disqualifying faults. To this end, they will need to have been awarded a class placement ribbon in conformation at an AKC or SV breed show, or a letter must be submitted by either a currently licensed AKC judge (in breed conformation or performance) or a currently licensed veterinarian attesting that the dog is free of any disqualifying faults. Spayed/neutered dogs may qualify. No one may attest to dogs that they own or have bred. All dogs examined for the program must be at least 6 months of age. (Revised 4/2019 to include veterinarian) (Revised 4/2020 to add minimum age requirement and prohibit self-attestation.)
- Award points for the sire or dam will not accumulate unless the owner of the sire and/or dam is a member of the GSDCA. POINTS WILL NOT BE AWARDED RETROACTIVELY for periods of non-membership. Only the owner who submits the request for progeny points for their sire or dam needs to be a GSDCA member. The owners of the progeny do not need to be GSDCA members although that is encouraged. This is a voluntary program and a breeder's award, and it is the owner of the sire and/or dam who chooses whether or not to participate in this program and its awards.
- The awards year runs from January 1 to December 31 of each year. Submissions for the award year are to be made between January 1 and April 1 of the following year. The owner of the sire and/or dam must submit the following to the chairperson:
 1. A fully completed GSDCA ATAA Program Reporting Form listing all contributing progeny. This form is located on the GSDCA website; and

Awards and Awards Committees – Section IV

2. A copy of all the title certificates being requested to be tabulated for points (which the sire or dam's owner must acquire from each progeny's owner) OR a copy of the AKC Titles of Record page in the GSDCA Review where the progeny's title is published; and
 3. For each progeny being submitted for inclusion in the program for the first time, proof (as described above) that the dog has no disqualifying faults. A form letter for this purpose entitled "GSDCA ATAA Judge's Attestation Letter" is available on the GSDCA website.
- Starting in the 2018 submission year, the titles being allowed for submission include all the AKC titles, all the SV titles, all the GSDCA titles, SAR/Law Enforcement titles and AKC recognized titles (such as Barn Hunt and Dock Diving). A current list of titles that qualify along with their point allocations will be listed on the GSDCA website. The list may change as new titles or titling venues are added.
 - At the end of the submission period each year, the points earned by the progeny for each sire and dam are tabulated, and an annual list of the Top 10 Sires and Dams is created. All Top 10 Sires and Dams for the year will receive frameable certificates of achievement. The #1 sire and dam for the year will also receive an award plaque. In addition, the results will be published annually in the October issue of the German Shepherd Dog Review with 3 tabulations:
 1. The Top 10 sires/dams for the year and their point accumulation for that year with the names of their owner(s).
 2. The Top 25 active sires/dams overall and their point totals with the names of their owner(s). After 3 years of inactivity, they are moved to the inactive list
 3. The Top 25 all-time sires/dams and their point totals with the names of their owner(s).

Please submit all required forms and documentation to:

Cynthia Binder DVM
GSDCA ATAA Chair
5487 La Cumbre Rd.
Somis, Ca 93066

Awards:

All awards will go through the specific award chair.

GSDCA Membership Requirement:

Our current policy requires all recipients of GSDCA awards be a member of the GSDCA.

Ordering Plaques:

All persons ordering plaques need to contact chair before ordering to have price comparisons (and effect possible savings). The Chairperson is responsible for overseeing the purchase of plaques and awards. The Chairperson expects to see three competitive bids.

Duplicate Awards:

Co-Owners who are GSDCA members may purchase duplicate ROM and AOE plaques. See specific award). Breeders of AOE dogs, if different than the owners, may purchase a duplicate award at their own expense provided they are members of the GSDCA.

Award of Health:

Chairperson [Julie Richards-Mostosky](#)

Award of Excellence (AOE):

The Award Presentation will be in conjunction with the National Specialty Show on Saturday, after the Opening Ceremony, or at the Awards Ceremony, or, just prior to the

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Parade of Greats. It will be part of the official film of the Nationals.

Chairperson(s):

Chair: Laura Gilbert gsdcaoffice@aol.com

Objectives and Criteria:

- The GSDCA Award of Excellence is a most prestigious award given in conformation, a step above and beyond the "Select" rating. It awards a combination of beauty and brains and addresses the "total dog concept." The dog should be beautiful, agile, alert, full of life, intelligent, and of good temperament and must:
 1. Be an AKC Champion
 2. Have been awarded a GSDCA Select title.
 3. Must be OFA, OVC or SV "a" stamp certified hips and elbows
 4. Have earned a regular AKC Performance degree(s) including obedience, tracking, rally, herding or agility; and/or Schutzhund degree. BH & AD are acceptable for working titles also. Canadian CD also acceptable as of 2015.
 5. Have passed the GSDCA Temperament Test
- Proof of certification(s), Obedience or other degrees, and Temperament Certificate must be furnished to the designated Chairperson by Sep. 1st.
- The award year is designated as from 8/15 to 8/15 of the following year
- Additional requirements, such as further health certifications, may be added to the Award of Excellence from time to time as deemed necessary in order to ensure the longevity, betterment, welfare and general health of the German Shepherd Dog.

Posthumous Awards:

A policy exists that enables a dog or bitch that has met all of the requirements to have the AOE awarded posthumously.

Placement of Title:

The title of "AOE" is to be placed before the dog's name, ahead of Select and Champion or Grand Victor/Victrix.

Award Specifications:

The AOE Chairperson will order a Crystal Award for each recipient. Duplicate Awards may be ordered at the co-owners expense. The Award may change as specified by the Board. A gold GSDCA medallion will be given with the Award of Excellence.

Award Presentation:

The Award Presentation will be in conjunction with the Annual Meeting, Victory Dinner, or at National Specialty Show between dogs and Bitches, or the Parade of Greats.

Annual Recognition of AOE in the REVIEW:

The November/December issue of the REVIEW is designated as the issue to acknowledge the Award of Excellence recipients so that they will appear the same year as they achieved their award.

In the November/December issue the REVIEW will carry one page for each AOE dog or bitch, with a photo of the owners preference, along with all titles earned, and a three generation pedigree. The breeders and owners of the dog will be listed. The first page will list all the current requirements of AOE and the last pages will list all AOE's from the beginning to the current date.

Limits of Award - Engraving and Receipt:

AOE awards are limited to owners and co-owners at the time of completion of the requirements for the award. Awards will be engraved with all the titles earned and proven to the AOE Chair PRIOR to ordering the trophy.

Roll of Awards:

The AOE Chair will maintain an official file on who has won this award

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Pins:

These are available to all past and present owners and co-owners at a cost of \$10 each.

Letters:

The AOE Chair will send a letter to all owners of Select animals following each National to inform them of the requirements for the AOE award in case they qualify. A courtesy letter will be sent to the breeder(s) in recognition of their contribution to the beauty, temperament and trainability of the dog. Included with the initial AOE confirmation, a copy of the AOE Requirements informational enclosure will be sent to the owners for purposes of submitting any new titles or pertinent data.

Advertising:

No AOE award shall be advertised until the owner has received notification from the AOE Chair that the dog has met the qualifications. (See also **Placement of Title** above)

Parade of Greats:

Any living AOE can participate in the Passing Parade of Greats. No age restriction shall apply.

Breeders Pin

Awarded to the breeder of a conformation champion. Only one pin may be awarded to the breeder, regardless of subsequently bred champions.

Eligibility: A member in good standing of the GSDCA at the time of application for award. The breeder is considered the first person that appears on the AKC registration form. Co-breeders may purchase such a pin if a member of the GSDCA.

The Connie Beckhardt, Don Cliff, LaMar Kuhns, and Lloyd Brackett awards were melded into one committee in January 2008.

Connie Beckhardt Award

Committee Chair –

Cappy Pottle and Gloria Birch established this award in 1991.

Definition

Recipients of the Award should exhibit the qualities of a goodwill ambassador for the German Shepherd Dog. They must display exceptional qualities in mentoring and sharing their time and knowledge with others, and lead by example, demonstrating the best of sportsmanship and care of their German Shepherd Dogs.

Recipients of the Award must have integrity toward the Breed and the public and be devoted to the welfare of all German Shepherd Dogs. Included in the definition of integrity are breeders who strive toward producing dogs with sound temperament, working ability, OVC or SV “a” stamp certified hips and elbows, and good health.

Connie Beckhardt Award Selection Guidelines.

1. Member of the GSDCA for at least seven years.
2. Breeder of German Shepherd Dogs for at least seven years.
3. Breeder, on their own property, of three AKC German Shepherd Dog Champions
4. Breeder of one ROM.
5. Breeder of at least one GSD with a working title.

Connie Beckhardt Award Committee:

The Committee considers candidates who meet the criteria established in the selection guidelines. Any regional club or member of the GSDCA can submit a person's name to the Committee Chair for consideration by the Committee. The Committee may, but shall not be required to, recommend a Nominee each year. A Nominee will be presented to the Board of Directors by the Committee Chair to be voted on during a closed session at the July Board meeting. The Recipient of the Award will be kept confidential until announced by the Committee Chair or designated person at the GSDCA Annual Meeting. When announced, the award will be prefaced with acknowledgment of Cappy Pottle and Gloria Birch for establishing the award.

Don Cliff Memorial Good Sportsmanship Award

Committee Chair –

- Friends of Don Cliff donated the first Memorial Trophy and \$1500 to the German Shepherd Dog Club of America in order to establish a perpetual Don Cliff Memorial Good Sportsmanship Award.
- A Don Cliff Memorial Good Sportsmanship Award Plaque will be awarded annually at the Membership Meeting or Victory Dinner. The Memorial Trophy was given to Pat Cliff. Don and Pat Cliff were the first recipients of the award.
- The sum of money collected was deposited by the GSDCA in an interest-bearing account or fund and part of the proceeds will be used to purchase a Memorial Award plaque to be awarded to an individual who meets the criteria set forth, as adopted and/or modified by the GSDCA Board of Directors.
- The committee to select the Recipient will be named annually and will consist of three members, one member of the GSDCA at-large, and one GSDCA member who are also a member of the GSDC of Minneapolis and St. Paul (Don Cliff's Regional Club).
- Nominations may be made by the committee and may be submitted to the committee by GSDCA members at-large.
- The individual nominated and named as the recipient will remain confidential until announced at the Annual Meeting or Victory Dinner. The named individual shall meet the following criteria for this award: Member of the GSDCA for a minimum of 10 cumulative years.
- Demonstrate Good Sportsmanship as an exhibitor, whether winning or losing.
- Gives of time, energy and/or means to the Sport of Dogs and the German Shepherd Dog Breed. Demonstrate kindness and consideration for newcomers in the in Breed by encouraging and supporting their growth of knowledge in the Breed. Active III Conformation or Performance. Maintains high ethical standards in all circumstances.

Lamar Kuhns Award

Committee Chair –

- This award is given for outstanding presentation and grooming of dogs and creating of good will for German Shepherd Dogs. The award will be open to both the non-professional and professional.
- Nominations will come from individuals or Regional Clubs. Resumes of the nominees are to be sent to the LaMar Kuhns Award Committee chair.
- The nomination period will be from the Annual Meeting until the close of business on July 15. At that time the committee will screen nominees and choose the recipient. Their selection will be secret until the ceremony.
- The award will be presented at the Victory Dinner.
- The physical award will be in the form of either a plaque or a silver medal embedded in Lucite, not to exceed \$100.
- Recipients will be included on page 3 in the Roster, commencing with the 1989 printing. The Kuhns Award is not a mandatory yearly award.

Leslie Dancosse Legacy Award (added 7/2018)

Committee Chair –

This award was established in 2018 and is handled by the Awards Committee. Leslie Dancosse devoted her life to the German Shepherd Dog. One of our top handlers, she exemplified what it means to be a tough but fair and humble competitor. Most importantly, Leslie gave of herself in time, knowledge and experience to the future of our breed and mentored many junior handlers over the years.

In honor of Leslie Dancosse, the GSDCA will recognize those individuals who take the time on a daily basis to continue and further the ideals held and the efforts made by Leslie. To be awarded the Leslie Dancosse Legacy Award, a person must meet the following criteria:

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- Actively and consistently mentor and teach junior handlers how to properly present the German Shepherd Dog in the conformation ring. This includes but is not limited to grooming, training, maintaining good health and condition of the dog as well as proper ring etiquette.
- Work with junior handlers, both individually and in groups, at both the National and regional specialty shows.
- Encourage and promote the team dynamic between a junior handler and his/her dog by teaching the junior to train the dog from the time it is a puppy rather than show an already ring-trained dog.
- Instill a sense of good sportsmanship in the junior as a competitor.
- Insist that the junior handler be responsible for making his or her education a priority in life.

Lloyd Brackett Award

Committee Chair –

Definition:

Persons whose breeding program exhibits a vision of improvement to the breed, tempered with the wisdom to exhibit strict attention to the Standard of the German Shepherd Dog.

The Recipient of the Award should be someone whose dogs display a consistency of breed type and have created a line of German Shepherd Dogs easily recognizable within the breed.

Selection Guidelines:

- Member of the GSDCA for at least 15 years (need not be consecutive).
- The first German Shepherd Dog litter bred by the Recipient of the Award must have been registered a minimum of 15 years prior to the date the award is presented.
- Past and future recipients cannot be published in the Redbook without qualifiers being verified.
- The Recipient must be the breeder, on their property, of at least 15 AKC Champion German Shepherd Dogs. Ten of the 15 Champions must hold at least one of the following titles: Select, ROM, Best or Best Opposite Futurity/Maturity, AOE.

Lloyd Brackett Award Committee

- A Committee formed to consider candidates that meet the criteria established in the selection guidelines.
- The Lloyd Brackett chairman must be responsible for researching and confirming that champions and qualifiers are valid and copies of the nominee forms are to be included in the report presented to the board at the July Board Meeting.
- Any regional club or member of the GSDCA can submit a person's name to the Committee Chair for consideration by the Committee.
- The Committee may, but shall not be required to, recommend a Nominee each year. A Nominee will be presented to the Board of Directors by the Committee Chair to be voted on during a closed session at the July Board meeting. The Recipient of the Award will be kept confidential until announced by the Committee Chair or designated person at the GSDCA Annual Meeting.
- Nominee form as updated to include the year qualifiers received their championship and subsequent titles. ALL FORMS LOCATED IN THE [APPENDIX](#) SECTION.

Dual Award Program – For AKC Breed (Conformation) Champion with Performance Title

Chairperson: Amber Turley act148@earthlink.net

Dual Awards (DA) are presented every year at the National Specialty Show Board Meeting for GSDCA-member dogs that have completed: (1) an AKC breed (conformation) champion title; **and** (2) a qualifying AKC performance title as defined below.

- Performance title defined: Performance is any AKC obedience title, i.e., CD, CDX, UD, TD or Obedience Trial Championship, or one of the AKC Rally titles, AKC Agility titles or AKC Herding

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titles; as well as any recognized World Union performance titles. At the July 2015 Board meeting, the Board voted to allow AKC new venues that require at least two legs to title, such as Barn Hunt, Dock Diving and Lure Coursing, to be included in the Dual Award program. And at the July 2019 Board meeting, the Board voted to allow AKC Scent Work titles to be included in the Dual Award program as well. (revised 4/2020 to add Scent Work)

- The owner must be a member of the GSDCA. Co-owners may purchase duplicate dual award plaques at their own expense provided that they are members of the GSDCA. *The same owner need **not** own the dog when both titles are earned, effective the year beginning August 1, 2011 – July 31, 2012.*
- Proof of titles may be by copy of AKC title certificate, copy of Schutzhund scorebook or a copy of the AKC Points and Progression Report.

The first award that a dog is given will be a plaque. As the same dog earns additional titles in either breed (conformation) or performance, the award will be a bar that can be attached to and hang from the previously awarded plaque.

Dual Award Excellent (DAE). This award is open to all GSDCA members with dogs that have completed all the following requirements:

- AKC breed (conformation) champion title; and
- AKC performance title (see above definition for performance venues included); and
- OFA, OVC or "a" stamp certification for hips and elbows; and
- GSDCA temperament test certification

Upon receipt of the proper documentation, a bar and DAE pin is sent to the owner. Additional pins for co-owners can be purchased for \$10. Owners of dogs from the past that also have the necessary requirements can purchase a pin for \$10.

Dates for awarding the plaques will be Aug.1 to July 31 of any given year. Recipients will be announced at the National and printed in the GSD Review.

ELITE OBEDIENCE AWARDS

The Elite Obedience Award was awarded for the first time in 1992. The Obedience Chairperson will handle details for providing the award. At each National, the Elite Obedience Award will be awarded in memory of Alan Sandell who initiated the idea of this award. The Elite Obedience Score Award will be a medallion at an approximate cost of \$10. This Clarification was added April 2017: A dog may be awarded only one Obedience Elite medallion per National Show. If a dog earns Obedience Elite qualifying scores from both Open and Utility, both scores will be recognized, but only one medallion will be presented.

Novice Obedience Elite Award

Only dogs entered in Novice A or Novice B Class would be eligible to compete for this award. Dogs must score 195 or higher to receive this award.

Open Obedience Elite Award

Only dogs entered in Open A or Open B Class would be eligible to compete for this award Dogs must score 195 or higher to receive this award.

Utility Obedience Elite Award

Only dogs entered in Utility A or B Class would be eligible to compete for this award. The score must be 195 or higher.

Top Scoring German Shepherd Dog for each year

Honor the top-scoring dog for the previous year at the National each year. An article on the winning dog and handler will be printed in the Review, along with a list of the top 10 or 20 German Shepherds in this competition to go along with the top ten Obedience Statistics that are already printed in the October issue. The award is a GSD medal (suitably engraved on the back) on a red, white, and blue neck drape and will be presented at the National at the Saturday morning awards

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ceremony if the winner is present; if they are not present, the winner will be announced during the awards ceremony, and the medal will be mailed to the winner after the National. This award was added by the Board January 2008.

The results will be tabulated as follows:

Score	Points
200	8
198-199½	7
195-197½	6
190-194½	5
185-189½	4
180-184½	3
175-179½	2
170-174½	1

- All dogs earning any obedience elite score must have no disqualifying faults as described by the AKC Standard for the German Shepherd Dog as verified by any licensed AKC judge, at the discretion of the Obedience Chair, pass upon the Obedience Elite eligible and Obedience Victor/Victrix.
- Regardless of AKC rules, spayed/castrated dogs that otherwise meet the Standard are acceptable.

Health Award of Merit and CHIC Award (revised 4/2020 to add detail and correct errors)

Contact person – Ginny Altman ginialtman@aol.com

CHIC - The Canine Health Information Center (CHIC) is a centralized canine health database jointly sponsored by the AKC/Canine Health Foundation (AK/CHF) and the Orthopedic Foundation for Animals (OFA). Their mission is to provide a source of health information for owners, breeders and scientists that will assist in breeding healthy dogs. The OFA, working with the breed's parent club, recommends certain basic health screening tests for all breeding stock. Dogs meeting these basic health screening requirements will be issued CHIC numbers. For CHIC certification, **all results do NOT need to be normal**, but they must all be in the public domain (i.e. OFA database) so that responsible breeders can make more informed breeding decisions. In addition, a CHIC requirement for all participating breeds is that **the dog must be permanently identified via microchip or tattoo to receive a CHIC number**.

For GSDs, CHIC certification requires the following health screening tests be performed and published:

- Hip and elbow dysplasia through OFA evaluation or SV evaluation (revised 4/2020 to add SV option); and
- Passing GSDCA Temperament Test and submitting the results to OFA

Health Award of Merit (HAM) – The GSDCA established the Health Award of Merit to recognize those owners of GSDs that have achieved a level of health excellence in testing for health problems that confront our breed. From 2005-2010, the Health Award of Merit was identical to the GSDCA's requirements for CHIC. After 2010, the two awards became different.

Currently, the Health Award of Merit is presented to GSDCA members whose GSD are permanently identified and certified **normal** for the following health screening tests:

- Passing OFA Hip and Elbow evaluation;
- Passing OFA Cardiac evaluation;
- Passing OFA Thyroid evaluation; and
- Passing GSDCA Temperament Test and submitting results to OFA;

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In addition, effective 2018, owners are also required to perform a Degenerative Myelopathy (DM) test and publish the results on the OFA website to qualify for the Health Award of Merit, but because of continuing research, **the dog's actual DM status/results will NOT disqualify a dog from receiving this award.**

OFA Dentition evaluation and OFA Cert/Eye Clearance are both optional.

The submission application form for Health Award of Merit is available on the GSDCA website.

Hero Dog Award (revised 4/2018)

Committee Chair –

In July 2016, the Board voted to reinstate the Hero Dog Award as started by Helen Miller Fisher. The purpose of this award is to recognize heroism of the GSD. The recipient(s) of the award will be acknowledged with a personalized letter and certificate mailed to the owner. In addition, to put these dogs in the public eye, the dog's story and photo will be published on our website for one year. The rules and criteria for nomination are:

- Any GSDCA member may nominate a dog for this award by forwarding all pertinent information to the Awards Committee, especially any newspaper clippings or other media stores and photos;
- The Awards Committee will research the nomination to ensure the story is legitimate;
- The letter of recognition and certificate will be mailed to the dog's owner as quickly as possible to ensure timely recognition and thank you;
- The letter of recognition will contain an email address for the dog's owner to return a written consent to place the story and photo on our website;
- Once written consent is received, the story and photo will be forwarded to our webmaster to be placed on our website.

Membership Recognition Award

- To recognize continuous membership in the GSDCA 10, 25 and 50-year certificates will be given. A pin is given for 25 years.
- Members of 50 or more years will be honored at the National Specialty, awarded a page in the REVIEW and be given an appropriate plaque
- Lifetime Membership is awarded after 40 years of continuous membership. They do not pay dues, but they pay \$36 to continue receiving the GSD Review (Second Class mail). They receive a letter informing them of their new status.

Newsletters

- To encourage excellence in club newsletters by means of a yearly contest, provide a vehicle to disseminate GSDCA, Inc., information to clubs, and to encourage individuals to write informative articles. Board members who wish appropriate material to be disseminated in the newsletters should contact the chairperson for timely mailing.
- Newsletters of Regional Clubs serve to provide an educational benefit to the membership. As such, the annual competition for best newsletters requires competing clubs to submit and enter in one of two categories: Monthly Newsletters or Quarterly Newsletters. Four issues are the minimum for competition. The winners are announced at the Annual Membership Meeting. Second, third and fourth place in newsletter competition to receive a certificate acknowledging the placing. The chairperson is authorized up to \$500 each year to cover expenses associated with the annual competition.

Availability of Board-O-Gram

Regional clubs have been notified that the Board-O-Gram is now available to the newsletter editors to be printed in their newsletters. The Regional Club Chairperson has agreed to add the newsletter editors to his mailing list.

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Criteria And Point System For Newsletter Editors

1. Judging starts with the October issue and continues through the following September issue or 45 days before the National Specialty either for monthly published newsletters (Category 1) or four (quarterly) issues (Category)
2. Four (4) issues only are required for competition: however, each issue will be judged, and if more issues are received, all will be judged, and the four best will count for competition.
3. Judging is divided into 6 categories: 5 point maximum for each category (30 points for a perfect issue).
4. Each Newsletter should have at least two articles per year regarding working dogs, training, health problems, conformation, and general care. These articles will determine the winners, rather than how many articles your Club can produce.
5. Newsletters must be sent to current newsletter judge by first class postage.
6. Use correct postage.
7. Make sure that the month of issue is on the front cover.
8. Full credit should be given to reprints.
9. A table of contents is nice for the readers as well as the judges.

Explanation of Categories

Parent Club Reports: These must be included in each issue or the score is 0. These reports must be published EXACTLY AS written with the exception that lengthy reports may be divided with half printed one month and the remainder printed the following month or issue. A synopsis or condensation of reports is not acceptable and will be scored 0.

Content: There are 2 considerations under content, and both must be met in order to score a 5. The first consideration is your club member and the second is the education of the novice. Many newsletters, excellent in other respects, fall down here, as many clubs publish little actual club news. (Club news includes, but is not limited to, Minutes, committee chairperson reports, etc.) The main purpose of a newsletter is to inform local members. The educational side of content is self-explanatory.

Layout: Newsletters should present a neat appearance to the eye. A little forethought and organization is essential here. An editor who tries to cram so much on a page that he runs the print right off the page is going to sacrifice points on layout.

Also, try to start the beginning of an article at the top of a page. One thing that should be mentioned here: fancy headings and pictures done by offset printing or electronic stencil are aesthetically pleasing but are not necessary to receive a 5 on layout. If your club can afford the more expensive processes and you want to use them, then do so. However, do not fall into the trap of thinking that this will substitute for quality (or lack of same) in other areas.

Original Articles: Self-explanatory. This will also include original poems. Not counted as original articles are editorials dealing with intra-club affairs, President's reports, Minutes, chairperson's reports, gossip columns, etc. Original articles should be indicated as such before the article. It is not necessary to indicate the originality of Minutes, club news, etc. Limit to two articles per Newsletter.

Breed, Health Care and Good Practices: Self-explanatory.

Articles of special interest: This should include AKC and ADOA , any legislation cases, current or pending in your area, working dogs, training, conformation, etc.

The Board O Gram can now be printed in Newsletters but is not required.

Peggy Douglas Award

Committee Chair –

Award created January 2011. Board voted in July 2016 to reformat this award to a regional club award rather than an individual member award. The award will be a plaque.

To be awarded the Peggy Douglas Award a GSDCA regional club must meet the following criteria:

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- Actively strive to increase local club and GSDCA membership by advertising fun events, educational programs, fun matches, puppy training and socialization classes.
- Promote the total German Shepherd Dog by encouraging participation in dog sports such as but not limited to Conformation, Herding, IPO/IPG (formerly known as Schutzhund), Obedience, Agility, Rally, and Tracking.
- Encourage junior membership, by presenting educational programs on handling, grooming, herding, and agility.
- Attend community events to promote and encourage attendance at the local club meetings and other events.
- Conduct or participate in a Meet the Breed to promote the German Shepherd at dog shows or community events. The Peggy Douglas Award will be presented to the winner at the GSDCA National Victory Dinner by the GSDCA Awards Chairman.
- Any GSDCA regional club that wishes to be considered for this award must send a written essay demonstrating their club has met as many of the above requirements as possible.

Send your essay to Chairperson by July 1.

Phyllis Dobbs Versatility Award (Most Versatile German Shepherd Competition at the GSDCA National) (added 4/2018)

Chairperson – Julie Degen ejdegen@aol.com

Overview: Established in 2018 in memory of Phyllis Dobbs who bred, owned and trained the first Triple Champion in the history of our breed, this competition at the National recognizes those dogs that exemplify true versatility by successfully competing in a variety of events at the GSDCA National.

- The Versatility Competition is open to all AKC registered or listed German Shepherd Dogs.
- The dogs in the Versatility Competition must be currently owned by at least one member of the GSDCA in good standing.
- Dogs must earn scores at the National in a minimum of **three** of the following venues: Agility, Conformation, Herding, Obedience/Rally and Tracking. Obedience and Rally are considered one venue since the required skills are similar.

During the National Specialty, participants must fill out and turn in a score sheet to the Versatility Chair each day. The scoring for the competition ends after Best of Breed and the winner of the competition will be announced at the club Victory Dinner and presented with the Phyllis Dobbs Versatility Award. Competing dogs will receive a customized participation rosette.

To participate, competitors must fill out a versatility registration form and submit it with the registration fee by the deadline (date to be determined each year). Participants must enter events in which their dog will compete directly with the appropriate event secretary. Additional details, including but not limited to scoring of points, entering and forms, can be found in the premium list for the GSDCA National and/or on the GSDCA website.

Phyllis Kraft Award (GSDCA Multi Championship Award in Memory of Phyllis Kraft) (formerly Multi-Performance Championship Award) (added 4/2018) (revised 10/2018 to change title of award)

Chairperson: Zoe Backman hummingbird@seasonssojourn.com

This award was first established in April 2018 to recognize dogs achieving a Championship in any two Performance Venues: Agility, Herding, Obedience, Rally or Tracking (and IPO/IPG to be added when they

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have such an award through AKC or GSDCA). In October 2018, Conformation was added to the list of eligible venues, and the word "Performance" was dropped from the name of the award. The award now recognizes dogs achieving a championship in any two of the venues listed above, i.e., either two Performance venues OR one Performance venue plus a Conformation (breed) Championship. (revised 10/2018 to add conformation option to the award)

A plaque like the Dual Awards plaque will be issued. The first award that a dog is given will be a plaque, and all subsequent awards (for additional championships in a new venue) will be a bar that can be attached to and hung from the previously awarded plaque. One Championship bar per performance venue.

One owner must be a member of the GSDCA. There will be a charge for co-owners to purchase a Multi Championship Award plaque provided that they are members of the GSDCA. The same owner need **not** own the dog when both titles are earned. As with all GSDCA awards, the dog must be registered with the AKC or SV (no PAL). The dog will **not** have to be living to be eligible.

GSDCA Multi Championship Award in Memory of Phyllis Kraft will begin August 1 and run to July 31 of the following year. Dates for awarding the plaques will be based upon the second qualifier during August 1 to July 31 of any given year. Multi Performance Championship Award for Dogs achieving a Championship in any two Performance Venues: Agility, Herding, Obedience, Rally or Tracking. Recipients will be announced at the National and printed in the Review.

Those that have done this in the past receive certificates of Merit to be recognized and all be listed on the parent club website.

A submission form will be available on the parent club website. The form must be completed and all documentation (as described in the form) must be submitted together with the form to the committee chair before September 15 to be recognized at that year's National.

Performance Award Of Merit (PAM) (revised 7/2019 adding Scent Work titles)

Chairperson: Julie Degen ejdegen@aol.com

The Performance Award of Merit title, once earned, precedes the name of the dog. This title recognizes members of the GSDCA who are working in more than one area of performance. It requires that the dog earn an AKC or WUSV title for the most advanced level of training in one performance event. The dog also must earn titles at any level in two additional performance events different from the advanced title. For example: Obedience UD, Herding HT and Agility NA. In Agility, Standard titles and Jumpers With Weaves titles are not to be considered different performance events.

All Herding classes or Agility classes or Tracking classes are considered one performance event. The Rally Excellent Class is not accepted as one of the highest-level titles. BH and Working Dog Committee tracking titles are not accepted.

Application date deadline was changed from the September to June, effective on June 1, 2010, and to August 1, effective July 1, 2011.

Submission form is available on the GSDCA website.

Requirements

1. One Advanced title in any area of performance competition. Advanced titles are: Obedience UD, Rally RE, Tracking TDX. Herding HX in any one of the three courses, Agility AX or AXJ, Schutzhund III. Beginning in 2019, AKC Scent Work has been added with SWE (Scent Work Excellent) being the advanced qualifying title. SWE is a multi-class title requiring the dog to qualify in all four elements at that difficulty level.
2. Additional titles at any level in two different performance events. Examples of additional titles in the lower levels of performance competition include: Obedience CD, CDX; Rally RN, RA; Tracking TD; Herding HT, PT, HS, HI in any one of the three courses~ Agility NA, NAJ, OA, OAJ; Schutzhund I or II. Beginning in 2019, AKC Scent Work has been added with SWN (Scent Work Novice) or SWA (Scent Work Advanced) being the additional titles. Each of these Scent Work titles is a multi-class title requiring the dog to qualify in all four elements at that difficulty level

Awards and Awards Committees – Section IV

3. Owners must be GSDCA members in good standing when the Performance Award of Merit title requirements are completed.
4. This is a one-time award. Additional titles do not earn additional PAM awards.
5. The award is given in the same manner that the Dual Award plaques are - i.e., the plaque is sent out in the mail prior to the Annual Meeting, and recognition is given at the Annual Meeting with a token award and name.
6. Dogs with ILP/PAL numbers are eligible.
7. If the dog is also a champion, the initials PAM will follow the title designation CH.
8. Each winning dog gets his or her picture in the Performance issue of the REVIEW and in the Red Book Performance section the following year.
9. Rally will be included in 2005 as an additional class. Due to the similarities between Rally and Obedience, Rally will be considered an Obedience event and cannot be used along with other Obedience titles, the Utility title in Obedience is the only title considered for the advanced level in Obedience.
10. Five (5) points added for the AD title from the GSDCA Working Dog Committee.

The Temperament Test certificate, OVC, or SV “a” hips and elbows are optional on the award application form.

Pins, Medals, Plaques, Certificates

Pins (AKC Title)

One gold Champion pin and certificate from the GSDCA is awarded to each Champion of Record, to those member-owners who contact the Chairperson Laura Gilbert at gsdcaoffice@aol.com with proof of title.

Replacement and Purchase of the Title Pins

The cost of replacement title pins is \$10.00. CO-owners who are members may purchase additional pins for \$10.00 each (\$20.00 for each additional co-owner member silver medallion).

Recognized Titles

Must be requested within 6 months of finishing title

Obedience Titles		(All pins include Certificates)
Beginner Novice	BN	Certificate only
Companion Dog, Graduate Novice	CD, GN	Certificate only
Companion Dog Excellent, Graduate Open	CDX, GO	Bronze pin
Utility Dog, Versatility	UD, VER	Silver pin
Utility Dog Excellent, Obedience Master (1-10)	UDX, OM	Gold pin
Obedience Trial Champion & Grand Master	OTCH, OGM	Silver medallion
Herding Titles		
Herding Instinct (at National Specialty)		Certificate only
Pre-Trial Tested	PT	Certificate only
Herding Tested	HT	Certificate only
Herding Started	HS	Bronze pin
Herding Intermediate	HI	Silver pin
Herding Excellent	HX	Gold pin
Herding Champion	HCh	Silver medallion
Tracking Titles		
Tracking Dog	TD	Silver pin
Tracking Dog Excellent	TDX, FH1	Gold pin
Variable Surface Tracking/Ch Tracker	VST, FH2, CT	Silver medallion
Agility Titles		
Novice Agility	NA, NAJ, NAP, NJP	Certificate only
Open Agility	OA, OAJ, OP, OJP	Bronze pin
Excellent Agility, Triple Q Excellent	AX, AXJ, AXP, AJP, TQX	Silver pin
Master Excellent Agility	MX, MXJ, MXP, MJP	Gold pin

Awards and Awards Committees – Section IV

Master Agility Champion	MACH	Silver medallion
Companion Dog Titles		
Versatile Companion Dog I	VCD1	Certificate only
Versatile Companion Dog II	VCD2	Bronze pin
Versatile Companion Dog III	VCD3	Silver pin
Versatile Companion Dog I	VCD4	Gold pin
Versatile Companion Dog Champion	VCCH	Silver medallion
Rally Titles		
Rally Novice	RN, BN	Certificate only
Rally Advanced	RA	Bronze pin
Rally Excellent	RE	Silver pin
Rally Advanced Excellent	RAE	Gold pin
Schutzhund (Working Dog) Titles		
AD, BH	AD, BH	Certificate only
Schutzhund I	SchH I, IPO1	Bronze pin
Schutzhund II	SchH II, IPO2	Silver pin
Schutzhund III	SchH III, IPO3	Gold pin
Advanced Tracking	FH1	Gold pin
Advanced Variable Surface Tracking	FH2	Silver medallion

Breeder's Pin

A free Breeder's Pin is awarded, once only, to breeders-members of a Champion of Record.

Breeder's Pins require a copy of the dog's registration along with proof of the Championship.

Member co-breeders may purchase a Breeder's pin, once only, for \$20.00. Replacement Breeders pins are also \$20.00

Plaques

Dual Title Plaques (Dual Award Plaques) will be awarded to Champions of Record which have won an obedience degree, and/or a Schutzhund degree, and/or additional obedience degrees earned in which have won an obedience degree, and/or a Schutzhund degree, and/or additional obedience degrees earned in this country. Plaques will be mailed to recipients, who will be also recognized by having a group photo taken at the Annual Meeting for publication in the REVIEW and by publishing their names in the National Catalog. It is not necessary to win both titles in the same year. Additional plaques will be awarded should member-owners earn additional degrees or titles subsequently.

Owners must furnish the dog's name, AKC registered number and dates and titles to the Chairperson. Xerox copies of this information must be furnished. (For Schutzhund degrees see: OBEDIENCE TITLES - SCHULTZHUND). The same owner must win championship and obedience titles.

Co-owner members may purchase additional plaques for \$45 each.

Plaques: ROM is awarded in the same manner as dual award plaques (see above)

Requests are accepted for purchase of ROM plaques retroactively for 30% over actual cost to the Club, plus postage and handling; owner to provide verification or copy of publication of the notes in the REVIEW. Only members of the GSDCA are eligible to receive an ROM plaque.

They must be members at the time of the ROM title was achieved.

Proof of title must be provided to the Chairperson.

Obedience Titles - Schutzhund:

GSDCA Schutzhund pins may be awarded to only German Shepherd Dogs if they have qualifying scores, and if a Photostat of the scorecard is sent to the corresponding secretary of the GSDCA Inc. GSDCA Schutzhund pins are awarded in this country to members of the GSDCA Working Dog Committee. A bronze pin is given for SCHH I/IPO I; silver for SCHH II/IPO II, gold for SCHH III/IPO III.

Retroactive Eligibility

Individuals who have become members after their dogs finished a title may purchase pins or medals.

Awards and Awards Committees – Section IV

Certificate of Appreciation

Certificates of Appreciation may be awarded to persons of outstanding service to the Breed, the Parent Club or the membership; outgoing Board members; and Roll of Honor designees.

The president shall submit a list for Board action no later than the July meeting of the Board of each year.

Certificates Issued to non-German Shepherd Dogs

Regional Clubs may accept in training classes other breeds but may not issue a certificate for obedience, conformation, temperament, or Schutzhund. This applies to GSDCA-Working Dog Committee clubs as well. Certificates issued to other breeds may not use the logo of the Regional GS Club or the GSDCA, Inc.

Presidential Citation Award

Only to be awarded those persons who have achieved an outstanding accomplishment or dedicated an exceptional amount of effort on Behalf of the Parent Club or Breed. This Award is to be approved by the Executive Committee upon the recommendation of the President. Not more than one award for each category will be given each year except when a special award is given for heroism. It is not mandatory that the award to be given each year in any category. Awards may be given for:

- 1) Meritorious Service
- 2) Meritorious Achievement
- 3) Special Award (Heroism) - Person or German Shepherd Dog.
 - Certificates of Achievement and Pins for Herding Titles: See Herding Committee.
 - Certificates may be obtained by Committee Chairpersons from the Central Office.
 - Gold Shepherd 75th Anniversary Pins: The remaining pins may be sold at \$25.00 each
 - Persons who have made outstanding contributions to the Breed and/or the GSDCA or in other important related areas, may be placed on the Roll of Honor.
 - Roll of Honor Selection Guidelines: A current member, in good standing, with the GSDCA who has made outstanding contributions to the Breed and/or the GSDCA.
 - Only one person for the Roll of Honor will be elected each year.
 - Due to the prestige of this Award, only under extreme extenuating circumstances will more than one person be elected to the Roll of Honor in anyone year.
 - Nominees must be a member of the GSDCA for a total of at least twenty (20) years. Those years need not be consecutive. No person may be nominated while serving on the Board of Directors.
 - A 'Certificate of Appreciation' will be awarded the year the individual is placed on the Roll of Honor. Honorees are exempt from paying dues unless they choose to be regular voting members.
 - Status Change of a Previous Nomination: By general consensus, the Board agreed that if a status change of an individual who had been previously nominated to the Roll of Honor occurred, that previous nomination and election to the Roll of Honor would remain unchanged.

Roll of Honor Committee

This Committee is formed to consider candidates that meet the criteria established in the selection guidelines for the Roll of Honor. A Nominee will be presented to the Board of Directors by the Committee Chair to be voted on during a closed session at the July Board meeting. The Recipient of the Award will be kept confidential until announced by the President at the GSDCA National Victory Dinner. More than one deserving individual may be added each year.

Register of Merit (ROM)

Chairpersons:

DAMS – Dee Lauffer wynottgsd@gmail.com SIRES – Chris Carter kristgsd@comcast.net

Please advise your chairperson if you think you qualify.

Purposes and Objectives

To accurately compile and report the standings of the German Shepherd sires and dams. These figures may be compiled from the AKC Gazette; on line show results; show, Futurity and National catalogs; and from the owners of the dogs provided it can be verified.

Awards and Awards Committees – Section IV

Some mistakes are made in these compilations, often because different kennel names are sometimes used on progeny, or a kennel name is used as a suffix instead of a prefix.

This makes keeping records of a dog or bitch's progeny more difficult and sometimes a progeny that does not become a Champion may be overlooked unless the owner of the dam notifies the chairperson of the committee that the progeny has achieved a win entitling it to be listed as a progeny.

In January 2016, the Board removed the requirement for one owner to be a GSDCA member as follows:

A new Register of Merit dam or sire owned by a nonmember will not be eligible for the GSDCA plaque, Review ad or Redbook Advertising. The dog's name will be added to the lists of ROMs.

- For a sire to become Register of Merit, the following requirements must be met:
 - (a) His point total must be 100 or more.
 - (b) The points must be earned by 10 or more progeny.
 - (c) Five progeny must achieve the title of AKC Champion, or the Parent Club designation of ROM: the remainder must have won at least a major reserve.
- For a bitch to become Register of Merit, the following requirements must be met:
 - (a) Her point total must be 40 or more.
 - (b) The points must be earned by 4 or more progeny.
 - (c) Two progeny must achieve the title of Champion, or the Parent Club designation of ROM: the remainder must have won at least a major reserve.

REVIEW

The July issue will be for ROM dogs and August edition will be for ROM dams. A full page will be given to each winner along with a listing of the names of their contributing progeny.

Lists will be published of Active ROM sires and dams, ROM candidates list of up and coming sires and dams, and Inactive sires and dams. In order to be an inactive candidate a dogs total must be unchanged for 3 years. Even though a dog is deceased the name will remain on the active list until the points become stable.

Conformation Competition

	Pts	Pts	Pts
BOB OR BOS from Specials	6	8	10
BOB or BOS from classes	3	4	5
Winners Dog or Bitch	3	4	5
Reserve Winners (either sex)	1	2	3
(The major reserve is only credited if the major is awarded in the sex the animal is shown.)			
Champion title	10		
Register of Merit	15		
Select rating	10		
Award of Excellence	10		
Grand Victor or Victrix	15		
Futurity/ Maturity Victor or Victrix	3		

Working Competition

Awarded to dogs that have won at least a major Reserve

Obedience

Title	Pts	Title	Pts
CD (Companion Dog) GM (Graduate Novice)	5	TD (Tracking Dog)	5
CDX (CD Excellent)	10	TDX (TD excellent)	10
UD (Utility Dog)	15	VST (Variable Surface Tracker)	10
UDX (UD Excellent)	5	TC (Temperament Certification)	5
OTCH (Obedience Trial Champion)	10	Obedience Victor/Victrix	15

Herding

Title	Pts	Title	Pts
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Awards and Awards Committees – Section IV

HT (Herding Tested)	3	PT (Pre-Trial Tested)	4
HS (Herding Started)	5	HI (Herding Intermediate)	10
HX Herding Excellent)	15	HCH (Herding Champion)	10

Agility

Title	Pts	Title	Pts
NA (Novice Agility)	5	NAJ (Novice Jumper with Weaves)	3
OA (Open Agility)	10	OAJ (Open Jumpers with Weaves)	8
AX (Agility Excellent)	15	EAJ (Excellent Jumpers with Weaves)	13
MX (Master Agility Excellent)	5	MXJ (Master Agility Jumpers with Weaves)	5
MACH (Master Agility Champion)	10		

Rally:

Title	Pts	Title	Pts
Novice Rally	4	Advanced Rally	8
Rally Excellent	12		

Tabulations are from January 1 – December 31

ROM Plaques, Awards, and Stipulations for GSDCA Nonmembers

Our current policy requires all recipients of GSDCA awards be a member of the GSDCA, including but not limited to ROM, A 1T, AOE, Dual Title Award, and any pins or certificates of achievement. The dog's name will, however be listed as an ROM as detailed above.

This section edited 1/2016

ROLL OF HONOR

Persons who have made outstanding contributions to the Breed and/or the GSDCA, or in other important related areas, may be placed on the Roll of Honor.

Roll of Honor Selection Guidelines

1. A current member in good standing with the GSDCA who has made outstanding contributions to the Breed and/or the GSDCA.
2. Only one person for the Roll of Honor will be elected each year. Due to the prestige of this Award, only under extreme extenuating circumstances will more than one person be elected to the Roll of Honor in any one year.
3. Nominee must be a member of the GSDCA for a total of twenty (20) years. Those years need not be consecutive.
4. *No person may be nominated while serving on the Board of Directors.*
5. A "Certificate of Appreciation" will be awarded the year the individual is placed on the Roll of Honor.
6. Honorees are exempt from paying dues unless they choose to be regular voting members.

Status Change of a Previous Nomination

By general consensus, the Board agreed that if a status change of an individual who had been previously nominated to the Roll of Honor occurred, that previous nomination and election to the Roll of Honor would remain unchanged.

ROLL OF HONOR COMMITTEE: Formed to consider candidates that meet the criteria established in the selection guidelines for the Roll of Honor. A Nominee will be presented to the Board of Directors by the Committee Chair to be voted on during a closed session at the July Board meeting. The Recipient of the Award will be kept confidential until announced by the President at the GSDCA National Victory Dinner

Select Dogs & Bitches

At each year's National, the Intersex judge selects a limited number of "Select" dogs and bitches, consecutively placed and numbered, based on perceived quality.

Awards and Awards Committees – Section IV

Select Requirements

(For judges to consider) In the AKC process of judging BOB and BOS, judges are limited to one selection of each. In a show involving the quality and quantity of dogs represented in the Intersex competition of the GSDCA National Specialty, it is very probable that there is more than one dog and bitch present of the same high standard of type, temperament, gait and overall quality of the BOB and BOS. Judges of Intersex should be able to recognize such high quality by awarding the Select rating. Judges should be aware of:

- a. They should be convinced that dogs and bitches so honored are of the quality of the Grand Victor and Grand Victrix;
- b. There are no numerical requirements for the Award. Past year's numbers is no criterion. It is conceivable no Select title be awarded if no animals really have the quality needed. Conversely, this also means there could be many awarded in one sex and not in the other.
- c. The award need not be numerically balanced between the sexes.
- d. Judges are respectfully requested to think about the meaning of the Award to the breed and be very selective in making the designation.
- e. Select dogs do not require a CD in order to advertise as a Select due to the fact that we have instituted our award of Excellence.
- f. As with all GSDCA awards, an owner needs to be a member of the GSDCA prior to the event.

Designation of Select Dogs

The Select designations of E, H or T, or any combination thereof, where E indicates, OVC or SV "a" stamp certified elbows, H indicates certified hips, and T indicates a Temperament Certificate. Selects will still be ranked. After going Select, the designation of H, E or T can be added at a later date when those certifications are obtained.

Comprehensive Select List For REVIEW

After the National Specialty Show is over, with the Select dogs ranked and reported by the judge, the GSDCA will report in the REVIEW, on one page, the Select order (dogs & bitches). Following the name of each Select will be reported whether or not each has been certified for OFA, OVC or SV "a" stamp hips, elbows, or have passed a temperament test. How this Select program benefits the breed is through information about the dogs and peer pressure.

Select Ratings

The Corresponding Secretary must verify that all Selects are eligible for award within 30 days following the show. Dogs found to be ineligible will be disqualified and notified by the Corresponding Secretary to return the awards.

Restrictions on Select Titles

No one may use the titles in any way (Grand Victor, Grand Victrix, or Select) until the Board has confirmed them. These titles are parent club titles and an owner must be a member of the GSDCA.

Publication of Select List

The GSDCA will publish the Select list and show those with OVC or SV "a" stamp hips, elbows, and Temperament Certificate. For example:

MALES		FEMALES	
Dog name A	OFA,OVC or SV "a"stamp hips, and or elbows, TC	Bitch name A	OFA, OVC or SV "a" stamp hips and or elbows
Dog name B	OFA. OVC, SV "a"stamp hips and or elbows	Bitch name B	OFA, OVC or SV "a" stamp hips and or elbows, TC

Select Excellent Award

Chairperson: Susan Casey, erynbrook@aol.com

This award is an enhanced attachment to the “Select” Award, which recognizes the superior, mature dog or bitch with certified hips and elbows. This award promotes and recognizes an important facet of Breed improvement through sound breeding programs. The owner must be a member in good standing of the GSDCA.

The Award

1. The “Select Excellent” title will be awarded for life and can be won repeatedly.
2. The “Select Excellent” title can be used for advertising, therefore identifying a Select dog or bitch with certified hips and elbows.
3. A distinctive Select Excellent Rosette will be awarded to the dog/bitch at the National.
4. The Select Excellent awardees will be identified by number and recorded on the official National Video at the time that the dog/bitch gaits individually around the ring.
5. The official show photograph (as published in the National issue of the Review) shall identify the dog or bitch as a Select Excellent.

Criteria for awarding Select Excellent BEFORE National Specialty

1. Champion with certified hips and elbows that are in competition for and receive the Select rating at the National Specialty. In April 2017, OFA DM to be added to the Select excellent on the award, but not as a requirement for Select Excellent
2. Any dog/bitch with certified hips and elbows that are entered in the non-regular classes (Veterans), move-ups to BOB competition, and Winners Dog/Winners Bitch who receive the Select rating at the National Specialty.
3. Requirements for certification of hips and elbows are: OFA, OVC or SV “a” stamp (Normal) certification of hips and elbows. The certification cannot be done before 24 mo. of age to stay inline with OFA's requirements. (GSDCA Board approval April 2006).
4. Any dog or bitch that has received the Select Excellent Award, need not re-submit the certification information again, BUT the Chair needs to be notified that the dog has been entered again.
5. As with all GSDCA awards, an owner must be a member of the GDSCA prior to the event.

Closing Date: To be announced in the National Premium List each year.

Procedure to follow BEFORE National Specialty

1. Mail, fax or email copies of the dogs certification of hips and elbows to Chairman
2. Name and address of current owners, phone number, fax and e-mail address.
3. After the closing date dogs that may still be awaiting certification, or in the case of non regular class winners, WD/WB, these dogs may be entered for the Select Excellent award if the information required is provided to the Select Excellent Chairman at the National no later than 5 PM on the day before the judging of Specials.

The Award AFTER the National

1. As soon as the Chair receives all documentation, Chair will immediately inform owner of receipt
2. All newly recorded Select Excellent will receive the distinctive special gold lined tassel with the Select Excellent logo, which can be attached to their Select Rosette.
3. All newly recorded Select Excellent dog/bitches may now use the Select Excellent title in any advertising for life.
4. All newly recorded Select Excellent titles will be published in the REVIEW, as soon as deadlines allow, following the National.

Criteria for awarding Select Excellent AFTER the National Specialty

Any dog/bitch that receives a “Select” rating at the National Specialty, and subsequently receives their hip and elbow ratings after the National Specialty and the owner is a member in good standing of the GSDCA.

Awards and Awards Committees – Section IV

Procedure to follow AFTER the National

1. Mail, email or fax copies of dog's hips and elbows certification.
2. Year of national in which dog has received a "Select" rating.
3. Name, address, phone number and email address of current owner.

Select Excellent Pin

In January 2006 the Board of the GSDCA, approved the Select Excellent Pin. Only one pin will be awarded to the owner regardless of the number of dogs they own, that earn this award...the owner is considered the first person that appears on the AKC registration. Breeders and co-owners of a Select Excellent dog may purchase a pin. All must be members in good standing with the GSDCA, Inc. For a pin send a check for \$11.00, made out to the GSDCA, Inc. to the Select Excellent Chairman.

Title Pins, Certificates and Dual Awards

This committee was formerly known as the Title Pin Committee but now is combined to reflect the awards handled through this committee.

To Obtain Title Pin

Furnish committee chairperson with full name of dog; AKC registration number; when finished; Photostat of title furnished by AKC.

Information in REVIEW

Until such time that a regular form is created and implemented, guidelines and policies how to obtain Title Pins, Certificates, and other things be placed in an information box in the REVIEW.

Pin for Co-owner

Co-owner may purchase pin for \$20.

Award Presentation at the Annual Meeting

This will be a slide show presentation as of the 2006 Annual meeting. ROM dog and bitch owners will be presented with a picture and a button.

Tracking

The following non-binding resolutions were made at the tracking forum during the 1990 National and reproduced here as a lucid guide.

Objectives:

1. Have a tracking test at the National whenever possible.
2. Have TDX as well as TD when the area is suitable.
3. When it is not possible to have a tracking test, have a tracking seminar at the National.
4. Support the regional clubs that hold tracking tests with donations to help defray some of the cost and with Parent Club medallions for those passing TD and/or TDX
5. Select a Tracking Committee to coordinate the National tracking test.
6. Schedule the tracking test so it does not conflict with other National events. Also so the day of laying the tracks does not conflict with the judging of Specials.

COMMITTEES AND LIAISON -- Section V

ABJAC

(All Breed Judges' Advisory Committee) See Judges Education Committee.

Accounts Receivable Committee

See Treasurer and REVIEW

Agility

Agility Committee is a sub-committee of the National Specialty Show Committee. See National Specialty.

Chairpersons: Karen McKee-Bendtsen kmckee@funddrive.com and Rhonda Meath gsdgsppgirlz@gmail.com

Budget and Finance Committee

Chairperson: Erin Nellis e_nellis@yahoo.com

The B & F Committee originally formulated many of the accounting practices of this Club and they are enumerated under TREASURER. Other pertinent information is listed under specific committees.

Audit Committee

This committee also serves as the Audit Committee to report to the Board each July on the status of fiscal policies approved by the Board. This would include approval of bank accounts, timeliness of deposits, transfers, bids, inventory control and computer systems backup and recovery safeguards.

In January 2013, the Treasurer made a motion to have a Permanent Committee consisting of three members. Each member of the Audit Committee shall in the judgment of the Board of Directors be financially literate, as such qualification is interpreted by the Company's Board in its business judgment, have a basic understanding of finance and accounting and be able to read and understand the Club's fundamental financial statements. At least one member of the Committee shall in the judgment of the Board of Directors be an audit committee financial expert and at least one member (who may also serve as the Audit Committee financial expert) shall in the judgment of the Board of Directors have accounting or related financial management.

Purpose:

Assist the Board in its oversight responsibilities to the membership, specifically with respect to:

- 1) the integrity of the Club's financial statements,
- 2) the Club's compliance with legal and regulatory requirements
- 3) the qualifications and independence of the independent auditor and internal auditing function.

The Audit Committee's primary duties and responsibilities are to:

- the integrity of the Club's internal controls over financial reporting.
- monitor the qualifications, independence and performance of the Club's independent auditor and internal auditing function.
- provide a channel of communication among the Board, the independent auditor, internal auditing function, management and other concerned individuals.
- Assist and advise the GSDCA treasurer in sound accounting and financial principles.
- report to the President and the Board any concerns in the sound financial reporting and recording functions of the club

Objectives

To monitor Club finances and accounting procedures, investigate problem areas designated by the Board and submit recommendations for their consideration. This includes Internal Audits.

Committees and Liaison – Section V

Cash Reserve

A cash reserve of \$400,000 is sought for the Club that would comprise less than one-half of the Club's expenses for one year.

Budgets for Committees

A finalized budget will be presented to the Board in April. Committee chairs are approved at the January meeting. All Committees shall prepare annual itemized new budgets where appropriate and be accountable for the same and the Budget & Finance Committee shall approve these. All other expenditures considered by the Board shall first be studied and approved by the Budget and Finance Committee. Budgets not submitted and/or approved by the Committee by the April Board meeting shall cause the Treasurer not to honor any requests for reimbursement for otherwise entitled Board members or committee chairpersons. Any matter dealing with an increase in funds or expenditures of funds must be in writing and be referred to the BUDGET & FINANCE COMMITTEE for study of the total impact and before a presentation to the Board.

All expenses will be submitted in writing within 45 days of the month's end in which they occurred. At the year's end, all expenses will be submitted within 15 days of the year's end. These expenses must include readable receipts attached to a signed and detailed GSDCA voucher form.

Any expenditure exceeding \$700 must be accompanied by 3 proposals and approved prior to commitment with the exception of the product chair. See Products.

Dual Signatures on Checks

Dual signatures be required for all disbursements over \$700 except tax matters. The chairperson of the Budget & Finance Committee & or the President is designated to provide the second signature. The Treasurer and the head of the Budget & Finance Committee & or the President have the two authorized signatures on all of the GSDCA bank accounts.

Disbursements in amounts over \$700 are to be approved in person or via electronic means using the GSDCA Expense Voucher form (See Appendix). Signed and countersigned Expense Vouchers are to be permanently filed with clubs financial records and are to be available to the club's auditor(s) on demand.

Telephone Communications With Committee Chairpersons

The committee may communicate by phone with the following committee chairpersons who should make themselves available for such a call: REVIEW, Futurity/Maturity, and Herding.

Budget Adjustments

Adjustments can be made and budgets amended after approval in January.

Investment Committee

Investments of the Club need guidance by professionals so that the Board can be kept abreast of the club financial picture. Frank Fasano is the present chair of this subcommittee.

Budget and Fiscal Oversight

The B/F committee would review on quarterly basis revenue, expenses and any other source income. Each line item in the approved budget would be tracked and a report made to the board each quarter. This oversight extends to use of reserves and restricted funds. Additionally, an individual, preferably a club volunteer is to assume responsibility for bank reconciliation.

Budget Development

Marketing Strategy Policy

Income generating committees that offer items for sale such as books, calendars, videotapes, etc., will only bring a limited supply to the National to be sold in order to avoid costly shipping costs.

For example, at the 1992 National, the Video and Red Book Committees would only bring a supply of the most recent item (1991 Red Book and 1991 Video) to the show to be sold there. One copy of previous issues could be brought to the National for display.

Orders should be taken for items not physically present (cash, checks, or suitable credit cards) and items shipped from the depository.

By-Laws Committee

Chairperson: Kris Fasano fkfasano@gmail.com

Purpose and Objectives

- When directed by the Board the Committee may investigate the need to amend current By-laws and submit such revisions for review by the Board prior to submission to the membership. (See Club By-laws.)
- The authority of the Board should and does include the right to clarify any proposed amendment to the By-laws so it is not illegal on its face.
- When the membership is asked to vote on a Bylaw change, the ballot must contain the complete old Bylaw to be replaced and the new Bylaw in total.
- AKC recommends that club procedures not be made part of the club's by-laws.
- The Board has the right to interpret its By-laws and this becomes policy. This is a clarification of the By-laws.

COAPA

This Committee has been reformed as the Working Dog Committee as of January 2014. See [WDC](#)

Contracts and Procurement

Chairperson:

This purpose of this committee is for disseminating and evaluating answers to RFP's sent to potential contractors. Currently, these are for the REVIEW and the Elections. The committee presents its recommendations for the Elections ballot counting organization to the Board in July. The legal council should become a permanent member of this committee.(See Sect. III, Treasurer.)

The President, the Treasurer and the Committee Chairperson will hold copies of all contracts.

The current policy is that one copy of all signed contracts must be placed on the website and protected by a password so that all current Board Members have easy access to all Contracts and Agreements.

Contracts require Board oversight by the designated attorney for risk and legality, review by the committee chair and when appropriate the executive committee and the B/F Committee.

Education Committee

Chairperson: Steve Bloom bloomsberrys@yahoo.com

A committee of its own, similar in thrust to the former ABJAC Committee (All Breed Judges Advisory Committee) but now separate from the Judges Seminar Committee. The objective is to educate judges how GSDs should be judged; the dissemination of informative material on a timely basis to those who are licensed to judge German Shepherd Dogs, or those who have provisional status, as well as in other areas.

Approved

Mail an educational letter that includes the GSD Standard booklet; club pamphlet; A DVD (500 copies) of the 2006 Judges Seminar to requesting clubs. It was also approved to be distributed to future judge's seminar attendees.

When there is a program in conjunction with a Board meeting, we inform the local club members via regional report. Mail to regional clubs information on what educational material is available from the Parent Club.

Duties:

1. Maintain a current **list of GSDCA** members who are **judges**. Post this on the GSDCA website and list their willingness to present seminars and act as mentors for those who are interested in

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- increasing their knowledge of the German Shepherd. This list is updated annually but it is the responsibility of the individual judge to send address and information changes.
2. **Letters** are sent to all new provisional applicants (for the GSD) as listed in the AKC gazette welcoming them and asking them to review the enclosed DVD and educational materials on the breed. Invitations are given to attend the Judges Seminar, which is held annually in conjunction with the GSDCA National Specialty.
 3. Approval is given for **seminars** to be held at “Meet the Breeds” presentations and at regional futurities with educational materials supplied to the presenters for distribution.
 4. A DVD was produced at the 2006 Judges Education Seminar, which is free upon request by the members of the GSDCA. The DVD included extensive discussion on the Standard for the GSD, Loose Lead Temperament exam etc.
 5. **Educational articles** are provided on a semi-monthly basis to the AKC gazette for publication in the Herding section.
 6. **Annual Education Seminar** is presented on Wednesday evening at the National Specialty.
 7. **Judges Seminar**-presented annually at the GSDCA National Specialty. This seminar is a prerequisite for those desiring to judge a futurity, as well as approving Judge's seminars around the country that will also qualify people to judge a futurity. Notification is made in the AKC Gazette and all breed judges are encouraged to attend. The AKC strongly recommends attendance at the Breed Seminars in preparation for application to judge different breeds.

AKC Gazette Committee

Duties:

1. Submit column to the AKC Gazette to appear in March, June, September and December.
2. Columns are submitted a minimum of 3 months prior to publication.
3. Columns should contain educational material geared toward the novice dog owner or active exhibitor.
4. Notice of the National Specialty Show location and superintendent to appear in the Summer issue.
5. The GSDCA Web site (<http://www.gsdca.org>) shall be mentioned in each AKC Gazette article.

Education & Seminars

Chairperson: Steve Bloom bloomsberrys@yahoo.com

Purpose

- To provide educational programs at the National Specialty Shows; to maintain and periodically update speakers' lists for clubs to be published in the REVIEW; to produce a booklet of information for new members; and to sponsor Judges' Education Seminars. The purpose of the Judges' Seminar is to educate current and prospective judges to evaluate animals by a common denominator - one standard - through all eyes.
- Methods to be used include didactic presentations, formal lectures, slides and movies covering anatomy, character, applied gait and judging procedures. A copy of the Temperament Evaluation
- Video will be sent to presenters to use in the seminar.
- The Executive Committee or the Board may only cancel seminars, once approved by the Board. The Chair will be allowed to continue the educational efforts in educating other judges interested in judging German Shepherd Dogs and give him or her latitude on what she is doing.

Ethics Committee

Chairperson: Michelle Wallis midwall@hotmail.com

- Letters of complaint, which are not formal charges, as prescribed in the Club's By-laws should be addressed to the Ethics Committee. The Ethics Committee will determine whether this complaint is a final determination of the issue.
- If there is no determination of the issue, then complainant and complainer must arrive at a final determination of the facts. They may reach final determination by mutual agreement or by judicial determination. The Parent Club will not consider any complaints that have not reached mutual

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agreement between the parties or have had a judicial determination. The Parent Club will also consider any complaints of non-members where there has been a final judicial determination.

- The Board has discretion in reviewing any judicial decision.

Executive Committee

See By-laws also see Board section for details of election procedure.

Futurity Committee

Chairpersons: Cyndi Flautt caretti1@comcast.net

Futurity Nominations: Jeanne Hamilton jeannehamiltongsd@gmail.com

See also Futurity/Maturity Show Directions – Section IX

Health Committee

Committee Chair & Health& Genetics Coordinator: Carolyn Gerganoff czgerganoff@hotmail.com

Health Award of Merit (HAM): Ginny Altman ginialtman@aol.com

- The text to follow is guidelines adopted at various times and are listed for information only.
Objectives: Identify and study genetic problems of the German Shepherd Dog. The committee will collect data, evaluate trends, compile frequencies, identify patterns, and make reports and recommendations. As of January 2011, The 13 Club Falls Under this Committee.
- The Board requires:
 - That there shall be medical personnel on the HEALTH COMMITTEE.
 - That each of the listed committee members that are medically qualified signifies their approval of the manuscript before printing.
- The chairperson will not only report his or her findings but will have freedom to put questionnaires in the REVIEW. The Board has approved various questionnaires in previous years for distribution to the membership and, now, an "Adolescent Litter Questionnaire" though procedure to implement awaits further Board instructions.

Dissemination

- The Regional Club Liaison Committee will disseminate health Committee reports to regional clubs. There will be a link to various approve medical information sites on the GSDCA website.
- The Board voted to spend the "One Hour for the Good of the Breed "on discussion of the seven projects authorized by this Board which go through the HEALTH COMMITTEE. The info may be gathered from the chairperson for this one hour.
- Beginning in 2005, the GSDCA began participation in the CHIC program entailing testing for hips, elbows, thyroid, and cardiac with CERF being optional.

OFA Preliminary Readings

For a comprehensive review of this subject see REVIEW.

OFA and Elbow Dysplasia

The Health Committee chair to notify the OFA of our recommendation that the OFA and the veterinary community agree on a consistent radiographic definition of elbow dysplasia, in order that the veterinary community will agree on what elbow dysplasia is 80% of the time.

Continuing Investigations into Health Matters

Based on National conferencing by various entities, including the AKC, the Board authorizes the Health Committee to continue to investigate opportunities, including grants, for using teleconferencing technologies for the Parent Club and Regional clubs. No funds have been committed at this time.

Health Committee Chair Job Description

The Committee Chair position will be recommended by the current Chair with final appointment the

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responsibility of the President of the GSDCA. The following are a list of qualities desired of the Chairperson:

1. Good time organizational skills. The position requires considerable telephone time, correspondence, reports, reading and research.
2. Ability to delegate work and responsibility. It is vital to select a committee which is not overly large, yet reflects all major geographical areas, breeder veterinarians or veterinarians with large breeder clientele, other professionals in veterinary, medical or health science fields, and breeders of long experience and good ethics.
3. Supportive Veterinary Relationship: A communicative and supportive relationship with a vet who is willing to participate in committee business is essential.
4. Maintain good communication with other organizations: Good communications must be maintained with OFA, CERF, AKC Canine Health Foundation and other genetic research organizations and breed databanks.
5. Attend Conferences: Attendance at AKC and other health conferences and seminars is sometimes required. The committee budget can cover some of the expenses.
6. Access to vet's library. The committee budget can be tailored to cover some subscriptions to journals, videos or books, membership in CERF and other listings from databanks, but the Chair should have access to a good vet library as well.
7. Formulation of Budget: Formulation of a budget for presentation at the January Board meeting is required each year. This material will be itemized on a form provided by the Chair of the Budget and Finance Committee and must be in his/her hands by January 15th.
The budget be approved in full, so careful thought is necessary. The Chair will be held responsible for expenses over budget if the Board elects not to reimburse the excess. Special REVIEW insert forms to poll the membership on health/genetics issues or enroll in health clinics held at the National can cost \$400-\$600 per effort. Expenses for veterinary specialists, technicians and lab fees relating to clinics may often exceed income. To date, Parent Club Boards have paid clinic costs over income.
8. Board Reports: Written reports to the GSDCA Board must be mailed to each Board member and each committee chair by the 10th of Jan., April, July, and 6 weeks prior to the National. An Annual Report must be taken to each National (200-250 copies) for disbursement at the Annual Meeting and Parent Club Booth.
9. REVIEW articles: Monthly or bimonthly materials or articles should be submitted to the REVIEW Editor. The Editor also prints some committee material on her allotted pages for all kinds of articles.
10. Board meetings: Board approval to attend at least one regular meeting per year should be requested. This request for trip expenses and per diem should be presented to the President in advance of the preceding Board Meeting, so it - and time for your presentation - can be approved by the full Board. You will require 1/2 to 1 hour of time. Considering the importance of the Health/Genetics committee, a personal presentation is advisable. The April or July meetings are best suited.
11. Travel arrangements: If your request is approved, you will arrange for a coach class airline ticket and be directly reimbursed by the GSDCA treasurer. The club has an approved formula for reimbursement of driving expenses. You will receive a one day/night per diem at the official Hotel for the meeting.
12. Telephone: Considerable time on the telephone is required assisting and referring calls as well contacting veterinarians, health organizations and researchers. An answering machine is vital and a FAX is useful. A polite recording on the answering machine informing callers that return calls must be placed collect is absolutely necessary.
13. Submitting expenses: The committee's and Chair expenses are to be submitted to the Club Treasurer for reimbursement. These costs must be within your budget and must be sent within the month they occur. Proper receipts are required. No GSDCA Committee Chair or Board member's expenses for attending the National are reimbursed. The Health/Genetics Committee generally holds a workshop and (recently) clinics at the National. These need to be scheduled, date and time by April 1st, with the National Specialty Show Chair. Announcements need to be made via the Summer and early Fall issues of the REVIEW, as well as in the National brochure and mail outs.

The brochure material is should be sent to the Committee Chair between March 15th - April 15th

Herding Dog Committee: see National Section

Chairperson: Tracy Parciak parciak@centurytel.net

Historical Preservation Committee

Chairperson: Patty Korsch longspeakgs@hotmail.com Travis Scarlett trscarlett1990@gmail.com

Insurance

Chairperson: Bob Drescher redrescher@comcast.net
See also p.19 for more information about this committee

Judges Education Committee

Chairperson: Steve Bloom bloomsberrys@yahoo.com

Duties

- To plan and organize the details of the Annual Judges Education Seminar in conjunction with the National Specialty.
- To work in cooperation with the Education Chairperson and the National Show Coordinator in managing the budget and expenses associated with them.

Purpose

To educate current and prospective judges to evaluate animals by a common denominator: One Standard seen through all eyes.

Methods

Didactic presentations, formal lectures, slides and movies covering anatomy, character, applied gait, and judging procedures. A link will be made on the GSDCA website. A copy of the Temperament Evaluation Video shall be sent to presenters to use in the seminar.

Juniors

Chairperson: Nick Hodge hodgenick99@gmail.com

Co-Chair: Nancy Godek MacDonald karenaGSD@hotmail.com

Objectives

To provide opportunities and encourage participation of Junior Handlers throughout the United States

Juniors program

- The Chairperson is responsible for appointing a committee of members who have experience, a sincere interest in juniors and will serve as resource persons for the regional clubs and they themselves should have the same qualifications.
- The committee, through the GSDCA Board, will encourage regional clubs to support the Junior Program in their local clubs by designing a contact person who would be willing to work with parents and juniors living in their area.
- Regional clubs will be asked to offer free or reduced entry fees for juniors in activities offered at their clubs, such as at the shows, matches, obedience trials, tracking, agility, etc.
- Regional clubs will be contacted and asked to identify juniors, parent(s), guardians or sponsors, and members, as well as the designated junior contact person, who want to learn more about Junior Showmanship. Regional clubs will be encouraged to offer handling classes for juniors using local breeders and handlers. To this end beginning in 2003 a Junior Newsletter will be mailed if at all possible.

Junior Competition Criteria

This is a yearlong two-part program, based on fiscal year- July 1 to June 30. Based on competition and sanctioned shows- July 1 to June 30. Junior must compete with a German Shepherd Dog, Classes will be divided into 3 age groups. Junior 9-11, Intermediate 12-14, Senior 15-18. These

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classes are then divided by Novice and Open levels. At least one parent, guardian or sponsor must be a member of GSDCA. Each Junior is required to send the Junior chairperson marked catalog tear sheets or page number (or copy of page) of the show from AKC Gazette.

Deadline

All information must be in receipt of the Junior Chairperson by August 1. The Chairperson will verify information and report in writing to the GSDCA President by September 1. The Chairperson will notify Juniors in writing by September 1 and request picture and write-up submitted to the Chairperson by October 1st.

Part I -- Junior Showmanship Competition:

- Open to all juniors age 9 to their 18th birthday
- Junior Competition Criteria and AKC Junior showmanship rules and regulations apply for all awards and ages are 9 to 18.
- Points computed on all AKC sanctioned all breed and specialty shows which offer Junior Showmanship
- Points: class win = 5 points, second place = 4 points, third place = three points, fourth place = 2 points, one point will be awarded for each Junior defeated, exhibiting = 1 point. (Therefore, if Junior wins Best Junior; all juniors defeated in all Junior classes may be counted.)
- **Award:** Junior showmanship winner will be awarded the Robert Hamilton Award Trophy to be presented by the President at the National for the fiscal year ending June 30 of that year. The Junior will be asked to submit a write-up and picture to the Junior Chairperson for publication in REVIEW.
- All other participants will receive a certificate.

Part II -- Titles and Degrees - Obedience, Tracking, Agility, Herding, etc.

- Open to Juniors 9 to age 18
- Junior Competition Criteria and AKC rules and regulations apply
- Awarded on AKC sanctioned show held in the fiscal year July 1 to June 30 Awarded for each title in performance completed in its entirety by a Junior.
- A signed statement by the Junior and parent, guardian or sponsor who is a member of the GSDCA must be sent to the Junior Chairperson stating that the Junior completed each title or degree in its entirety.
- **Award:** At the National, for the fiscal year ending June 30, the President will award a plaque to each qualifying Junior that will list all the titles and/or degrees earned. The Junior will be asked to submit a write up and picture to the Junior Chairperson for publication in the REVIEW

Junior Showmanship Competition at the National:

- Entry fee for Junior Showmanship competition at the National is to be waived
- The chairperson is responsible for an annual educational seminar and handling class at the National
- This education seminar should give the juniors, parents, guardian or sponsor, and interested members the opportunity to learn more about the sport of Junior Showmanship. This seminar should include the opportunities, responsibilities, rules and regulations, judging, appearance, conduct, and breed specific information.
- The handling portion of the seminar should give juniors ring time to improve their skills. Breed handlers should be contacted to either assist at the seminar or offer a free tutoring session to each Junior involved in the National program.
- Junior should be encouraged to participate in the Juniors ceremony during the National.
- Junior and parent(s), guardian or sponsor should be consulted about their needs in the Junior Program
- Schedule: Juniors will be scheduled after entries close (change 1/2017)
- Red Book: Starting in 2019, every Junior Showmanship exhibitor will receive a free Red Book.

Junior Scholastic Program / GPA Award

This award is for the Junior submitting points based on the above criteria also with the highest GPA.

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- **Award:** A \$100 savings certificate will be awarded at the National and must be verified by official school transcript or home school information sent to the Chairperson by Aug. 1 of each year.
- **AKC Restriction:** A Junior cannot participate in the Juniors Program and have professional handler status simultaneously.

See AKC section for AKC Juniors Program

Robert Hamilton Award Trophy for Junior Showmanship

A \$200 savings bond will be awarded in place of the Robert Hamilton trophy to any junior that is a repeat winner in the yearlong competition.

Juniors Performance Award at National – Highest Scoring Jr in Obedience, Rally, Agility (added 1/2018)

Beginning with the 2018 National, the Junior with the Highest Scoring dog in any of the above three performance venues will receive an award. To be eligible, the person must have a junior number and must own the dog competing. Trophy and rosette will be covered by the Trophy Donation committee. Note that the award is for any of the three venues, not high combined, so three separate awards are possible at any National.

Juniors Reimbursement/Stipend for Competing at Westminster KC or AKC National Championship (section added 1/2018) (revised 4/2019 to include AKC National Championship)

The GSDCA will support Juniors exhibiting at Westminster Kennel Club and/or the AKC National Championship by reimbursing each qualifying Junior for airfare and hotel, up to \$1000, with funds from the Charitable Trust. The Junior may claim up to \$1000 total in a calendar year for either or both events and not \$1000 for each event. That is, if the Junior attends one event, the maximum reimbursement will be up to \$1000. If the Junior attends both events, the maximum reimbursement for both will still not exceed \$1000 total. The reimbursement method is considered acceptable by the AKC without jeopardizing a junior's status. Requests for reimbursement must be received by the Treasurer of the Charitable Trust no later than 60 days after the show. In addition, the Junior must also submit two (2) photographs and a paragraph about their experience for the GSD Review (revised 4/2019 to add clarification to requirements).

Marketing Committee

Chairperson: Lew Bunch lewieb@aol.com

This committee oversees all marketing and promotional operations of the club. This involves coordination of marketing for all events including internet marketing and promotional products sold at the GSDCA National. The Marketing Committee works closely with the Board and within the budget provided by the Budget and Finance Committee for all promotions, sponsorships, marketing plans and marketing activities. (revised 1/2018 to delete language which stated Public Relations and Review Marketing Committee Chairs report to Marketing Chair) (revised 4/2020 to add internet marketing and promotional products sold at the National to list of duties)

Membership

Chairperson: Kim King membership@gsdca.org

- As of July 1998, the Membership Chairperson has voluntarily assumed the following duties. It should be noted that many, or most, of these duties were originally set up to ultimately be performed by the Executive Secretary as a salaried person. The duties listed below will be performed gratis as a service to the GSDCA.

Committees and Liaison – Section V

- The purpose of this Committee is to receive and process all applications and membership fees; respond to inquiries regarding membership; and the location of regional clubs, material and information is made available. Receives formal complaints on applicants published in the REVIEW, places "Hold" on pending applicants based on established and published guidelines for denial of membership. Investigates complaints and reports to the Board findings along with recommendations.

Chairperson's Duties:

1. Maintain the membership database in perfect order on an appropriate computer, with proper backup process. Information will be centralized, easily accessed and simply shared. All changes to names, addresses, and numbers will be made promptly after e-mail, regular mail or fax notification.
2. Prepare and e-mail dues renewal notices.
3. Receive return dues notices via notice from the GSDCA Store or via mailed checks. Update the master file; deposit all checks and send appropriate report to the Treasurer in batches by date after checks are deposited. Update membership information, prepare membership cards to be emailed to all members with email addresses and use USPS for those without effective 2012.
4. Acknowledge membership applications with welcome e-mailed letters explaining the application process and links to the GSDCA By-Laws and the GSDCA Standard. Handle receipt of the renewal checks in the same manner as new member dues checks.
5. Prepare computer disks files monthly and forward all six data files to the REVIEW printer with the information necessary for mailing the REVIEW.
6. Forward computer disk of membership to the REVIEW printer for the Annual Roster in February.
7. At the end of the year, prepare and mail Membership Recognition Awards to members to members with 10, 25, 30 and 50 year's anniversaries. Send this list to the Review Editor to be published in the Nov/Dec Review.
8. Backup system weekly (best weekly), provide electronic backup as requested to the Treasurer.
9. Provide up-to-date data electronically to all Board members who need to verify membership to be in compliance with GSDCA Policies & Procedures.
10. Work closely with the Treasurer, GSDCA Store Manager, Review Editor as directed by the Policy & Procedures of the GSDCA.
11. Membership Chair to provide a list of new GSDCA members to a designated Futurity Committee member each month. That person will send a welcome E-mail to each new member introducing the Futurity system.
12. Perform all current responsibilities of the Membership Chairperson.

Deceased members Program

Established in 07/05. This committee shall recognize all departed members that they are made aware of. Committee members shall assist with the collection of information and the forwarding of cards and donations. **A Membership Committee member shall:**

1. Keep an ongoing list of those departed during the year to be recognized by a ceremony at the National.
2. Send a card in the memory of each departed member.
3. Attempt to find all pertinent information as to the deceased's length of membership, lifetime accomplishments and achievements in dogs for a REVIEW obituary on a quarterly basis.
4. Insure the names are read at the National Specialty each year for a moment of silence.

Golden Members Program

This award system will honor those members of 50 years or more by being honored at our National Specialty, a photo page in the REVIEW, and an appropriate plaque.

Delinquent members

Lapsing: A member's membership is considered lapsed if he/she has failed to pay his/her dues for any year by January 1 of such year and such members will be dropped from the roster of the Club as of that date. In no case may a person whose dues are unpaid as of the date of a Club meeting be entitled to vote at such meeting. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 90 days after the first day of the fiscal year; however, the board may grant an additional 90 days of grace to such delinquent members in

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meritorious cases. Members paying during the grace period will retain the continuity of their membership but are not entitled to receive past Reviews.

Reinstatement to membership will require submission as a new applicant. See By Laws Section 4 (b)

Lapsed/non renewing members will receive an exit survey.

Break In Continuity

See Delinquent members

Membership for Independent Contractors

Independent Contractors may keep their membership in the GSDCA while acting as Independent Contractors for the Club.

Membership Application Procedures and Installation

- The GSDCA can accept a new member's application and check and give them all of the Club's privileges except the right to vote until they have been published in the REVIEW for thirty (30) days and have not been challenged. To accomplish this, a statement is needed on the application form that makes this condition clear.
- A second requirement is that applicants be given a form letter that states that within sixty (60) days following the publication of the Review magazine in which the name of the applicant is listed, the applicant will be sent a letter granting the applicant all privileges of the Club including the right to vote, provided no written objection has been filed with the Membership Chairman. For the complete Article please refer to By-laws, Article II, Section 3. The AKC emphasizes that this is not a provisional membership.

Objections to membership

- In the event the Membership Chairperson receives a timely complaint/objection regarding a membership applicant (written and signed objections must be filed within 30 days of the publication of the applicant's name), the Membership Chairperson shall advise the applicant in writing of the complaint/objection, including a copy of the complaint/objection.
- The Board shall consider the membership application and complaint/objection at its next meeting in a closed session. If there are objections to an applicant, an affirmative vote of two-thirds of the Directors present at a meeting of the Board shall be required for membership. A vote on membership applications shall be secret.
- Applicant and counsel, if any, may present evidence at the hearing. Following the presentation of evidence, the Board shall issue a written determination, within 30 days. The written determination shall be provided to applicant and council, if any. Such determination shall be final.
- Continuances should be liberally granted to be consistent with travel issues and other scheduling difficulties for both parties.

Membership Application Form

GSDCA Application Forms shall contain a line for age; and a notation "Dues are not tax deductible". It requires two endorsers. In the event the person does not have two endorsers, the President and the Membership Chair will be the endorsers (voted on 1/2015).

A family membership consists of:

- a) husband and wife,
- b) significant other,
- c) parents/adult children (18 and over) living at the same residence.

All people/members in household pay dues but only one REVIEW is sent to the same address. Will have the same codicil as the renewals regarding arbitration.

Membership list

This list will be distributed to ONLY to Officer or Board candidates for \$50 for the electronic file or \$100 for mailing labels. It will not be sold to any group or association and is good for one use. It is not available to non-club members. This list is accessible on www.gsdca.org in the "Members Only" section. Printing of the Membership roster will be determined by the Budget and Finance chair.

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The membership roster is for personal use ONLY and is not to be shared with anyone outside the membership of this group. The roster may not be used as a means for soliciting business, promoting causes, or advertising of products and/or services. Any exception to this rule requires prior approval of the Board of Directors. Misuse of the information contained within the roster (including home address, phone numbers and email addresses) can be cause for suspension or termination of membership.

Modes of Payment

Check, Money Order or credit card.

Recently dropped Members

The Membership chair provides a list to the Board.

Insufficient checks

Checks received (by the designated person) over or under the correct amount shall be deposited immediately. If the amount is over, the treasurer will give a refund. If the amount is under, a bill will be sent for the balance.

Refunds on short membership dues or REVIEW subscriptions will only be made if requested.

Complaints

If a complaint is received regarding an applicant, the applicant has the right to review the complaint.

Flyers with Renewal Forms

We will include note on the GFSDCA team and GSD rescue in the Membership renewal mailing.

Junior Membership

No fee is charged for Junior Membership.

Lifetime Membership

Persons qualifying for Lifetime Membership do not pay dues but must pay \$36 for the Review. This new membership type and change to the by-laws was approved by the membership on the 2009 ballot and went into effect in 2010.

National Site Selection

Chairperson: Patty Korsch longspeakgs@hotmail.com

See Manual for National Specialty Shows – Section X

Performance Committee Chairs

Herding (C Course)

Julie Degen ejdegen@aol.com

Herding (other)

Tracy Parciak tparciak@hughes.net

Agility

Karen McKee-Bendtsen kmckee@funddrive.com, Rhonda Meath gsdgspgirlz@gmail.com,

Obedience

Rally

Tracking

Dock Diving

Sue Condreras scondreras@aol.com

Phyllis Dobbs Versatility Award

Julie Degen ejdegen@aol.com

Performance Stats

Ellen Pfann EllenPfann@outlook.com

See also Manual for National Specialty Shows – Section X

Products Committee (consolidated with Marketing Committee in 1/2019)

Chairperson: Lew Bunch lewieb@aol.com

The Products Committee was established to offer GSDCA merchandise to members and to generate revenue for the club. A quarterly inventory is done of products on hand, by the products chairperson and kept in his/her possession. Inventory replenishment of products on hand can be done without bids as long as it does not exceed 10% increase in price. A budget will be given to the Products chair that must be followed.

Online orders, via the website, are mailed out in a timely manner of a few days. Approval must be given by the board for procurement as well as pricing of new/additional products.

Public Relations

Chairpersons Public Relations: Ken and Kathy Tank tanksr@gmail.com

Objectives as established:

1. To promote positive publicity for the German Shepherd Dog and GSDCA.
2. To promote responsible dog ownership.
3. To disseminate publicity to local newspapers about our Futurities and Specialties.
4. To find articles of interest in newsletters and to present to local newspapers.
5. To obtain TV coverage of our National Specialty publicizes special events.
6. To procure interesting articles and reports on events published in veterinary publications and other publications for dissemination to our membership.
7. Use of a portfolio utilizing photos and activity reports of German Shepherd Dogs, something for newspaper editors to utilize easily. (What the German Shepherd Dog has done for the American public.)
8. To maintain a table at the GSDCA National to welcome new people and visitors.

Additional Objectives

To expand this Publicity Committee to include an "Eyes and Ears" subcommittee this would involve regional clubs and members. The subcommittee would forward positive and negative media information to the Publicity Committee who would store it. When local clubs need information to defend the Breed during proposed legislation cases it would be readily available. This information could be of value to State Legislators and the AKC and could serve needed publicity about the Breed.

Regional Representation

The Public Education Coordinator has designated four teams in regions across the U.S.A. Regional

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PEC members will work with the PECs in their regions to provide public education and to generate positive media coverage for the German Shepherd Dog.

Recognition of People and Dogs

The committee will recognize people, dogs and handlers whose actions promote the welfare and goodwill of our breed, the GSDCA and the world of dogs. The chairperson of this committee will stay in contact with the AKC, which will inform us what is happening at regional levels.

Recognition of "Hero" Dogs

A document of Recognition will be awarded and forwarded to all dogs nominated by the Hero Committee to receive its top award for the two categories of heroism. Each such dog will be honored by this Document that recognizes him or her for his or her bravery and such document shall specify the act of bravery

Committee Advertising Costs

Committee advertising costs noted to be at cost plus 10%.

Purina Parent Club Partnership

"The German Shepherd Dog Club of America National Specialty Sponsorship Agreement" is the title of the Agreement.

The intention of the cash stipends to help the club support the regional futurity trophies, welcome dinner and exhibitors experience through enhanced hospitality and show service.

Chairperson:

Funds are available to the GSDCA through:

- a. the Purina Parent Club Partnership
- b. Sponsorship cash.

Weight Circle Redemption Program

Purina, through the GSDCA members and anyone affiliated with the breed, participation in the weight circle redemption program donated monies to the GSDCA to be used for the Canine Health Foundation as donor advised funds and the balance for the GSDCA's use as restricted funds. One half to the Canine Health Foundation are matched by AKC, and one half to these permissible uses: rescue, educational efforts, other projects, which positively impact the well-being of the breed.

Purina also contributes to the Gold Page luncheon.

The Board acts as an ad hoc committee to manage this program and educate the members.

Red Book

Chairperson: Kim McNamara klite3gsd@gmail.com

The basic premise is "The Year In REVIEW".

The top producing sires and dams are based on a three-tier concept and outlined in each Red Book.

- 1) top producing Futurity/Maturity sires and dams
- 2) top producing AKC Major Point Show sires and dams
- 3) top living Register of Merit sires and dams.

No sire or dam will be featured in the book if his or her owner does not authorize the AKC to release the breeding history of the dog in question.

Only those dogs owned by GSDCA members will be eligible to be honored with pages in the Red Book. Those top producing sires and dams not so owned will be listed in the Table of Contents and the appropriate section index under the proper heading with the notation that they are not eligible for presentation.

The "Year In REVIEW" Red Book may also include:

- The American German Shepherd Charitable Foundation,
- The Thirteen Club

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- Juniors
- Award of Excellence
- Certificate of Health Merit Excellent
- Select Excellent
- The National Specialty
- Performance Information and Tabulations
- GSDCA Working Dog Committee
- The German Shepherd in Service to Mankind
- An interview with a breeder that is not necessarily a “big name” breeder and exhibitor but one who has succeeded in breeding quality GSDs.

This is not an inclusive list - it may be added to as needed or warranted.

Point Schedule for the AKC Major Point Show Tabulations GSDCA Red Book

The sires and dams of winners at AKC shows where the major is won in that progeny's sex are awarded points in the following manner:

5 point major – 6 points	5 point major reserve – 3 points
4 point major – 5 points	4 point major reserve – 2 points
3 point major – 4 points	3 point major reserve – 1 point

The competition year is from October 1 to September 30

The win must be in the progeny's sex, not by being awarded Best of Winners, Best of Opposite Sex to Best of Breed, Best of Breed, Group 1 or Best in Show

Progeny cease earning points for their sire and dam as soon as they finish their championships.
Points are not cumulative from year to year.

EXAMPLE:

A bitch was awarded a 3 point Reserve Winners Bitch at the German Shepherd Dog Club of XX, a 4 point Winners Bitch at the Super Kennel Club and a 5 point Winners Bitch at the German Shepherd Dog Club of XX. Remember most clubs have two shows a year so it is possible for an animal to win what appears to be the same show twice. She also won another major by going Best of Winners at another show, but the point total on the bitch side was only 1, so this win does not count in these tabulations. Therefore this particular bitch earned 12 points for her sire and dam.

Progeny	
GSDC of XX	RWB 3 (earns 1 point)
Super KC	WB 4 (earns 5 points)
GSDC of XX	WB 5 (earns 6 points)

Regional Club Committee

Chairperson: Mary Tripp Tripphillgsd@gmail.com

The Membership Chair is also a member of this committee and serves as a resource person to help increase regional club membership.

The AKC Delegate also serves as a resource person to help committee members with Regional Club problems such as show approvals, By-law problems, establishing new clubs, AKC news releases, and other resources of the AKC. The Parent Club will provide a service, hopefully increase membership, and increase support for breed projects.

- Regional Club Challenge - Susan Sacco blue-barn@fast.net
- Regional Club Website Competition – John Ayotte john2@jmadesign.com
- Meet The Breed - Chairpersons: Diane Roberts dianeroberts.gsd@verizon.net Carolyn Gerganoff czgerganoff@hotmail.com

Committees and Liaison – Section V

Purpose

As a member club of the AKC, the GSDCA relationship with our Regional Clubs is guided by AKC policy. The purpose of the Regional Club Committee is to establish a means of communication between Regional Clubs and the Parent Club and vice versa. Suggestions from the Regional Clubs are most welcome. The Parent Club is willing to extend a helping hand to a Regional Club whenever possible.

Additional Goals

To assist regional clubs to survive in these days of diminishing entries and diminishing membership; exchange successful ideas, programs, and tools to attack the above problems; and bring closer relationship between Regional Clubs and Parent Club Committees such as Public Relations, Junior Showmanship, Education, Rescue, and others.

Addresses To Be Furnished

All regional clubs, on an ongoing basis, shall submit to the chairperson of this committee the corresponding secretary's name, address, phone number and Specialty show dates with name(s) of the show secretary, with address and telephone number as soon as feasible.

Dues:

In January 2012, the Board voted to approve sliding scale for Regional Club dues. The details of the sliding scale /size of club/ dues amount will be administered by the corresponding secretary as he/she is responsible for Regional Club dues invoices.

Objectives

Focus on communication. Questions, problems, ideas and suggestions submitted by the various clubs are presented to the Parent Club Board. Regional club activities are reported to the Parent Club membership and to the other Regional Clubs. The chairperson is to provide regional clubs with information on educational programs available. Regional Clubs with newsletters are requested to forward each edition to this committee for information purposes. Secretaries of Regional Clubs are invited to let this chairperson know of the various activities their club is undertaking. This is not mandatory but does serve a most useful function in communication. This includes GSDCA Working Dog Committee Regional Clubs.

Restrictions and Policy

Dissemination of material to Regional Clubs other than from authorized sources is not permitted without prior Board authorization. This committee is established for communication between the Parent Club and Regional Clubs and vice versa, not for individual members to contact the Regional Club Liaison chairperson (or Corresponding Secretary) for sending material out. A Committee Report, if approved by the Board, may be sent out if so requested by that chairperson, though this ought to be done through the office of Corresponding Secretary.

Dissemination of Board-O-Gram

The Board-O-Gram is emailed to all GSDCA members in good standing.

Dissemination of Health Committee Reports

Will be disseminated by this committee.

Regional Clubs' Mailing Labels

See Treasurer

Sending Catalogs

The Regional Club Committee Chair will encourage all clubs through the newsletter to provide a marked and an unmarked catalog immediately following their show to the Chair of the Electronic Media Committee. The information will then be shared with the REVIEW Editor. The clubs will be encouraged to provide this information on a disk

Regional Club Challenge

This program began in 2004. The mission of the Regional Club Challenge (RCC) is to recognize the activities of the GSDCA Regional Clubs and to foster growth through competition as well as the sharing of ideas and resources. In Addition, the GSDCA RCC is meant to promote camaraderie among the individual members within the regional clubs associated with the GSDCA by encouraging competition with other clubs.

All GSDCA Regional Clubs who are in good standing (GSDCA yearly dues have been paid) are encouraged to participate in the Challenge as well as other activities proposed by the GSDCA Regional Club Committee. The RCC will award points to the Regional Club whose members compete in a variety of activities ranging from titles and awards to member recruitment.

Competition year

The GSDCA Regional Club competition year runs from Aug. 1 to July 31st of each year. This will allow time for points to be compiled prior to the National. Regional Clubs may receive credit for events or titles earned during that time. Awards will be presented at the National to the “Best Regional Club of the Year” according to the size of the club.

Small Club: 1 to 25 members
Medium Club: 26 to 60 members
Large Club: 61 plus members

Getting started

Each GSDCA Regional Club Secretary must submit a roster of all dues paying members for their club as of August 1 each year (prior to the beginning of the competition year.). Please also list and honorary, lifetime or non-paying dues members. Club size will be based only on dues paying members.

Eligibility

Anyone becoming a member of a regional club Aug.1 to July 31 of a year may have their awards and titles included in the clubs point total once they become a member, however they will not be counted toward the club size until the following club year. Awards received prior to becoming a regional club member will not be counted. Regional Club Secretaries must submit membership updates to the committee so that the Regional Club receives credit for new members joining their club.

How Points Are Awarded

GSDCA Regional Challenge points will be awarded for titles that were earned in the United States. No titles earned outside the United States or from an organization other than the AKC, GSDCA Working Dog Committee or the GSDCA will be applicable to the regional Club competition.

Requesting points

Individual members or the GSDCA Regional Club Secretary must use the approved form when requesting the Challenge points is awarded. Individual members who are requesting points must only designate one club to receive the points awarded. Individuals submitting a form for Challenge points earned must be a member of the GSDCA Regional Club named on the form they are submitting. Points will not be split between multiple clubs if a member belongs to more than one regional club. One form should be completed for each dog earning Challenge points for a club. Sorry, only German Shepherds are eligible.

Documentation of Award/Title

Please include a copy of one of the following with your form AKC

- Notice of Award or title in AKC or GSDCA publication.
- Match Flyer
- Premium List
- Copy of Check (if making a donation to the Charitable Foundation or AGSRA
- Flyer or advertisements form a Public Education Event.

Completed forms

Submit to: Gloria Sinclair copies only will be accepted. E-mail: sincagsd@msn.com

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Form can be found at the end of the Manual in or forms section. Mail to: 32 Dixontown Road,
Medford NJ 08055

Points By Level

AKC, GSDCA Working Dog Committee, GSDCA Titles Only -- All AKC, GSDCA Working Dog Committee, and GSDCA Performance Sports that result in titles being awarded will also be awarded to GSDCA Regional Challenge Points. However, a dog will only be able to earn a maximum of 10, 20, or 30 points in each level of the individual sport, (i.e., First, Mid, Advanced and Post Level Titles) which are defined as follows:

(Continued on next page)

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Performance Titles Defined					
GSDCA	Obedience	Herding	Agility	Schutzhund	Tracking
First Level Titles – 5pts each title – max of 10 points in each sport					
TC	CD, CGC, TDI, RN	HT, PT	NA, NAJ, NAP, NJP	BH, AD	TD
Mid Level Titles – 10 pts each title – max. 20 pts in each sport					
	CDX, RA	HS – all courses & type of stock	OA, OAJ, OAP, OJP	Sch I, FH1	TDX
Advanced Level Titles – 15 pts each title – max. 30 pts in each sport					
	UD, RE	HI – all courses & type of stock	AX, AXJ, AXP, AJP	Sch II, FH2	VST
Post Advanced Level Titles – 20 pts each title – max points in each sport					
	UDX, RAE	HX – all courses & type of stock	MX, MXJ, MXP, MJP	Sch III	
Championship Level – 20 pts each title – no max					
	OTCH	HC	MACH		CT
Post Championship Level – 25 pts each title – no max					
Performance Award of Merit – PAM					
Grand Victor/Victrix at the GSDCA National Specialty in Agility/Obedience/Herding					

Conformation Titles Defined: AKC/ GSDCA Working Dog Committee	
Pts/Title	Title
5	Reserve in Regional Futurity/Maturity KKL2 (GSDCA Working Dog Committee Breed Survey)
10	BOS in Regional Futurity/Maturity KKL1 (GSDCA Working Dog Committee Breed Survey)
15	BIF or BIM in Regional Futurity/Maturity
20	AKC Championship Select at the GSDCA National Specialty VA at the North American Sieger Show
25	Award of Excellence Register of Merit Grand Victor/Victrix at the GSDCA National Specialty – Conformation North American Sieger/Siegerin Best in Show (one per year)

(Continued on next page)

Committees and Liaison – Section V

Miscellaneous	
5 Pts each accomplishment	New Regional Club members (per member) Therapy/ Educational visits
10 Pts each accomplishment	Offering Junior Showmanship (points for each day) Offering an Agility Trial (points for each day) Offering an Obedience Trial (points for each day) Offering a Tracking Trial (points for each day) Offering a Herding Test or Trial (points for each day) Offering a Canine Good Citizens Test - CGC Offering a Therapy Dog International Test - TDI Offering a GSDCA Temperament Test-TC Offering a Working Dog Trial/ show (points each day) Offering a Rally Obedience Trial (points each day) Hosting a Fun Match An event to raise funds for the GSD Charitable Foundation An event to raise funds for Rescue-AGSRA Public Education Program Regional Club Members who become New GSDCA members. Participation in the GSDCA newsletter competition. Participation in the GSDCA Regional Club web site competition Membership (per club) in Your State Dog Federation Club
15 Pts each accomplishment	International Test – CGC/TDI Legislative Activity Within Your Club

Questions

Contact, Regional Club Committee Chair, Mary Tripp tripphillgsd@gmail.com
Also, additional Guidelines and forms may be obtained at <http://www.gsdca.org>

Regional Club Yearly Website Competition

Chairperson John Ayotte john2@jmadesign.com

As of 2005, this program became a part of the Regional Challenge Competition. The purpose of club websites should be a communications tool for members including upcoming meetings and event information, fun photos and information for members, identification of officers and to promote ease of communication within the club. The websites should be user friendly to members and the general public, which may be looking for information on the breed, the Regional Club and the GSDCA. The website should be educational as well as informative. Questions may be addressed to Amy.

Criteria

The competition year runs from Oct. 1 to Sept 30 of each year.

The site is to be evaluated on a variety of information as stated in the purpose above and would contain the following categories: general breed information, educational information and articles on topics such as puppy rearing, training, health issues; links; contact information; breeders ads/puppy referral service; up to date information on club meetings and activities; membership information for the regional club and the GSDCA. The technical aspects of a club's website may be considered.

Awards will be presented at the GSDCA National Specialty, immediately after the Regional Club Parade.

Search and Rescue

Chairperson : Barbie Balyeat vdanhoffer@aol.com

Committees and Liaison – Section V

Purpose

To encourage and promote the use of the German Shepherd Dog in all phases of search and rescue work and to demonstrate the breed's incomparable ability in this field; in particular, to maintain liaison between the German Shepherd Dog Club of America and the Search and Rescue groups nationwide that do so promote the breed. Also, to disseminate educational materials and provide informative lectures and seminars as requested.

The committee will furnish periodic reports from the American Rescue Dog Association and provide articles of interest to the Editor of the REVIEW for publication throughout the year. The Committee will also encourage, wherever possible, greater awareness and the continued support of SAR dog efforts by members of the German Shepherd Dog Club of America.

General information and educational programs are available through the Committee and the various ARDA units to interested individuals and Regional Clubs. Inquiries should be sent to the Chairperson. (See REVIEW.)

SV/WUSV Programs

Office: Joy Schultz office@gsdca.org FAX: 775-392-0978

SV Programs Chair: Mary Gattone destinodogs1@aol.com, Frank Fasano, fkfasano@gmail.com

SV-WUSV Liaison: Frank Fasano, fkfasano@gmail.com

WUSV Continental Director: Dr. Morton Goldfarb, janandmort@aol.com

Operations of the SV/WUSV Programs Office:

The GSDCA requires an official mailing address, e-mail address, telephone number and fax number for receiving and sending all correspondence relating to the operations of the GSDCA's SV/WUSV programs. The SV/WUSV Programs Office administrator must be a GSDCA membership in good standing. The official contact and office administrator for the SV/WUSV Programs is Joy Schultz - 1350 Centerville Ln. #49, Gardnerville NV 89410 – E-mail office@gsdca.org – phone 775-392- 2913 – Fax 775-392-0978.

The operations of the SV/WUSV Programs Office include --

- Receive and send correspondence and other communications relating to the operations of the GSDCA's SV/WUSV programs. This includes but is not limited to mail, electronic mail and telephone calls. Any such information received that is specifically directed to a GSDCA officer or board member should be forwarded to that person as soon as reasonably possible. Any correspondence and other communications sent must be pre-approved by the President or any other officer of the GSDCA.
- Maintain hard copy files of all records relating to the SV/WUSV Programs Office including files of clubs and events; provide and maintain weekly backup of all computer records and electronic files; provide storage locations both on and off site;
- Receive and process: SV/WUSV event approval requests; SV breed surveys; GSDCA Qualified Helper applications and certifications; SV hip and elbow evaluation applications; and microchip, tattoo, DNA and dental certifications;
- Receive and record show, trial and seminar results;
- Issue GSDCA trial scorebooks and GSDCA Qualified Helper books;
- Maintain a list of the GSDCA's SV/WUSV member clubs and their members; maintain the master list of GSDCA Qualified Helpers with addresses, telephone numbers and emails; maintain the master list of the SV, WUSV program qualified judges with addresses, telephone numbers and emails;
- Maintain a current calendar of GSDCA's SV/WUSV programs approved events;
- Send member clubs annual dues renewal notices;
- Process credit card payments for SV/WUSV program items through GSDCA's store;
- Receive and deposit all funds of the GSDCA's SV/WUSV programs and forward detailed spreadsheets and check copies relating to such receipts and deposits to the GSDCA's Treasurer.
- Receive and review SV and WUSV invoices for accuracy;

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- Review monthly credit card statements for accuracy of SV and WUSV charges along with courier delivery charges and then provide the GSDCA's Treasurer with the proper chart of account numbers for distribution of these charges;
- Create and revise forms and other documents necessary for GSDCA's SV/WUSV Programs;
- Provide GSDCA's webmaster with new and revised forms and documents; rules and regulations; upcoming events; helper lists; judge's lists; and event results for publication on club website;
- Establish the cost for each duty by coordinating the fee schedule with the GSDCA Board of Directors;
- Perform such other administrative duties relating to the GSDCA's SV/WUSV Programs as may be required from time to time.

(All bullet pointed language above added 4/2018)

Insurance

All GSDCA SV/WUSV Working Dog Sport clubs are required to carry insurance and must name the GSDCA as covered under their insurance. Proof of insurance must be sent to the SV/WUSV Programs office annually. (Revised 4/2018)

United States National Sieger show

Beginning in 2017, there will be only one SV recognized Sieger Show in the U.S.

Procedure for Inviting SV Breed and Trial Judges to Judge in this Country

An application form for a GSDCA SV/WUSV Working Dog Sport club to request SV approval for the release of a SV breed judge, trial judge, or Köermeister to officiate at their event is available on the GSDCA official website. The SV allows a maximum of three US assignments per year for each SV trial judges, show judges, and Koermeister assignments. Therefore, host clubs should submit their paperwork early. (Revised 4/2018).

U.S. Flag

The Foreign Liaison delegate is authorized to buy a U.S. flag to be made available for suitable events in Germany.

SV Advertising in REVIEW

The SV may advertise the sale of the paperback edition of the VonStephanitz book in the GSD Review.

Presentation of Medals to the SV

Four GSDCA silver medals are presented annually to the SV for major awards.

Temperament Committee

Chairperson: Laura Gilbert gsdcaoffice@aol.com

Purpose and Objectives

To promote good temperament in German Shepherd Dogs through the continued education of exhibitors, breeders, and particularly judges, with the objective of placing fundamental emphasis on good temperament in evaluating the breed and established in 1975.

Entry fees for evaluations to be determined by host club as of July 2011. \$5.00 per dog will go to the Parent Club.

Host (Assisting) Clubs at a National assisting with a Temperament test, shall receive \$5 of each \$25 entry fee.

Senior Evaluators

The number of senior evaluators should not go beyond eight to give everyone a chance to conduct at least one test a year. Senior Evaluators should be looked at, and selected, for (proper) regional representation. Host Club can select the evaluator of their choice as of July 2011.

Observation of Tests

Permit the Temperament Test Committee to distribute information about the Temperament Test Program to other parent club breed clubs upon request and to allow some of their future evaluators

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to observe our test.

Requirements of becoming a Senior Evaluator

As a regional evaluator, he or she must help conduct a minimum of three temperament tests with at least two different Senior Evaluators, and one of the three tests must be with the Committee chairperson.

If the Senior Evaluators worked with give a good report, the Regional Evaluator can then conduct three more tests with the help of another Regional Evaluator or Senior Evaluator (if one is present) before being allowed to conduct a test alone.

Meetings for Evaluators

As there might be need for the Temperament Committee to meet once a year, if such need exists, it was moved that the Temperament Committee meet at the time of the National Specialty and one day's per diem to be paid for each attending member.

If additional meetings are called and involve the Parent Club financially, prior permission should be sought.

Temperament Certificates (TC)

- Certificates are authorized for those who pass and the designation "TC." may be used following the dog's name. The certificates will not be numbered.
- Temperament score sheets will be printed on self-carbon paper, alleviating the problem of getting carbon copies mixed up from the originals.
- The lower age limit for testing is 12 months. There is no upper age limit.
- The official (TC) certificate will be awarded only to German Shepherd Dogs; however, the host club may give their own certificate to other breeds. The certificates will not be issued at the show site. The Temperament Test Certificate is not limited to members only. The Temperament Test is a Parent Club supported event and a Certificate is awarded to all that pass.
- Subject to renewal, breeds other than GSDs that have passed the Temperament Test be given a Temperament Certificate from the GSDCA and that no listing of these dogs appear in the REVIEW. This policy is not retroactive.

Temperament Evaluation Procedure At Conformation Shows

The written Temperament Evaluation procedure, as approved, to be sent to all German Shepherd Dog judges.

The loose lead exam will be mandatory and will be a part of the judge's contract for the National and Futurities beginning 1999. Regional clubs are encouraged to ask their judges to use the test as well.

Loose Leash Examination To Evaluate Temperament: The loose leash exam will be the first contact the dog has with the judge. The judge stands in the center of the show ring and the individual dog is brought to a pre-determined spot in the ring on a loose leash. The handler gives no command of 'Stay' or 'Hold'. The dog stands free and away from the handler and is not posed. The Judge then approaches the dog from 6-10 feet away in a firm but non-aggressive manner, usually talking to the dog at the same time. The dog should not be stared at or stalked. If the dog cannot be approached or slinks behind his owner, the dog is dismissed from the ring.

The dog should either stand firm and have eye contact with the Judge or wander around at the end of the leash totally disregarding the Judge. The Judge should be able to pat the German Shepherd dog and the dog's reactions should range from total disinterest to inquisitiveness or outright friendliness. The dog is then stacked and ready for the individual examination by the Judge. It is extremely important that the loose leash examination take place prior to any other physical contact with the Judge. There should never be any feeling that the dog is being 'stalked' or that the Judge is being aggressive to the dog. This examination will probably add 30 to 40 seconds to the schedule for each dog.

Regional Clubs: It is recommended that the Regional clubs ask their judges to sign the loose lead temperament evaluation (LLTE) as part of the contract to judge their Specialty show.

Mandatory at National: The loose leash temperament exam is mandatory at the GSDCA National Specialty. See also Fut. 13.2 and Fut. 13.3 for procedure and form to assure loose lead examination compliance.

Temperament Test

Score Sheets: The score sheets for the Temperament Test are comprised of the original plus three copies. The chairperson retains the original. The first copy goes to the person making out the Temperament Certificate.

The Senior Evaluator conducting the test keeps the second copy. The third copy is given to the exhibitor at the test site. Implementation of these rules shall be August 1, 1989. The present supply of single score sheets shall be dispensed with and, for the purpose of accuracy, the triplicate score sheets be implemented as directed.

The person designated to test a dog must: Fill in on the score sheets the name of the dog, and any other information that might be ordered by the Chairperson from time to time, prior to the commencement of testing.

The score sheets shall remain in the possession of the Evaluator at all times.

The Evaluator at the end of each exercise must enter the score. As of 2014, scores are either pass or fail.

The evaluator will designate on the score sheets whether a dog has passed or failed. This must be done prior to the testing of the next dog.

Instruction Booklet: An Instruction Booklet is to be prepared by the Chairperson within a reasonable time, with instructions for evaluators and including the motions passed by the Board during 1989.

Change in Scoring: Any minus score on a Temperament Test will mean a failure. The "friendly stranger" will, in addition to patting his legs and talking to the dog, would now also touch the dog in a non-threatening manner.

Not Mandatory For Clubs: It was suggested that clubs hold a Temperament Test in conjunction with their Futurity, however it is not mandatory.

Emergency Club Telephone Numbers: Evaluators will be issued telephone numbers of club members to contact due to an emergency caused by arrival delays, etc.

Temperament Test Disclaimers For Participants and Handlers

Two forms have been developed that must be signed by participants in the Temperament Tests and by helpers who conduct or assist in these tests. The applicable forms are reproduced in SECT. VII in this Manual and must be made available and used by participating Clubs or groups.

Temperament Test Guidelines For Clubs Sponsoring Temperament Evaluation

1. Evaluator: A Senior Evaluator will be provided by the GSDCA. This evaluator will direct the actual testing as well as coordinate the preliminary planning arrangements with the Chairperson appointed by the sponsoring club.

The sponsoring club must contact the Parent Club Temperament Committee Chairperson to request a Temperament Test. In turn, the Chairperson will poll all the evaluators sanctioned by the Parent

The Club will ascertain who is available for the requested time and location. The sponsoring club Chairperson and the chosen Evaluator will be put in contact with one another by the Parent Club Chairperson to perfect the plans for the test.

2. Compensation: The sponsoring club is responsible for compensating the evaluator for expenses only, such expenses to be pre-determined during the preliminary planning phase prior to the actual test.

3. Entry Limit: Approximately six to eight dogs per hour can be evaluated; and the Parent Club has decided to limit entries to a total of 30 dogs. In planning the time schedule for the testing an additional one and one half hours must be provided for set-up and instruction time for the test personnel and participants

4. Other Breeds: Other breeds may participate, but will not be evaluated until all the German Shepherd dogs have finished the test. The handlers of these other breeds will receive a copy of their score sheet but NOT the GSDCA Temperament Certificate.

5. Fee: The fee for the test is \$20 per dog. (Seventeen dollars [\$17.00] remains with the sponsoring club and three dollars [\$3.00] goes to the Parent Club. A check for the GSDCA share is to be given or sent to the Parent Club Chairperson after all the testing is completed.

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6. **Age of Dogs:** Dogs must be 12 months or older to participate.
7. **No Membership Stipulation:** Owners and handlers need not be members of regional clubs or the Parent Club to participate.
8. **Test Personnel:** Instructions will be given prior to the actual testing to all test personnel; specifically, what is expected of them for their assigned posts. All handlers will also receive instructions in the form of both written instructions as well as a walk-through of the test course.
9. It is suggested that the sponsoring club have enough dogs for testing to cover their expenses: (e.g., a 30-dog test will net \$510 for the sponsoring club and \$90 for the GSDCA.)

Temperament Test Materials

The club sponsoring the temperament test must provide the following materials:

- 1) An area approximately 75' x 75' (outdoors is preferable).
NOTE: If the test is to be held in conjunction with a conformation and/or obedience show, please be sure that the test area is outside the normal flow of traffic to and from the other rings, and also not within the show-ground limits. 2. A beer or 'pop' can contain 10/15 marbles or stones.
- 2) A blind capable of hiding a person (a sheet of plywood, a large table or standing screen).
- 3) A black spring opening umbrella of good size (plus a spare, just in case).
- 4) A polyethylene sheet 4'x 15'
- 5) Clothes for the Weird Stranger.
 - a. A wide brimmed hat
 - b. A long, floppy coat.
 - c. Goggles or large dark sunglasses.
 - d. A strong stick or bat.
- 6) A blind will be needed to hide the Weird Stranger if no other natural cover is available
- 7) A clipboard for the Evaluator.
- 8) A table and 3 chairs.
- 9) A table and chair for the Registration/Entry Clerk
- 10) A chair for the can rattler and umbrella opener.
- 11) A .22 caliber pistol and caps for the gun test.
NOTE: Please be sure to provide enough caps to cover all the dogs; 3 caps per dog are needed and it is wise to have extras in case of duds. Rule of thumb is to provide a box of 100 caps as if for a 30-dog test.
- 12) Approximately 15 bricks or large stones to mark starting locations.

Temperament Test Required Personnel

The sponsoring club must provide the following personnel

- 1) Registration/Entry Clerk
- 2) Neutral Stranger
- 3) Friendly Stranger
- 4) Can Rattler
- 5) Gun Shooter
- 6) Umbrella Opener
- 7) Weird Stranger
NOTE: This individual should be a good actor, and, whenever possible, one that is familiar with guard dog behavior.
- 8) A person with video tape equipment to record the entire test. This person should be experienced in videotaping so that he/she can position the camera to catch each dog's reaction to each and every step of the test. The Parent Club has ruled that all Temperament tests must be videotaped in such a manner that each dog's reaction is clearly visible at each and every step of the test procedure.

Thirteen Club

Chairperson: Sherry Kenachu at HomeofHunter@gmail.com

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The Thirteen Club collects information from owners of German Shepherd Dogs that are 12 years or older. Any German Shepherd Dog is eligible when they enter their thirteenth year. Qualifying dogs, nominated by their owners with the required information, will receive a Certificate of Recognition together with a postcard short form questionnaire to be filled out later, once the dog has died (***the dog's information must be submitted during the year of his/her death to be eligible.***), requesting the cause of death of the dog and any of its littermates or parents, if known. OFA, OVC, or SV "a" numbers will be included on the Certificate. With the receipt of this completed form, the owners will be sent a Thirteen Club Memorial Certificate from the GSDCA. Owner and dog's name, titles, age, sire and dam will be published in The German Shepherd Dog REVIEW.

Materials and information submitted become the property of the GSDCA for use by the GSDCA Mary Roberts Longevity program.

For Budget Purposes, this committee comes under Health and Genetics.

Exemption from 'Members Only' Rule: The Thirteen Club is exempt from the 'Members Only' Rule.

The Thirteen Club Nomination & Survey Form, available from the Thirteen Club Chairperson and online

Veterinary Liaison

Liaison: Dr. Theresa Coble ark@the-i.net

Objective is to correlate the positive and negative information about the breed with emphasis on developing information that may need comment or support through various Parent Club Committees. The chairperson will be feeding information from Veterinary Journals and other sources to the REVIEW.

Video (Committee)

Chairperson:

Established in 1977, with the objective to produce an official GSDCA documentary of the winners at each National Specialty. Originally 2 hours in length, PACE voluntarily expanded it to 3 hours as members wanted more coverage. The Video Committee is responsible to work with the contractor to produce the final program. Movement, gait, pigment, temperament and performance are the traits to be recorded along with the narrative and a critique from the BOB judge.

- The Video Committee is responsible to ensure that content and format is followed. In the 1990-91 period the Treasurer and the Budget and Finance committee evaluated the profitability of this joint effort and recommended to the board that a new contract change the cost-sharing venture. The new revised contract of 1991 relieved the GSDCA of any costs or expenses other than some advertising in the REVIEW and a video booth at the National. The contractor became responsible to pay all expenses (labor, travel, equipment, tape and stock, sound, insurance, packaging etc.) estimated to be between \$39,000 - \$42,000 for each national program.
- In return the contractor expected to recover his costs of production and distribution over several years.
- The contractor absorbs all losses for programs that are not profitable. Per GSDCA policy copies of this and all other contracts of the GSDCA are to be filed with the President, Treasure, Budget and Finance Chair, and the committee chair.

Transfer of Management To Show Dog Video Pro, Inc.

All financial matters will be transferred from the partnership arrangement between the GSDCA and [Show Dog Video Pro, Inc.](#) They will be doing the 2015 and 2016 Streaming Video at no charge in exchange for DVD Sales. This Contract is renewed yearly.

National Futurity, Maturity winners

(BIF, BOS, BIM, and BOS) will be sent one copy of the official video from the national as part of the winner's prize.

Judges of the event

As a courtesy and as a gift of recognition for their excellent cooperation each judge will be given a

Committees and Liaison – Section V

copy of the show they judge.

Video Rates

The costs of these tapes are to be determined by the number of dogs and number of HD DVDs required. Each dog will be shown on its individual.

Additional Agreements between PACE and Bob Lindsey

Regarding taping of the National, Jeff Alligood, owner of PACE Communications, and Bob Lindsey reached an agreement about videotaping the National. A letter of agreement was developed which was primarily to protect the GSDCA from becoming a signatory or a contracting agency with either party in order to avoid liability to the board or the GSDCA. The board (GSDCA), as agreed to previously, is not involved in any kind of profit from this venture.

Extended Agreement with PACE

With the video contract between GSDCA and PACE having been renewed for an additional five year period, it is agreed that the contract signed by the GSDCA, PACE Communications, and Bob Lindsay, dated 1994, shall remain unchanged and will remain in effect. Copies of the DVDs from past Nationals will be sold from the store.

Converting old film video tapes to a master video format tape

Monies from The Marie Leary Trust Fund (restricted gift fund) were authorized to be used to convert film to video as part of the Historical Series, along with other old films of nationals and other programs that will be transferred to a videotape master for use in the Historical Series.

These and other tapes in the Historical Series are sold at \$19.95 with the Parent Club to receive \$5 per tape at that price.

Voice Overs

A group sitting and holding a conversation will do this on the silent Historical films.

Reproduction, copyright and other restrictions

The GSDCA through its Video Committee and the GSDCA Contractor produce the official videotapes of each national. Each official tape of the GSDCA will include disclaimers and appropriate copyright statements so that there is no misunderstanding about its intended uses and protections.

- 1) Master copies are archived by the Video Chair unless otherwise directed by the GSDCA board.
- 2) Reproduction of these programs for personal use is prohibited. The sale of any portion of the show is the exclusive right of the GSDCA.
- 3) Protection of the show, which is owned by the GSDCA, is stated in policy and procedure.
- 4) Only the official photographers covered in the contract will be allowed inside the show ring, in the ready rings or on the floor where the show takes place. Other photographers may not enter the show rings, ready rings or stand in the aisles. Fire Marshall rules, safety regulations and AKC rules hold the GSDCA responsible to police these areas. Those who plan to film or video at the show may do so from their seats and from other designated areas as long as they do not interference with other persons viewing the show or the operation of the show itself.
- 5) Private individuals may not plug into the power system at the show site and those who violate any of these policies will be subject to the disciplinary action of the Bench Show Committee and may be evicted from the show grounds
- 6) Persons who try to commercially benefit from videotaping the show and do not cease after a request or warning will be prevented from bringing cameras and other equipment to the show in the future.
- 7) The GSDCA through its committees will notify the fancy, membership and others of these policies by all reasonable means which will include the REVIEW, premium list, brochures, catalog, and post signs prominently throughout the show site and the show grounds and will make appropriate announcement from time to time.

Usage and protections

Video masters may not be sold, loaned or used by other than the contractor without the Board's

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written permission. Protection against pirating of video programs by any and all means will be carried out by the Club.

Pirating by any means

The official tape is a copyright product of the GSDCA. The GSDCA will use its legal advisor to contact offending parties and advise them that if they persist in violating the club's policy that they will have their cameras impounded at the show and returned when it is over. Those who violate the copyright will be subject to disciplinary action and legal consequences.

Editor's Comment Regarding Entire Video Section

The Board should, individually address the various understandings and agreements contained in this Manual, during subsequent meetings to decide which are to be kept, dropped, or modified. Items now listed will be retained until such time.)

Refunds on Out-takes

There shall be no refunds on out takes ordered and received.

Copies of the National Videos

- Tapes of Previous Years are available through the authorized distributor, John Gibbons, RR#2, Rockwood, ON, NOB 2KO (519) 856- 4363. tamar@sentex.net . Films, old or new, shall be held by the Video Committee Chairperson for proper safekeeping under thermostatically controlled conditions that may be interpreted as temperatures maintained in a home. The current bundle arrangement (3 year tapes of nationals) for \$100 has a distribution of royalties plus shipping and handling which PACE does.
- Rules for filming and videotaping at the National: see VIDEO for the policy, see NATIONAL SPECIALTY/Judges
- Copies of the contract with Pace Communications or other video company must be provided to: the Treasurer, the legal advisor, and the Budget and Finance chairperson and posted to the Board section of the website
- Invoices from Pace Communications or other video company must be approved by the video chairperson before being paid by the Treasurer.
- Non-production costs will not be charged against the production costs of the official videotapes.

Storing of Video Master Tapes

Video Master Tapes, which are of interest to the GSDCA, are being protected against damage and wear. Three professional master tapes originally in 3/4" format were made and now they are DVDs, one of which is kept in a remote location under conditions necessary for long-term storage.

Judges' Critique on Videotape

Voice to video of the dog and bitch judging assuming this can be done at the National during side gait filming of 1st - 4th place winners at the judges' option. Titling of winners, their sires and dams, will have to be uniform; i.e., the name of the dog, sire and dam given only if this can be done for each and every dog.

The Intersex Judge will comment on Select Dogs and Bitches -- **this will be done at the National, while the actual dog is taking its victory lap**, not from viewing tapes afterwards. It was felt that the comments made while actually viewing the Select dogs were more accurate; viewing merely tapes could tend to distort dogs and post show dubbing.

Disclaimer on Videotapes of Nationals

A disclaimer is to be placed in the videotapes, stating that any opinions expressed on this tape are those of the individual making them and do not necessarily represent the opinions of the GSDCA or its Officers or Directors.

Photography of Absent Dogs

If there is no dog or no progeny present at the National there will be no coverage.

Video Taping Juniors

Juniors are to be included in our videotaping of the show in cooperation with the AKC project promoting Junior participation.

Committees and Liaison – Section V

Historical Video

Funding by the GSDCA of \$2,000 - for a historical two hour tape to be done by was approved.

Entry Verification, Ineligible Entries, Refunds

- In cases of wrong entries at the National and at Futurities, the owners and handlers of such dog(s) will be officially reprimanded by a Notice in the REVIEW. A statement will appear in the REVIEW warning exhibitors that their name(s) will be published in the REVIEW for ineligible entries and that they will be assessed a charge for all expenses incurred for changes made necessary due to the ineligibility of the entry up to a maximum of \$500.
- A similar warning against wrong entries shall be placed in the Premium List permanently.
- The owner or owners of any dogs found to be ineligible by the AKC at our National Specialty Show must reimburse the GSDCA all expenses for changing the videotape, secretarial costs, trophies and ribbons up to a maximum of \$500.

Volunteers (Committee)

Coordinator: Nancy Nellis CrossTimbersGSD@yahoo.com

Purpose of volunteer coordinator has been to guide those who want to participate in volunteerism.

Working Dog Committee Formerly COAPA now SV/WUSV Working Dog

The Association of German Shepherd Clubs in the Americas

The purpose of this GSDCA liaison committee is to establish communications with the approximately 15 other members from the Western Hemisphere, to build relationships with them, develop allies, and assist them in understanding the position of the GSDCA in the U.S.

WUSV - World Union For German Shepherd Dog Clubs

(Weltunion der Verein fur Deutsche Schaferhunde) The GSDCA Board votes contributions to the WUSV on each year. Contributions are assessed, based on the number of members each member club reports. Sixty-three countries with 74 clubs are members of the WUSV as of 2005. The GSDCA was voted in as a member club of the WUSV in 1975.

WUSV Liaison Committee

Committee Make Up and Duties: The WUSV Committee shall consist of four persons.

- One preferably shall be a resident of Germany fluent in both languages who will assist with judges' approvals and other communications.
- One would manage the paperwork that goes back and forth and would be able to direct mail that needs translation and would channel communications and copies of correspondence to the President of the GSDCA.

The major function of this committee is to facilitate timely and effective response to increasingly complex international issues. Having more than one committee member (as in the past) will facilitate continuity in knowledge, communication and action. At the present time we have access to a professional translator that is familiar with the sport of dogs and can provide us with accurate translations.

Protocol demands that the President of the GSDCA be involved in our international affairs in the SV-WUSV. One of the members of the committee shall be designated chairperson

2013 WUSV World Championship Committee was added as an Ad Hoc Committee to implement the running of the 2013 show.

Voting at WUSV Meetings

Each WUSV member club has one vote. The GSDCA President is the designated person to vote. In the absence of the President, then the designated delegate will vote. If the Board and President wish to select a personal representative, then the Board will select this individual who will then have the sole voting authority of the GSDCA at the WUSV.

Proposals by WUSV member clubs submitted for the WUSV Agenda are discussed at the meeting and are accepted or denied by a majority vote.

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Headquarters Hotel

This is the hotel where the SV Board, SV officials and SV judges stay. Many other WUSV representatives and/or delegates do not stay at this hotel. It is up to the member clubs to make their own hotel reservations. However, for more than one reason it is to the advantage of our organization to be at the headquarters hotel in order to meet and exchange ideas with as many delegates from all over the world as possible.

Designated Delegate to WUSV Meetings

The Chairperson and/or Secretary of the SV/WUSV Liaison Committee are to attend meetings with the SV and of the WUSV.

Name Tags

The WUSV will issue 4 nametags to each member club for wearing at the SV Sieger show. There are special requirements for obtaining and using these tags.

Meeting Participation

There are two WUSV meetings per year. One meeting is held the day after the SV Siegerschau and one meeting is held the day after the completion of the WUSV World Schutzhund Championship. At each meeting each member club is allowed to participate with two representatives. Each member club receives one voting card plus one guest/attendance card.

Legislative Liaison to the AKC

Liaison: Stormy Hope stormy435@gmail.com

The GSDCA Legislative Liaison to AKC is the legislative link between AKC, AKC Government Relations Staff and the GSDCA Legislation Chair

- Follows federal level dog policy issues and communicates between the GSDCA and the AKC Government Relations Department
- Monitors media, group chat list, other sources for legislative news that would impact the German Shepherd Dog
- Alerts the AKC of legislative issues that are significant to the German Shepherd Dog and their owners
- Presents the views and interests of the GSDCA and the German Shepherd Dog, as it relates to legislation to lawmakers, other citizens, and news media.
- Receives materials, updates and advice from the AKC Government Relations Department and distributes information to the Board.
- Prepares the Board and the GSDCA for action should a legislative initiative arise that requires input from German Shepherd Dog owners and breeder
- Liaise with other national breed club Legislative Liaisons and other national legislative groups.

Legislative Committee

Chairperson: Nancy Harper-Mulvaney nancy@heinerburgshepherds.com

Purpose:

- The responsibility of this committee is to educate the membership at all levels to encourage the club members to be interactive within their community, supporting beneficial legislation, opposing harmful legislation
- Working with the Legislative Liaison to AKC, update dog regulations to be included in the REVIEW at least two times per year and that the same information to be included on a page, or part of a page, at the GSDCA web site
- Monitors media, group chat list, other sources for legislative news that would impact the German Shepherd Dog
- Presents the views and interests of the GSDCA and the German Shepherd Dog, as it relates to legislation to lawmakers, other citizens, and news media
- To educate and support the membership in taking our platform to the public; from a grassroots person-to-person level up to speaking in their State Assembly
- To be a resource of information and assistance to all members who bring a local issue to their Regional Director's attention, or any Parent Club Legislative Liaison
- To form a network and liaise with other national breed club legislative liaisons/chairs, as well as other national legislative groups.
- To prepare the Board of Directors and the GSDCA membership for action, as legislative initiatives arise that require active input from the German Shepherd Dog community
- The GSDCA Legislation Committee promotes animal WELFARE, not animal rights.

REVIEW AND REVIEW COMMITTEES – SECTION VI

Rates

REVIEW EDITOR: Carole Schultz EditorGSDReview@gmail.com

Single Copy Rate: the charge for a single copy is \$10.

Family membership (two or more people residing at one address) will receive one REVIEW subscription.

Polybag Option: As of January 2011, a polybag addition can be requested upon renewal of membership for \$5 a year. In July 2011, the Board approved the use of the Back page for Laser/inkjet addressing with the balance of the page being sold at an attractive rate or used for important Club Information.

Subscription Rates for GSDCA non-members: Nonmembers may now subscribe to the REVIEW at the rate of \$55 per year.

Advertising Rates. The Board approves advertising rates. The following rate is shown below:

	Members Rates**	Commercial Rates
Full page B&W	\$125.00	\$325.00
Full page Color	\$295.00	\$550.00
Outside back cover color only	\$325.00	\$550.00
Inside front or back cover color only	\$450.00	\$675.00
Two-page double spread, B&W	\$225.00	\$525.00
Two-page color	\$725.00	\$800.00
1/2 page B&W	\$80.00	\$275.00
1/2 page color	\$350.00	\$450.00
1/4 page B&W	\$50.00	N/A
Bleeds B&W or Color	\$25.00	\$25.00
Classified (per word)	\$0.65 min. \$10.00	
Winners page individual	\$25.00	
Contract page	\$150.00	
Reverse (White lettering on black)	\$25.00	
Breeders Directory Listing 1 Year	\$50.00	
Five pages one contract	10% Discount	
Full color web page (1 month) for same ad in REVIEW	\$25.00	
25 B&W tear sheets	\$15.00	
25 color tear sheets	\$45.00	
Single copy tear sheets	\$10.00	
REVIEW Single copy price	\$10.00	
REVIEW First class postage (12 months)	\$36.00	

Six months pre-paid receives one page free to be used within 7 months

** Beginning with the May 2014 issue of the Review, the only fair way to meet higher costs is to charge for layout and design work on ads that do not meet camera ready specifications when received by the Review Editor.

The charge for making an ad camera ready will be \$50.00 per page, due at the time of the ad's Submission.

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Camera Ready Specifications:

- * Pages are 8.5 inches by 11 inches
- * Image/ad space is 7.5 inches by 10 inches
- * Margins are 0.5 inches on all sides
- * Bleeds are 0.125 inch off all sides We can accept PDF, InDesign, and Adobe Photoshop files. InDesign files must be packaged with all images/graphics used in the ad. Fonts should be converted to outlines to preserve the style and avoid any font conflicts.
- * PDF files - All images must be converted to CMYK for color ads or grayscale for black & white ads. If you are using bleeds, be sure your PDF settings include the bleed. PDF files should be created at Press Quality and all fonts embedded.

Definition of Commercial Advertising

Commercial advertising rates are to be applied to revenue generating products or services other than ads for dogs, Parent Club and Regional Club activities, and committees. Two categories of commercial advertising will be offered: corporate and GSDCA member.

Commercial Advertising

- A complimentary copy of the REVIEW showing the insertion will be sent to any commercial advertiser.
- The REVIEW includes slicks for Purina ads on a quarterly basis, and also on the website for NO CHARGE, in consideration of the significant contributions made by Purina.

Advertising Rates Commercial: There will be two categories: Corporate (dog food etc.) at \$100 additional over standard rates plus 50% for web at same time; and Member at \$25.00 additional over standard rates plus 25% for web at same time. Connectivity to advertiser's web site and E-mail would also be provided if requested.

Non-Members: Add 10% to the above membership prices for non-commercial ads (not applicable to web pages).

Advertising Policy:

- 1) Ads received after the 15th of the month will be held for the next issue.
- 2) Ads received with no check/and or pictures enclosed may be returned.
- 3) Credit cards may be used for any REVIEW activity such as subscriptions or classified advertising. The REVIEW takes Visa and Master Card credit cards only. A fee for credit use will be charged as determined by the Treasurer.
- 4) The REVIEW will not be responsible for errors in handwritten copy. Please print or type.
- 5) Electioneering ads will not be accepted.
- 6) Ads will not be accepted that have not been paid for in advance of the ad issue publication.
- 7) Commercial advertisers that have agreements with the GSDCA for payment after the ad is placed and run are excluded

Committee Advertising: The following committees are granted free pages in the REVIEW:

Working Dog	3 pages;
Health Committee	1 page;
Breed Rescue	6 pages;
ROMs	pages for 7 to 8 sires and 20 dams;
Search and Rescue	2 pages;
Training Achievement	4 pages;
Juniors	1 page.
ATAA and Dual Awards	2 pages each

Committee Advertising Costs: Committee advertising costs, noted to be at cost plus 10%, will be published in the Minutes and the REVIEW. The advertising costs charged to the various committees, though free of charge, will be shown (by footnote) in pertinent REVIEW financial reports. See also "REVIEW Management Committee".

National Advertising: The National Specialty Show committee will be billed for pages in the REVIEW instead of being a mere paper transfer.

REVIEW and REVIEW Committees – Section VI

Foundation: The Foundation shall be permitted to place two free ads per year in the REVIEW and, additionally, four half pages per year.

ROM advertising will not be accepted until officially verified.

Award of Excellence: AOE winners will be published in the REVIEW once a year and charged to the AOE committee. Effective date to be decided by the committee chair. The editor may publish submitted advertising that notes an AOE award if award is verified by the AOE chair.

Parade of Titleholders: The photos/pedigrees of Champions, Utility Degree, was Schutzhund III now IPO III dogs in parade of Titleholders are exempt from charges.

Insurance for REVIEW Office: An insurance policy shall be carried, purchased by the GSDCA, to cover bodily injury at the REVIEW office. (Also see Insurance- Board)

Editorial Policy is recommended by the Editor and approved by the Board. Specific regulations as mandated by the Board from time to time encompass such areas as "Judges Critiques" which should be factual, reasonably short, and limited to specific classes and winners. Another area "Articles by Board Members" is specific as to content, limitations and standards set by the Board.

Minutes of the Board Meeting: When approved will be published at the earliest possible date.

Parent Club Information Page: The Board of the GSDCA recommends to the Editor to have a Parent Club Information Page in the REVIEW which would include basic information such as how to obtain medallions for shows, show date approval, etc.

Annual Financial Report: The annual financial report of the GSDCA will be published in the REVIEW in a timely manner.

Membership Application and Subscription Forms: Both forms will be printed in each issue of the REVIEW. If a complaint is received regarding an applicant, the applicant has the right to review the complaint.

Free Advertising Space for Committees. This expense is now shown as printing costs which gives an unclear picture of the flow of expenses. This action will not increase the total amount of the REVIEW budget.

Advertising Deadline: Deadline is six weeks prior to the month of issue: July 15th is the deadline for September issue.

GSDCA Articles, ads and photos are exempt from charges.

Winner's Photos will not be published free unless received within 3 months of event.

Editor's Comment: While we have taken extreme care to list prices accurately, REVIEW published prices shall be considered correct and applicable.

Winner's Page Restrictions: All specialty club wins will be published regardless of points. All Breed club major wins will also be published free of charge to the club. First through fourth will be published.

Complimentary Copies to Regional Clubs: Due to a change of circumstances the REVIEW no longer prints significant numbers of overruns, so complimentary REVIEWS will not be provided to Regional Clubs.

Allocation of Membership Dues and Club Affiliation Fees: \$36.- based on a single membership and also \$48 per Club Affiliation Fee be allocated to the REVIEW.

REVIEW Business Hours: The Editor of the REVIEW works on an independent contractual basis and as such provides specified hours of contact via phone for advertisers. The Editor will in addition provide an answering machine to facilitate the receiving of messages which will be returned within 24 hours whenever possible.

Questions, complaints or suggestions: Questions, complaints or suggestions from Board members should come directly to the Editor for accurate and meaningful resolution.

Errors in Advertising: It is the policy of the REVIEW to re-run ads free of charge if errors are made by the REVIEW, not by the advertiser.

Printing of REVIEW: The Executive Committee designated Sutherland Companies of Montezuma, Iowa, as the REVIEW printing firm.

Monthly Log to be kept by Editor: The REVIEW Editor will keep a monthly log sheet which shall include at least the following: Month of Issue; Advertiser's Name; Amount Due; Amount Received; Size of Ad; Web Page; B&W or Color; Notes; Return Postage Received; Return Photo Sent. A

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copy of the log sheet will be sent to the Chair of the REVIEW Management Committee monthly.

DNA Results: No DNA results of the Andretti inquiry will be published unless received from AKC.

Date of Delivery to Post Office: The REVIEW editor will supply at each Board meeting the date that each issue was delivered to the Post Office by the Printer.

Electronic Media Information to the REVIEW: The Regional Club Committee Chair will encourage all clubs through the newsletter to provide, electronically, an unmarked catalog to the Show Results team, and immediately following their show to electronically provide the results to the Show Results team. Upon posting the results on the GSDCA website an electronic version of the marked catalog will be immediately sent to the REVIEW.

Deliberate Falsification: The following statement shall appear in the REVIEW: "Any deliberate falsification of any information in the REVIEW including but not limited to ROM, OVC or SV "a", Champion, Select, Performance titles, etc. may be cause for sanction regarding any future advertising in the REVIEW and/or may incur further measures as deemed appropriate by the Board of Governors of the GSDCA."

Delinquent Clubs: Delinquent clubs will be published in the REVIEW.

Show Results: Winners and Upcoming Events will not be published in the REVIEW for non-affiliated clubs and advertising would be published only at the non-member rates. Membership chairpersons are urged to contact delinquent clubs prior to the affiliation deadline.

REVIEW Editor Interim Remuneration:

REVIEW Checking Account: A checking account is to be established locally for the REVIEW. All advertising receipts will be deposited into that account and the Editor will send a check at least monthly from these funds to be received by the Treasurer on a per issue basis.

Legislative Updates on Dog Regulations: AKC Legislative Liaison's legislative updates on dog regulations be included in the REVIEW two times per year and that the same information also be included on a page, or part of a page, at the GSDCA web site

ROM Advertising in REVIEW: A full page for the new ROM Sires and Dams for 1991.

Futurities

Deadline for marked Futurity Catalogs from host Regional Clubs is August 1. If not received by the deadline, they cannot be published. It was furthermore suggested that at the July meeting of the Board, the REVIEW Editor inform the Board and the Futurity Chairperson of the names of the clubs that are remiss. If Futurity pictures and catalogs are not received within four weeks of the Futurity to the REVIEW Editor, there will be a \$50 per week fine levied against that host club. The REVIEW Editor shall inform the Futurity Chairperson on the compliance of the various clubs to the motions dealing with REVIEW deadlines.

Working Dog

The Working Dog Committee is authorized to utilize up to a maximum of 3 pages per year, insertions in any given issue of the REVIEW, limited to interesting material and promotion material for trials. The REVIEW will reject any portrayals of a German Shepherd Dog showing aggressiveness; use of photos showing any other aspects of a working dog is allowed.

Judges' Critiques

As of 1988 and 1993 the GSDCA has adopted new formats for Judges' Critiques for Specialty Shows, Futurities, and within 30 days for publication in the REVIEW. Critiques must be submitted to the REVIEW office within one month of the show and will not be printed if received after that deadline.

Based on guidelines, when text is edited, the editor conveys feedback to the writer on reasons for the editing. A judge's critique shall be short, with only one or two sentences describing the show. Critiques of the dogs shall be precise and of reasonably short length, and shall be limited to the first place dogs and bitches in all classes, Winners Dog and Bitch, Reserve Winners Dog and Bitch, Best of Breed, and Best of Opposite Sex. Not all dogs need to be listed. Overlong critiques will either be edited or returned.

Futurities will be handled in the same manner.

The above guidelines for Judges' Critiques will be published in total in the REVIEW once a year at an appropriate space. All eleven following issues shall carry a reference to the guidelines

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mentioning month and page number.

National Specialty Judges' Critiques:

- 1) All judges will furnish a written copy of their critique to the REVIEW within 30 days of the last day of the show. The judge of the Intersex Class may request an extension of time, not to exceed 10 days.
- 2) At the judge's discretion, he/she may comment on up to four places in each class. The above guidelines should be furnished to all National Specialty judges prior to the event.

Articles by Board Members

Board members should submit one article per year on each of their specific committees. Special columns by Board members such as the President's column, National Specialty Reports, and others, as authorized by the Board. Submittals must adhere to the standards as prescribed by the board.

The REVIEW shall charge (on paper) for space used by the no revenue generating committees.

The National Specialty Show Committee and Futurity will be billed for pages in the REVIEW instead of being a mere paper transfer.

Articles by specified groups

Articles for monthly columns such as, for example, Handler's Viewpoint that may be contributed to by various handlers over a period of time must carry in the heading of the column the statement that "this column is open to contributions from all handlers." (Or whatever group, as the case may be.)

Educational Articles

Add 5 pages to the REVIEW each month for articles for educational purposes for 6 issues on a trial basis. We will retain the OFA listing and show results as currently printed. Ads that refer to Hip Dysplasia characteristics are limited to the full OFA number. Reference to "A" stamps will only be accepted if clarified... This was changed to accept OFA, OVC, SV "a" stamps also. Also see TATTOO. Dogs that are tattooed may use the letter "T" in conjunction with the OFA number.

OFA Numbers in REVIEW:

REVIEW advertisements should not contain any material regarding hip status except the OFA number and should require the entire OFA number as issued which now includes coding for the category of certification and age at time of certification. The REVIEW is to provide clarification of OFA numbers/coding on the OFA page. OVC and SV "a" stamps are also accepted.

OFA Preliminary Readings

Based on the important report listed below, the following motion was passed: The Health Committee chair will write a report on preliminary X-rays for the REVIEW to be listed at the top of OFA listing if editor finds it feasible to do so.

Report: The Health Committee chair noted that OFA will read preliminary hip X-rays at 16 weeks of age and will send a report on letterhead with the results noted at that time. Recommended sending an additional \$5 to receive copy of film back. Dr. Corley is the only one who reads these X-rays; therefore, results are available sooner. There is no guarantee the hips will X-ray normal at a later time. The OFA has determined that 84% of the hip X-rays taken at 16 weeks were the same when compared with X-rays taken at 2 years. Elbows are done under a different time frame. Ununited anconeal process fuses between 16 - 22 weeks and can be read at 5 to 6 months; fragmented coronoid process can come later at 14 - 24 months. OFA will keep the preliminary X-rays to compare to follow-up X-rays. The OFA will read X-rays other than hips/elbows.

Ineligible Entries

The (placing -- Name of class) class winner at the (date) GSDCA National Specialty was ineligible according to the AKC. He/she is owned by (Name) and handled by (Name). The photos of her/him have been blackened out of our National video.

Trophies and ribbons are being replaced and mailed to their rightful owners.

The owner, or owners, of any dogs found to be ineligible by the AKC at our GSDCA National

REVIEW and REVIEW Committees – Section VI

Specialty Show must reimburse the GSDCA all expenses for changing the videotape, secretarial costs, trophies and ribbons up to a maximum of \$500.

Income

Unrelated income will be allowed. The REVIEW via its Managing Editor is authorized to accept up to \$50,000 of unrelated income per year from only commercial advertisers. Reports will track unrelated income, thus avoiding IRS and tax problems.

Cash Management for REVIEW

Cash will be handled within the club as follows:

- a. REVIEW editor will forward all receipts to the Treasurer for deposits.
- b. Treasurer deposits all receipts and credits the appropriate REVIEW account.
- c. The REVIEW editor shall receive from the GSDCA Treasurer a monthly print-out of figures (income and expenses for the REVIEW) for purposes of comparison, so that the editor can present an accurate budget to the Board.

Guidelines: Letters to Editor and/or articles

Letters to Editor will be limited to 150 words or less. Letters may not contain slanderous, libelous, or inflammatory statements. Letters must pertain to Breed or Club activities, not personalities.

Articles may be submitted by any member, or on any subjects relating to the Breed or Club. However, such articles must be informative, interesting, and factual. If too lengthy, Editor may return for condensing. Proximity to an election date should not prevent members from writing articles, providing there is no mention of candidates by name. Discussion of issues should be permissible.

Insufficient Checks

Checks received by the designated person over or under the correct amount shall be deposited immediately. If the amount is over, the treasurer or designated person will give a refund. If the amount is under, a bill will be sent for the balance. Refund on new REVIEW subscriptions will only be made if requested.

Dues Notice

The Membership Chair no longer sends dues notice to the membership. However, a notice will also go into the REVIEW in a timely manner and Board-O-Gram and via email. A notice will be placed in the November & December issues of the REVIEW for those members who had not paid by December 1.

Comprehensive Select List for REVIEW

After the National Specialty Show is over, with the Select dogs ranked and reported by the judge, the GSDCA will report in the REVIEW, on one page, the Select order (dogs & bitches).

Following the name of each Select will be reported whether or not each has been certified for OVC or SV "a" stamp for hips, elbows, or have passed a temperament test. How this Select program benefits the breed is through information about the dogs and peer pressure. The GSDCA will publish the Select list and show those with OFA, OVC and SV "a" stamp hips, elbows, and Temperament Certificate.

Special Issues

The July and August editions of the REVIEW will be declared the ROM issues and advertising from previous ROM owners and other forms of advertising will be solicited to help pay for the full page in the REVIEW for the new ROMs.

***Special Issue Advertising Rules:** In order to save space, instead of the full OVC or SV "a" stamp number, only the following shall be required: ROM owners are required to send a copy of all certificates to the ROM chair for confirmation. OFA, OVC or SV "a" stamp H, E or H/E after the progeny named on the ROM page instead of the full number will be allowed to save space. The editor will put an explanation in the REVIEW using an * (asterisk).

Polybags: The Review Editor will generate another mailing list to the printer for those who wish to receive their Review in a poly bag beginning January 1, 2010. A \$5 a year fee will be added to the membership renewal for those wanting this service.

REVIEW and REVIEW Committees – Section VI

Backpage: Instead of labels, the back page of the Review will be designated for mailing addresses. The additional space on the back page to be used for either advertising or important Club announcements.

REVIEW Ad Hoc Committee

The following recommendations of the REVIEW Ad Hoc Committee were voted on and passed:
Comment: This policy has been reviewed many times and will stay effective until changed by the board. to change the REVIEW to an 8 1/2 x 11 formats; to hold to a 60/40 mix of advertising and other material;

REVIEW Advertising Committee

This committee will work towards obtaining commercial advertising for the REVIEW.

REVIEW Contract

A fully developed Editor's Contract, once completed and fully agreed on by the parties, that might also include Schedule A in the current contract, one that outlines the expectations the GSDCA has of the Independent Contractor, will be finalized and, if by order of the Board, be incorporated in this Manual.

Copies of the REVIEW contract shall be sent to all board members. A copy may be obtained through an officer or director.

Insurance Coverage of REVIEW Editor

As an independent contractor, the present editor has been requested to increase present \$300,000 Liability policy to one million dollars.

REVIEW Cover

Name of REVIEW

The name of the REVIEW shall be THE GERMAN SHEPHERD DOG REVIEW unabbreviated and not in logo form. The full name and the GSDCA logo in its entirety, not the lower case gsd, are on the cover of the magazine. The trademark symbol must be present next to the logo.

Mission Statement

Each issue will carry the mission statement in the Publisher's page: A monthly publication devoted to the interest of the German Shepherd Dog, owners, breeders, and fanciers.

Restrictions on Placement of Awards

Only awards earned by dogs owned by members of the GSDCA entitle the award-winning dog to be placed on the cover of the REVIEW, effective January 1999.

Adjusted Interim Policy

The Board will adopt the procedure actually followed since the 1998 Board of sending unedited text of articles and a list of advertisers to the Editorial Committee prior to publication which has been working and has not had a negative impact on production time. The Editorial Column is specifically mentioned.

Additional Covers

As of April 2017, if a dog wins BIS at Westminster or at AKC National show, or is BOB at the GSDCA National, or is the U.S. Sieger and Siegerin, or GSDCA National IPO Champion and at least one of its owners is a GSDCA club member they will be featured on the front cover of the Review with appropriate articles

REVIEW Editorial Committee

Mission Statement

To act as a cohesive body in partnership with the REVIEW Editor to promote and support the German Shepherd Dog and the interests of the GSDCA by publishing editorial content in an objective and professional manner.

REVIEW and REVIEW Committees – Section VI

Objectives

To act as the liaison between the Board of Directors of the GSDCA and the editor of the REVIEW and, as such, to provide the editor with a stable and readily available resource to discuss issues pertaining to editorial content.

To support the editor of the REVIEW implementing the editorial guidelines in the Policy and Procedures Manual and to make recommendations regarding editorial content to further the interest of the GSDCA and the German Shepherd Dog.

Responsibilities

- The final copy of all editorial content, prior to being sent to the printer, will be sent to all members of the Editorial Committee so they can review the appropriateness of the content using the following guidelines.
- Due to the importance of getting the REVIEW to the printer in a timely manner, all committee members must respond within 48 hours to the chairperson of the committee about any concerns regarding the publication of editorial. A lack of response within the prescribed time period will be considered an approval. However, if no response is received, the editor will follow up with a phone call to confirm that the article (s) has been received.
- The Committee does not have the authority to rewrite, edit or alter any text.
- The Committee does not, in any arbitrary way, interfere with the REVIEW or its editor and recognizes that the editor, based on his or her judgment, may publish or reject articles and other material based on content, readability, interest, length, duplication and other considerations; and reject articles if in violation of the established rules of publication which include vile language, slander, libel and politics.
- **Personal References:** Personal References to either dogs or people may be used provided they do not constitute inflammatory statements or defamation. All quotes, statements, attitudes and personal beliefs attributed to an individual, except for direct quotes taken from a published document and noted as such within the article, must be confirmed by the editor prior to publication. The Legal Committee, as well as the REVIEW Editorial Committee must pass questionable material, especially regarding defamation, before publication can commence.
- The Committee, from time to time, through its chairperson, will make specific recommendations to the Board regarding problems encountered or etiquette.
- The Committee is in full agreement that the REVIEW is the publication of the GSDCA and is guided by the GSDCA the Board of Directors.
- Committee members agree to maintain full and complete confidentiality regarding the contents of the REVIEW prior to publication; and to maintain that confidentiality about any and all discussions regarding the editorial content of the REVIEW, including articles that have been rejected, unless such information has been made public knowledge.

REVIEW Management

Chair: Travis Scarlett tscarlett1990@gmail.com

- This committee will oversee the management of the REVIEW regarding printing, printing and mailing costs, complaints from advertisers, equipment purchase, budget matters, format, advertising rates, and any other matter relating to the management of the REVIEW as approved by the Board of Directors.
- REVIEW Management will keep track of all non-revenue generating committee advertising and will charge cost plus 10% to all ads exceeding committee allotment as provided by Budget & Finance.
- As requested by the Board, the REVIEW Management Committee shall provide written proposed guidelines to include layout for the REVIEW Editor. Examples were given such as the Minutes, editorial page, and regularly featured articles that could be formatted to take up fewer pages.

Guidelines

- In order to reduce expenses, the basic concept should be to condense information on unpaid pages as much as reasonable while presenting a readable and well-designed magazine. This is especially true of statistical information such as lists of ROM qualifiers, regional show results and Board Minutes.

REVIEW and REVIEW Committees – Section VI

- The use of color on unpaid pages, except for the cover, should be avoided until such time that the REVIEW is on better financial footing.
- The lists of Officers, Directors, and Committee Chairs should be near the front of the magazine.

Accounts Receivable

See "Treasurer". The REVIEW Editor shall work closely with the Treasurer and the Accounts Receivable Committee. No advertising will be accepted without payment.

REVIEW Marketing (consolidated with Marketing Committee in 1/2019)

Marketing Chair: Lew Bunch lewieb@aol.com

Directory Advertising

For additional advertising in the REVIEW, the advertiser will be offered various options for additional advertising without pictures that will create additional advertising revenue per page. Moved and approved options for 6 or 9 advertisements per page.

Sponsored Articles

This would be by someone who, in conjunction with a Memorial for a dog, would be willing to sponsor a related article to help educate others. Cost to be determined.

Regional Club Subscription Program

Regional Clubs can sell subscriptions to the REVIEW. For every subscription the club would receive a credit that could be used for a GSDCA product, trophy donation, club membership fee, advertisement, videotape, etc.

NOMINATING COMMITTEE– Section VII

Nominating Committee

Chairperson: Morton Goldfarb janandmort@aol.com

Nominations

- The Board selects the entire Nominating Committee each year at the January meeting. The Chairperson will be a Board member. Four other members will be added to the committee plus four alternates. (See Club By-laws for restrictions.) This committee will be selected from a list of candidates developed by the Board. All nominees must sign the written letter of acceptance agreeing to serve on the committee if selected. (Form Letter(s) in the Appendix.)
- The Board shall nominate, via electronic or snail mail, persons to serve on the nominating committee. Prior to the meeting, each candidate for the nominating committee is to submit a Letter of agreement that was sent to him or her by a Board Member (see forms), signed to the Corresponding Secretary. These letters may be submitted via email or US Mail.
- A person serving on the Nominating Committee is not eligible to be a candidate for any position in said election.
- At the meeting, the Board will vote on four members representing East, Heartland, Mid America and West.
- The secretary and/or the Nominating Committee chairperson will keep tally of the votes.
- Those selected to serve on the committee will meet on the third Saturday in May and must develop a list of candidates to fill vacancies on the Board. Only GSDCA members in good standing may serve on the committee.
- The membership can be informed of the make-up of the committee on a timely basis, (Board-O-Gram or other means) allowing anyone to contact members of the committee prior to the scheduled committee meeting with name(s) of proposed candidates.
- The nominating committee will report their list of recommended candidates to the Corresponding Secretary immediately following their meeting.
- The Corresponding Secretary in Accordance with By-Laws Article V, Section 4, send outs the results of the Nominating Committee in the Notice of Annual Meeting.

Reimbursement Policy

The reimbursement policy is the same as for Board members and other authorized persons. (See Reimbursement of Expenses for Board Members and other authorized Persons.) This policy will be contained in the Form Letter sent to members who wish to serve on the committee.

Other Nominations

Other persons to be placed on the ballot to complement the Board slate will result from petitions signed by at least 25 members in good standing and submitted to the Corresponding Secretary not later than 60 days prior to the Annual Membership Meeting. (See CLUB BY-LAWS)

Factual Biography

All candidates running for a position on the Board may provide a statement of 100 words or less. The Corresponding Secretary will send out these autobiographies with the ballots. For a detailed list of permissible, and inadmissible, material, see the Secretary's Form Letter.

Form Letters

Three Form Letters can be found in the Forms Section". They are called:

"[Form Letter for Members wishing to serve on the Nominating Committee](#),"

"Confirmation Letter - [Candidates for Board Nomination](#)," and

"Confirmation Letter - [Nominating Committee Members](#)."

Nominating Committee Guidelines

- A. Nominating Committee Chairperson is selected from the Board at the January Board Meeting.
- B. The Board selects nominating Committee members at the April meeting from a list of willing candidates from the membership.
 - 1. Candidates will represent four designated geographical areas: Northeast section, Heartland section, Mid-America section, and Western section
 - Northeast Section:*** Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New York, New Jersey, Pennsylvania, Maryland, Delaware, District of Columbia, West Virginia, Virginia, North Carolina, South Carolina, Georgia, Florida, and Puerto Rico.
 - Heartland Section:*** Michigan, Indiana, Ohio, Kentucky, Tennessee, Alabama, Mississippi, Wisconsin, and Illinois.
 - Mid-America Section:*** Montana, Wyoming, Utah, Colorado, North Dakota, South Dakota, Nebraska, Kansas, Oklahoma, Texas, Minnesota, Iowa, Missouri, Arkansas, and Louisiana.
 - Western Section:*** Washington, Oregon, California, Nevada, Arizona, New Mexico, Idaho, Alaska, and Hawaii.
 - 2. Candidates for the Nominating Committee must submit signed acceptance letters (See Policy and Procedures Manual for Form Letter for Members wishing to serve on the Nominating Committee) to Board members residing in their area, indicating their willingness to serve, and an understanding of the duties required on this committee. The acceptance letters must be mailed and emailed prior to the January Board meeting to the Corresponding Secretary
 - 3. The Board then will develop; by secret ballot, the Nominating Committee, one member and one alternate from each of the four geographical areas - Northeast, Heartland, Mid America and Western. This is done at the January Meeting.
 - 4. The list of Nominating Committee members and alternates is then submitted to the Nominating Committee Chairperson, with their acceptance letters.
- C. **Chairperson – Duties**
 - 1. The Chairperson, as soon as possible after the January Board meeting, should provide each eligible Board member presently serving with the form letter "To Whom It May Concern" which is to be filled out, signed, and returned to the Chairperson, if they wish to serve again. The form letter will indicate in which capacity they wish to serve. The Chairperson will inform the committee members of those current eligible Board members who wish to be considered for the slate. (For applicable form letter see the Policy and Procedures Manual.)
 - 2. The Chairperson must be familiar with the GSDCA By-laws, and specifically Article V (Nominations and Ballots).
 - 3. Chairperson will immediately notify all chosen Nominating Committee members (and alternates) of their selection, by telephone and a follow up letter of confirmation, providing them with the following information and instructions:
 - a) The date of the Nominating Committee meeting is the third Saturday in May, or else the week on either side of the third week in May, accomplished by conference telephone hookup during afternoon hours based on Eastern Standard Time. Members of the committee are expected to be available during this time.
 - b) A copy of the By-laws, referring to Article V, Section 4.
 - c) Provide a list of officer positions that need to be filled in addition to the seven Board positions.
 - d) Committee members must obtain signed letters of acceptance from their nominees indicating their willingness to serve.
 - e) Committee members must forward such letters of acceptance to the Chairperson no later than one week prior to the scheduled conference telephone call.
 - f) Committee members must verify, especially if so requested by the Chairperson, if necessary with the help of the Corresponding Secretary, that each prospective nominee is a member in good standing of the GSDCA, and has been a member of the GSDCA for three consecutive years.
 - g) Committee members must notify the Chairperson of any changes of their telephone numbers.
 - h) The Committee Chairperson should then develop a list of nominees from the letters of acceptance and forward such list to all committee members at least one week prior to the

Nominating Committee -- Section VII

scheduled telephone conference call for the committee members' use in developing their slate of officers and the Board positions. In 2012, the membership ratified a By-Laws change that would reduce the number of directors. In 2013, the number four (4) directors will be elected instead of seven (7). In 2014, the number of directors elected for a 2 year term would be four (4), at which time total number of Board Members would be 13. The Board of Directors from January 2015 on would consist of 5 Officers and Directors. In 2014, the membership voted to elect the President and Vice President in alternating years.

- a) As soon as possible after the Nominating Committee meeting, the Chairperson should notify the President and Corresponding Secretary of the names of those selected to be on the slate. The signed acceptance letters of those candidates selected by the Committee should be promptly forwarded to the Corresponding Secretary. The Nominating Committee Chairperson shall also notify the candidates of their nomination to the ballot.

AKC Directives – Section VIII

AKC ACE Award

The AKC has announced the implementation of the Awards for Canine Excellence (ACE) to honor the honorable and heroic acts that our purebred dogs perform. Nominations should be sent to the AKC public relations department in New York.

AKC Canine Health Foundation

The GSDCA became a founding member with a \$10,000 matching grant. Thank you letters to contributors to this fund should be sent by individual board members who might write personal thank you letters but not by the GSDCA as an official function.

AKC Juniors Program

The AKC is developing a new AKC program which would be developed through Parent Clubs such as the GSDCA. Some of the ideas: encourage regional clubs to support juniors by designating a contact person to work with juniors living in the area; offer free or reduced entry fees in conformation and performance events; identify parents to work with the program; offer junior handling classes; and offer national opportunities for juniors and their parents.

AKC Public Education Coordinator

The AKC has requested that each member club designate an AKC Education Coordinator to liaison with the AKC to implement education programs at the club and community level.

AKC Recommended By-Laws Change Format

The AKC recommends that club procedures not be made part of the club's by-laws.

AKC Standing Rule Committees

The Standing rule Committees are: Parent Club; All Breed Clubs; Obedience Clubs; Field Trial Clubs; Health Research and Health Education; Constitution and By-laws; and Dog Show Rules and Coordinating.

The goals of these committees are: To provide a broad based independent involvement of the AKC Delegates in matters involving the dog fancy; To identify and utilize the expertise within the Delegate Body and within the fancy. Regarding the Health Research and Health Education Committee, the following goals should be noted: To gather and share with the Delegates scientific information vital to the improvement of canine health to recommend to the Delegates educational programs, procedures and research relevant to canine health.

AKC Finding on Voting by Members at the Annual Meeting

Under the By-laws the Board of Directors has authority and responsibility for the general management of this club. It would neither be desirable or reasonable to have the authority superseded as a result of a binding vote by a small fraction of as little as 1.5 to 2% of the total membership who happen to be in attendance at the annual meeting. Some Clarification:

Voting By Members: The following reply to inquiries by Dr. Carmen Battaglia as president of the GSDCA, as well as AKC Delegate, regarding members' rights to making motions and voting thereon was supplied by Michael A. Liosis, Director of Club Relations, AKC.
Dated January 27, 1994, to Dr. Carmen Battaglia, Delegate, GSDCA

Dear Dr. Battaglia: This will follow up our Jan. 24, 1994, telephone conversation and supplement our Dec. 1, 1993, letter. The GSDCA has operated over the years with the membership charged with: electing the officers and Board of Directors; voting on Breed Standard revisions, Bylaw amendments,

AKC – Section VIII

and member expulsion. On the other hand, the Board of Directors has been charged with the general management of the club's affairs (Article IV, Section 3) and the right...to submit other specific questions for decision of the members by written ballot cast by mail (Article V, Section 2). Based on the foregoing, the president's statement at the November 3, 1993, Annual Meeting that motions could only provide guidance to the board, was consistent with the manner in which the club functions.

We believe this method adequately serves a parent club whose members are dispersed throughout the country and is consistent with what Roberts Rules of Order identifies as a careful balance of the rights of the persons within an organization. The provision for mail balloting on issues not within the exclusive purview of the Board of Directors prevents a tiny minority, perhaps as small as 3%, from binding the entire membership with the possible affirmative vote of a little more than 1.5% of the entire membership.

If the membership feels that the Board of Directors is not adequately serving the club's needs, its recourse is to nominate and elect candidates perceived to be more in tune with the members' desires.

With respect to the Bylaw amendment process, as we discussed, over the past few years we have found it extremely helpful for parent clubs to submit proposed Bylaw amendments to AKC before they are mailed to the members. This averts the possibility of a time-consuming and costly second ballot. Sincerely yours, Michael A. Liosis, Director of Club Relations

Follow Up Letter, A.K.C.

In a follow up letter by the A.K.C., dated Oct. 29, 1998, Mr. James P. Crowley writes:

The position of the AKC with regard to voting at the meeting of the Club is covered in Mr. Michael Liosis' Jan. 27 1994 letter. Under the By-laws the Board of Directors has authority and responsibility for the general management of this club. It would neither be desirable or reasonable to have the authority superseded as a result of a binding vote by a small fraction of as little as 1.5 to 2% of the total membership who happen to be in attendance at the annual meeting. It is true that Article 5, Section 2 of the By-laws does specify who may vote at the annual meeting, however, the By-laws only list one item where the members have the right to vote at the annual meeting and that is the expulsion of a member. As to other matters, the By-laws give the Board the authority to submit other specific questions for decision of the members by written ballot cast by mail. This is obviously to insure that all members have the opportunity to vote on important matters rather than a few, as little as 3% that attend an annual meeting. A request may certainly be made to the Board to submit a question to the membership for a written vote but there is no legal or parliamentary requirements that the Board do so.

Archives

This is a permanent repository for Parent Club historical records, and as such, the Policies and Procedures Manual will be sent to the AKC. Materials for the AKC archive should be sent to: Bryan White, Archivist, AKC, 101 Park Ave, New York, NY 10017, Phone 212-696-8216

Companion Animal Recovery Program

The AKC's Companion Animal Recovery (CAR) program is a non-profit organization whose purpose is to reunite lost pets with their owners. CAR has built strong relationships with veterinarians, shelters, humane societies, animal control agencies, dog clubs and pet organizations. CAR works closely with other national identification databases and is used as a valuable resource for the recovery of lost pets. This program, in partnership with Schering-Plough, is also to promote and distribute scanners to shelters to identify micro chipped dogs and allow the owner to be contacted. The 24-hour, 365 day a year free telephone number is 1-800-252-7894.

DNA

Stormont Laboratories, Inc. has been approved by the Board of Directors of the AKC to provide DNA identification and parentage testing for dogs. The AKC allows DNA as a positive identification; however a DNA profile would not be a substitute for identification requirements.

Mandatory DNA Testing: Any dog that has 7 litters on the ground or 3 litters in one year, produced from either fresh or frozen semen, will be considered a frequently used sire and must be AKC DNA certified. DNA certification is required for all stud dogs whose semen is frozen after Oct. 1, 1998. Dogs whose semen was collected and frozen before that date are exempt. Cheek swab samples must be obtained by the collector and submitted with the notification of collection to AKC (if the DNA

AKC – Section VIII

sample is not already on file with AKC). DNA processing expenses are paid by the owner at a set fee (\$40 currently). An AKC DNA Certificate with the DNA profile and number is then issued to the owner.

Dual Sired Litters

These litters can use frozen and fresh semen in the same breeding. A special application is required from AKC.

Microchip

- The AKC delegate to support a policy having positive identification of dogs by using a microchip for each puppy in a litter, supplied by the AKC, with each litter registration.
- The Board supports the idea of microchip identification for our dogs. This kind of identification is by far the most practical and the least prone to manipulation or cheating. The logical agency to control this is the AKC.
- The AKC announced an agreement with Schering-Plough Corporation. The AKC will provide database management for Schering's microchip recovery system.
- Most shelters and veterinarians have now been contacted by the AKC's marketing company, which means that most vets can offer one of the three manufactured microchips. Owners register their pet's microchip or tattoo number with the AKC Recovery Center for a one-time nominal fee. The AKC has a seven day a week 800 number to receive calls from persons with missing animals. The AKC will require tattoo or microchip identification for Cerf or, OVC or SV stamp information to go on pedigrees. It will be published in the REVIEW that the GSDCA strongly recommends tattoo or micro-chip identification before the dog is X-rayed or CERF'd.
- The Canadian Government passed legislation to restrict importation of dogs. This includes in part a requirement that all dogs be identified by microchip.
- The Canadian standards for microchip are currently met by only two manufacturers: Destron-Fearing and AVID. The AKC 'Home Again' chip does not meet this standard.

Site Selector Program

This program is available on the AKC website. Each Parent Club has a designated person that can change and update their National show site information. Any member can search the sites to see if one might be suitable for their clubs use. The AKC contact person is Sue Richards, smr@akc.org, (919-816-3377).

Standard Revision Procedures

A revision consists of any change, deletion, interpretation, or clarification to a standard. Once the AKC Board of Directors has approved a standard there is a five year moratorium on revisions.

Parent Club:

- Breed Standard Committee is formed to review and formulate revisions.
- Notify staff of the American Kennel Club that the club is in the process of reviewing the standard.
- Submit revisions to AKC staff for input while being developed. Staff will present final revisions to The AKC Board of Directors for their comment. At this time the proposed revisions will be published on the Secretary's page of the AKC Gazette, allowing 60 days for comment.
- Following publication, comments received and response to such comments from the club will be presented to the AKC Board for approval to ballot the membership.
- The membership will be balloted in accordance with Club's Constitution and By-Laws. The sample letter and ballot will be submitted to staff for review prior to balloting the membership and must inform the membership of the five year moratorium.
- Submit results of balloting, copy of the ballot, cover letter, and standard to the AKC. If the proposed revisions do not receive the sufficient numbers of votes to be approved (2/3 of GSDCA membership) notify AKC Staff with the tabulated results.

AKC – Section VIII

G. Ballot results that support a revision to the standard will be scheduled for inclusion on the agenda of the AKC Board for approval. The approved standard will be published on the AKC website.

FUTURITY/MATURITY SHOW DIRECTIONS – Section IX

Futurity/Maturity System

The Futurity/Maturity System consists of the Regular Futurity/Maturity shows and the Amateur Futurity/Maturity shows (Amateur Division). The system is under the direction of the Futurity/Maturity Chairperson, with a Futurity Advisor (usually a previous Chairperson), an Assistant or Co-Chair Futurity Chairperson, and a Superintendent or Independent Show Secretary. Futurity Chairmen cannot judge a futurity while an active chairman.

For the current year these people are:

- Futurity/Maturity Chairpersons: Cyndi Flautt caretti1@comcast.net
- Independent Show Secretary Foy Trent Dog Shows (who will receive all entries and distribute them to Regional Secretaries).

This section revised from the October 2016 Minutes

NOTE: As of 2017, there will be staggered closing dates - Entries for each region will close approximately three weeks prior to the show weekend. *This section revised from the October 2016 Minutes*

Duties of the Futurity/Maturity Chairperson:

Board Meetings: If the Futurity Chairperson is not a current Board member, he/she will only attend Board meetings as required by the Board and be reimbursed in the same manner as Board members. These expenses will be attributed to the Directors/ Board meeting category.

Board Reports from the Chairperson(s) will be sent to each Board member prior to the April Board meeting with recommendations for future possible host clubs. The report will include: List of host club candidates; proposed show dates and locations, and date last served as host. The Futurity Chairperson will reply to each club submitting a bid at the conclusion of the April Board meeting.

Catalogs and Judges Sheets: The Chairperson(s) should keep all catalogs and judges sheets permanently and other records for 1 year (AKC requires only 6 months). **It shall be the duty of the outgoing Chairperson to pass on such material to the newly appointed Chairperson.**

National Futurity Chairpersons may not judge any Futurity/Maturity show while they are an active chairperson.

All Entries will be taken by the Independent Show Secretary, Foy Trent Dog Shows

PO Box C, Sturgeon MO, 65284 Phone:573-687-2101, Fax:888-685-8989
info@foytrentdogshows.com or <mailto:mail@foytrentdogshows.com>,
<http://foytrentdogshows.com/>

Website

A link within the Parent Club website will be dedicated exclusively for information pertaining to the Futurity/Maturity system to include, but not limited to obtainable forms, deadlines, judges, schedules, requirements for judging, bios, etc. This will include a list of Futurities by chronological date and include judges, host club and other related specialty shows and judges, forms, information regarding closing dates and bios for all judges.

Important Disclaimers and Notes

The GSDCA Futurity chairperson and the P&P Chairs prepare the Futurity Show Directions that are part of this Manual.

Futurity/Maturity Show Directions – Section IX

The directions reproduced herein should be considered merely guidance material intended for board members and others interested in the operation of our Futurities. Those actually engaged in the running of a Futurity and/or part of a management team, should contact the Futurity chairperson for the very latest show directions pertaining to a particular year that.

Futurity Co-Chairman cannot judge a futurity while an active chairman.

Guidelines for Hosting a Futurity/Maturity

AKC Rules:

- This is an AKC Sanctioned Match and must be done in accordance with AKC regulations. If the host club does not have a booklet of AKC Match Rules and Regulations you should contact AKC and request their booklet on matches.
- A copy of the AKC Regulations and a copy of the German Shepherd Dog Standard must be provided at the judge's table.

Regional Futurity Committee:

The Regional Futurity Committee will dedicate itself to the following:

- Public Awareness of the Futurity by way of publicity
- Membership drive
- Education in partnership with the Education Committee
- Handling Seminar for Juniors
- Breeders Seminar in partnership with the Education Committee

Each Committee Member should wear a nametag to identify them as a Futurity Show Committee Member and should avail themselves to exhibitors and spectators. Club members at the Futurity should be easily identifiable with a hospitality table offering up to date, quality information about our breed, and how to become involved. Club members and the Futurity Committee member, if possible, shall be designated to assist with questions and situations as they arise. Our goal is to support, sustain and increase entries by encouraging participation from the vast majority of our members who are affected by the high cost of exhibiting and who are the volunteers giving time, energy and entries to the Local, Regional and National Club.

Special Events:

The regional club should provide a suitable area and time during the Futurity weekend for educational seminars

Show Hours:

The show should begin no earlier than 8:00 A.M.

Ring Size

Should be large –approximately 75 feet x 100 feet at minimum.

Placements:

Signage for awards 1-4 must be placed in the ring.

Stewards:

- A minimum of two experienced ring stewards are required.
- They must keep the classes moving smoothly and without delay.
- The Chief ring steward should mark a catalog as the judge marks his/hers judging sheets so there are no discrepancies in the catalogs or judges sheets.
- Please double-check each class placing. We have received judges sheets marked incorrectly

Futurity/Maturity Show Directions – Section IX

- Stewards should have the next class in the ring, ready for the judge, while pictures are being taken between classes.

Amateur Division:

- **The Amateur Division as a separate show will no longer be held, effective with the 2015 show year. Amateur handled classes will be included in the Regular Division.**

Photographer:

- A photographer must be available and pictures taken between classes.
- The Photographer must have signs (unless this information will be electronically added to the appropriate photos) for all classes as follows:
 - **FUTURITY**; Junior, Teenage, Intermediate, Senior, Best in and Best Opposite in Futurity, Reserve Dog and Reserve Bitch.
 - **MATURITY**; Junior, Senior, Best in and Best Opposite in Maturity and both Reserves.
- Pictures are to be sent electronically to both the German Shepherd Dog REVIEW (EditorGSDReview@gmail.com) and GSDCA Show Results Team. These MUST BE RECEIVED WITHIN 4 WEEKS OF YOUR SHOW OR A FINE WILL BE ASSESSED TO YOUR CLUB. Pictures not received by the Review by August 1 will not be published and a fine will be assessed to the host club. See below for details on sending pictures.

Posting Results on the GSDCA Site

- All submissions are to be sent electronically to Show Results Team.
- ***Within 5 days (or sooner) after the show send in the results.*** The fastest and simplest way to send in the results is to FAX the Judge's Sheets to the Show Results team at 815-346-3324. An alternate method is to scan the sheets and send them as an E-mail attachment to newshowresults@gsdca.org. This can be either a scanned copy of the judge's sheets or a listing of such in the body of the email. Provide by class name the entry number and the placing of each dog, including ABS, EXC, and a blank if the dog did not place. Make sure you also indicate who was BIF, BOSF, RFD, RFB, BIAF, BOAF, BIM, BOSM, RMD, RMB, BIAM and BOAM by entry number. The results will be posted on the GSDCA site within 24 hours. Simultaneously with posting the REVIEW will receive a MSWord version of the results (this is equivalent to a marked catalog).
- ***Within 2 weeks after the show*** the photographer ***must*** send in the photos per the instructions provided. The set of photos send should include, at least, BIF, BOSF, RFD, RFB, BIAF, BOAF, BIM, BOSM, RMD, RMB, BIAM and BOAM. If possible also send in first place winners of each class of the Futurity and Maturity. All photos are to be sent to both newshowresults@gsdca.org and to the REVIEW at EditorGSDReview@gmail.com.
- Please double-check that all information is correct.

Trophies:

- Will be sent to you a few weeks before your show. Please check them immediately so that action may be taken on trophies that are mismarked, broken or unaccounted for. UNDER NO CIRCUMSTANCES SHOULD THE CLUB REPAIR THESE TROPHIES, Report such trophies to the Futurity Chairperson.

Judges Books:

- The Independent Show Secretary will send Judges books to the Regional Chairman.

Ribbons & Armbands:

- The Independent Show Secretary will provide ribbons and armbands to the Regional Secretary.
- Check for accuracy and call the Independent Show Secretary at 830-980-4260 if any are missing, etc.

Catalogs:

- The contracted printer will supply catalogs. The Regional Chairperson /Secretary must supply the Independent Show Secretary, with the following information by February 15.
 - Regional Chair's name, address, telephone and/or fax number, and e-mail address.
 - Names of club officers and directors.

Futurity/Maturity Show Directions – Section IX

- Committee chair and workers
- Judging schedule (i.e. start time of judging).
- Location and address of show grounds
- Host hotel information.
- Special events such as education, hospitality, temperament test, etc.
- Names of donors to be placed in the catalog.
- The number of catalogs sent will reflect the entries of the show, or the regional chairman can tell the Independent Show Secretary how many are desired.
- Mark one catalog for the judge and give them their copy of the judge's sheets from the judge's book.
- Tear out and send to the Regional Chairman all the marked entry pages from a catalog with the original judge's book. Send these and the entry forms to the Futurity Chairperson.
- Tear out marked entry pages from a catalog and send them with a copy of the judge's book to the Red Book Chairman

Hospitality:

- Hospitality for the judge is extremely important.
- The host club should assign someone to be in charge of the judges needs. Transportation to and from the airport, to the show site and the hotel/motel should be included as well as accompaniment for meals.
- Exhibitors and spectators should have a club hospitality event.
- A canopy should be provided for the judge's table and the trophy table.
- The judge's table at the show should, in addition to flowers, provide the following:
water; paper towels; wet wipes; cold drinks and anything else a judge might desire.

Hot Weather:

Water and shade should be provided for both handlers and dogs.

Changes:

If there are any changes in the required items to run the show, such as site or show chair information please contact the Futurity Chairperson immediately.

Show Directions:

These directions are applicable to the current year and all other forms and directions used for shows prior are obsolete.

AKC Sanctioned Match - Futurity/Maturity Shows:

Shows are unbench and are AKC Match Shows, and will be held under AKC Rules and Regulations. They shall be hosted during the months of April, May, and the first three weekends in June in each of the nine regions, by a regional club selected by the Board of Directors of the German Shepherd Dog Club of America, Inc, and approved by the American Kennel Club.

Regional Areas Defined

Region #1 - Northeastern	Maine, Vermont, Massachusetts, New York, New Hampshire, Rhode Island, Connecticut
Region #2 - Mid-Atlantic	New Jersey, Delaware, West Virginia, Pennsylvania, Maryland, Virginia
Region #3 - Southeastern	North Carolina, South Carolina, Tennessee, Louisiana, Alabama, Mississippi, Georgia, Florida, Puerto Rico
Region #4 - Great Lakes	Michigan, Indiana, Ohio, Kentucky
Region #5 - Midwest	Wisconsin, Illinois, Missouri, Iowa, Minnesota
Region #6 - Southwestern	Texas, Arkansas, Oklahoma, Kansas, Nebraska, Colorado, New Mexico
Region #7 - Southern Pacific	Arizona, Las Vegas, Nevada, Southern California (all counties south of and including San Luis Obispo, Kern and San Bernardino), Hawaii
Region #8 -Mid-Pacific	Nevada (except Las Vegas), Utah, Northern California (all counties north of San Luis Obispo, Kern & San Bernardino)
Region #9 - Northwestern	Washington, Oregon, Idaho, Montana, Wyoming, North Dakota, South Dakota, Alaska, Canada

Futurity/Maturity Show Directions – Section IX

Host Club Selection:

- Bids to host a future Futurity shall be submitted to the Futurity Co-Chairmen on or before March 30th of each year. Applications and instruction are available on the GSDCA website or by contacting the Futurity Co-Chairmen.
- Regional Host Clubs shall make every effort to select a date that does not conflict with any specialty show dates in their region, or with another Futurity. Please consult AKC's corresponding date table to see what dates your club's weekend falls on in coming years. (Available on the AKC website). Futurities must be held on a Friday, Saturday, Sunday, or holiday. Fiscal soundness and other performance items will serve as criteria to be used in making recommendations.
- Once approved, DATES CANNOT BE CHANGED except by approval of the Futurity Co-Chairmen and the GSDCA Board.

Administration Of Shows:

- If the Regional Chairperson is not a member of the Parent Club, he/she should immediately apply for membership in order to qualify as Regional Chairperson. If appointed, appointment will be probationary, pending acceptance as a member of the German Shepherd Dog Club of America, Inc.
- Immediately upon notification by the Futurity Chairperson, the Regional Club's Futurity Chairperson (who will have been approved by the Parent Club Board at the same time the host club was approved) will take the following actions (all of which are subject to approval by the Board of Directors of the German Shepherd Dog Club of America, Inc., and the American Kennel Club):
 - The Regional club should select a show site, date, and 5 prospective judges (see judges qualifications). These are to be submitted to the Futurity Chairperson no later than May 30 of the current year. Regional Host Clubs shall make every effort to select a date that does not conflict with any specialty show dates in their region, or with another Futurity. Please consult AKC's corresponding date table to see what dates your club's weekend falls on in coming years. (available on the AKC website) Futurities must be held on a Friday, Saturday, Sunday, or holiday. There will be no Futurities held on the last weekend in April.
 - The Regional Club appoints committees. (See Committees for a successful Futurity). Only the Regional Chairperson will report to the Futurity Chairperson or if directed to the Assistant Futurity Chair.
 - The Regional Chairman may appoint or hire a Regional Secretary to deal with all aspects of the entries. That person may not show in that region's Futurity/Maturity. If the Regional Chairman chooses to handle the entries personally, then he may not show in his region's futurity.

Futurity/Maturity Timetable For Regional Clubs

MAY: Submit names of three (3) judges, site and date of Futurity to National Chair by May 30. (See Judges Eligibility below)

JULY: The Board approves judges, site and date of Futurities.

OCT to JAN: Begin soliciting ads for the Futurity catalog.

DEC: Pay Regional Club dues and provide the Corresponding Secretary with a current Regional Club Survey and Membership list.

JAN: Send copy of the insurance showing GSDCA as co-insured to the National Chair. Continue working on advertising and local promotions.

FEB: Send the ads to the Advertising Chairman. No later than February 15th, send club pages for catalog to the contracted printer.

MARCH: Regional clubs should submit applications to host a future futurity by March 15th.

APRIL: The Board approves future Host Clubs and Dates

All litter nominations and moneys will be sent directly to the GSDCA Board designated person or Superintendent. Litter nomination forms will be available on the GSDCA website. They will be sent by the designated person or Independent Show Secretary to persons requesting forms.

Futurity/Maturity Show Directions – Section IX

Regional chairpersons will receive the following:

- The full set of entries, judges books and armbands for their region.
- Ribbons, catalogs, and trophies will be provided.
- Trophies or plaques will be identical for all regions and will be supplied by the vendor contracted by the Board of the GSDCA. Trophies or plaques must be inspected upon receipt and any damaged ones returned to the vendor. **Do not repair them Notify the Futurity Chairperson of any damaged or missing plaques.**

From 2006 - 2009, The Nestlé's Purina Alliance took over the costs of Futurity/ Maturity plaques. (See Purina Alliance). This is a donation by Purina that can be withdrawn at any time.

Removal of An Approved Futurity Host Club

Should it be deemed necessary to remove an approved Host Club, the procedures listed below should be followed. These are guidelines and the decision as to whether or not a recommendation should come to the Board to remove an approved Host Club will rest solely on the Futurity Chairman at any time during the year and no later than the July meeting. All inquiries and information pertaining to the Futurities must funnel through the Futurity Chair who is the designee to address the Board in all matters pertaining to the Futurities unless the Assistant Chair is designated by the Chair to do so. All the conditions and requirements listed below must be in place prior to the voting of Futurity judges at the July Board meeting preceding the host-year of the Futurity.

- a) The Chairperson of any given Futurity must be in place.
- b) The Club must be fulfilling its duties as a Host Club.
- c) There must be an appropriate site for hosting the Futurity
- d) An appropriate date must be in place that avoids, with best efforts, a conflict with other Futurities, especially those in close regional proximity to each other.

The Futurity Chairperson will apprise the Board of any pertinent information prior to the selection of judges and the Board may then vote to remove the Futurity from that Club and solicit another Club in that region to host that Futurity. The Board must approve the new Club.

Judges:

- All regional clubs in the area are entitled to submit to the Host Club names of people they would like to have judge their Regional Futurity and they should be asked to submit a name. If such names are submitted, these names must be added to the Host Club's slate of judges. The Host Club's membership through its own electoral procedures will select five judges from this list, in order of preference, to the Chairman no later than May 1, of the preceding year. Final show dates and sites must also be submitted at that time.
- Before submitting judges' names to the National Chairman, Regional Chairpersons must contact prospective judges regarding Futurity assignments to determine if prospective judges are eligible and would accept the assignment.
- An alternate judge shall be allowed to serve as an alternate in more than one Region. This is the wish of the Regional Clubs in order to fairer to the alternate judge.
- The GSDCA requests any person who is judging a point show on the same weekend as a Futurity show refrain from exhibiting a dog in that Futurity show.
- As of January 2015, effective 2016, judges cannot judge for 90 days Prior to their Futurity/Maturity Assignment.
- As of July 2015, effective 2017, Professional Handlers can no longer judge the Futurity/Maturity.

This section revised from the July 2015 Minutes

Futurity/Maturity Show Directions – Section IX

Number of judges:

Each region will have one judge to officiate at their show unless the size of the entry is more than 350.

Procedure for two judges:

The 1st choice judge will judge all the Futurity classes. He/she will also select the Best and Best Opposite in Futurity and the Reserves in both sexes. The 2nd choice will do the entire Maturity classes and awards.

Procedure for one judge:

The judge of each region will select a BIF, BOSF, BIM, and BOSM to send to the National Futurity/Maturity competition. In addition, the judge will select a Reserve to the BIF/MAT dog and bitch and a Reserve BOSF/BOSM dog and bitch. The reserves will also compete at the National Futurity/Maturity finals.

Clarification: After the best dog and bitch has been chosen in one of the sex divisions, the second to the winning dog or bitch shall compete with the remaining class winners for the Reserve. Maturity Reserves will be judged the same way.

Consequences for Inaccurate Information Provided

1. The name will be removed from the ballot if it is discovered prior to the July Board meeting that the proposed judge has provided inaccurate information.
2. The judge will be replaced by the alternate judge.
3. If a conflict occurs the ladder system will be used.
4. The offender will not be permitted to appear on any judge's slate for 5 years following the offense.

Eligibility to Judge A Futurity/Maturity

Must be a member in good standing of the German Shepherd Dog Club of America and the American Kennel club.

The following are automatically eligible to judge a Futurity:

1. **AKC licensed Judges of German Shepherd Dogs**
2. **AKC provisional judges of German Shepherd Dogs**
3. **CKC licensed judges with designated AKC judges numbers (AKC licensed by reciprocal agreement).**
4. **A person that had previously judged one or more GSDCA Futurity-Maturity shows.**

Applicants not meeting any of the above criteria:

1. Must have exhibited German Shepherd dogs for a minimum of 10 years.
2. Must have bred 2 German Shepherd Champions and exhibited at least one (1) other German Shepherd to its AKC Championship while being the owner of record. (Total of 3 AKC Champions)
3. Four ring experiences, which would include any combination of ring stewarding and/or judging a match at a GSD specialty, all breed show, or futurity/maturity show. Revised 7/2017

The proposed judge may substitute one (1) of the following for one of the four (4) required AKC matches and/or Sweepstakes:

- a. the judge has judged 25 dogs or more at an AKC Sanctioned All Breed match with documentation provided; **OR**
- b. the judge has bred five (5) or more German Shepherd Dog Champions of which two (2) are exhibited to their AKC Championship while being an owner of record; **OR**
- c. the judge has judged a Canadian National.

Documentation and/or Certificates are required to verify the above.

4. If not an AKC judge or provisional judge the proposed judge must have attended a GSDCA National judge's seminar or an approved GSDCA Judge's Seminar and have a certificate verifying attendance.

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- A person may judge a Futurity only once every three (3) years. No person may judge a Futurity the year he/she judges the American National Specialty Show or the year following judging of the National Specialty Show.
- The judge must reside at least 300 air miles from the show site.
- A proposed judge may not judge any AKC shows in the Futurity region for a period of 5 months preceding the date of the Futurity date.
- No member of the household or immediate family (husband, wife, father, mother, son, daughter, brother, sister) will exhibit or handle any dog at any Futurity where the proposed judge is judging, including the National Futurity/Maturity finals.
- Futurity judges will not be allowed to judge GSDs within 500 miles and 6 months of their assigned Futurity site.

NOTE: Regional clubs should not submit a judge or a panel of judges who do not meet these requirements. The following must be included: the name, address, telephone number and e-mail address for any judges submitted. The panel of judges' names must be submitted to the Futurity Chair by May 1st, of the year prior to Your Futurity/Maturity. The Futurity Chair will check the judge's qualifications, send them a contract and after their contracts are returned, present their names at the July Board Meeting for Board Approval.

This section revised from the July 2015 Minutes and July 2016 Minutes

Eligibility to Judge the Amateur Futurity/Maturity

The Amateur Division as a separate show will no longer be held, effective with the 2015 show year. Amateur handled classes will be included in the Regular Division.

Complaint Committee:

A three member Futurity Complaint Board will be appointed by the GSDCA to accept and process complaints. The Board members will be independent of the administration of the Futurity system. When the Futurity Chairperson receives a complaint about a wrong doing at a Futurity, the information will be documented and forwarded to the investigative committee for review. If the committee finds that there is merit to the complaint, an appropriate recommendation will be made to the Board for action.

Insurance

Each regional host club must provide insurance to protect itself against suits for damages. The GSDCA requires that each regional club submit a certificate of insurance for \$1 million with the GSDCA named as co-insured. The certificate should cover the day before the show, the Futurity itself and the day after. A copy of the club's insurance policy should be sent to the Futurity Chairperson with the club's application to host a Futurity. The certificate naming the GSDCA as co-insured should be sent to the Futurity Chairperson no later than January 1 of the year of the Futurity.

Litter Nominations

Contact Person is Jeanne Hamilton jeannehamiltongsd@gmail.com

- In order to hold a successful regional futurity show, a host club should obtain a minimum of 35 Futurity Litter Nominations from residents of its own region. . The breeder who is a member of the GSDCA as soon as the litter is bred or the bitch is checked and determined to be in whelp must nominate litters. There is no nomination fee for these litters. Purina discontinued the Futurity Alliance program effective October 1, 2014.
- Litter nomination fees are as follows (effective July 1, 2013):

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Before Birth	FREE
Birth to 30 days old	\$30.00
31 to 60 days old	\$60.00
61 to 90 days old	\$90.00
91 to 120 days old	\$120.00
More than 121 days old	\$150.00

- This is done by the submission of a completed litter nomination form and payment of the litter nomination fee per the above, if applicable. This may be done online at <http://gsdca.org/>.
- Breeder or co breeder must be a member of the G.S.D.C.A. (See "Membership") or apply for membership with the litter nomination. A litter shall be considered as nominated only after receipt of these items within the approved time limitations. No fees may be refunded.
- The health questionnaire on the Futurity form will no longer included as the information had little value and had never been compiled. The four-generation pedigree was removed by the Board April 2017.
- An individual dog owner may pay to nominate the litter, but the breeder must sign the litter nomination form and the litter must be nominated in the region in which the breeder resides.
- Canadian litters must be nominated in the Northwestern Region.
- All litter nominations must be made on the GSDCA site or sent to the Nominations Chairperson with checks made payable to GSDCA. The deadline for litter nominations was changed to the day before the last futurity closes in April 2017, effective immediately
- Litter nomination forms will be available on the GSDCA website. They will be sent by the Nominations Chairperson to anyone requesting forms.

Entries

Entry forms are online and may easily be downloaded. Every breeder who nominated a litter can receive up to, but no more than, 4 forms per litter nominated. Entry forms may be copied if necessary. Futurity entry forms may be mailed first class no later than January 20th of that year if they are requested. The breeder must enter the litter nomination number assigned to each litter on the corresponding futurity entry forms and breeders should forward entry forms to the owners of their puppies.

Futurity Class Listings Specifications

- Each Regional Futurity show will hold a Futurity Section. The dates shown below determine the class into which a entry must be made:

Class	Whelping Date Range
Senior	October 1 - December 31❄
Intermediate	January 1 - March 31☉
Teenage	April 1 - June 30☉
Junior	July 1 - September 30☉
❄ <i>These are 2 years prior to the Futurity year example: if the Futurity is in 2011 then these are Oct. – Dec. 2009</i>	
☉ <i>These are 1 year prior to the Futurity year example: if the Futurity year is 2011 then these months are in 2010</i>	

Maturity Class Listings Specifications

- Each Regional Futurity show will hold a Maturity Section. The dates shown below determine the class into which a entry must be made:

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Junior Maturity Classes*	Age: 18 - 24 months Born April 1 - Sept. 30
Senior Maturity ClassesⓄ	Age: 24 - 30 months Born Oct. 1 - March 31
* Example: If the Maturity is in 2011 then these entries were born Apr – Sept of 2009	
Ⓞ Example: If the Maturity is in 2011 then these entries were born in Oct. 2008 to Mar. 2009	

Note: Change in the fee to show a dog in Maturity that was not entered in a Futurity from \$250 to \$150 was made January 2017.

Parent Club Membership

In order to nominate a litter, the breeder or co breeder must be a member of the GSDCA. In order to enter either the Futurity/Maturity show, the owner or co owner must be a member of the GSDCA. All applications for membership must be sent to the Superintendent or the person responsible for taking litter nominations and must be accompanied by a separate check made payable to the GSDCA. The Superintendent or person taking litter applications will immediately forward all membership applications to the GSDCA Membership Chairperson.

Advertising

- The importance of advertising in your Futurity catalog cannot be stressed strongly enough. All income from advertising is credited to the profits of the host club that sold the ad space. The percentage of profit will be based on the net cost and will be divided 60% to the host club and 40% to the Parent Club. The cost of photo layouts and printing for ads will be considered an expense in figuring the net cost.
- Advertisers should be informed that the following rates are for publication nationally in all nine (9) regional catalogs. There will be no ads accepted for publication in only one (1) region.

Outside Back Cover	\$200.00/includes one picture
Inside Front/Back Cover	\$185.00/includes one picture
Double Page- 2 photos	\$160.00
Full Page	\$ 85.00/includes picture
Full Regional Club	\$50.00

- The Regional Chair may accept ads from an individual or advertising layouts and money may be sent to the Futurity Advertising Chairperson. The Regional Chair must forward the ad and payment immediately upon receipt. Any questions regarding advertising should be directed to the Futurity Advertising Chairperson. No advertising should be accepted without payment. Forms are posted on the GSDCA website.
 - 1) Advertising layouts are to be done in a manner as directed by the catalog printing company.
 - 2) Keep ads moving. Send them to the Futurity Advertising Chairperson as soon as possible. The Advertising Chairperson should receive all ads no later than the show closing date, of the year of your show (see above)
 - 3) All questions about advertising should be directed to the Futurity Advertising Chairman.

Exhibitor Acknowledgements

- The Independent Show Secretary will mail exhibitor acknowledgements to the exhibitor. The host club must provide the Independent show Secretary information on motels and any hospitality, fundraisers or other events the club is having in connection with the Futurity

Post Show Information

- Within two (2) weeks of the date of the show each Regional Chairperson must complete the [POST SHOW FORM](#) (in the Appendix). A penalty of \$50.00 per week will be charged to each Regional Host Club profit statement that does not comply with this timetable.

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- The show photographs are to be sent electronically to The German Shepherd Dog REVIEW at gsdrevieweditor@gmail.com in JPG format at 300 dpi. A penalty of \$50.00 will be charged to any Regional Host Club not complying with this. At the same time the photographs are sent to the REVIEW they are to be sent in the same manner to the Show Results Team at newshowresults@gsdca.org. This must be done within 2 weeks of the show.
- No later than July 1st each regional chairperson must furnish the National Chairperson a financial statement of all approved expenses incurred as well as all moneys received. Do not forward any catalog sales receipts. COMPLETE THE POST SHOW FORM, which follows the POST SHOW INSTRUCTION SHEET. Submit the number of catalogs received and the number sold in the space provided on the form. Receipts for all approved expenses must be furnished with each financial statement. List expenses and send receipts - you do not have to balance the statement.
- A penalty of \$50.00 per week will be charged to the Regional Host Club's profit statement for each week past the July 1st deadline that the statement is not received.
- Futurity committee that the check be made payable to the first person on the entry form and mailed to the first address on the entry form

Finances

- The Futurity Chairperson will handle each show on a separate account basis for each region operating within an overhead account apportioned between the shows. The Futurity Chairperson following receipt of all regional club financial statements from the Superintendent will send a complete financial statement to each host club.
- The GSDCA will advance \$500 to each regional club for expenses in March of the show year. This advance will be deducted from the Regional Club's net profit after the final show accounting is done. Each regional host club is responsible for advancing its regional chairperson funds for operating expenses, which includes the judge's expenses.
- A regional club's income shall consist of litter nominations, entries, trophy donations, advertising, and catalog sales.
- Expenses for each regional club shall consist of: superintendent charges, judges expenses, Futurity Committee expenses, REVIEW pages, and approved host club expenses. Judges are allowed actual expenses only, for airfare, meals not provided by the club, and two nights lodging. If a 3rd nights lodging is required it is at the expense of the host club. Arrangements should be made with the judge to pay his/her expenses on the day of the show.
- **A receipt should be obtained for all expenses and must be submitted in the expense report.**
- Approved expenses for the host club are: judge's expenses as described above, grounds, postage, insurance certificates, and telephone. Host club expenses that are not reimbursed include advertising, show dinners, flowers, gifts, rental cars, web sites fees, etc. Each regional club will be reimbursed \$2.00 per entry toward the judge's airfare. The host club will be reimbursed up to \$25.00 per diem food allowance for 2 days for their judge. Any non-allowed expenses are the responsibility of the host club and **receipts must be provided for all expenses submitted.**
- The expenses incurred are subtracted from the income to determine the amount of net profit. Each region's profit is determined individually. The regional club is then sent its share of the profit, less the \$500 advance and plus any approved expenses, which the club incurred, and minus any Futurity monies, which the club already has, in its treasury (catalog sales).

In the case of a region showing a profit or a loss in the final show settlement, the profit or loss shall accrue 60% to the host club and 40% to the Parent Club.

RULES APPLYING TO FUTURITY AND MATURITY SHOWS

(rev.01/01/2015)

- Dogs must be from a properly nominated litter.
- **Only GSDCA members may enter the Futurity/Maturity.**
- Dogs may not be shown unless entries have been received and listed in the show catalog. The only exception would be in the event omissions are due to a printer's error.
- In order for any animal to be eligible for the Maturity Section, it must have been entered, but not necessarily shown in one of the previous year's regional Futurity shows (Regular or Amateur) and

Futurity/Maturity Show Directions – Section IX

the owner must be a member in good standing of the GSDCA. If not previously entered, the owner may pay a fee of \$250 to enter Maturity only in addition to the regular entry fee(s).

- Change of judge: Due to a change of the named judge, should an exhibitor wish to pull their Futurity entry, he/she can enter next year's Maturity, but would not be eligible to enter a different Futurity this year.
- A dog/bitch that was only entered in the Amateur Division of the Futurity may be entered and exhibited in the Regular Maturity the following year in either the Regular or Amateur handled class
- Exhibitors may NOT enter their dogs under the owner or co-owner, or any member of the household of the immediate family (defined under judges) of the owner or co-owner of the dam of their entry. Approved July 2012 and RATIFIED in January 2014
- Puppies or adults that were bred by the breeder judge may not be shown under that breeder/judge.
- Puppies or adults that are out of a bitch owned or co-owned by the breeder judge may not be entered under that breeder judge.
- The entry fee will be listed on the entry form. Canadian exhibitors must remit entry fees in U.S funds.
- Checks for entry fees are to be made payable to the GSDCA and mailed with the entry form to the Independent Show Secretary listed on the entry form. **Entries will close at a date and time to be stipulated on the entry form.**
- All Futurity/Maturity exhibitors may enter their dogs in the region of their choice; Double entries will be accepted (see below) but the dog may be **shown in only one region**.
- Exhibitors may NOT enter their dogs under any judge with whom they co-own any dog.
- Judges, handlers and exhibitors are REQUIRED to abide by the AKC Policy regarding handlers not showing under a judge for whom they have handled within 4 months before or after their judging assignment.

Amateur Classes

- Effective with the 2015 shows, there will no longer be a separate Amateur Division. Amateur handled classes will be added to the Regular Futurity/Maturity event. (see classes above)
- Entries in the Amateur handled classes will earn Futurity/Maturity Red Book points for their sires & dams.
- Entries in the Amateur classes cannot be handled by a Professional Handler at the class level.
- The winners of the Amateur handled classes will compete with the regular class winners for Best & Reserve dog/bitch in Futurity/Maturity and can be handled by anyone (including Professional handlers) in the winners competition for Best & Reserve.
(This is similar to the AKC rules for the Bred By Exhibitor class)
- Following selection of BIF/BOF the AMATEUR handlers and their amateur class winners will compete for Best In Amateur Futurity and Best of Opposite in Amateur Futurity (no reserves, no Professional handlers).
- The same procedures will be used in the Maturity section.

Dogs/bitches that are owned or bred by a professional handler may be entered in the Amateur classes (Futurity/Maturity) but may not be exhibited by any professional handler. (see below)

ONLY AMATEURS MAY HANDLE IN THE AMATEUR FUTURIY/MATURITY CLASSES and in the AMATEUR Best In and Best Opposite competition.

Professional Handlers: Definition

A rule as set forth by AKC in Chapter 2, section 11, allows clubs to limit participation of professional handlers. For the purpose of the Amateur Futurity/Maturity classes the following rules will apply.

- One who has a rate card, or one who has accepted compensation of any kind for handling, or who conditions and/or trains dogs for others, within one (1) year of the scheduled date of the Futurity/Maturity, will be considered a Professional Handler

Futurity/Maturity Show Directions – Section IX

- An individual who trains and conditions dogs for others, but who is otherwise not a "Professional Handler" nor has ever been a "Professional Handler" may handle in the Amateur Classes if they are the breeder or in the family of the breeder of record of the dog showed.
- To be eligible to handle in the Amateur Classes, one must not have received compensation for handling for one full year preceding the Amateur Date.
- The rules applying to Junior Handlers as set forth by the American Kennel Club shall also be applicable to the Amateur Futurity classes.

Rules for Entering Multiple Futurity/Maturity Shows

1. Beginning in 2017, an exhibitor may enter as many Futurities as desired. Dogs can be shown in as many Futurities as they wish until they win BIF or BOF or Reserve. Changed July 2016.
2. If an exhibitor does choose to enter a dog in two different regions, both the entries are made at the same time, on two separate forms. There must be an entry form filled out for the dog for each region entered, and the box on the entry marked "Additional Region(s) Entered" – must be filled in with the name of the additional region. IF it is discovered that an entry is not marked as a double entry, that animal's awards may be disallowed.
3. The National Chairman will be notified of all double entries.
4. The National Chairman will keep a spread sheet of all double entered dogs and their respective regions. After each Show she will check this spread sheet against each marked catalogue as they are received.
5. Since everyone is a responsible adult, no Regional Chairman will be expected to police their Futurity or try to stop a presumed double entered dog from double showing. The National Chairman will check to be sure each double entered dog is marked absent from at least one of the two futurities in which it was entered.
6. Any owner, handler or agent that chooses to make two entries is responsible to make sure the dog is only shown one time. Penalties are severe and will be enforced.
7. If a dog is shown in more than one Futurity/Maturity, any and all awards given to that animal will be disallowed.
8. Violations of the Futurity Rules regarding the double entry of a dog or dogs in the German Shepherd Dog Club of America, inc. Futurity/Maturities shall be referred to the Board of Directors by the chairperson of the Futurity/Maturity Committee, pursuant to Article 7 of the By-Laws for investigation and possible action.
9. The penalty for violation of such Futurity/Maturity rules could be prohibition for the owner, co-owner, handler or agent of a dog or dogs in question for up to one year from the date of the decision of the Board of Directors regarding such violation.

Prizes & Awards - Regular & Amateur Divisions

Prizes shall be awarded as follows:

- First place – through Fourth place – Plaque & Ribbon
- Plaques and Rosettes will be awarded to the Best in Futurity & Best Opposite Sex to Best In Futurity and to the Best in Maturity & Best Opposite Sex to Best In Maturity in each region.
- The winner of each class in the Futurity and Maturity Section will have its picture in the German Shepherd Dog Review.
- Pictures of Best of and Best Opposite in Futurity and Maturity shall be included in the Futurity pages of the Review.
- Rosettes will be awarded to the Reserves in each region.
- Rosettes will be awarded to the Amateur Best in Futurity & Amateur Best of Opposite Sex and to the Amateur Best in Maturity & Amateur Best of Opposite Sex in Maturity. (no plaques, no reserves)
- Best In, Best Op and the Reserves in Futurity and Maturity shall be eligible to compete at the GSDCA National Specialty Show from each of the represented regions at the National Specialty Show in the current year.
- The German Shepherd Dog Club of America, Inc. will award a Silver Medal to the Best in Futurity and Maturity and the Best Opposite Sex to Best in Futurity and Maturity at the National Specialty Show.

Futurity/Maturity Show Directions – Section IX

- Three ROM points will be given to the sires & dams of the Best in Futurity Best of Opposite Sex in Futurity, Best in Maturity & Best Opposite Sex to Best in Maturity at the National Specialty Show. The winners will be awarded the title of Futurity Victor & Victrix and Maturity Victor & Victrix as determined by sex. The Futurity and Maturity Victor & Victrix each will be featured on a cover page of The German Shepherd Dog Review.
- Amateur Best In & BOS Futurity/Maturity shall be eligible to compete at the GSDCA National Specialty Show from each of the represented regions for the title of GSDCA Amateur Victor/Victrix and shall be handled by amateurs commencing in the year 2008 Applicable Forms and Sample Letters

SUGGESTED JUDGING ORDER

It is suggested that the Regional shows use a schedule of judging as follows:

FUTURITY CLASSES

Junior Futurity Dogs
Teenage Futurity Dogs
Amateur handled Junior-Teenage Dogs
Intermediate Futurity Dogs
Senior Futurity Dogs
Amateur handled Intermediate-Senior Dogs
Best Futurity Dog, Reserve Futurity Dog

Futurity Bitches in the same order

Best in Futurity, Best of Opposite in Futurity
Best Amateur handled in Futurity, Best of Opposite Amateur handled in Futurity

MATURITY CLASSES

Junior Maturity Dogs
Amateur handled Junior Maturity Dogs
Senior Maturity Dogs
Amateur handled Senior Maturity Dogs
Best Maturity Dog, Reserve Maturity Dog

Maturity Bitches in the same order

Best in Maturity, Best of Opposite in Maturity
Best Amateur handled in Maturity, Best of Opposite Amateur handled in Maturity

Forms and sample letters to be used in conjunction with Futurity/Maturity Shows are found in the [Appendix](#).

MANUAL FOR NATIONAL SPECIALTY SHOWS – Section X

The GSDCA to hold its National Shows at the Purina Show site in Gray Summit, MO from 2018 onward until such time as the members' net asset position is at or above the 2009 level of \$583,000. Board voted July 2016 on this change. In February 2017, the Board voted to rescind this

Important Disclaimer Regarding Enclosed Contract Samples

The National Show contracts which are a part of this manual section are for the guidance of current and future chairpersons only and copies herein may not be the latest sent out to pertinent parties. Additionally, the information contained herein may also be out of date.

Gail Stiefferman - National Show Chairman forstknoll@gmail.com and

Myra Shear - Policy and Procedures shearmy1@yahoo.com

In 2012, a Performance Coordinator Position was added. Julie Degen can be contacted at ejdegen@aol.com

Note for All Victor/Victrix Awards (GV/Obedience/Herding/Agility):

As with all GSDCA awards, one owner must be a member of the GSDCA.

In addition, for all Performance Awards:

Dog must be AKC Registered GSDs meaning those that have known sires and dams (No ILP/PAL). Dog must be free of Disqualifying faults as described by the AKC Standard for German Shepherd Dogs as verified at time the Award is given by an AKC judge approved to judge German Shepherd Dogs

Administration

- The German Shepherd Dog Club of America, Inc., through its Committees, runs the show. In order to provide continuity to the policies and procedures of the National Specialty Show, all changes of a substantial nature should be agreed upon at the January Board meeting.
- The National Specialty Show Chairperson is the official liaison between the Show Superintendent; all show committees, any special assignment Chairpersons and the Parent Club Board. The GSDCA, Inc., requests assisting chairpersons and individuals to provide services in conjunction with the National Specialty Show. The Parent Club no longer accepts bids or shares the profits with local clubs because of tax status and possible IRS liabilities. For that reason, Regional clubs will be requested to provide services pertaining to the show that the Parent Club needs. Materials needed by assisting Regional clubs are paid for separately by GSDCA if the Chairperson authorizes them.
- All vendors, photographers (whether paid or not) etc must have contracts.

Annual Meeting

Prior to the beginning of the regular business meeting, awards and recognition will be given. Committee reports will be made available for the membership, and a Chairperson may make oral reports if they wish. A roving microphone will be available in the meeting to facilitate fielding members' questions. As of July 2017, nonmembers are permitted to attend.

Veterinarian

Arrangements for a veterinarian or one on call will be made by the Chairperson.

First Aid

It is desirable to have a nurse or a person with first aid training and a first aid kit on the grounds. The club member handling this committee should be prepared to call 911 if necessary and should also be skilled in first aid.

Entry Form

Having received AKC approval, we may now add OFA, Herding, TC and ROM information to the entry form for inclusion in the catalog.

Manual for National Specialty Show – Section X

Entry verification; Ineligible entries

The REVIEW and the Premium list shall include a statement notifying exhibitors that in the case of any and all dogs found to be ineligible by the AKC, that are shown at our GSDCA National Specialty, the owner's name(s) and handler will be published in the REVIEW for ineligible entries. They will be officially reprimanded and they will be assessed a charge for all expenses incurred for changes made necessary due to the ineligibility of the entry up to a maximum of \$500.

Job Description Booklet

The National Specialty Show Chair is to contact all National Specialty Co-chairpersons and assistants (committee heads) to obtain/update descriptions of their particular duties. These duties should be listed in the form of job descriptions, compiled into book form, with copies to be supplied by the Chairperson. Each new committee should receive a copy. Two (2) years experience shall be used to establish recommended procedures. The goal is to establish permanent guidelines wherever possible.

3-Day Format

The voted in 2011 to change from a 4 day to 3 day event. The National shall be scheduled as a 3-day event in 2014.

Catalog

- The Superintendent shall provide a computer disk of the entries and a marked catalog (in electronic format) for use by Electronic Media & the REVIEW.
- Honor Parade and Futurity/Maturity and/or other material will be combined in one catalog which will be available on the first day of the show as part of the regular show catalog. The advance mail out brochure sent to members and others will include prices of marked and unmarked catalogs and from whom they are available.

Flags

Entrants from any foreign country may display their flag. The size should be approved by the Board and the entrant should provide the flag.

Event

The term "event" in any contract means any one or combinations of the following: conformation, herding, obedience, tracking, agility or Rally.

Bibs

Any bib not returned by the handler will be charged to the owner at cost (currently \$10.00).

Storage of Show Items

- A designated reliable, trustworthy person who has an area space, dry and secure, such as an enclosed garage or equivalent, where items can be stored for the National is needed. This person is to possibly handle the acceptance and storage of trophies, Red Books, ribbons, and vests for the exhibitors if necessary.
- It is important for this person to develop a list of:
 1. What is to be shipped.
 2. Approximate date items are expected.
 3. Inventory items as they are received.
 4. Check trophies for damage.
 5. Assemble trophies.
 6. Deliver items (books, vests, etc.) on show date.
- It is equally important to follow up when deadline dates for receipt of items are not met by the shipper(s). When in doubt, always call the National Chairperson, or the Assistant National Chairperson.

Other Equipment

Score Boards: Score boards for posting show results of class placings, local authorities phone numbers, security coverage, and town permits, etc., will be handled by the Show Chairperson. .

National Show Site Selection Committee

Chairperson: Patty Korsch longspeakgs@hotmail.com

National Shows should rotate between East, Central, and West. Air and surface transportation, lodging costs, acceptance of dogs, banquet facilities, cost of the show site facility, weather and distance to and from the show site are major factors considered by the committee and Board.

Checklist For GSDCA National Site Needs

Site Selection

Sites will be selected 2-3 years in advance. A worksheet of questions and minimum specifications have been developed which are intended to help the committee. Sites considered will be examined after the worksheet information has been provided to the committee.

Minimum Criteria: Show sites generally will be covered areas with reasonably priced hotels and motels, which are in close proximity to the show site, as well as the headquarters hotel. Adequate parking and exercise areas at the headquarters hotel and show site, with capacity to provide banquet facilities for 500 persons, meeting rooms, non-stop air schedules from most large cities, good highways, and moderate temperatures during September 15 - November 15 are desired.

The National Show site to must accommodate conformation, obedience, herding, tracking, agility, rally and temperament testing, Working Dog Sport and must be reasonably near appropriate air transportation, as well as to make available reasonably priced lodging and food.

Onsite or Offsite but as close as possible:

- 1) **Herding Trial...** site to be determined by show and herding chairpersons
- 2) **Tracking Trial...** site to be determined by show and tracking chairpersons
- 3) **Working Dog Sport...** site to be determined by show and Working Dog Committee chairpersons

All labor costs must be known in advance. That is, the labors required by the facility, union labor, add on costs for additional labor, lights, storage rooms, etc. A sample contract when first negotiating for a facility is ideal to prevent anything that might be considered a "hidden" factor from occurring. The facility must be available for the duration of the National Show and Trials, not to exceed 5 days judging plus the before for laying the sod and the day afterwards for removing the sod. Fees for the facilities and the sod should be within the approved budget.

Reserved Seating

- A block of seats for dignitaries at the National may be reserved as determined from year to year by the Show Chairperson, not to exceed 50 seats in any given year.
- The seats of the arena will be sold as reserved seating on a first come, first issued basis. Prepaid seat reservations may be picked up along with dinner tickets, and other prepaid items at the Parent Club hospitality booth.

Conformation

- 1) A 180 X 270 ring with space ringside for dog and bitch ready rings (Note: NC was 120 X 240)
 - a) Two rings must be provided and so designated with numbers
Ring #1 Dog Classes;
Ring#2 Bitch classes.
 - b) Each ring should have one judge's table and three chairs.
 - c) In the aisle separating the two conformation rings there will be three tables for the video photographers, four chairs. Location of this equipment should be towards the outside of the ring to minimize viewed interference.
- 2) We must be allowed to sod the ring if natural grass is not available. Putting down the sod will be contracted out to local labor by the National Show Coordinator who will be present. Sod is preferred. We have used in the past, packed dirt and Astroturf.
- 3) The site must pay for dirt to go under the sod if we have a concrete floor
- 4) Adequate seating or availability of portable bleacher seating for ringside

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- 5) The show site or their contact should agree to remove the sod at no cost to the GSDCA.

Rally and Obedience

- 1) An area large enough for 3 rings (40 x 50 each or within AKC requirements) will be set up in as quiet an area as possible away from the breed ring if possible (an area approximately 170' x 100'). The surface and footing must be checked to be sure it is suitable. The obedience rings will be fully covered with rubber matting, if so indicated or ordered.
- 2) A crating area for approximately 100 dogs near the rings
- 3) Table and 4 chairs for each ring
- 4) Minimum of 3 tables and 2 chairs for trophies and chairperson

Herding Instinct Test

- 1) A 100 x 100 dirt ring with fence or portable livestock panels can be used.
- 2) 2 or 3 livestock pens or availability of portable livestock panels
- 3) Not in the same place if possible.

Grass Areas Outside

- 1) For exercising dogs
- 2) For the Temperament Certification Test we need an area as large as a Specialty ring.

Grooming area

We need at least 75 stalls or a space for 75 grooming spaces. (10 x 10)

Lockable Rooms

At least 5 lockable rooms for:

- a) Treasurer who will need Internet access
- b) Superintendent
- c) Photographer
- d) Trophies... must be large enough for (6) 8 ft. tables
- e) Club products and red Books

Booth Space

The Booth Chairperson should be present to make sure that all vendors are placed in the contracted place.

Tables and chairs should be provided for each of the following:

- Breed Rescue and calendars,
- Parent Club sales (catalogs, Red Book) and for cash registers,
- Membership Committee with REVIEW Information,
- Video Committee,
- Products Committee sales,
- GSDC Charitable Foundation,
- GSD raffle and Herding.

Vendor Needs

Space needed for at least 20 booths (10 x 10) in a high traffic area if possible. PLEASE NOTE ALL VENDOR SPACES MUST BE PREPAID. See [Forms](#) for Letters, agreements and acknowledgements. [Letters of inquiry](#) need to be sent to potential vendors 120 days prior to the show with a request for vendors to send [acknowledgements](#) and prepaid fees 90 days prior to the show.

Gold Page Luncheon

An area overlooking the conformation ring with round tables for 125 people

Photographer

Only the official photographer, video photographer, and designated assistants will be allowed in the ring or provided space.

Requires a 30 x 30 space with electricity near the conformation ring and grooming area.

Brochure

Will be mailed to the membership and will contain a schedule of events for the National Show week,

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information for trophy donations, advances sales, catalog advertisement, dinner reservations, hotel reservations. Gold Page donations, boosters and any and all other information considered pertinent. Separate order forms will be used in the brochure. Checks for prepaid items will be sent to the appropriate chairperson. The brochure must be mailed about five months prior to the National Show date. The selection of a printer for brochures will be at the Show Chairperson's discretion with Board approval. The printer will receive mailing labels from the Central Office.

Prepaid Items

Tables with the prepaid envelopes will be set up at the headquarters hotel and the show site for pick up of prepaid items. Prepaid items may include such things as catalogs, banquet tickets, etc. Advertising: The National Advertising Chairperson will handle solicitations of advertising from companies, clubs and previous ads. The National Booth Chairperson will be responsible for advertising and renting booth and concession space. The National Show Committee will determine the fees for these items.

Miscellaneous

The geographical area should be one that attracts large Shepherd entries at Regional Specialties. A Regional Club in the area that is willing to assist the Parent Club in the mechanics of running a National is ideal but all help is voluntary. These may be paid at the discretion of the Show Chairperson. The show dates are to be determined by the GSDCA Board of Directors, between September 15 and November 15, with no other AKC shows within 200 miles unless they are willing to grant permission for the GSDCA to use its show date.

Show Superintendent

- A professional Show Superintendent shall be hired to handle ring set up, printing and mailing of premium lists, processing of entries, printing of catalogs, and do all things required by the AKC.
- The Superintendent will be expected to have printed the Parade of Greats invitations and the Stud Dog/Brood Bitch entry forms, and bring to the show judges' books and catalogs; be in attendance during the entire show; send all records to the AKC; and maintain open communication with the Show Chairperson.

Air travel

The site city must be easy to reach by air from major cities throughout the country. Nonstop and direct flights are most desirable, as it is difficult and hazardous to have to change planes when traveling with dogs.

Checklist For National Host Hotel Needs

Hotel and Motels

- 1) We need a total of approximately 500 rooms per night from Tuesday through Saturday. We will also need some rooms from the Friday to the Monday before the show.
- 2) The host hotels should have bars and the Headquarters host hotel must have a bar.
- 3) Grassy area for exercising dogs.
- 4) Meeting room for the Board members and 30 in the audience in the Headquarters host hotel.
- 5) The hotels must provide us with a complimentary room for each 20 rooms booked.
- 6) We must have free wireless connections in the Headquarters host hotel.
- 7) We need 4 to 5 hotels lined up for the National with one designated the Headquarters host hotel.
- 8) The ideal is a motel having just 2 levels and with plenty of grass for exercising dogs. Multistory facilities are not as desirable but are acceptable if exercise areas are available.
- 9) **The Hotel Liaison person** will purchase and provide to the designated hotels, plastic sheets or large heavy plastic bags to be given to the hotel guests who check in with dogs. The Chairperson or designated person will meet with hotel officials to explain the function of the investigative Committee and the use of the plastic sheets.
- 10) Host facilities must be willing to allow dogs in rooms. The GSDCA insists on crating dogs when left alone in rooms, and there may be a limit as to numbers permitted based on hotel rules.
- 11) GSDCA rules now limit two dogs per room.
- 12) See Investigative Committee for further explanation.

Headquarters motel/hotel

- The Headquarters motel/hotel or show site or local banquet hall must have banquet facilities for at least 400 people, plus smaller meeting rooms. It should have a good breakfast facility and be willing to serve many people an early breakfast.
- It must have an adequate parking area for cars. The Headquarters Motel should be near the arena, the closer the better for the exhibitors. There should be other motels nearby willing to give us the same consideration for dogs as the Headquarters host hotel.

Hospitality and Meeting Rooms

Hospitality and good taste are an important part of this show. There will be a hospitality table in the lobby of the Headquarters hotel staffed by Board members. Information and brochures with a list and place of scheduled events will help make visitors, exhibitors, and members feel welcome.

- Approximately 500 rooms will be needed. One hotel will be designated as headquarters. The host hotel or show site needs to accommodate: (anticipated minimums)
- Hospitality Reception -- 150 people
- Meeting rooms... 40 people -- 2 rooms for Wednesday (Education Committee & Editors)
- Education Seminar Meeting -- 100 people
- A Judges Seminar room large enough to accommodate 60 people seated at round tables for the seminar. This means 7 round tables and a podium. Electricity and the availability of power point equipment which may have to be rented.
- Annual Meeting room -- 200 people
- Victory Dinner (Saturday evening) -- 500 people
- Board Meeting (Sunday, 8:00 AM to 12:00 noon) 20 people (audience) Plus "U" shaped table for nineteen (19) Board members

Hotel Reservations

The method of making reservations includes a deposit of the day's lodging. Those attending with a dog are required to give an additional refundable deposit for their room. This is a Parent Club ruling to insure the availability of future host hotels and to address damages.

Rooms for the judges will be reserved by the Show Chairperson,

Cleanup

Arrangements will be made between the Hotel and the Show Chairperson and agreed upon from show to show.

Complimentary rooms

Given the GSDCA by the participating hotels/motels they will first be used to house those persons for those whom the GSDCA would normally reimburse for lodging, then for others as the need and availability permits. Priority use of complimentary rooms will be controlled by the Show Committee Chairperson. The priority order for use of complimentary rooms will be:

1. President GSDCA
2. Judges (conformations/obedience)
3. National Show Chair
4. Honored Guest if Board approved
5. Committee Members

National Show Committee and Show Chairperson

- The Board has authorized a standing committee to manage the show. The committee, through its chairperson, will make regular reports to the Board. The committee will meet at least 2 times each year and more often if necessary.
- A professional show superintendent may be employed to superintend the show at a contract price.
- All members of the National Show Committee must be members in good standing of the GSDCA.

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Duties of the Show Chairperson

1. The Chairperson is the committee head responsible for overall coordination of the National Specialty Show. Minutes of each sub-committee meeting should be recorded and presented to the Show Chairperson. Prior to each Parent Club Board meeting, the Show Chairperson will contact each chairperson and committee member for a progress report. A report in writing regarding the status of each National will be made at each Board meeting.
2. The National Show Chairperson requires periodic reports of committee work during the last nine months preceding the show.
3. The Show Chairperson is ultimately responsible for all of the committee work required to host the National. Distribution of this manual to all key committee chairpersons is the responsibility of the Show chairperson. This should be done not later than the January Board meeting each year.
4. Send acceptance letters to each judge, which includes the club's expectations, cooperation with video camera (see Video policy), fees, and room and transportation arrangements. This letter will spell out the limit of their allowable expenses and method of reimbursement.
5. Ensure that the black velvet cover used for the trophy table and all properties of the club are picked up each year and delivered to the next year's National. Arrange, if needed, for overnight security at the show site. Provide to the Board at the January meeting a list of the proposed Board member and committee assignments, and the show budget
6. Site inspections or site selection trips are made by the National Specialty chairperson or site selection chairperson, using free tickets, if available, from the airlines. The following motion passed: that the Chairperson of the National Show Committee, having on hand unused free tickets for which he/she would have no use, either at the time of the National or in the near future, that he/she be authorized to sell these tickets to a member of the GSDCA, at his/her discretion.
7. The Chair of the National Specialty Show will provide a proposal for time management.

Assisting Chairpersons and Individuals

Listed below are the major duties and responsibilities, but not limited to these. Expenses (materials, etc.) will be paid by the Treasurer, if authorized by the Chairperson.

1. All transportation for judges (airport, show site, banquets).
2. Daily clean-up of conformation and obedience rings.
3. Supervision of parking areas, reserved seats.
4. Set up tables and chairs for ring, judge, announcer, video, photographer.
5. Clean up of grooming and exercise areas at show site.
6. Put up signs on the street pointing the way to show site and inside building to the grooming areas.
7. If so ordered by Chairperson, arrange for security inside and outside show site.
8. Set up of Trophy table for obedience/conformation ring each day.
9. Receive vests before the show and during the show. The Superintendent will repair and store the vests each year. Someone will need to receive the vests if the show superintendent does not bring them to the show.
10. Make and put up signs for parking, exercise areas, nurse and veterinarian.
11. Provide five members each day to serve as "grounds" staff to assist where needed during Thursday to Saturday judging.
12. Mark reserved seats with appropriate numbers if necessary.
13. Work with Special Events (Temperament Test, Parade of Greats, Stud Dog/Brood Bitch Class).
14. Place tables at show site for Parent Club booths as directed by the Show Chairperson.
15. Provide staff to supervise the installation and removal of sod. (Three or more persons.)
16. Post scoreboard of show results after each class is judged, if so instructed by Chairperson and/or Show superintendent.
17. Provide first aid supplies for nurse and veterinarian, if so instructed by Chairperson.
18. Water sod each evening if needed.
19. Provide electrical power cords. (300 feet.)
20. Alert managers of restaurants near headquarters and show site.
21. Receive and inventory trophies, ribbons, rosettes, as they are sent. Mark boxes to be used. (Thursday, Friday, Saturday.)

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22. Set up trophy table and arrange for risers, cleaning of black velvet and the display each day. Arrange to have trophies delivered from storage area to trophy table to breed and obedience ring for each class, and special event and back to storage area at the end of each day, including last day of show.
23. Provide plastic at selected hotels/motels as designated by Chairperson.
24. Provide all receipts to National Chairperson for authorized expenses incurred in connection with the show.
25. Designate secure place where trophies, books, catalogs, etc., can be stored prior to National.
26. Provide copies of the National Specialty Manual to all key workers.
27. Send Chairperson a written report about the National Show experience with emphasis on those requirements listed or omitted from this list.
28. Ship all leftover trophies and ship the GV/GVX trophies to the Trophy Coordinator for the next show.

Building and Grounds Committee

This committee is responsible for all affairs pertaining to the physical arrangements for the show and will work closely with the superintendent and the Building and Grounds Chair. Included here are: seating arrangements in cooperation with the Chairperson and the advance ticket seller; set up of the trophy tables; display of the trophies and rosettes; clean up; microphones; walkie talkies; supplies; the setting up and the breaking down of the show; etc.

The Building and Grounds Chair and the Hotel Liaison will set up the equipment needed for several exercise areas at the show site and host hotels which they will service regularly each day. Pooper scoopers will be provided along with waste cans, saw dust, plastic bags, etc. Costs of these items will be borne by the National show account.

Scheduling of Events

The National Specialty Committee is responsible for finalizing the schedule of all events and activities. The final schedule will be presented to the Board at the January Board meeting for approval.

Daily work at show

The following shall be delegated to various assisting chairperson and individuals:

- 1) Start at least, 1 hour 15 before judging to distribute catalogs, Red books, cash registers, ticket boxes, raffle equipment, etc. Pooper scoop all day, and be available for anything needed. To put everything away at the end of the day.
- 2) Set up show the day prior to the official start or as ordered by the National Show Trophy coordinator.: Set up rings, tables, board and worker tables in designated areas, place covers on tables, set up trophy tables, and any other duties required.
- 3) Gate/Admission: Open at one hour before judging, collect admission price, verify membership, the number of gates to be covered varies with facility.
- 4) Pick up Judges and bring to show daily.
- 5) Clean hotel exercise areas of listed hotels.
- 6) Trophies: Receive, inventory, set up and monitor at show. Take down and lock up at end of each day. Take GV trophies to dinner and end of show.

Finances

An account entitled German Shepherd Dog Club of America. Inc., National Specialty Shows may be opened by the Show Chairperson. The Treasurer of the GSDCA will handle all monies pertaining to the show, and shall accept, receipt for, and post records of monies received. The copies of banking statements must be forwarded to the club Treasurer and the accounting firm on a monthly basis, and the money should also be transferred to the club Treasurer as conveniently as possible. All major show expenditures must be authorized by the Parent Club Board. On the day of the show, cash, travelers' checks, or personal checks from members and credit cards will be accepted.

Budget

A line item budget will be developed for each proposed National.

Per Diem

A one day per diem is approved for the following individuals:

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- a. National Chair
- b. Assistant Chair
- c. Grounds Chair
- d. Treasurer
- e. Vendor chair
- f. Packet Distributor.

National Treasurer

- The Treasurer of the GSDCA, Inc. shall be available to provide advice to the Show Chairperson, and other chairpersons. The Treasurer will bring to the National a current list of the membership for use at the annual membership meeting. As of 2017, nonmembers can attend the meeting.
- At the option of the Treasurer each year a local depository may be established. This account may be used for the deposit of monies received during the show. Letters or agreements with judges, show site owners, superintendent, insurance, seller of sod, etc., will be the basis on which payments are made. Monies received by committee persons and those accepting cash will be turned over to the Treasurer as soon as possible in the manner prescribed by the Treasurer. The Treasurer will make a specific and detailed financial report of each National to the Board annually. This report will show receipts and expenses for all major show expense items.
- A budget for each National will be developed by the National Committee and presented to the Board at the January meeting for approval. Once approved, the National Show Coordinator will be authorized to expend funds within limits set by each budget line item.

Sales, Catalogs, Admission, etc.

The National Specialty Show Chairperson and the committee are responsible for all affairs pertaining to the gate including sale of catalogs at the show, admission fees, and gate control.

Booth / Vendor Space:

A National Vendor Chairperson will be responsible for advertising and contacting persons interested in available spaces. The National Show Coordinator will determine the fees for these items.

Advance Sales

Will include show catalogs, seating, banquet tickets, advance parking tickets, & other authorized items..

Refunds

The Chairperson or his/her designee has discretionary authority to make refunds.

Raffles

A monetary raffle can be held at the National Specialty only by the GSDCA if permitted by local ordinance. Raffle monies should be paid by check. (01/07)

Auction

To auction or dispose of memorabilia at the national to raise funds. Such items are considered donated to the club upon receipt.

Bonding

If the show site agrees to hold GSDCA funds during the event then it will be necessary for the GSDCA Chair to obtain proof of bond or insurance agreement regarding such handling of GSDCA funds. (Cash and/or checks.)

Cash Handling

Cash and change from catalog sellers must be turned over to the Treasurer or designee periodically during each day.

Cash Register

The purchase of a cash register to be used at the National was approved which will be a valuable tool to provide an accurate paper trail.

Accounting Procedures

Will be done on a modified cash basis rather than the accrual system.

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Monies Collected; Accounting Methods:

- A. All monies collected for the sale of items pertaining to the GSDCA at the National Specialty Show shall be processed by the Club's cash register regardless whether or not these items were paid for by check, cash, or credit card.
- B. Monies shall be collected periodically in the following manner by a committee of at least two persons appointed by the treasurer. The money at each income-producing station shall be counted by those persons responsible for the sale of items. This money will again be counted by the appointed committee in front of the sales person and a receipt given for this money to the sales person. This receipt will be retained and given to the National Specialty chairperson or her designee at the end of the day. At the end of each round of collections, this money will be turned over to the treasurer and counted by him in front of the committee.
A receipt will be given by the treasurer to the committee. This money accounting should clearly show the treasurer how much came from the gate and how much came from the cash register. The cash register itself will be programmed so that at the end of each day a tally of all sales by item can be made.
- C. The show arena business office, where appropriate bonding is given, shall be used as a depository for monies collected by the treasurer at the National Specialty Show. Only in the event that this method, or some other approved method, is not feasible will it be necessary to open an account in a local bank.

Insurance

The Grand Victor/Victrix (Von Stephanitz) trophies are appraised for their current value by someone the Trophy Chairperson recommends. Trophies to be shipped to a responsible party as determined by the Show Chairperson and sent to the National the next year. Trophy Provider will inform the Board what the maximum insurance coverage would cost, being explicit that the GSDCA owns the trophies and that the moneys would come to the club in case of loss and that we must have a certified copy of any policy that she has.

REVIEW Advertising

The National Specialty Show committee will be billed for pages in the REVIEW instead of being a mere paper transfer.

Publicity

Paid pages for advertising the National are available in the REVIEW, Publicity notices should be sent to other publications such as Show Dogs, Dog World, Canine Chronicles, AKC Gazette, etc. Club newsletters will be sent releases by the GSDCA Corresponding Secretary. The Show Chairperson will serve as the clearinghouse for publicity releases, news and TV coverage, etc.

Catalogs

The number of free catalogs will be provided as follows:

- Show Chairperson (1);
- each judge (1);
- each steward (1);
- REVIEW (1);
- ROM Chairpersons (1 each);
- Video Chairperson (2 sets of all catalogs);
- Photographer (1);
- AKC Representative (1);
- Announcer (2);
- and to others as instructed by the Show Chairperson.

Catalogs with a marked insert will be provided to those who purchase post show catalogs.

Photographer

- Should not be paid a fee or expenses to the show and should not be given a free room. However the National Show Coordinator shall have the flexibility to negotiate with the photographer within the confines of the National budget. The show photographer is to be under written contract and is required to provide, free of charge, the following photos to the REVIEW and to the Show Results Team for publication on the GSDCA Website.

1. Futurity/Maturity winners.

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2. All class winners (conformation, obedience & rally)
 3. Selects, BOB, BOS, WD, RWD, WB, RWB, and BP.
- As a matter of expediency all photos should be sent electronically to both the REVIEW gsdreview@aol.com and to the Show Results team newshowresults@gsdca.org. These are to be in JPG format at a resolution of 300 dpi. Each photo file name should clearly identify the dog, class and the placing. Examples:
 - The second Open dog, #352 would have a file name as follows: 2nd_open_dog_352.jpg.
 - The Reserve Winners Bitch, #417 would have a file name as follows: 417_RWB.jpg.
 - The #3 Select dog, #683 would have a file name as follows: 683_SEL_Dog_3.
 - If the photographer desires, photos may be taken at the Banquet and the Awards section of the Annual meeting table. The show photographer will not be expected to take direction from exhibitors or handlers. The photographer will be expected to cooperate with the video chairperson in the taking of photographs. The photographer is required to have at least three signs available for use during the still photos of class winners because the changing of classes and names delay the show. The REVIEW will set up a file to retain and store photos by the year.

Honored Guests at the National

- At the option of the Board, and with the concurrence of the National Specialty Show Committee, a person or persons may be honored at the National, either by having the National dedicated to this person or persons, or by a special award ceremony sometime during the show or evening affair, or both. The selection of a person or persons to be so honored should be made no later than April of the year in question. The Board, which must pay for all costs, must examine the following factors:
 1. Is this person or persons truly deserving and of national stature.
 2. Additional persons involved in attending show: spouse, relative, nurse.
 3. Air fare(s) and other related travel expenses.
 4. Hotel and meals at the hotel.
 5. Publicity expenses, printing in the show catalog, REVIEW, etc.
- (Excluded in the refundable expenses are room arrangements other than those made by the Board, personal expenses: telephone calls; room service; restaurant expenses away from the hotel; parties and entertainment.) The person or persons so honored must be invited by the President, in writing, and the above restrictions mentioned.
- As an alternate procedure, the Board may also elect to honor a person simply by a special award ceremony at some time during the show or evening, without paying any personal expenses including hotel expenses, meal, and travel. etc. The Board will pay any expenses accruing from this procedure.

Trophies, Medals, Rosettes, Ribbons and Awards

Board Members

During the National Show week all Board members will wear a GSDCA, Inc., identification ribbon provided by the superintendent. It is important that Board members be easily recognized and available to membership during the show, at events, and at the banquets.

Badges

The Show Chairperson or Superintendent will provide all committee workers, judges, stewards, and GSDCA Board members with appropriate badges or ribbons, thus making their position visible and allowing their easy access to areas for which they have responsibility.

Trophies

- The National Trophy Chairperson is responsible for all matters pertaining to the solicitation, engraving, and shipping of all trophies. A replica of the Grand Victor/Victrix trophy is presented to the winner of BOB and to the winner of BOS and also for the respective Obedience Victor/Victrix, Herding Victor/Victrix and Agility Victor/Victrix. The trophy chairperson is responsible for preparing an accurate description of trophies to be sent to the Show Superintendent for the premium list and for a list of all donors of trophies for the catalog.

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- The Trophy Solicitation Chairperson will solicit for trophy donations on a National level. The Trophy Chairperson is responsible for the display at the show as well as the security of the trophies while at the National. He/she will also be responsible for the shipment of any leftover trophies to the designated person or company. Undated trophies will be reused. (1/05)
- Trophies must be silver plate and have a size and quality suitable for the National. The Show Chairperson and the Committee, with the approval of the Board, will make any necessary changes in the size of the trophies.
- Since each year the trophies change, it is suggested that current Premium List be consulted and used. With respect to the 2 Von Stephanitz Trophies, both the original silver ones (2) and 3 replicas will be shipped. Medals are supplied the Parent Club Store.
- A silver colored medallion with the Parent Club insignia must be placed on each trophy. The monies collected by the Trophy Chairperson will hopefully cover the costs of the trophy, the engraving, the medallion and the rosette for each placing.
- The National Chairperson through regional contact persons will seek pledges. Perpetual trophies are not accepted. The Von Stephanitz Trophy will be on display at the National each year; however, only replicas will be awarded to winners of BOB, BOS and Obedience Victor. The Pfeffer Von Bern Fruit Bowl and 3 sterling silver cups were retired. (See PROPERTY)
- Replicas of the Grand Victor/Victrix trophies may be purchased by co-owners/co-breeders.
- Trophy amounts may be adjusted between classes. (1/99) Rationale: This will allow the chairperson to adjust the placing of trophy support with the contributor for equal amounts when the check has already been submitted.

Discontinued Trophies/Prizes

- The BOW Trophy is discontinued and replaced with a rosette.
- Punch bowls will no longer be awarded at the National.
- Perpetual Trophies will not be accepted because of the long-term continual cost involved.

Rosettes

Rosettes are used for all class placings. Rosettes are also given to Stud Dog/Brood Bitch and Parade of Great presentation. Names of dogs, when practical, are to be imprinted on streamers or rosettes in these two categories.

Select Excellent Award

Chairperson: Susan Casey, erynbrook@aol.com

This award is an enhanced attachment to the "Select" Award, which recognizes the superior, mature dog or bitch with certified hips and elbows. This award promotes and recognizes an important facet of Breed improvement through sound breeding programs.

The Award

1. The "Select Excellent" title will be awarded for life and can be won repeatedly.
2. The "Select Excellent" title can be used for advertising, therefore identifying a Select dog or bitch with certified hips and elbows.
3. A distinctive Select Excellent Rosette will be awarded to the dog/bitch at the National.
4. The Select Excellent awardees will be identified by number and recorded on the official National Video at the time that the dog/bitch gaits individually around the ring.
5. The official show photograph (as published in the National issue of the Review) shall identify the dog or bitch as a Select Excellent.

Criteria for awarding Select Excellent BEFORE National Specialty

1. Champion with certified hips and elbows that are in competition for and receive the Select rating at the National Specialty.
2. Any dog/bitch with certified hips and elbows that are entered in the non-regular classes (Veterans), move-ups to BOB competition, and Winners Dog/Winners Bitch who receive the Select rating at the National Specialty.
3. Requirements for certification of hips and elbows are: OFA, OVC or SV "a" stamp (Normal) certification of hips and elbows. The certification cannot be done before 24 mo. of age to stay in line with OFA's requirements. (GSDCA Board approval April 2006).

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4. Any dog or bitch that has received the Select Excellent Award, need not re-submit the certification information again, BUT the Chair needs to be notified that the dog has been entered again.

Closing Date: To be announced in the National Premium List each year.

Procedure to follow BEFORE National Specialty

1. Mail, fax or email copies of the dogs certification of hips and elbows to Chairman
2. Name and address of current owners, phone number, fax and e-mail address.
3. After the closing date dogs that may still be awaiting certification, or in the case of non regular class winners, WD/WB, these dogs may be entered for the Select Excellent award if the information required is provided to the Select Excellent Chairman at the National no later than 5 PM on the day before the judging of Specials.

The Award AFTER the National

1. As soon as the Chair receives all documentation, Chair will immediately inform owner of receipt
2. All newly recorded Select Excellent will receive the distinctive special gold lined tassel with the Select Excellent logo, which can be attached to their Select Rosette.
3. All newly recorded Select Excellent dog/bitches may now use the Select Excellent title in any advertising for life.
4. All newly recorded Select Excellent titles will be published in the REVIEW, as soon as deadlines allow, following the National.

Criteria for awarding Select Excellent AFTER the National Specialty

1. Any dog/bitch that receives a "Select" rating at the National Specialty, and subsequently receives their hip and elbow ratings after the National Specialty.
2. Any dog/bitch that receives a "Select" rating at the National Specialty and IS certified hips and elbows but has failed to submit that information to the Chairman.

Procedure to follow AFTER the National

1. Mail, email or fax copies of dog's hips and elbows certification.
2. Year of national in which dog has received a "Select" rating.
3. Name, address, phone number and email address of current owner.

Select Excellent Pin

In January 2006, the Board of the GSDCA, approved the Select Excellent Pin. Only one pin will be awarded to the owner regardless of the number of dogs they own, that ear this award...the owner is considered the first person that appears on the AKC registration. Breeders and co-owners of a Select Excellent dog may purchase a pin. All must be members in good standing with the GSDCA, Inc. For a pin send a check for \$11.00, made out to the GSDCA, Inc. to the Select Excellent Chairman.

Obedience Rosette

At the request of the American German Shepherd Rescue Association (AGSRA), a special Rosette be offered to the PAL/ILP (changed from "Rescue" 4/2020) with the highest qualifying score in any Regular Classes in Obedience, and that this Rosette be similar to the Rosette for the Highest Scoring Breed Champion of Record, except that it would be in Black and Red color and begin with the 2000 National. (4/2000)

To be eligible for the High Scoring Breed Champion of Record, the dog must be a Champion when the exhibitor signs up for the award on the first day of the trial.

Obedience Victor/Victrix Award

This award is for the Highest combined score in the Open B and Utility classes at the National. Dogs meeting the following criteria will be awarded the title and will receive a miniature of the Von Stephanitz World Prize for Dogs and a special GSDCA black and red rosette. The requirements are:

- a) A combined score of not less than 380 points at our Designated National Event Day - A score of not less than 190 points in EACH class
- b) AKC Registered Dog (PAL/ILP not eligible)
- c) Dog must be free of Disqualifying faults as described by the AKC Standard for German Shepherd Dogs as verified at time the Award is given by an AKC judge approved to judge German Shepherd Dogs
- d) Spayed/neutered dogs are acceptable

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- e) As with ALL GSDCA awards, one owner must be a member of the GSDCA

Rosettes for Obedience Veterans

All participants in the Veterans Obedience class will receive a rosette through the generosity of the Southern New Jersey German Shepherd Dog club. This will continue each year until this club notifies the GSDCA otherwise. If this happens, individual members of the Southern New Jersey club may continue with this donation, if they so desire.

Agility Victor/Victrix Trophy

The Danny Quest Gaiting Shepherd Sculpture will be awarded as the Agility Victor/Victrix Trophy beginning in 1998 and ongoing until the sculpture is no longer available.

Agility Rosette

A Rosette will be offered in Agility to the highest scoring PAL/ILP (changed from "Rescue" 4/2020) German Shepherd and to the highest scoring Breed Champion of Record on the "GSDs only" day, beginning at the 2000 National Specialty. The dog must be a Champion when you sign up for the award.

Agility Title Ribbon

A title ribbon will be offered in Agility to any dog that successfully completes the third leg toward an Agility title.

High In Trial Herding Dog/Bitches

This dog will be presented, with the trophies, to the membership in the arena during the National Specialty, at a time designated by the National Chairperson. It will also be announced with other winners at the Victory dinner.

Herding Victor/Victrix Award

Approved as an additional special award to the German Shepherd dog or bitch competing at the GSDCA National Specialty Herding Trials only.

Criteria:

- The Herding Victor/ Victrix award (DannyQuest cold cast bronze statue of GSD and sheep) is offered to the Highest Scoring German Shepherd dog/bitch from the Advanced (sheep only) classes on Courses A, B, or C, and judged by the designated judge. A QUALIFYING score is required (the designated judge is the Herding judge with the largest number of membership votes recorded at the Annual GSDCA Election. In case of a tie, AKC rules will be followed.
- The winning dog/bitch must be an AKC Registered GSD
- Dog must be free of Disqualifying faults as described by the AKC Standard for German Shepherd Dogs as verified at time the Award is given by an AKC judge approved to judge German Shepherd Dogs
- As with all GSDCA awards, one owner must be a member of the GSDCA.

Winner of this award will be presented with their trophies to the membership in the main arena at a time designated by the National Show Coordinator and the winning dog/bitch will also be announced with other winners at the Victory dinner

Highest Scoring GSD in Herding

This should be awarded each day at the National or at a separate trial.

Breed Rescue Awards – Verifications

(Paragraph deleted 4/2020 as it became unnecessary once the word "rescue" was changed to PAL/ILP throughout trophy section. Dog is either PAL/ILP or not, and catalog will show that)

Rosettes for Selects

Rosettes will be awarded when dogs are chosen to leave the ring.

Contact the Manager of the Parent Club Office for Select Medals.

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Dual Awards

Champions with SchH degrees in the US are eligible for dual awards.

Best & Best Opposite Puppy Competition

Mr. Crowley of the AKC states that Best Puppy competition can be held after WD/WB competition as long as one of the puppies is not Winners Dog or Winners Bitch.

Joan Ford Memorial Trophy

The Joan Ford Memorial Trophy, donated by friends of Joan and Fran Ford, was created as a tribute to Joan Ford, who along with her husband Fran, established Fran-Jo Kennels in 1963 in Grove City, Ohio. In their second litter, Lance of Fran-Jo was whelped, and the history of the German Shepherd Dog was changed forever. Lance was Canadian and American Grand Victor and was considered the pivotal sire of the Breed. A small hobby kennel, Fran-Jo bred 60 Champions, 3 Grand Victors, a Grand Victrix, 12 Select Titles, 21 Futurity/Maturity Victors/Victrixes and 26 ROMs.

The Joan Ford Memorial Trophy is awarded at the US National Specialty for the Best Bred By as judged by the Intersex Judge. It is our hope the winner of this Trophy will continue to breed wisely and with the same, dedication, love and devotion to the German Shepherd Dog that was continually demonstrated and practiced by Joan Ford.

In addition, each winner will have his or her name engraved on a plate attached to the trophy, they will also received a large rosette and a picture taken by the show photographer of their win

Select Dogs & Bitches

At each year's National, the Intersex judge selects a limited number of "Select" dogs and bitches, consecutively placed and numbered, based on perceived quality.

Unless an owner of the dog/bitch is a GSDCA member, the titles of GV, GVx and Select will be withheld. The Best of Breed and Best of Opposite sex will be awarded as they are AKC awards, but the Parent Club awards will be withheld unless an owner is a member or applies for membership prior to the event.

Select Requirements

(For judges to consider) In the AKC process of judging BOB and BOS, judges are limited to one selection of each. In a show involving the quality and quantity of dogs represented in the Intersex competition of the GSDCA National Specialty, it is very probable that there is more than one dog and bitch present of the same high standard of type, temperament, gait and overall quality of the BOB and BOS. Judges of Intersex should be able to recognize such high quality by awarding the Select rating. Judges should be aware of:

- a) they should be convinced that dogs and bitches so honored are of the quality of the Grand Victor and Grand Victrix;
- b) There are no numerical requirements for the Award. Past year's numbers is no criterion. It is conceivable no Select title be awarded if no animals really have the quality needed. Conversely, this also means there could be many awarded in one sex and not in the other.
- c) The award need not be numerically balanced between the sexes.
- d) Judges are respectfully requested to think about the meaning of the Award to the breed and be very selective in making the designation.
- e) Select dogs do not require a CD in order to advertise as a Select due to the fact that we have instituted our award of Excellence."

Designation of Select Dogs

Implemented in 1995, the Select designations of E, H or T, or any combination thereof, where E indicates, OVC or SV "a" stamp certified elbows, H indicates certified hips, and T indicates a Temperament Certificate. Selects will still be ranked. After going Select, the designation of H, E or T can be added at a later date when those certifications are obtained.

Comprehensive Select List For REVIEW

After the National Specialty Show is over, with the Select dogs ranked and reported by the judge, the GSDCA will report in the REVIEW, on one page, the Select order (dogs & bitches). Following the name of

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each Select will be reported whether or not each has been certified for OFA, OVC or SV “a” stamp hips, elbows, or have passed a temperament test. How this Select program benefits the breed is through information about the dogs and peer pressure.

Select Ratings

Corresponding Secretary must verify that all Selects are eligible for award within 30 days following the show. Dogs found to be ineligible will be disqualified and notified by the Corresponding Secretary to return the awards.

Restrictions on Select Titles

No one may use the titles in any way (Grand Victor, Grand Victrix, or Select) until they have been confirmed by the Board. Unless an owner of the dog/bitch is a GSDCA member, the titles of GV, GVx and Select will be withheld. The Best of Breed and Best of Opposite sex will be awarded as they are AKC awards, but the Parent Club awards will be withheld unless an owner is a member or applies for membership prior to the event.

Publication of Select List

The GSDCA will publish the Select list and show those with , OVC or SV “a” stamp hips, elbows, and Temperament Certificate. For example:

MALES		FEMALES	
Dog name A	OFA,OVC or SV “a”stamp hips, and or elbows, TC	Bitch name A	OFA, OVC or SV “a” stamp hips and or elbows
Dog name B	OFA. OVC, SV “a”stamp hips and or elbows	Bitch name B	OFA, OVC or SV “a” stamp hips and or elbows TC

Judges

Method for Election Of Judges for the National Specialty Show

In accordance with the METHOD FOR ELECTION OF JUDGES for the National Specialty Show and National Obedience Trial to be effective in 1999 and thereafter until membership changed (approved by Membership October 1995 and November 1997), the Board of Directors submits the following slates for the election at the Meeting, (date of National Specialty Show), in (place of National Specialty):

Conformation	Obedience	Herding
(List of Candidates)	(List of Candidates)	(List of Candidates)

1. This procedure will replace the current method for selection of conformation and obedience judges for the National Specialties, effective immediately, for selection of judges for 2003 and continuing thereafter for subsequent National Specialties and unless further revised by a majority of the membership voting.
2. Each member of the Board of Directors shall submit a list of up to three conformation candidates, (each of whom shall have indicated by returning the written contract to the Corresponding Secretary and the National Specialty Show Chairperson his or her willingness to accept before placing his or her name in nomination), to the Recording Secretary at the April Board Meeting of the year prior to the year of the National Specialty for which these judges will be voted on.
3. An alphabetical list of all such names submitted will be compiled and the Directors assembled at that meeting will each vote on their first, second, and third preference.
4. The top three vote getters on the first ballot shall then be on the slate, with this method then being repeated for the next three top vote getters to be placed on the ballot, for a total of six which will comprise the slate for the conformation judges.

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5. The six (6) conformation judges with the highest point totals, will comprise the "slate". No Board members name may appear on this slate. Should any Board member who is qualified wish to appear on the ballot it must be submitted by petition. The President's name may not appear on the ballot, nor may he/she judge the National Specialty Show during his/her tenure as President.
 - A. A person shall not preside as Judge of the National Specialty until there shall have occurred three such events from the last time such a person so prevailed. Example: A judge who presided in 1992 cannot be on the ballot until 1995 to judge in 1996.
 - B. Also passed by the membership at the Oct. 12, 1995, Annual Meeting in Burbank, CA was the 10-4-2 requirement for conformation judges (effective 1997 National). Definition: 10 years in German Shepherd Dogs, 4 litters born on your own property, 2 champions resulting from your breedings.
6. The six obedience/rally judges and three herding judges will be selected in the same manner as described above for the conformation slate with the following exceptions:
 - A. All obedience/rally candidates, both Board and membership nominated, must be AKC licensed to judge Novice, Open, and Utility classes and all Rally Classes at the time the Board votes for the "official" slate. These judges should be selected 2 years in advance if possible.
 - B. All herding candidates, both Board and membership nominated, must be AKC licensed to judge "A" "B" and "C" courses and tests.
 - C. The restriction in item 5A (regarding the length of time as an approved judge) will not apply. A person shall not have his or her name on the ballot until the third year after the event the person judges.
- Additional nominations, who meet the requirements in 5A, 5B, 5C, 6A and 6B above, may be nominated by petition signed by a minimum of 50 members in good standing and accompanied by a signed written contract signifying willingness to judge to the Corresponding Secretary.
- In addition, the signed judge's contract must be sent to the National Specialty Show Chairperson. The judge's signed contract and petition must be received by the Corresponding Secretary 60 days prior to the Annual Meeting. The National Specialty Chairperson within the same time frame must also receive the signed judge's contract. It is the responsibility of the petitioner, both for conformation and obedience judges to obtain this contract from the Chairperson of the National Specialty Show. The slates, listed alphabetically, will then be sent to all members in good standing by the Board designated ballot organization for 30 days prior to the annual meeting, and using a weighted ballot, members will vote for no more than three (3) judges for Breed, Obedience/Rally, and Herding; no more than 2 judges for Agility. Members will indicate on the ballot their first choice, second choice, and third choice for each Breed, Obedience, and Herding; and two for Agility. These marked choices will be weighted by the counting agency, which will assign 3 points for first choice, 2 points for second choice, and 1 point for third choice. The points will be totaled and recorded for each candidate.
- In order to count, a ballot must be received by the accounting firm selected to tabulate the results, no later than midnight of the day one week preceding the annual meeting of the GSDCA, Inc.
- The three candidates for **Conformation** with the greatest number of points will be designated as the judges for Intersex, Dogs, and Bitches, in that order. The conformation judge receiving the highest number of points will judge Intersex. The judge receiving the second highest number of points will judge males in the regular classes and females in the Futurity/Maturity finals and Intersex in the Futurity/Maturity finals. The judge receiving the third highest number of points will judge bitches in the regular classes and all dog classes in the Futurity/Maturity finals.
- In **Obedience**, the decision to hire two or three judges will be made by the Show and Obedience Chairpersons based on location and anticipated entry of the National each year. When the National is held in an area that has in the past always required a third judge, the Show Chair and the Obedience Chair have the option of hiring the third judge on the ladder system prior to the brochure going out to the membership and assigning the classes as follows: The candidate with the highest number of points shall be designated as the judge for Utility A and B, and Open A. The candidate with the second highest number of points shall be designated to judge Open B, Novice A, and Graduate Open. The candidate with the third highest number of points shall be designated to judge Novice B, and Versatility.

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- When the National is held in an area that does not warrant a third judge, the candidate with the highest number of points shall judge Utility A, Utility B, Open A and Novice A, Graduate Open. The candidate with the second highest number of points shall judge Novice B, Open B, and Versatility.
- After the close of entries in both the aforementioned cases, the non-regular classes will be assigned. Should there be an overload in the non-regular classes, which will necessitate the services of another judge, the Show Chair and the Obedience Chair will be given the authority to select a local judge, when possible, for the assignment rather than using the ladder system. (This will eliminate the high costs for transportation, etc.) However, if an overload should occur in the regular classes, then the ladder system shall apply. In HERDING, the three candidates with the greatest number of points shall be the designated Herding judges; with the judge having the greatest number of points designated the Herding judge for all Advanced Classes (GSDS only) on days designated by the Herding Committee.
- In AGILITY the decision to hire 1 or 2 judges will be based on whether it will be a two-day trial or a three-day trial. One judge for two days and two judges for three days.
- The results of such balloting shall be sent to the Corresponding Secretary by the accounting agency and thereafter to be publicly announced only after the competition of the National Specialty Show proceeding the year in question. These slates of judges would judge the National Specialty Show and Obedience Trial the following year subject to AKC approval. In the event AKC approval is not forthcoming on any judge or judges, the ladder system will be used.

Seminar Committee

As of 1995, an independent committee, formerly part of the ABJAC Committee (All-Breed Judges Advisory Committee) is charged with conducting judges' seminars.

Duties: To plan and organize the details of the Annual Judges Education Seminar in conjunction with the National Specialty. To work in cooperation with the Education Chairperson and the National Show Coordinator in managing the budget and expenses associated with the Seminar.

Purpose: To educate current and prospective judges to evaluate animals by a common denominator: One Standard through all eyes. **Methods:** Didactic presentations, formal lectures, slides and movies covering anatomy, character, applied gait, and judging procedures. A copy of the Temperament Evaluation Video shall be sent to presenters to use in the seminar.

Obedience and Rally Judge Selection

If there is a runoff, the selection of the judge is the responsibility of the obedience and rally chairpersons who will advise the judge so designated.

A third judge can be hired ahead of closing so that assignment of classes can be listed in the premium.

Voting for Agility Judges

In 2006, it was suggested that agility judges be nominated and voted on 2 years in advance.

Herding Judges Policy

- Judges used to be initially selected by the Herding Committee and Chair. In order to conform to a more democratic process, and the method of election of the GSDCA National Specialty conformation and performance judges, the Herding judges are now elected by the membership using the same criteria as the above venues. Herding judge's names may be submitted by the Board and may also be submitted by petition for election by the membership.
- The Guidelines for cost of Herding Judges are addressed and updated yearly in the Herding judge's contract held and recorded by the National Specialty Chair. The Herding judge's contract specifies judge's fees allowed, transportation, per diem for judges and lodging.
- The herding Chair keeps a form letter that also specifies the services rendered to Herding judges by the hosting GSDCA Herding Committee, such as airport pick-up, lunches and dinners.

Restriction on Judging in the United States, Canada and Mexico (North America) Preceding the National

Starting in 2014, judges who are elected to judge the conformation competition at the GSDCA National agree to the following restrictions: refrain from judging German Shepherd Dogs at any event in the United States, Canada and Mexico for at least 180 days (6 months) prior to their National Judging assignment (changed 1/2014). Beginning with the 2019 GSDCA National, if a person has judged the GSDCC (Canadian) National, that person may not judge the GSDCA National for a minimum of 2 years. Example: If a person judges at the GSDCC National in 2020, the earliest that person can judge the GSDCA National

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is 2022 (waiting period between judging Canadian National and US National revised 4/2018 to reflect change from “all judges may not accept an assignment to judge at the GSDCA National within a 3 year period if one has judged Specials/Intersex at the Canadian National”).

Assignments at the Nationals

Assignments will be determined by the point totals in the nationwide balloting of the membership. The nominee with the most points will judge the Best of Breed competition. The nominee with the second highest total will judge the Dog classes and the Futurity and Maturity Bitch Class plus BIF and BIM. However, the second judge, based on recent policy, may elect to judge the Bitch classes, will judge Futurity/Maturity Dog classes, and BIF and BIM. The nominee with the third highest total will judge the Bitch classes and the Futurity and Maturity dogs. If the second judge decided to switch, the third judge will judge dogs in regular classes and bitches in the Futurity/Maturity classes.

The Junior Showmanship judge will then be assigned from the panel of judges elected to judge the conformation competition starting with the nominee with the third highest total, then the nominee with the second highest total and then the nominee with the most points. (Juniors judge selection revised 4/2018 to reflect change from Juniors Committee selects the Juniors judge)

Loose Leash Temperament Evaluation

It is mandatory for the National judges to conduct a loose leash temperament evaluation as described by the Temperament Committee. The procedure to implement this will be provided by the Temperament Committee. A copy of the Temperament Evaluation Video shall be sent to each individual judging at the National. **Penalty for not doing so will result in the following: Said person may not judge a Futurity for 6 years or a National for 8 years.**

When a judge signs the contract, he/she agrees to employ the GSDCA Loose Lead Temperament Evaluation. The Board passed the following at the January 2001 meeting to insure that judges of the Futurities and the National Specialties employ the Loose Lead Temperament Evaluation. **Persons judging a Futurity or a National must employ the [Loose Lead Temperament Evaluation](#).**

A designee of the Temperament Committee will be present at the show to file a report on whether the procedure is followed. If an adverse report is filed, the Executive Committee will make the decision on whether or not to implement the penalty, If a judge wishes to appeal the decision of this committee, the appeal would be made to the full Board.

It is incumbent on the judge, to familiarize him/her self with the correct procedure (found in the Appendix)

Transportation and Lodging Costs

\$1,000 will be paid for transportation and lodging costs for foreign judges only. Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must purchase their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted at (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.

- **Conformation judges** will be provided lodging and a per diem of \$30 beginning the night before their judging starts and through the night of the Victory dinner.
- **Obedience and Rally judges** will receive lodging and a \$30 per diem beginning the night before judging starts through the Victory dinner and a fee of \$150.
- **Agility judges** for a 2-day trial will receive 3 nights lodging and \$30 per diem beginning before the night of their judging.
- **Herding judges** for 2-day trials will be provided with 3 nights of lodging. a per diem of \$30 and fees of \$200 per day/per trial.
- **Tracking judges** for a 1 day trial will be provided with 2 nights lodging and a \$30 per diem and fee of \$150.

Reimbursement to Judges

The judges will be paid in accordance with conditions and amounts specified in the official contract.

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Biography

Optional, the Judges Biography is subject to these guidelines: The standard format is to be completed and returned to the corresponding secretary with the signed judges' contracts and agreement for loose lead, in ring temperament evaluation. No mention may be made of any offices held in either regional or the National club. Limit shall be 100 words. If supplied, a judge's biography shall be included in the ballots.

1. Name
2. How many years approved by AKC to judge German Shepherd Dogs?
3. How many times have you judged:
 - a. GSDCA National
 - b. GSDCC (Canadian) National
 - c. GSDCA Futurity
4. How many conformation champions have you bred or owned?
5. How many ROM sires or dams have you bred or owned
6. How many Select dogs or bitches have you bred or owned?

Breed - State of the Breed Report

The GSDCA requests the judges at the National annually provide a written report on the state of the breed based on their perception of the dogs at the National, to be submitted to the REVIEW within 60 days of the National and to be printed. Included in their report shall also be references to the state of the breed they have observed during the past year of their judging.

Board observations on the above: the intent is that the above request be written into the judges' contracts for them to give their perceptions of the state of the breed based on all dogs they judged at the National, to give an overview of the positives and negatives of the dogs they see at the National and at other judging assignments. It was suggested that the REVIEW publish a disclaimer stating the report is the writers' opinion(s) and does not necessarily reflect the opinion of the Board.

Brochure

Judges names and their assignment shall be listed in the brochure.

Change of Judge

The following is the Board recommended procedure. Should a National Specialty Judge become incapacitated or unavailable, the Bench Show Committee may select a licensed or unlicensed judge in an emergency. To guide the Bench Show Committee, the Board affirmed continuation of the ladder system from the slate voted on by the members for both conformation and obedience/rally. Once that process is exhausted, the Bench Show Committee shall then act on its own.

Critiques

1. All judges will furnish a written copy of their critique to the REVIEW by the first of the month following the National Specialty. The judge of the Intersex Class may request an extension of time from the REVIEW editor, not to exceed 10 days.
2. Judges of class dogs and bitches will be required to take notes for their critiques immediately following judging of each class.
3. Dogs and handlers will be retained until the class judges have completed their notes.
4. The Intersex judge will not take notes immediately following Intersex judging in order that closing ceremonies not be delayed. However, photographs of the animals awarded Select ratings will be furnished to the Intersex judge, by the show photographer, as an aid for the critique. The show photographer will agree to furnish photos at no cost to the club.
5. At the judge's discretion, he/she may comment on up to four places in each class.

Dual National and Futurity Slate

Beginning 1998, judges may be on both the National and Futurity slates and may select the one they would prefer to judge if elected to both.

Form Letters

Form letters and judge's contract for the National Specialty Show are contained in the Appendix.

Handler's Changing Dogs In Intersex - Policy Regarding

AKC allows Intersex judges to permit handlers to change dogs during the judging. Each year the Show

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Chairperson will ask the judge for a decision about what will be allowed.

Format (suggested) for Intersex Judge to follow

Prior to judging, the judge is asked to agree on a purely voluntary basis to judge each sex to its completion. For example, to begin with bitches and judge to Grand Victrix and Selects; then to judge dogs to Grand Victor and Selects. Then judge Grand Victrix and Grand Victor for Best of Breed. Rationale: The Board feels that this method would speed up the judging and be less stressful on the animals as their time in the ring would be reduced significantly. The Show Chair contacts the Intersex Judge (and perhaps other judges) and will verbally describe recommendations of judging procedures that might aid in running various aspects of the show.

Frequency of National Assignments

A person shall not preside as a Conformation judge or Obedience judge of the National Specialty until there shall have occurred three such events from the last time such person so presided. That is, a person may not judge the National Specialty more often than every fourth year (e.g., 2015 judge cannot judge again until 2019). (revised for clarification 4/2018). This does not apply to the Junior Showmanship Judge.

Gifts for Judges

The practice of providing National Specialty judges with a free video copy of the National is continued.

Hospitality

The National Show Coordinator shall appoint a person responsible for Judge's hospitality including pick up and delivery to/from the airport and show site.

Method of Election

A comprehensive listing called "Method of Election of Judges for the National Specialty Show" used to be found on a back page of the GSDCA Membership Roster.

Nominations to judge National

A person shall not preside as judge of the National Specialty until there shall have occurred three such events from the last time such a person prevailed. Also passed by the membership at the October 1995 Annual Meeting was a 10-4-2 for Conformation judges (10 years in German Shepherds, 4 litters born on your own property and 2 home-bred champions) requirement effective 1997 National. Conformation judges must furnish the names and registration numbers of the two home-bred champions. (last sentence added 4/2018)

Screening of Judges; Raising Standards

Mr. Crowley of the AKC states that clubs could raise the standard beyond that required by AKC as long as the criteria are applied equally to all candidates.

Qualifications For National Assignment

Judges must have had final AKC approval for 3 years prior to the national Specialty they are to judge. Provisional judging does not count toward these 3 years. (revised 4/2018 to reflect change from 5 year requirement.)

Adopted and added to the present judges' eligibility requirements for new applications to judge the original breed consisting of 10-4-2 requirement: ten years in German Shepherd Dogs; bred at least four German Shepherd Dog litters raised on own property; bred at least two German Shepherd Dog champions, effective for the 1993 National and beyond.

Seats

Up to 15 seats at the National will be set aside for judges other than German Shepherd Dog judges.

Time Limit to Confirm Judging Assignment

Our policy shall remain that the National Show Committee establish the time for the elected judge(s) to confirm the National assignment, and if such confirmation is not received, then the National Show Committee shall proceed to contact the next person on the slate to judge using the ladder system.

The Banquet

A sit-down dinner will be arranged for Saturday night's Victory Dinner. Cost of each dinner includes, if provided entertainment, and flowers. Only judges and their spouses will be given free banquet dinners.

The chairperson and the committee will handle selection of the menu, seating at head table, format, evenings agenda and entertainment. A cocktail hour with cash bar is customary. Arrangements for a method of entrance to the dining hall will be used so that those who have not paid will not be allowed to enter. Stamped hands upon surrender of dinner tickets may be used so that those leaving the room may reenter. A limited number of dinner reservations may be accepted the day of the show. Negotiations with the hotel should provide for payment based on the number of banquet tickets collected by the facility, plus the free dinners for judges and their spouses, if no dinner tickets had been provided to them, rather than by head count which can be disputed.

Parent Club Board may sit where they want.

The Chairperson responsibilities:

1. Developing the program for the banquet.
2. Seating at the head table, which usually includes the judges, National Show Coordinator, President of the GSDCA, and their spouses.
3. Place cards.
4. Judges gifts, for judges attending the Annual Dinner
5. Programs and the list of awardees (Grand Victor, Grand Victrix, Selects, Obedience Grand Victor or Victrix, other obedience winners, etc.

Food Service

The Chairperson will alert restaurants in the hotel to the fact that there is a necessity for fast service at mealtimes. Adequate food supplies for lunches at the show, including Judges and stewards lunches should be handled by the Show Chairperson along with water, coffee, and towels, during the judging.

Advertising in the REVIEW

A column should be in the REVIEW monthly or as often as possible. They should vary so that they are appealing and informative. The National is charged by the REVIEW for all space used at the current rate of cost plus 10%.

- **December issue:** announces the next National (location and dates)
- **May issue:** locations dates, judges and assignments, solicitation of trophies and advertising.
- **June issue:** or before — pertinent information regarding housing, reserved seats, dinners and the brochure.
- **July issue** or before — schedule of events plus information pertaining to housing, dinners, reserved seats. Show Superintendent's address for premium lists.
- **August issue:** premium list information. Final schedule of events as permitted by the AKC. Arrange to contact local media newspaper, radio, TV for coverage.

General Operations at the Site

Control Center

At least two tables and eight chairs should be located at the center aisle as close to the conformation rings as possible. A microphone connected to the P.A. system should be available for announcements throughout the show. The official announcers will be provided by the GSDCA, Inc.

Stewards

Establish a permanent Chief Steward for the Nationals.

This committee actively directs the affairs and takes care of all details in the conformation rings. The chairperson of this committee is the Chief Ring Steward. The Chief Steward will be responsible for collecting the numbered vests and armbands. The Chief Steward will provide the list of names of all of the conformation stewards to the show secretary or Independent Show Secretary and show chairperson. Each Performance Chairperson will select his/her own. Specific assignments of stewards are necessary to cover all rings. Stewards are expected to know the AKC rules pertaining to the show and a schedule and timetable to be followed. Stewards are to be at the show at least one half hour before the show starts.

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Stewards cannot be assigned a ring under a judge who will pass upon their own entry. The Chief Steward is also responsible for ensuring that all stewards know the rules and what is expected of them. Exhibitors who enter the ring without approval by the judge must be removed by the stewards. Delays can be avoided if stewards will usher judges to the photo areas after each class.

Lighting

Lighting is very important when you consider the judges will be spending hours in the ring. Poor lighting detracts from the entire event; therefore, overhead ceiling lights which produce 75 foot candles of light are required as minimum for each conformation ring. Since the sod will absorb 30-40% of the light, readings taken when the floors are exposed will show higher loads. Subtract 30% to see if the 75 foot candles will be available for the show.

Audio-Video

The official video tape is an official educational record of the National Specialty Show which documents the great dogs of the Breed. The committee has been established to coordinate with the judges, announcer, special events, chairpersons, regarding the official video tape and the final product.

Special equipment such as floodlights, electrical cords, and five to ten foot aisle between breed rings for video committee will be arranged for by the grounds and video chairpersons. This includes arrangements for sound equipment, i.e., loud speakers and walkie talkies.

The video chairperson, under the control of the National Chairperson, will oversee photographing and video taping inside the rings. No outside photographers or cameras will be allowed access to the rings.

Numbered Vests

The numbered vests are to be cared for by the Show Superintendent each year. The shipping charges and repairs will be borne by the GSDCA, shipping them to an address to be supplied or including them with the other show equipment provided by the superintendent.

Obedience Committee

We promote the working aspects of the German Shepherd Dog, and coordinate as a liaison between the Obedience exhibitors and fancy and the Board. To give a high sense of priority to the working aspect of the German Shepherd Dog and have rewards for dedicated and high attaining goals Chairperson for Obedience is: Kristin Brook Jones kbjones617@yahoo.com

The National Show Coordinator and the National Performance Chairperson are responsible for the entire National Obedience/Rally Trial, for giving advice on the physical arrangements for the show, equipment, and the supplies needed for obedience. The obedience committee will help the trophy chairperson to solicit trophy donations for obedience because there is difficulty filling these slots. A subcommittee will check rings daily to ensure they are clean and ready for use. Three sets of regulation size jumps must be available for use in Obedience and Rally. Rings must be adequately covered with mats or other suitable non-slip footing. It is important to have enough seats for ringside observers. Supplies may be obtained from the show superintendent.

Arrangements must be made to ensure that obedience stewards know all rules and regulations.

Duties of the Chairperson(s)

- Coordinate the selection of three judges for the National Shows with the Rally Chairs – All judges should be able to do all classes of obedience and Rally and whenever possible be local to the National shows. The National Show Coordinator will assign the judges for each show.
- To be on site coordinators of the event. Typically held on Thursday and Friday, the Friday Trial will be considered the National, and the all other trial to be considered a Regional Obedience Trials.
- Provide a minimum of 3 (three) stewards per ring and train, if necessary
- Make sure that the ring is correctly set up as detailed in the AKC Regulations, and ready for the judge 20 – 30 minutes before start time
- Provide photos for the website and *The Review*
- Provide Annual Obedience Statistics yearly.

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- Email *The Review* Editor and the Webmaster the Statistics in a timely fashion.

Grand Finale at the National

The Obedience Grand Victor/Victrix, the Agility Victor/Victrix, the Herding Victor/Victrix and the Rally Victor/Victrix shall be invited to participate by either the National Show Coordinator or the National Performance Chair.

Awards

See AWARDS (section IV) for details of the Elite Obedience Awards

The following Special Awards supplied by the club are for High Scoring Dog in the Regular Classes in each of these categories at the National trial only. In case of a tie, the dog with the higher level of qualifying title wins:

- Champion of Record
- Dog with PAL/ILP Registration (changed from "Dog obtained from Rescue" 4/2020)
- Dog with AKC Agility Title
- Dog with IPO Title (BH does not qualify. Must be IPO formerly SCHH 1, 2 or 3)
- Dog with AKC Tracking Title
- Dog with AKC Herding Title
- High Scoring White Dog

AKC Hosted National Obedience Invitational

To qualify to compete in this event, the dogs had to accumulate the most points within their own breed during the past year's obedience trials. The winner is designated the "National Obedience Champion," a title that will stay with the dog for his or her lifetime.

Obedience Trophies

Qualifying scores are required for all trophies in regular classes.

Winifred Strickland Challenge Award - Special Rosette

Winner must compete in Open B and Utility B on both days of National Specialty trials offered. At least one Open B score and one Utility B score must be 190 or higher, not necessarily on the same day. Winner must qualify in at least 3 of these 4 classes. At least one owner must be a GSDCA member in good standing

Veterans Obedience Class

In order to be eligible for this class a dog must be 7 years of age or older.

Qualifications for Obedience Victor or Victrix

Highest combined score of a dog or bitch in Open Class "B" and Utility, with a combined score of no less than 380 (not less than 190 in each class) on the Day of the National Event. Dog must be AKC Registered GSDs meaning those that have known sires and dams (No ILP/PAL). At least one owner must be a member of the GSDCA. Dog must have no disqualifying faults.

Brace Class In Obedience

A Brace class will be offered in Obedience Competition at the National.

National Classes In Obedience

All Regular, Optional and Preferred Classes will be offered at the National. A.K.C. Rosette and trophies will be provided for the first 4 placings as detailed in the Premium and catalogue.

In April 2017, a Preferred High in Trial and Preferred High Combined awards to be offered on both days of obedience trials (the Regional and the National). The recipient of each award will receive a standard sized rosette in the designated AKC colors. The Preferred classes would not be eligible for the Obedience Victor/Victrix award

Agility

AKC mandates that all event Chairs belong to the event-giving club. Agility Committee is a sub-committee of the National Specialty Show Committee and comes under the guidance and supervision of the National specialty Chair. The committee will promote agility as a sport, submit articles to the review track and recognize agility accomplishments, recommend changes to judge selection for the National, advise the show site selection committee on appropriate venues for agility, assist the Show Chairperson with issues related to agility.

Agility Victor/Victrix Criteria

Agility Victor/Victrix will be awarded from the Regular Excellent B Standard and regular Excellent BJWW classes using the following criteria:

- The dog must be entered both days of the Trial.
- The dog must qualify in both the Regular Excellent B Standard and the Regular Excellent BJWW classes, thereby earning a Double Qualifier (DQ) on one or both days of the Trial. Only Double Qualifiers will be used in determining the Agility Victor/Victrix.
- Double Qualifying on both days will supersede any single day (DQ).
- If more than one dog earns a DQ on both days, or if only single days DQ's are earned on the same day, then the dog with the lowest combined total times for those runs will be awarded the title of Agility Victor/Victrix.
- In the event of a single day DQ's being earned on different days, the dog with the highest yards per second* will be awarded Agility Victor/Victrix. (* YPS= total yards of the courses that the DQ was earned on divided by the dogs times)

In addition to the above requirements, only dogs without disqualifying faults, as per the AKC standard, will receive this award and they must be approved by an AKC German Shepherd Dog judge. Spayed or neutered dogs otherwise meeting the standard (Must have no Disqualifying faults) are acceptable. Dog must be AKC Registered GSDs meaning those that have known sires and dams (No ILP/PAL). One owner must be a member of the GSDCA.

Agility

Est. 2006 **Chairpersons:** Karen McKee-Bendtsen kmckee@funddrive.com and Rhonda Meath gsdgspgirlz@gmail.com

CAT/Lure Coursing

Est. 2014 **Chairperson:** Jennifer Riess delhaven@msn.com

Herding Program and GSDCA Herding Committee

The Herding Dog Committee was formed in 1988. It is a sub-committee of the National Show Committee and as such comes under the Guidance of the National Specialty Show Chair. One of the primary goals is to orchestrate high quality AKC Herding Trials in conjunction with the GSDCA National Specialty.

Herding Field Chairperson: Tracy Parciak parciak@centurytel.net

The budget for the costs of Herding Trials, Herding site contracts, estimated cost of judges, and review pages, is submitted every January, prior to the Board meeting, by the Herding Chairperson, for approval by the GSDCA Budget and Finance Committee.

Objectives

The Herding program will be used to promote the German Shepherd Dog as a stock dog through certification programs and competition in herding trials, thus encouraging, preserving, and protecting the natural herding abilities of the breed.

Guidelines and Requirements for Test Sponsoring Clubs

Herding Instinct Tests for sheep and other stock with German Shepherd Dogs may be held at any GSDC

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affiliated Regional Club function, as well as in conjunction with the GSDCA National Specialty. Certificates for successful completion of such tests may be given by sponsoring Regional Clubs: however, GSDCA Herding Instinct Qualification certificates and use of the title (HIC) can be awarded only at the Herding Instinct Tests held in conjunction with the National Specialty.

AKC Requirements

The AKC has agreed that German Shepherd Dogs can compete at the A, B, or C courses at any level due to the different styles of herding exhibited by the Breed.

Effective in 2005 the Herding Trial will be open to all- breed entries, with preference in entries for German Shepherd dogs, and awards only going to German Shepherd Dogs.

Any changes to the AKC Herding Program/AKC regulations, as initiated by AKC, must be supplied by the Herding Chair/Herding Committee to the Board.

Every three or four years, the AKC may convene a "Herding Advisory Committee" and will ask for a participating delegate or delegates, usually the Chairperson, or a designated experienced advisor, from each of the Herding Breed Parent Clubs. The AKC notifies each Parent Club of this event that is supposedly convened with the intent of reviewing AKC Herding regulations and making improvements with the input of the Herding Community through their Parent Club delegates. The delegate must be capable of handling the extremely time consuming job of gathering opinions of the current AKC regulations and then compiling the votes-yea or nay- on the issues concerning these regulations.

There is a deadline for sending in the name of the delegate and since this deadline may be before a Board meeting, it is imperative that this delegate be approved, if needed, by Executive Committee action. The Herding Committee Chair is responsible for sending the name of the delegate to the Board or Executive Committee for approval.

Guideline and Checklist of Requirements for GSDCA National Herding Trial Sites

AKC Requirements: Perimeter fencing around any site

Dimensions required :

HT: 100'x100' maximum---100'x200'

PT: 100'x200' maximum---200'x400'

Course A: minimum—100'x200' maximum---200'x400'

Fencing or wall around all above arenas must **be a least 42" in height**

Portable fencing may be used to cut down size of larger arenas.

A covered arena is desirable for A Course.

Adjacent stalls or holding pens for sheep to be used in these competitions should be easily accessible.

Mechanical Support:

- 4', 6', and 12' panels available for building pathways panels to direct sheep, for building obstacles and the centerline gate for A Course
- Two large red traffic cones for HT
- Large water buckets for sheep
- Portable fencing (42" high) and visibility screen material if needed

Committee Support:

- Several large tables in COVERED area for Trial Secretary, paperwork, and trophies
- A loudspeaker system if available in arena area would be nice
- Chairs and cover for judges and scribes in the field
- Portapotties

Instinct Test Requirements: Covered Arena Or Area

Need enough space to set up panels for 40'x40' Instinct Test pen, with adjacent areas to store sheep in holding pens or stalls. We need adequate space separated from Instinct pen for tables and 6 chairs for sign ups, Secretary, and materials. If the A Course is held in a covered arena, we usually set up that space for Instinct Tests, as materials and panels are already there.

Basic Requirements for AKC C Course Herding Facility

1. Large field or area, at least 600 ft x 300 ft, or approximately the size of 4 football fields.
2. Field should be flat or gently sloping, well drained, free of rough terrain (rocks or holes), and free of debris. Marshy or waterlogged fields, or large patches of thistle, nettle, bramble or other growth hazardous to dogs, livestock or handlers are not acceptable.
3. Natural features such as trees, pond, etc., and small buildings are ok as long as they don't completely block light or views, or occupy too much of the area.
4. Perimeter fencing 3ft to 4ft tall with a gate or other access, or other barriers enclosing all sides sufficient to prevent escape of livestock and entry of non-competing dogs and persons to the area.
5. Paved or dirt roads are a plus. If no roads, must have either
 - a. Grass that when mowed provides clear delineation of 'roads' and 'grazes'
 - b. Ability to mark 'roads' and 'grazes' using shallow plow or tine
6. A natural bridge, 10ft to 12ft wide, over a small stream or ditch is a plus.
7. Panels:
 - a. Pen – 16 panels that are 10ft or 12ft long x ~3ft tall
 - b. Bridge (if not natural) – 4 panels that are 8ft, 10ft, or 12ft long and 3ft or 4ft tall; 2 panels that are 6ft or 8ft long and 3ft or 4ft tall
8. Golf cart or similar vehicle for traffic road
9. Barn or secure outdoor pen for housing sheep overnight
10. Bathroom facility or port-a-potty nearby
11. Facility to provide labor to
 - a. Install perimeter fencing
 - b. Mow or otherwise mark course 'roads' and 'grazes'
 - c. Build freestanding pen from panels
 - d. Build bridge from panels
12. GSDCA to provide
 - a. Course layout
 - b. Detailed instruction for installation

Certificate of Achievement, Medals and Pins for Herding Titles

The three levels of titles may be awarded as "stock specific" due to changes in AKC rules. Therefore, a dog may receive a pin for HSAs (Herding Started, A Course sheep) another pin for HSAC (Herding Started, A Course cattle) etc.

Silver Medal	Herding Champion (HCH)
Gold Pin	Herding Excellent (Advanced) (HX)
Silver Pin	Herding Intermediate (HI)
Bronze Pin	Herding Started (HS)
Achievement Certificate	Herding Tested (HT) Pre-Trial Tested (PT)

Herding Instinct Qualification Certificate (HIC) - Awarded only at the GSDCA National Specialty Instinct Tests.

Herding Trial Space

If the National site space is restricted the GSDCA will support a separate C Course Herding Trial.

Rally

Beginning in 2005, all 3 levels of Rally Obedience will be offered, and RAE is offered as of 2016. In 2018, two new levels will be added for a total of 5 levels.

CHAIRS:

[Dr Zoë M Backman](#)

Duties of the Chair:

- Suggest 1-3 Local Rally Judges who are also approved to do all levels of Obedience for the April Board Meeting. The Obedience Chair will work with the Rally Chair on judges.
- Provide a minimum of 3 (three) stewards per ring and train, if necessary

Manual for National Specialty Show – Section X

- Make sure that the ring is correctly set up as detailed in the AKC Regulations, and ready for the judge 20 – 30 minutes before walkthrough
- Provide photos for the website and *The Review*
- Provide Annual Rally Statistics yearly. (Twice a year would be preferred)
- Email *The Review* Editor and the Webmaster the Statistics. For each qualifying score points score points are awarded as follows:

SCORE	POINTS
100	8
98 – 99.5	7
95 – 97.5	6
90 – 94.5	5
85 – 89.5	4
80 – 84.5	3
75 – 79.5	2
70 – 74.5	1

Space Requirements:

- The ring sizes for rally shall be 40 by 50 feet to 50 by 60 feet or any combination of the sizes in between.
- The floor covering or ground surface must be the same as would be suitable for traditional AKC Obedience trials.

Scheduling:

- The judging program will schedule up to 20 entries per hour. No judge will be assigned for more than eight hours in one day.
- Judges may take 45 minutes to one hour for rest or meal breaks at their discretion.

RAE CLASS

When entries are limited, a club must designate a RAE class in the premium list.

Dogs entered in this RAE class would be entered in both Advanced B and Excellent B, and the combined entry fee for these two classes must be paid.

When one of the two classes close, the RAE class closes.

RING SET UP DETAILS:

Refer to the AKC Rule Book on the table

Rally Ribbons:

AKC Ribbon Colors are used in Rally

The Highest Combined (RAE) award colors are Blue and Green and should be large as befitting a national Triple High Combined added by AKC 11/2017 includes the RAE and the new New Master Class Both Awards are offered at AKC shows

Stewards:

Gate, Table and Timer

Additional needs:

White Board, markers for the board, and stop watch

AWARDS

- AKC RAE class (high Combined from the B Class) at all events held at the National with rosettes. Only the score from the National Event Day count towards Victor/Victrix. The RAE/high combined consists of Advanced and Excellent.

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- A special ribbon award for highest scoring Novice A Class at the National to encourage more entries.
- A trophy (Presently a Loving cup on a cherry base) for the RAE (high Combined from the B Class) at the National Event.
- Trophy for High Scoring Champion
- Trophies for Highest Scoring Dog With Agility Title, Herding Title and Tracking Title
- In April 2017 an award for high scoring White dog was added.
- In 2018, the title of RACH – Rally Champion will be acknowledged. No award given at the National
- **PREFERRED RALLY AWARD:**
Honor the top-scoring dog for the previous year at the National each year. Scores from Advanced B, Excellent B and Masters will be used. A photo of the winning dog and handler will be printed in the Review, along with a list of the top 10 German Shepherds in this competition. The award is a GSD gold/silver medal (suitably engraved on the back) on a red, white, and blue neck drape and will be presented at the National at the Saturday morning awards ceremony if the winner is present; if they are not present, the winner will be announced during the awards ceremony, and the medal will be mailed to the winner after the National.

The annual Rally Stats from the prior year will be used and the award presented during the National:

- All dogs earning any select rally score must have no disqualifying faults as described by the AKC Standard for the German Shepherd Dog as verified by any licensed AKC judge, at the discretion of the Rally Chair, pass upon the Rally Select
- Regardless of AKC rules, spayed/castrated dogs that otherwise meet the Standard are acceptable.
- As with all GSDCA awards, one owner MUST be a member
- Dog must be registered with AKC and not ILP for the award. ILP dogs will be listed in the rankings and noted as ILP but ineligible for the Preferred award.

RALLY VICTOR/VICTRIX

- The highest Combined RAE at the National Show Only with a minimum combined of 295 of 300. Trophy but no Review Cover. In 2018, the new Master Class was added to the requirement with a score of 97 or better.
- Dog must have no disqualifying faults as described by the AKC Standard for the German Shepherd Dog as verified by any licensed AKC judge, at the discretion of the Rally Chair, pass upon the Rally Select.
- The Dog must AKC Registered, not ILP.
- Regardless of AKC rules, spayed/castrated dogs that otherwise meet the Standard are acceptable.
- *As with all GSDCA awards, one owner must be a member.* Trophy but no cover of the Review.

Tracking

The Chairperson will be responsible for all matters pertaining to the National Tracking Test (TD and TDX), including the physical arrangements for trial, equipment, supplies, and for the direction and coordination of setting up the tracking site. The entry limit is based on the available area, budget, and time schedule. VST may be offered but is not required.

Two judges are needed.

The Tracking Test is not held on one of the regular show days.

Chairperson:

Special Events

Special events are those activities, which do not include the regular AKC classes for judging. These are non-social events that include dog activities. The regular obedience and conformation classes are excluded from this category of events.

Each special event will have a coordinator, selected by the Chairperson, who will be responsible for coordinating each event with the participants and for keeping the Chairperson informed about the progress, problems and status of the event on a monthly basis.

Before the Parade of Greats, Stud Dog Presentation, Am. Bred, Open and Best of Breed Competition, the center aisle will be removed, allowing the area to be used as one ring.

These events may be scheduled on any day of the show week. Special events include, but are not limited to, the following:

Parade of Greats – Requirements (Must be Parent Club Member)

Entries must be 7 years of age by September before the National EXCEPT GV, GVX, AOE, ROM, Performance Victors and Victrixes and PAM. This parade is an acknowledgment of Great Dogs, their Longevity and their Accomplishments

General Information:

Chairperson is [Olivia “Sam” Colvin](#)

1. If an animal is in poor health (lame) it can still be presented BUT NOT GAITED.
2. The acquired title must be officially awarded by September 1 and the verification of that title will be included with the entry.
3. A FEE of \$50 will be charged to cover cost of Rosettes and Page in the National Catalog.
4. Dogs MUST attend the National to get the Rosette – no Rosettes will be mailed.
5. Dogs must be presented in the Parade to have their biography read.
6. Only AKC, CKC, and SV titles will be listed in the catalog and on the Presentation Ribbon.
7. Dogs must have individual handlers and be presented one at a time.
8. Dogs shown in the Parade of Greats CANNOT be shown in Best of Breed competition at that year's National.
9. An owner of the dog being presented in Group I and II must be a member of the GSDCA. Application for Membership can be submitted prior to the event.

Participants in the Parade of Greats

GROUP I CONFORMATION

1. Former Grand Victors or Victrixes of US or Canada
2. Any AOE Recipient
3. Select Dogs and Bitches (US only)
4. ROM Sires and Dams
5. Champions with an advanced performance title, i.e. UD, AX, AXJ, HX, SchH/IPO III, TDX, VST, FH2
6. Former North American Siegers and Siegerens
7. VAs from Germany
8. Highest winning GSD as per AKC records indicating total number of dogs, any breed defeated in a given year.

GROUP II PERFORMANCE

1. Performance Victors/Victrixes, including Obedience, Herding, and Agility (US) only. Dogs must be free of disqualifying faults according to the breed standard except for those earning this title in 2013. Do not have to be 7 years old.
2. Performance Award of Merit dogs and bitches. Do not have to be 7 years old.

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3. Performance Champions, including Obedience, Herding, Agility, and Tracking
4. Schutzhund/IPO III dogs and bitches (trained in the U.S. only)

GROUP III SERVICE DOGS - which can include:

1. Guide Dog
2. Mobility Assistance Dog
3. Hearing Dog
4. Seizure Assistance Dog
5. Psychological Therapy Dogs
6. Certified Search and Rescue Dogs (SAR)

Requirements Include:

- a. Owner must provide a certificate from the SAR team as proof of completion of testing for certification.
- b. Owner must provide proof that their dog was trained under the guidelines and standards of the National Association for Search and Rescue (NASAR)
- c. Document showing proof of service (ie., individual SAR team leader, public safety agency representative, or any other agency)

Categories:

- a. SAR Dogs
- b. Cadaver Dogs (trained to find human remains)
- c. Wilderness Search Dogs (trained to find missing persons in the wild and in cities)
- d. Drowned Victim Recovery Dogs (trained to work in and around water searching for human remains)
- e. Urban Search Dogs (trained to search for victims of natural or man made disasters)

GROUP IV THERAPY DOGS

1. Dogs who have earned an AKC therapy title (ThD)
2. Therapy dogs who have made 50 visits that are certified by AKC approved Therapy Dog Organizations (ex.TDI, Delta, etc.)

SEND A "100 WORD" RESUME of dog's accomplishments, an **8"x10" HARD COPY PHOTOGRAPH** both for printing in the catalog and a **25 word PRESENTATION SPEECH** to be read as your dog enters the ring.

ENTRY FEE - \$50.00

Mail all entries with photos and resume to: [Olivia "Sam" Colvin](#), 1203 Summit Bluff, Canyon Lake, TX 78133. Phone: 830-935-3762

Stud Dog, Brood Bitch Presentation Class Requirements:

This is the presentation of the top Futurity placings for the year prior to the National. Progeny of these producers will be presented with their sire or dams. This class will include the top 10 stud dogs and the brood bitches based on the Futurity/Maturity Tabulation System as presented in the latest Red Book. Additionally, the living ROM sires and dams may be included in this presentation.

Eligible to be presented in this class are the previous year's Top Ten Futurity/Maturity Sires and Dams, all living Register of Merit Sires and Dams, and the progeny of any ROM Sire or Dam still living as of January 1 of the year of the show. All living Sires must be present and represented by at least 3 progeny. All living Dams must be present and represented by at least 2 progeny. If one of the Top Ten Futurity/Maturity Sires or Dams is deceased, their winning progeny may be shown in this class. Progeny must be Champions, Best or Best Opposite Sex in Futurity/Maturity winners, Major or Major Reserve winners. As Of January 2011, German Shepherd Dogs who are registered therapy dogs, disability assistance dogs, working dogs (K-9 police, Military dogs, Search & Rescue dogs) have the opportunity to be exhibited in their Sire's or Dam's Brood Bitch and Stud Dog exhibition class.

Vests with numbers will be used to ensure proper identification of all animals. The presentation and choreography for this event at the National, including the announcements and video, will be coordinated with the video committee chairperson, and the Show Chairperson. Dogs not presented will not be

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announced.

The following was added April 2017:

Each stud dog will be presented with at least 2 progeny to be eligible for the exhibition class.

- A catalog will be printed listing the stud dog, at least 2 of his progeny or more if they will be present. There will be a fee for \$25 for this entry.
- Any stud dog present at the national with 3 progeny can exhibit as well, without being printed in the catalog, but it will cost \$35.00

Grand Finale

Grand Victor/Victrix shall be invited to participate in the Grand Finale at the National. The order of presentation shall be Obedience Victor/Victrix, Schutzhund Victor/Victrix, and Best Puppy, followed by the fanfare.

BH & AD

These events are handled by GSDCA Working Dog Committee

Scent Hurdle Competition

This requires at least two teams who will pay an entry fee, to be established. This fee will be used to purchase a trophy for each member of the winning team.

Temperament Test, IPO Trial, Tattoo Clinic, etc...

The above and any other special activity must be coordinated through the National Chairperson, formerly called the National Chairperson.

Temperament Evaluation

The Temperament Committee Chairperson will advise the National Specialty Show Coordinator, superintendent, show secretary, REVIEW Editor, grounds committee, of arrangements, equipment needs and shall coordinate entries and publicity.

The test might be held on Wednesday before or the Sunday after the show. The Show Coordinator will arrange for needed outdoor space.

Foundation Annual Benefit

Tickets may be pre-sold for this event.

Educational Forums

The Board has adopted the concept of these forums for Wednesday as presented by the Chair.

Tattoo/ Microchip Clinics

The chairperson of this event will coordinate with the Special Events Chairperson and others (i.e., temperament, show coordinator, REVIEW Editor, Grounds Committee, AC) of arrangements, equipment needs, and shall coordinate entries and publicity. If held, the AD will be responsible for arranging a location and providing workers. Wednesday before or Sunday after the show may be used for this activity. (1/99)

Vendor Chair

Karen Schmaltz email klschmaltz@msn.com

(See suggested schedule of events on next page)

Suggested Schedule of Events – 4 day events

Subject to Entries Received, AKC requirements and local considerations

SATURDAY	8:00 AM	Herding
SUNDAY	8:00 AM	Herding
MONDAY	8:00 AM	Herding
	12:00 PM	Temperament Test
TUESDAY	8:00 AM	Herding Instinct Test
WEDNESDAY	8:00 AM	Agility
	8:00 AM	Judges Seminar
	8:00 AM	Conformation in order 6 to 9 month puppy bitches 6 to 9 month puppy dogs 9 to 12 month puppy bitches 9 to 12 month puppy dogs 12 to 18 month puppy bitches 12 to 18 month puppy dogs
	3:00 PM	Futurity/ Maturity Finals
THURSDAY	8:00 AM	Agility
	8:00 AM -- 2:00 PM	Meetings (Futurity/Maturity, Newsletter, Regional Clubs, GSD Charitable Foundation)
	8:00 AM	Conformation in order Novice Bitches Novice Dogs Bred-by Exhibitor bitches Bred -by Exhibitor dogs LUNCH: Stud dog/Brood bitch Presentations American Bred bitches American Bred dogs
	8:00 PM	Annual Meeting
FRIDAY	8:00 AM	Obedience
	8:00 AM	Rally
	8:00 AM	Conformation in order Open bitches Open dogs Veteran bitches Veteran dogs Winners Best Puppy LUNCH: Parade of Greats
SATURDAY	8:00 AM	Best of Breed Competition LUNCH: Junior Showmanship
	11:30 AM - -1:30 PM	Gold Page Lunch
	8:00 PM	Victory Dinner
SUNDAY	8:00 AM	GSDCA Board Meeting

Applicable Forms and Letters

Forms and sample letters to be used in conjunction with operations of the National Show are located in the [Appendix](#)

National Specialty Show Judges

Year	Intersex	Dogs	Bitches	Jr. Show
1973	Connie Beckhardt	Gustave Schindler	Helen Fisher	
1974	Tom Bennett	Ralph Roberts	Robert Williamson	
1975	Julius Due	Connie Beckhardt	Harry Schneider	
1976	Ralph Roberts	Harry Schneider	Jack Ogren	
1977	Walter Frost	Luke Geraghty	Ed Barritt	
1978	Ed Barritt	Connie Beckhardt	Bill Hixson	
1979	Ernest Loeb	Ralph Roberts	George Collins	
1980	Kathleen Steen	Virginia McCoy	Harry Schneider	
1981	Ralph Roberts	Ernest Loeb	Connie Beckhardt	
1982	Ernest Loeb	Ed Barritt	Barbara Amidon	Fred Schmidtke
1983	Helen Fisher	Barbara Amidon	Ralph Roberts	Blanche Beisswenger
1984	Fran Ford	Peggy Douglas	Harry Schneider	Peggy Douglas
1985	Connie Beckhardt	Thomas Bennett	Bob Slay	Fred Schmidtke
1986	David Rinke	Ed Barritt	Richard Whalen	Betty Winthers
1987	Ernest Loeb	Carmen Battaglia	Sam Lawrence	Robert Williamson
1988	Ralph Roberts	George Collins	Barbara Amidon	Dalene McIntire
1989	Betty A. Radzevich	Margaret M. Douglas	Daniel P. Dwier	Daniel P. Dwier
1990	Ed Barritt	Fran Ford	Helen Gleason Fay	Helen Gleason Fay
1991	David E. Rinke	Fred C. Schmidtke	Helen Miller Fisher	Fred C. Schmidtke
1992	Ralph S. Roberts	Richard F. Whalen	Marion W. Lawrence	Richard F. Whalen
1993	Margaret M. Douglas	Betty A. Radzevich	Barbara Amidon	Betty A. Radzevich
1994	Ed Barritt	Fred L. Lanting	Helen G. Lianopoulos	Helen G. Lianopoulos
1995	Carmen Battaglia	Frederick Migliore	Dan Smith	Carmen Battaglia
1996	Ralph Roberts	Kathleen Steen	Helen Franklin	Helen Franklin
1997	David Rinke	Barbara Amidon	Rosalind Schaefer	Rosalind Schaefer
1998	Ed Barritt	Fran Ford	Helen Gleason	Helen Gleason
1999	Fred Migliore	Charlotte LaRosa	Rita Sandell	Rita Sandell
2000	Joe Bihari	Joan Fox	Helen Franklin	Joan Fox
2001	Jack Newton	Joe LaRosa	Lew Bunch	Lew Bunch
2002	Ed Barritt	John DeHope	Michel Chaloux	Carmen Battaglia
2003	Dave Rinke	Cappy Pottle	Helen Gleason	Helen Gleason
2004	Joan Fox	Gloria Birch	Rita Sandell	Rita Sandell
2005	Ken Downing	Barbara Amidon	Debbie Hokkanen	Debbie Hokkanen
2006	Helen Franklin	Jamie Walker	Dan Smith	Jamie Walker
2007	Ed Barritt	Carmen Battaglia	Robert Kish	Carmen Battaglia
2008	Helen Gleason	Cappy Pottle	Michel Chaloux	Lee Brown
2009	Dave Rinke	Gloria Birch	Lee Brown	Gloria Birch
2010	Barbara Amidon	Dan Smith	Robert Drescher	
2011	Ed Barritt	Bob Kish	Rita Sandell	Rita Sandell
2012	Lew Bunch	Cappy Pottle	Helen Gleason	
2013	Dave Rinke	Gloria Birch	Dr Morton Goldfarb	Jamie Walker
2014	Bart Bartley	Michel Chaloux	Joan Fox	
2015	Rita Sandell	Dr Robert Kish	Vicky Roye	
2016	Helen Gleason	Robert Slay	F Susan Godek	

National Specialty Performance Judges

Year	Obedience	Tracking	Herding	Agility
1973	Bea Kay Mary Southcott Margaret Pearsall George Ellison			
1974	Bea Kay Mary Bradley Louis Menninger			
1975	Merrill Cohen Albert Munneke Edith Munneke			
1976	Bea Kay Edith Munneke Louis Menninger			
1977	Barbara Goodman Ruth Foster Louis Menninger			
1978	Merril Cohen Phillip Warner Mary Southcott	John Decka Lorraine Nelson		
1979	Barbara Goodman Louis Menninger Edith Munneke	Bob Danehaver Charles Carson		
1980	Thomas O'Conner Robert Sisemore Louis Menninger	Sally Crooks Robert Sisemore		
1981	Lucy Neeb Rudolph Merkel Frederic Marsh	Nancy Overton Judy Fouts		
1982	Rudolph Merkel Robert Self June Tenges	Richard Zerbe Ronald Heinz		
1983	Harry Broderson Phillip Warner Ruth Foster			
1984	Ed Biven June Tenges Phillip Warner	John Filler Elma Willis		
1985	Dalene McIntire Ruth Foster	Judith Asher Dorothy Everett		
1986	Betty Winthers Dalene McIntire	Thelma Callaway		
1987	Betty Winthers Rudolph Merkel			
1988	Dalene McIntire Ed Bivin	Cheri Miller Sally Elkins		
1989	Ralph Ambrosio Robert Sisemore Phillip Warner	Harry Broderson Sally Crooks		
1990	Harry Broderson Betty Winthers		Mary Belle Adelman Terry Parish	
1991	Betty Winthers Rudolph Merkel		Red Oliver Tom Rohne	
1992	Lucy Neeb Ruth Foster Anthony Cherubini	Dr. H.T. Daniel Thomas Phillips	Bob Vest Dr. H.T. Daniel James McEwen	
1993	Patricia Scully Dalene McIntire	no trial	Susan Holm Linda Rorem	

Year	Obedience	Tracking	Herding	Agility
1994	Mrs. Ed Bivin Thomas Walsh Michael Pumilla	Herb Morrison Thomas Phillips	Roy Johnson Mary Theriot Bob Vest	
1995	Ralph Ambrosio Robert Sisemore		Kenneth Dugan Gayle Dugan	
1996	Patricia Hell Phillip Warner Tamara Brown	Marian Jones Billie French	Ann Marie Ely Leida Jones	Janet Gaunt Pamela Juliano
1997	Dalene McIntire Victoria Brown Patricia Scully	Tom Phillips Richard Knapp	Carol Dalsman Dana MacKenzie Kathy Modica Virgil Holland	Gail Storm Gerry Brown
1998	Melinda Giles Hazel Moseley Ruth Foster	Herbert Morrison Tom Phillips	Kent Herbel Lori Herbel Bob Vest	Lisa Layton Susan Roehm
1999	Harlowe Jahelka Jacqueline Coyne		Robert Ewing Joe Kapelos Craig Ward	Eva Martin T. Fields
2000	Patricia Scully Patricia Hess William Oxandale Sue Cox		Dana MacKenzi Roy Sage Jean Clodwick	Melinda Harvey Terry Brown
2001	Howard Ward Michael Pumialia Melinda Giles	Frances Smith Sandra Brown	Doyle Ivie Deborah Pollard Linda Rore	Denise Thomas Chris Danielly Jerry Rowe
2002	Dalene McIntyre Gail Brown Steven Picciuio	Billie French Ralph Sneve	Cappy Pruett Girard Baudet Marie-Paule Gihardi	Joan Meyer
2003	Sharon Smith Kathryn Griner Jean Lynch		Jerry Stewart Ellen Adomelis	
2004	Sharon Fulkerson Christopher Cornell	Jill Jones Curt A. Curtis	Bob Dias Linda Rorem Janna Ondraak	
2005	Anthony Cherubini Sharon Crossman		Debbie Pollard Laura Noll Barbara Lockard	Terry Brown
2006	Ms. Pat Scully, Mr. Harlowe Jahelka, Ms. Victoria Brown	John & Darlene Barnard		
2007	Dr. William Beauchamp Susan Oviatt-Harris Mrs. DeeDee Rose Capt. Stephen A. D. Piccuolo		Mr. Kent Herbel Mrs. Lori Herbel Ms. Mary Weir	Ms. Carol Mount
2008	Kenneth Blanchard Floyd Harding Linda Scanlon (Rally)	L.J. Bryan J.J. Shaver	Carol Wolfram	Bonnie McDonald
2009	Richard Strong Catherine Thompson Sharon Ann Redmer Tamara Woodrow		Dr. Ellen Adomelis John Holman Janna Duncan.	
2010	Nancy Gladicki Joanna Yund	Carol W Ruthenberg Vince Ramirez	Dana MacKenzie Nancy Ward Dorothy DeLisle	Lisa M Rieves
2011	Anthony Cherubini Patricia Krauss Patricia Hess	Vincent T. Ramirez Jeanne Ramirez Robert S Brown	Robert (Bob) Jeffers Lori Herbel Kent Herbel	
2012	Betty Winthers John Landis		Bob Dias Carol Ann Hartnagle Sandy Moore Sue Haase	Lisa Dempsey

Year	Obedience	Tracking	Herding	Agility
2013	Harlowe C Jahelka Patricia Gannon Verna Ritter	Michele Anne Gillette Elizabeth Marie Goodbody	Barbara Lockhard Dr Ellen J Ardodelis Sandy Moore Sue Haase	Robert Jeffers
2014				
2015	Rita Sandell Dr Robert Kish Vicky Roye			
2016	Helen Gleason Bob Slay F Susan Godek			

GSDCA ARCHIVES AND EDUCATIONAL POLICY AT THE AKC

Passed at the July 28, 2007 GSDCA Board Meeting

POLICY: The intent of this policy is to encompass those materials and products that are educational and administrative in nature to ensure their availability on a continuing basis for the future of club members. As such, this policy intends to the following:

1. List of officers throughout history of the club.
2. Board minutes
3. Specialty-show information (date when first held, current number, past winners, etc.)
 1. Sweeps/futurity winners
 2. Obedience/ agility/tracking/herding/Schutzhund etc. winners
 3. Multi-titles dogs
4. List of outstanding sires and dams (with pictures)
5. Club scrapbook/picture (with dogs and people identified)
6. List of prominent breeders and exhibitors
7. List of those that have been recognized via the clubs award programs, (breeder of year, Brackett, Connie Beckhardt, etc.)
8. Videos of National Specialties and films or other important videos such as those in the Historical Series)
9. Additional information/pictures)

When the Board or any of its committees authorize directly or indirectly that a product of an educational nature be produced, developed or otherwise made available to the membership either for use or purchase consideration will be given to the need to place a copy in the achieve.

Oversight and Responsibility is delegated to the Vice President who will oversee the implementation of this policy, which includes making an annual Report to the board at the April meeting each year. The report will include materials sent during the past year and the status of the products/materials in the achieve that are owned or controlled by the GSDCA and any need to changes in this policy. This is taken to mean that all products/material/ will be properly stored, inventoried and place in safekeeping. The second part of this responsibility extends to the administrative record noted above. These records will be collected and forwarded to the archivist at the AKC at least once each year.

STORAGE: In order to ensure that the of the appropriate administrative records, educational products/materials (above) will not be lost of misplaced as officers, chairpersons change, the Vice President will arrange to have the clubs materials as defined above sent to the AKC Archivist each year.

The arrangement for the safe keeping and storage of these materials with the AKC includes the Clubs ability to retrieve material for short periods of time so that copies or new masters can be made. The originals of these materials/products are not intended to be made available for use on a regular basis but only for the purpose of making copies. As such, the GSDCA will always have access to these materials/products regardless of who the officers and committee chairs are at the time.

USE OF MATERIALS: The records, materials and products covered by this policy include paper records, photos, ribbons, rosettes, film, video, DVD and other related electronic materials that will be available to the Board and the appropriate committee chairpersons. Authorization for their use will be by a motion by the board or action by the Executive Committee.

Materials for the AKC archive should be sent to:

[Norma Rosado-Blake](#), Archivist
AKC, 260 Madison Ave, NY, NY 10016
(212) 696 8216
FAX (212) 696 8252

PINS, MEDALS, CERTIFICATES

PINS (AKC Title): One gold Champion pin and certificate from the GSDCA is awarded to each Champion of Record, to those member-owners who contact the Title Awards chairperson with proof of title.

Replacement and Purchase of Title Pins: The cost of replacement Title Pins is \$10.00. Co-owners who are members may purchase additional pins for \$10.00 each (\$20.00 for each additional co-owner member silver medallion).

Recognized Titles (Must be requested within 6 months of finishing title):

Obedience Titles		(All pins include Certificates)
Beginner Novice	BN	Certificate
Companion Dog, Graduate Novice	CD, GN	Certificate only
Companion Dog Excellent, Graduate Open	CDX, GO	Bronze pin
Utility Dog, Versatility	UD, VER	Silver pin
Utility Dog Excellent, Obedience Master (1-10)	UDX, OM	Gold pin
Obedience Trial Champion & Grand Master	OTCH, OGM	Silver medallion
Herding Titles		
Herding Instinct (at National Specialty)		Certificate only
Pre-Trial Tested	PT	Certificate only
Herding Tested	HT	Certificate only
Herding Started	HS	Bronze pin
Herding Intermediate	HI	Silver pin
Herding Excellent	HX	Gold pin
Herding Champion	HCh	Silver medallion
Tracking Titles		
Tracking Dog	TD	Silver pin
Tracking Dog Excellent	TDX, FH1	Gold pin
Variable Surface Tracking/Ch Tracker	VST, FH2, CT	Silver medallion
Agility Titles		
Novice Agility	NA, NAJ, NAP, NJP	Certificate only
Open Agility	OA, OAJ, OP, OJP	Bronze pin
Excellent Agility, Triple Q Excellent	AX, AXJ, AXP, AJP, TQX	Silver pin
Master Excellent Agility	MX, MXJ, MXP, MJP	Gold pin
Master Agility Champion	MACH	Silver medallion
Companion Dog Titles		
Versatile Companion Dog I	VCD1	Certificate only
Versatile Companion Dog II	VCD2	Bronze pin
Versatile Companion Dog III	VCD3	Silver pin
Versatile Companion Dog IV	VCD4	Gold pin
Versatile Companion Dog Champion	VCCH	Silver medallion
Rally Titles		
Rally Novice	RN	Certificate only
Rally Advanced	RA	Bronze pin
Rally Excellent	RE	Silver pin
Rally Advanced Excellent	RAE	Gold pin
Schutzhund (Working Dog) Titles		
AD, BH	AD, BH	Certificate only
Schutzhund I	SchH I, IPO1	Bronze pin
Schutzhund II	SchH II, IPO2	Silver pin
Schutzhund III	SchH III, IPO3	Gold pin
Advanced Tracking	FH1	Gold pin
Advanced Variable Surface Tracking	FH2	Silver medallion

Breeder's Pin: A free Breeder's Pin is awarded, once only, to breeder-members of a Champion of Record. Breeder's medals require a copy of the dog's registration along with proof of the championship title. Member co-breeders may purchase a Breeder's pin, once only, for \$20.00. Replacement Breeder's pins are also \$20.00.

APPENDIX – ALL FORMS

INDEX OF FORMS

[AOE Application Checklist Form](#)
[Expense Voucher](#)
[Application to Host a Futurity](#)
[Confirmation Letter Candidate for Board Nomination](#)
[Confirmation Letter for Nominating Committee](#)
[Request to Serve on Nominating Committee](#)
[Futurity Judge Agreement](#)
[Invitation to a Possible Judge for the Futurity](#)
[Futurity Post Show Form](#)
[Investigative Committee](#)
[Investigation for Damage to the Hotel](#)
[Invitation to bid for a Futurity](#)
[Lloyd Bracket Nomination](#)
[Loose Lead Temperament Procedure Evaluation Form](#)
[Contract for Conformation Judge](#)
[Contract for Obedience Judge](#)
[Contract for Rally Judge](#)
[Contract for Herding Judge](#)
[Contract for Agility Judge](#)
[Contract for Tracking](#)
[Regional Club Challenge Form](#)
[Table of Past Presidents](#)
[Vendor Inquiry Letter/Form](#)
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[Petition](#)
[Combined Code of Ethics/Breeder's Code \(rescinded by BOD 4/2018\)](#)
[Requirements to Hold a Parent Club Regional Specialty](#)
[Conflict of Interest Statement/Incompatibility of Office](#)
[Additional Forms Available at the Parent Club Website](#)

NOTO BENE:

Contracts appearing in the P&P may not be the most current. Please contact the appropriate chair for the most current Judge's Agreement/Contract



Dog Club of America

Expense Voucher

Larry Rock - Treasurer

lrockeeper@aol.com

Date: _____

Pay to: _____

Debit Account #	Expense Category #	Account Description	Comments	\$ Amount
	050	Lodging		
	055	Miscellaneous		
	058	Per Diem		
	062	Postage		
	066	Printing		
	097	Office Supplies		
	100	Telephone		
	102	Travel		
		OTHER:		
		TOTAL		

Type of Payment

☐ Reimbursement

☐ Vendor

REQUESTOR:

Requestors must inform chairs responsible for committee expense for ALL expenses and obtain signature for amount over \$100

Signature of Chairperson:_____

Signature required for all expenses over \$100.

Check #:

Date Paid:

PLEASE SEND THIS FORM **COMPLETED** WITH ALL REQUESTED DOCUMENTATION **by mail...**

AOE CHAIR'S: Laura E. Gilbert Date: _____

Award of Excellence (AOE) Application Checklist

*** This Award is available only to GSDCA members' dogs ***

Dog's Name	
(include all titles)	* Date of Birth:
Owner(s) GSDC Members	
Breeder(s)	
Sire (add any titles)	
Dam (add any titles)	

The Award of Excellence (AOE) title recognizes outstanding representatives of our breed exhibiting beauty, health, intelligence, trainability, stamina, and character, "the total dog". Qualifications for this award are listed below. The AOE recipient will -

- ☐ Be a champion - **Enclose** a copy of the AKC champion certificate.
- ☐ Have earned the GSDCA Select title - **Enclose** a copy of the *Review* page, a copy of the dog's select photo (see below), or a copy of the GSDCA marked website "catalog".
- ☐ Be OFA , OVC, and/or SV certified for both hips and elbow - **Enclose** a copy of *both* the OFA (OVC/SV) hip and OFA(OVC/SV) elbow Certificates
- ☐ Have earned a regular AKC/CKC Performance degree(s) including obedience, tracking, herding, rally, or agility and/or a Schutzhund degree - **Enclose** a copy of the AKC, Herding or Schutzhund certificate(s).
- ☐ Have passed the GSDCA Temperament Test - **Enclose** a copy of the GSDCA Temperament Test certificate.

Also **ENCLOSE** the following:

- ☐ A three or four generation pedigree. Please be sure it is typed and clear.
- ☐ **Two** show pictures, one for publication and one for our file (**that we can keep**). Please **ONLY** send pictures that can be retained. One original and a copy but clear enough for reprint in the Review. (**Do not send a CD** of the pictures)

*** Your email _____ *** Your Phone # _____

All information must be attached to this form and sent to the AOE chair **before August 15th** in order to be recognized this year as an AOE recipient at the GSDCA National Specialty Show. **Send to: Laura Gilbert, AOE Chair, 557 Dunning Lane, Chesapeake, VA 23322**
 Phone: (757) 312-0208 email: gsdcaoffice@aol.com

YOUR ADDRESS: _____



LLOYD BRACKETT AWARD Nomination Form

DEADLINE FOR NOMINATIONS: JUNE 1

NAME OF NOMINEE _____

GSDCA MEMBER (DATES) _____
(Minimum 15 years) (Need not be consecutive)

BREEDER (NUMBER OF YEARS) _____
(Minimum 15 years)

NAMES OF FIFTEEN (15) GERMAN SHEPHERD DOG CHAMPIONS BRED BY NOMINEE ON
NOMINEE'S OWN PROPERTY:

10 of the 15 Champions must hold at least one of the following titles: Select, ROM, Best or Best Opposite
Futurity/Maturity, AOE. **(Please include year accomplished)**

CHAMPION (DATE CH.)	ADDITIONAL TITLE (DATE)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____

PLEASE INCLUDE WITH THIS FORM A BIOGRAPHY OF THE NOMINEE THAT SHOWS HOW HE OR
SHE FITS THE DEFINITION OF THE LLOYD BRACKETT AWARD.

LLOYD BRACKETT AWARD: Definition: Persons whose breeding program exhibits a vision of improvement to the breed, tempered with the wisdom to exhibit strict attention to the Standard of the German Shepherd Dog. The Recipient of the Award should be someone whose dogs display a consistency of breed type and have created a line of German Shepherd Dogs easily recognizable within the breed.

Based on the Board's unanimous approval of publishing all Lloyd Brackett recipients and their qualifiers annually in the RED BOOK.

See Additional Rules below:

1. The current nominee form be updated to include the year the qualifiers received their championship and subsequent titles so the verification process can be seamless.
2. The Lloyd Brackett chairperson must be responsible for researching and confirming that champions and qualifiers are valid. Copies of nominee form are to be included in the report presented at the July board meeting.
3. Past and future recipients cannot be published in the Red Book without qualifiers being verified.



Confirmation Letter Candidates for Board Nomination

To Whom It May Concern:

If nominated by the GSDCA Nominating Committee or, at a later time I shall run by petition as provided for in the By-laws, I will agree to abide by the rules and regulations of this Club.

As I will indicate below, I will run for the office of President; Vice President; Treasurer, Recording Secretary; or Corresponding Secretary. (I am aware that only certain offices are up for election each year as provided for in the By-laws) Or I elect to serve as a member of the Board of Directors of the German Shepherd Dog Club of America. It is recommended that all Board members have email and Basic Computer skills. Officers must have 7 years and Board 5 years of continuous membership.

The position I am running for is: _____
(you may run for only one position). (Please print)

If you are at present a member of the Board please indicate for how long: _____ years.
If you have served on the Board at some other time, please indicate dates in the space for additional comments at the bottom of this form. Board member or not, I presently serve, or have served in the past, on the following GSDCA committees and in what capacity:

If you are running for an Officer Position, Please complete the following appropriate section:

PRESIDENT AND VICE PRESIDENT

Are you Bonded? Yes____ No____ If Yes, Where_____
Are you Bondable? Yes____ No____

TREASURER

Are you A CPA? Yes____ No____ Are you Familiar with QuickBooks? Yes____ No____
Do you have an accounting Degree? Yes____ No____ If yes, Where_____
Do you have at least 5 years professional public or professional private Accounting Experience? Yes____ No____
When and Where_____
Are you Bondable? Yes____ No____

SECRETARY

Have you served as Recording or Corresponding Secretary at the regional level? Yes____ No____
Have you served as Recording or Corresponding Secretary from any club? Yes____ No____
Have you taken Basic English at the college level? Yes____ No____
Do you have any basic secretarial skills or secretarial experience? Yes____ No____

I am aware and agree that I must sign this form before my name is placed on the ballot. This is true for all Board nominees as well as for those running by petition. I am aware of, and will attend, all Board meetings. I understand that they are scheduled on the last full weekends of January, April, July, and on the Sunday following the National Specialty Show or as ordered by the Board. I am aware of the reimbursement policy for Board members. If elected by the membership I will be an active member of the Board. I am a signer of the Breeder's Code. If not, I am attaching a signed Breeder's Code. I understand that my candidacy cannot be considered if I have not signed the Breeder's Code.

(Signature)

(Date)

(Please print) Name, full address and telephone number(s):

(This form shall be provided to all applicants at the first possible moment by regional members of the Nominating Committee or its Chairperson and should be returned fully executed by return mail if possible to the party indicated below.)

Use this space for additional comments. Please feel free to attach additional information if needed.

Please return to the Nominating Committee Chair:

Upon Verification of requirements, this form will be filed with the Corresponding Secretary



Confirmation letter Nominating Committee Members

Date: _____

Dear:

You have been elected to the Nominating Committee by the Board of Directors of the German Shepherd Dog Club of America, Inc. Unless otherwise notified, the meeting to develop a list of nominees will be held via telephone conference call on _____

At _____

_____ (day and date)

_____ (time)

The positions requiring nominees are those listed/checked below:

Officers:

President

Vice President

Treasurer

Corresponding Secretary

Recording Secretary

Plus four (4) Board of Director Positions, elected annually as of 2013

You should come prepared with a list of nominees to be considered for the slate. Each nominee should have provided you with a signed letter of acceptance indicating his willingness to serve. Before the call, ascertain from each nominee that he/she has been a member of the GSDCA for three consecutive years and is in good standing. A copy of the GSDCA By-Laws is enclosed; please review Article V (Nominations and Ballots) prior to the call.

If you require any further information, contact me.

Sincerely,

Nominating Committee Chair

Phone: _____



Request to serve on the Nominating Committee

Dear Board of Directors,

If chosen by the Board of the German Shepherd Dog Club of America, I am willing to serve as one of four members of the Nominating Committee and I understand and agree with the following:

Date: The Nominating Committee shall communicate by telephone on the third Saturday in May each year, or else the week on either side of the third week of May.

Time of the conference call: Afternoon, Eastern Standard Time.

The Chairperson will inform you by letter as to the exact time based on Eastern Standard Time. The Chairperson shall arrange for, and initiate, the conference call at no expense to committee members.

Committee members must inform the Chairperson of any changes in their telephone numbers.

The Chairperson will telephone all committee members one week prior to the scheduled conference call and obtain the names of all nominees so far received. This will enable the Chairperson to ascertain their eligibility based on the three-year rule enumerated below.

A person serving on the Nominating Committee is not eligible to be a candidate for any position in said election.

Nominating Committee Members must:

1. Familiarize themselves with Article V, Section 4 (Nominations and Ballots) in the By-laws of the GSDCA.
2. Develop a list of prospective candidates for seven (4) Board of Director slots and Officer slots scheduled to be filled.

Fourteen days prior to the conference call, signed letters of acceptance from your nominees indicating agreement to serve if elected must be sent to the chairperson. No person shall be placed in nomination if the chairperson has not received such signed letter.

Be aware that all nominees for the office of Officer will have had seven (7) years and Directors will have had five (5) of continuous membership in the Club immediately preceding the election [See By-laws, Article V, Section 5(d)] and are members in good standing.

Please make a copy of this acceptance letter for your own reference.

Print Name: _____ Date: _____

Signed: _____

Residence Phone: () _____

Business Phone: () _____

Nominated By Current Board Member: _____

Please Return this form to the Corresponding Secretary



GERMAN SHEPHERD DOG REVIEW ADVERTISING CONTRACT

Date: _____

I, _____ wish to contract for page _____ of the German Shepherd REVIEW for a period of one year. I understand and agree that my first ad will appear in the _____ issue and terminate with the _____ issue.

I further agree to the following stipulations:

- 1) Premiums will be paid on a quarterly basis. (Premiums are determined by contract rates as published in the REVIEW at time of contract issuance plus any additional charges for pictures, reverses, artwork, etc.)
- 2) If premiums are not paid on a quarterly basis, this contract is null and void.
- 3) New copy will be submitted each month in accordance with the deadline.
- 4) If no new copy is submitted by me, I understand and agree that my ad from the previous month will be run.

Signature _____ Date _____

Printed Name _____



OFFICIAL FORM

To be mailed in duplicate by Board Member for acceptance purposes only

GERMAN SHEPHERD DOG CLUB OF AMERICA

Member of the American Kennel Club

BOARD NOMINEE FOR NATIONAL SPECIALTY SHOW JUDGE

(Please circle one) **Event:** Conformation Obedience/Rally Herding Tracking Agility WDS

Name of Candidate Judge _____ Judge's # _____

Address _____ Telephone _____

E-mail: _____

(Please Print. Must be a member of the Board)

Proposer's Name _____

Proposer's Signature: _____

Proposer's Address: _____

Proposer's Telephone: _____ E-mail _____

If you are willing to judge at the National Specialty Show scheduled to be held in: _____

_____ Date _____

Please sign and return: One **Copy of This Page** and One **Copy of the Official Contract** to each person listed below:

1. I, the proposer; _____
2. The Corresponding Secretary, _____
3. The National Show Coordinator, _____

Your reply must be received by them no later than _____ nominees names will be forwarded to the Recording Secretary who will prepare a ballot for the April meeting of the Board. At this meeting, the Board will select 6 names of those submitted for both Conformation and Obedience. These names will be placed on the ballot, which will be mailed to the membership in September. Additional names may be added to the ballot by petition. No Board member may be nominated by the Board.

The attached agreement signed by you serves as an official contract. All contracts will be held by the Corresponding Secretary and the National Show Coordinator. If chosen by the Board and elected by the membership, you will not need to sign any other agreement. You will, however, receive official notification of your nomination from the corresponding secretary 60 days prior to the Annual meeting. This years date is: _____

Biographies:

I understand that I may submit biographical data not to exceed 100 words. It is my responsibility to submit it to the Corresponding Secretary no later than 60 days prior to the Annual Meeting. This is strictly voluntary and in no way required. Numbers, initials, names and addresses count as words. I understand that factual data is permitted; no opinions or campaign promises are allowed. Biographies over 100 words will be returned if time permits; otherwise the corresponding secretary will shorten it to meet the requirements.

Signature _____ Date _____



INVESTIGATIVE COMMITTEE

	YES	NO
Did committee apprise registrant that the committee might propose a bench show committee hearing on this matter?		
Did the committee explain to the registrant the inherent powers of the bench show committee and if he were found guilty of charges, he would stand suspended under the rules of the A.K.C?		
INVESTIGATIVE COMMITTEE ACTION		
Dismiss damage claim by hotel for lack of substance or proof:		
Feels that hotel claims and settlement figures are fair:		
Feels that further action is required to effect eventual settlement		
Feels that registrant should settle as proposed:		
Considers case closed since registrant completed the settlement agreement:		
Recommends bench show committee hearing.		

Names committee members who recommend this action: (All)

If not all, who:

1. _____
2. _____
3. _____
4. _____

Further recommendations by investigative committee such as disciplinary action by the G.S.D.C.A. against the registrant: _____

Additional comments or recommendations:

Those requesting a Bench Show Committee hearing or disciplinary action must sign this report.

_____ (Chairperson) Bench Show Disciplinary action
 _____ (Committee member) Bench Show Discip. Action
 _____ (Committee member) Bench Show Discip. Action
 _____ (Committee member) Bench Show Discip. Action
 _____ (Committee member) Bench Show Discip. Action

Those requesting dismissal sign below:

_____ Chairperson

How many photographs are attached to this report? _____

Registrant's Name: _____ Room Number: _____

ATTACH PHOTOGRAPHS TO BACK PLEASE



Investigative Committee Damage to Hotel Property

National Specialty Show

Date prepared: _____

Registrant's Name: _____

Address: _____

I, the undersigned, am registered at the following hotel:

Room: _____

Address: _____

City _____

State: _____

Zip: _____

I, hereby, grant permission to a member, or members, of the G.S.D.C.A. Investigative committee, charged with checking out damages alleged by the hotel to have occurred and observed by one of their staff, caused by an animal, or animals in the registrant's care, or because of an animal, to inspect my room at a reasonable hour while I am not there, to take notes of the damages observed as well as photographs.

Signed _____ Date _____

I, hereby, have handed my room key to the above-mentioned room at the above-mentioned hotel to

_____, who is a member of the Investigative Committee, for a room inspection as outlined above.

Signed: _____ Date _____

Countersigned for the Investigative Committee

: _____ Date _____

Notes and Supplements: _____



Investigative Committee Room Damage Worksheet National Specialty Shows

Hotel: _____

Address: _____

Room Number: _____ Registered To: _____

Date of this Report: _____ Time of Complaint: _____

Complaint Made by: _____ Position: _____

Complaint Received by: _____

Damages Claimed in initial complaint by hotel:

Item	Steam clean, repair, replace	Cost
1		
2		
3		
4		
5		
6		

Was Room claimed to be otherwise Clean? ____ Yes ____ No

Room smell: O.K. ____ Slightly Doggy ____ Strong ____ Overpowering ____

Full Name Of Registrant #1: _____

Address: _____

Home Tel.: _____ Business tel: _____

Full Name Of Registrant #2: _____

Address: _____

Home Tel.: _____ Business tel: _____

(Continued on next page)

Investigative Committee Room Damage Worksheet National Specialty Shows

Initial Reaction Of Registrant: Who Contacted by: _____

Cooperative with committee? _____ Yes _____ No

Abusive: _____ Threatening: _____ Apologetic: _____

Accepts claim: _____ Yes _____ No; Settles in full _____ Yes _____ No

Has signed separate settlement agreement: _____ Yes _____ No

Handed over room key and signed special form: _____ Yes _____ No

Gave Permission to room inspection and signed special form: _____ Yes _____ No

Forbade Committee to inspect room: _____ Yes _____ No

Additional Comments:

Room Inspected By Investigative Committee:

Hotel: _____

Address: _____

Room Number: _____ Time Inspected: _____ Date: _____

Name of Committee Member present: (print)

PLEASE ATTACH PHOTOGRAPHS ON THE BACK

German Shepherd



Dog Club of America

Date_____

TO:

Your name has been submitted as a possible judge for the _____Futurities. Since the selection of judges has been returned to the regional clubs, that regional club should reimburse your expenses. Please bear in mind that you may not judge a Futurity and the National in the same year and you may not judge a Futurity the year after you have judged the National.

It is recommended that judges use the most cost effective way to obtain their ticket and judges are required to stay over a Saturday night in order to obtain the most cost effective ticket. If driving, the distance according to US Government mileage and current IRS allowance per mile bill is allotted. The mileage cost may not exceed the lowest possible discounted over Saturday night airfare.

The Board has requested that anyone who is not an AKC or provisional judge and has not judged a Futurity before, attend a GSDCA judging seminar and steward at 2 AKC Specialty shows and should indicate on the back of the agreement the 4 specialty sanctioned matches or sweepstakes he/she has judged. If you have judged a Canadian Futurity before please list that as that counts as an AKC specialty match. Please list 3 champions, which you bred and have been the owner of record and a 2 dogs which you exhibited to their championships (may be same dog) with their AKC number. Futurity judges are also required to employ the loose leash Temperament examination when judging all entrants.

Enclosed are two copies of the Judge's Agreement. Please sign one and return it to me by July 1,____. The other copy is for your records.

Sincerely,



FUTURITY JUDGES AGREEMENT (New Agreement to be done in 2017)

Date: _____

TO:

Your name is # _____ on the slate of judges submitted by the _____ region as a possible judge for the 200_ Futurity/Maturity. In order to be eligible for consideration and presentation at the July GSDCA Board Meeting, you must sign and return this agreement to me by July 1, 200_. Please keep one copy for your records.

I, _____, agree to the following criteria:

1. I am in good standing with the German Shepherd Dog Club of America and the American Kennel Club.
2. I have exhibited German Shepherd Dogs in conformation for a minimum of 10 years.
3. I have bred 2 German Shepherd Dog Champions and I have exhibited at least 1 to its AKC Championship. (Please list these on the following page.)
4. I meet **one** of the following criteria: **Please circle the applicable one -- a, or b, or c.**
 - a. I am an AKC approved or provisional judge of German Shepherd Dogs.
 - b. I have judged a minimum of 4 AKC German Shepherd Specialty Club Matches or Sweepstakes. Documentation provided and this has been completed prior to signing this agreement.
 - c. One of the following may be substituted for one (1) of the 4 required AKC Matches or Sweepstakes. (If using this option then please circle the appropriate item below.)
 - i. I have judged a Canadian Futurity. Year _____ Region _____
 - ii. Judged 25 dogs at an AKC Sanctioned All Breed Match (Documentation provided)
 - iii. I have bred 5 or more German Shepherd Dog Champions, two (2) of which were exhibited by me to their AKC Champion titles. (listed on the following page.)
5. I have judged one or more Futurities. Year _____ Region _____
6. A person may judge a Futurity only once every three years. No person may judge a Futurity the year he/she judges the National Specialty Show or the year following judging the National.
7. If not an AKC Judge or Provisional Judge I have attended the GSDCA National Specialty Judges Seminar or a GSDCA approved Judge's seminar and have a certificate verifying attendance.
8. I must reside at least 300 air miles from the show site.
9. I cannot judge in the region, which I reside.
10. I will not judge any AKC show 90 days preceding the Futurity judging assignment.
11. No member of my household or immediate family (husband, wife, father, mother, son, daughter, brother, sister) will exhibit or handle a dog at any Futurity/Maturity show where I am judging, including the National Futurity/Maturity finals.
12. I have not and will not receive financial compensation or other compensation for handling a dog at any show within a full calendar year prior to the date of the proposed assignment.
13. I agree to follow the AKC rules regarding judging at cluster shows; i.e., I will not exhibit or judge at any shows, held in conjunction with the Futurity, either before or after, or at any show within 200 miles from the Futurity site on the same weekend.
14. I have studied and understand the AKC Guidelines for Conformation Dog Show Judges.
15. I agree to employ the loose lead temperament examination when judging all entrants. This procedure is listed separately and requires your initials.
16. I agree to write a brief critique to be sent to the Chairperson within one month of the show for publication in the REVIEW.

I understand that the GSDCA Board of Directors shall abide by the selections of the host clubs if the submitted names conform to the above requirements except for the following: in the event of a duplicate selection, the Board of Directors shall assign the selected judge to the region the farthest from his/her home.

Signed _____ Date _____

NOTE: Beginning with the 2001 Futurity shows, a reserve animal to each of the BIF, BOSF, BIM and BOSM is eligible to be sent to the "Futurity Winners Sweepstakes" at the National Specialty Show. The second place dog/bitch to the BIF, BOSF, BIM, and BOSM is eligible to compete for Reserve. Please indicate on your judge's sheets the armband number of the reserve dogs and bitches.

Champions Bred

AKC Number

1. _____

2. _____

Dog Exhibited to its Championship

AKC Number

1. _____

2. _____

3. _____

4. _____

Specialty Matches Judged

Club

Date

1. _____

2. _____

3. _____

4. _____

Futurity Previously Judged

Date

1. _____

2. _____



LOOSE LEAD TEMPERAMENT EVALUATION REQUIRED PROCEDURE

When you sign your contract, you agree to employ the GSDCA Loose Lead Temperament Evaluation. The Board passed the following at the January 2001 meeting to insure that judges of the Futurities and the National Specialties employ the Loose Lead Temperament Evaluation. **Persons judging a Futurity or a National must employ the Loose Lead Temperament Evaluation. Penalty for not doing so will result in the following: Said person may not judge a Futurity for 6 years or a National for 8 years.**

A designee of the Temperament Committee will be present at the show to file a report on whether the procedure is followed. If an adverse report is filed, the Executive Committee will make the decision on whether or not to implement the penalty. If a judge wishes to appeal the decision of this committee, the appeal would be made to the full Board.

It is incumbent on you, the judge, to familiarize yourself with the correct procedure as follows:

MANDATORY LOOSE LEAD TEMPERAMENT EVALUATION

(Wording found between the brackets () is included in the Official Judges Contract of the GSDCA, Inc. The Mandatory Loose lead Temperament Evaluation was voted upon and approved by the Board of the GSDCA, to be included in the contract, at the July 24, 1997 Board meeting and Changed October 2016).

1. (The loose leash examination must be the first contact made to the dog).
2. (There should be a predetermined spot in the ring where the dog is stopped by the handler. The dog should be in front of the handler and not posed or stacked).
3. (NO command should be given to the dog by the handler).
4. (Double handling **MUST** be discouraged) as it may be an indication to the judge that the dog needs this prop to stand and allow the judge to touch him. In many cases, the dog becomes too exuberant and may appear nervous or unsound because of the double handling.
5. (The judge should approach the dog from 6 - 10 feet away). The dog should be approached in a firm but non-aggressive manner. The judge should speak to the dog in a friendly manner in the approach and upon making contact with the dog. In short, the dog should be approachable.
6. (The dog should not be stared at by the judge) as this could be construed by the dog as a threat. Looking at the dogs eyes is important but staring is not the way. The old saying that the eyes are the windows to the animals soul is true, but if overdone becomes confrontational to the dog.
7. (After the loose leash examination is completed, the judge **MAY** have the handler present/pose dog for a full examination) thus saving time in the overall schedule of judging.
8. (It is also important that the judge is consistent in their evaluation) in the loose lead evaluation. (All dogs should be treated equally).
9. Whether the dog is dismissed from the ring or penalized by being put at the end of the line is obviously up to the judge. (Some penalty should accrue to the dog that is shy, unapproachable or becomes aggressive.) Sometimes only the judge is aware that there **IS** a problem. We all know that awards must go only to the dog that is completely sound and exhibits no fear or apprehension.

There are no tests devised by humans that cannot be compromised by other humans. Everything we do in the show ring can be compromised one way or another. No evaluation or procedure can be 100% accurate. However, this evaluation is one way, under AKC guidelines, to make an improvement in the overall temperament in the conformation ring.

Judge's Signature

Date

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Signed _____ Date _____
(Evaluator)



FUTURITY POST SHOW FORM

Regional Club Expense Report For Futurity/Maturity

REGION _____ YEAR _____	Quantity or \$\$\$
Revenue	
Number of catalogs received _____	
Number of catalogs Sold _____ @ \$5.00 each=	
Number of Plaques Returned for Credit*	
Total Revenue	\$
Expenses	\$
Judges	
Airfare	
Lodging	
Grounds	
Photographer	
Postage	
Telephone	
Other*	
Total Expense	\$

*Plaques must be returned in good condition, no scratches, etc in order to receive compensation for mailing cost. Cost for returned plaques is split with the PC and receipt is required.

Return to:
 G & W Gifts & Awards
 815 Poplar Hall Drive
 Norfolk VA 23502
 Tel: 1-757-461-7676
 e-mail: Bruce Gilbert Plaques4all@aol.com

**Other expenses: (Please Specify)

Please include receipts for all expenses.

Your expenses for postage, etc. should be minimal since the Independent Show Secretary handles most of the mailings.

Send all expense receipts and this income/expense report to:

Name _____
 Address _____
 City, State Zip Code _____
 e-mail: _____



To All Regional Clubs:

You are invited to submit a bid to host the 20__ Futurity in your region. As you know, the taking of litter nominations and entries is now a GSDCA appointed person. The Regional Chairperson no longer has to take litter nominations and entries and can therefore show at his/her own Futurity. However, the regional chair must be a member of the GSDCA. Please do not select a chairperson who will serve in that position "in name only." There are many important tasks for which the chairperson is responsible.

I am enclosing an application form which provides the information needed for the GSDCA Board to make its decisions regarding host clubs for the Futurities. I would appreciate it if you would submit your bid on this form. Bids should be submitted by March 15, 20__ as the Board makes its decisions at the April 20__ Board Meeting.

Futurities are to be held on a Friday, Saturday, Sunday, or holiday in April, May, or the first 3 weekends in June. Mondays are acceptable only if it is a holiday. No Futurities may be held on the last full weekend in April. When picking your date, please take into consideration the dates of the other Specialty clubs in your region. In addition to the information on the form, the Board now requires that all clubs submitting a bid send a copy of their current insurance policy with the application.

Some of the factors influencing the decision on which club is selected are: the numbers of GSDCA members in the regional club, the financial status of the club, how recently a club hosted a Futurity/Maturity, and what conflicts of dates are presented by the clubs submitting bids.

The Board also wishes to encourage all clubs to host a Temperament Test along with their Futurity if possible. Since I have sent out information on hosting a Temperament Test previously, I am not enclosing it. If your club needs the information, I will be happy to send it to you.

Please contact me if your club has any questions regarding the running of a Futurity.
My phone number is:

Sincerely,

Futurity Chairperson



REGIONAL CLUB CHALLENGE AWARD FORM

Club Member's Name:

Regional Club:

Address:

City:

State & Zip:

Email Address:

Dog's Registration:

Point Schedule By Sport

AKC, GSDCA & GSDCA Working Dog Committee TITLES		Points Awarded	Your Dog's Points
CONFORMATION			
	Championship	25	
	Best in Show (one per year)	25	
	Grand Champion	20	
GSDCA			
	Award of Excellence	10	
	Performance Award of Merit	25	
	Register of Merit	35	
	Best in Regional Futurity/Maturity	15	
	Best Opposite In Regional Futurity/Maturity	10	
	Reserve In Regional Futurity/Maturity	5	
	Best in Regional Amateur Futurity/Maturity	5	
	Reserve in Regional Amateur Futurity/Maturity	5	
	Temperament Tested – TC	5	
	ATAA – Annual Training Achievement Award	5	
	Futurity Victor/Victrix	25	
	Amateur Futurity Victor/Victrix	10	
	Grand Victor/Victrix – Agility, Conformation, Obedience or Herding	35	
	Select at the National	20	
SCHUTZHUND/ GSDCA Working Dog Committee			
	North American Sieger/Siegerin	25	
	VA at the North American Sieger Show	20	
	SchH3	20	
	SchH2	15	
	SchH1	10	
	FH2	15	
	FH1	10	
	Breed Survey – KKL1	10	
	Breed Survey – KKL2	5	
	Begleitenhund – BH	5	
	Endurance – AD	5	

(Continued on the next page)

TITLES		Points Awarded	Your Dog's Points
AGILITY			
Novice Agility – NA, NAJ, NAP, NJP, NF, NFP (regular or preferred, standard of JWW)		10	
Open Agility – OA, OAJ, OAP, OJP< OF, OFP (regular or preferred, standard of JWW)		15	
Excellent Agility – AX, AXJ, AXP, AJP, XF, XFP (regular or preferred, standard of JWW)		20	
Master Agility Excellent – MX, MXJ, MXP, MJP, MXF, MFP (regular or preferred, standard of JWW)		25	
Master Agility Champion – MACH, FTC, FTCP		25	
TRACKING			
Tracking Dog – TD		10	
Tracking Dog Excellent – TDX		15	
Variable Surface Tracking – VST		20	
Champion Tracker – CT		25	
OBEDIENCE			
Companion Dog – CD		10	
Rally Novice		5	
Canine Good Citizen – CGC		5	
Versatile Companion Dog 1 – VCD1		10	
Graduate Novice - GN		5	
Companion Dog Excellent – CDX		15	
Rally Advanced – RA		10	
Versatile Companion Dog 2 – VCD2		15	
Graduate Open - GO		5	
Utility Dog – UD		20	
Rally Excellent – RE		15	
Versatile Companion Dog 3 – VCD3		15	
Utility Dog Excellent – UDX		25	
Rally Advanced Excellent – RAE		20	
Versatile Companion Dog 4 – VCD4		20	
Obedience Trial Champion – OTCH		20	
Versatile Companion Champion – VCCH		20	
HERDING			
Herding Instinct Test – HIT		3	
Herding Tested – HT		5	
Pre-Trial Tested – PT		5	
Herding Started – HS (all courses, all stock)		10	
Herding Intermediate – HI (all courses, all stock)		15	
Herding Excellent – HX (all courses, all stock)		20	
Herding Champion – HC		25	

(Continued on the next page)

ACTIVITIES/TITLES	Points Awarded	Your Dog's Points
MISCELLANEOUS		
Recognition in the 13 Club	10	
Offering Junior Showmanship (points for each day)	10	
Offering an Agility Trial (points for each day)	10	
Offering an Obedience Trial (points for each day)	10	
Offering a Tracking Trial (points for each day)	10	
Offering a Herding Test or Trial (points for each day)	10	
Offering a Canine Good Citizen Test -- CGC	10	
Offering a Therapy Dog International Test -- TDI	15	
Offering Specialty Show (points for each day)	10	
Offering a GSDCA Temperament Test – TC	10	
Offering a GSDCA Working Dog Committee show (points each day)	10	
Offering a Rally Obedience Trial (points each day)	10	
Hosting a Match	10	
An event to raise funds for GSD Charitable Foundation	10	
An event to raise funds for Rescue – AGSRA each event	10	
Public Education Program each event	10	
Regional Club Members who are GSDCA members	5	
Participation in the GSDCA newsletter competition	10	
Participation in the GSDCA Regional Club Website Competition	10	
New Regional Club Members (per member)	5	
Therapy/Educational visits – (5 pts per dog per week)	5	
Membership (per club) in Your State Dog Federation Club	10	
CHIP AWARD	10	
Legislative Activity Within Your Club	15	

IMPORTANT! All awards **must** be documented with a copy of the original certificate or a copy of the issuance of title/certificate from the AKC, GSDCA Working Dog Committee or GSDC publication.

Updated 7/28/11



APPLICATION FORM TO HOST A FUTURITY

REGION _____

CLUB & LOCATION _____

CLUB PRESIDENT (Name, address, phone no., e-mail) _____

MEMBERSHIP (Include current membership list) _____
How many are members of GSDCA? _____

PROPOSED CHAIRPERSON (Name, address, phone no., e-mail) _____

FINANCIAL STATUS (include last bank statement) \$ _____

LAST FUTURITY HOSTED _____

PROPOSED DATE _____

Will this be in conjunction with a specialty show _____

Is this your clubs regular show date? _____

Do Any Clubs in your region host specialties in April, May, or June? _____

What dates? _____

PROPOSED SITE _____

If the proposed site is that of another club, indicate who in the other club will be the coordinator with your club _____

Proposed Headquarters and Motel accommodations (if known) _____

DID YOU INCLUDE A COPY OF YOUR CLUB'S INSURANCE? _____

**APPLICATION MUST BE RECEIVED BY THE FUTURITYCHAIRPERSON NO LATER
THAN MARCH 15th.**

TABLE OF PAST PRESIDENTS

Parent Club Presidents	New England Club Presidents	In 1948 the two organizations merged Combined Club Presidents
Mrs. C.H. Yates	Alolph Lederhos	1948-1951 John Gans
Benjamin Throop	Andrew Gunning	1952-1955 Burr L. Robbins
Mrs. Leo F. Wanner	Herbert Pike	1956-1959 Robert E. Williamson
Sheridan F. Norton	W.H. Eberling	1960-1963 Harold E. Sands
P.A.B. Widener	Marie J. Leary	1964-1964 Harry E. Schneider
A.C. Gilbert	Burr L. Robbins	1965-1965 Robert E. Wright
Mrs. S.C. Eristoff	Lloyd C. Brackett	1966-1969 A.C. Reuter
John Gans	Grant E. Mann	1970-1973 Donald Hadsall
		1974-1975 Robert E. Hamilton
		1976-1979 Harold E. Sands
		1980-1983 George W. Collins
		1984-1985 Samuel B. Lawrence
		1986-1989 Helen M. Fisher
		1990-1993 Carmen L. Battaglia
		1994-1995 Robert E. Williamson
		1996-1999 Daniel L. Smith
		2000-2003 Kenneth M. Downing Jr.
		2004-2005 Ginny Altman
		2006-2007 Lew Bunch
		2008-2009 Gail Hardcastle
		2010-2012 Tish Walker
		2012-2015 Frank Fasano
		2016-2017 Carmen L. Battaglia



GSDCA National Specialty, Vendor Committee Chair

{INSERT VENDOR NAME AND ADDRESS}

{INSERT DATE}

SUBJECT: Vendors' Information – {INSERT YEAR} GSDCA National Specialty

I am very pleased that you have decided to join us for the {INSERT YEAR} GSDCA National Specialty in {INSERT CITY & STATE}. Our show will be held at the {INSERT LOCATION}.

Below you will see information related to booth location, set up time, loading and parking, electrical services and tables and chairs. I hope I have covered all areas of concern. If you have any questions, please feel free to call me at home at {INSERT PHONE}, at my cell phone {INSERT PHONE} or contact me through e-mail at {INSERT EMAIL ADDRESS}.

Booth Location: Your booth will be located in the exhibitor's arena at the {INSERT LOCATION}. Please note your booth number in this e-mail and look at the attached drawing. I will be there on Tuesday morning to mark the appropriate spaces. Assignment of booths was accomplished by the order in which the forms/checks were received. Please note that each booth space is approximately 10' x 10'. I appreciate those of you who sent your contract early and understood the need to ensure the "first come-first serve" strategy.

Set Up Time/Take Down Time:

Set up time will be Tuesday, {INSERT DATE} from 2:00pm until 6:00pm. You will not be able to set up earlier as they will be laying the sod in the morning. If you need to set up at a different time, please let me know and I will see what can be done. I will be available to you during set up time. Please remember that if you are shipping products they cannot arrive prior to Monday, insert date or you will be assessed a fee by Show site. Take down time will be no later than Saturday at 5:00pm.

Loading and Parking:

It may be possible that you will be able to drive close to the arena but I am not sure of this. However, it is best if you are prepared to carry your products through the front door. Please note that the {INSERT LOCATION} facilities may not have any dollies available, so it will be best to bring your own to facilitate loading and unloading.

Shipping and Storing:

If you intend to drop ship your products/wares, **THEY MUST ARRIVE NO EARLIER THAN MONDAY, {INSERT DATE}** – If your shipment arrives before that time, you will be assessed a \$100 storage fee for the first 100 lbs and \$1 for each lb thereafter.

Electrical Services:

If you needed electrical services, I hope that you remembered and included it in your contract.

Tables and Chairs:

One table and two chairs will be available to each booth.

I look forward to meeting and working with all of you. If you have any questions, don't hesitate to call, write or e-mail. I thank you for your participation and please know that we appreciate your support of our National Specialty and send you best wishes for a successful venture.

Sincerely yours,

{VENDOR CHAIR}



GSDCA National Specialty
{Name and address of Vendor Chair}

{CURRENT DATE}

{INSERT NAME AND ADDRESS OF VENDOR}

SUBJECT: Reservations for {INSERT YEAR} GSDCA National Specialty

I hope you and your family had a wonderful summer and plan to join us for the GSDCA National Specialty Show. This event is being held at {INSERT LOCATION} from Wednesday, {INSERT DATE} to {INSERT DATE}. It is now the time for us to make plans for this event and I am looking forward to working with all of you.

Please note that we will make every effort possible to give as many vendors as possible a view of the conformation ring. If you wish to find additional information about this facility you may want to look at their website at {ENTER URL FOR THE SITE LOCATION}. Enclosed you will find a Booth Space Request Form and maps of the arena. If you need electricity at your booth, there will be an upfront charge of \$35, which should be included with your booth rental fee. **If you intend to drop ship your products/wares, THEY MUST ARRIVE NO EARLIER THAN MONDAY, {INSERT DATE} – If your shipment arrives before that time, you will be assessed a \$100 storage fee for the first 100 lbs and \$1 for each lb thereafter – This is a local regulation.** Please ship to: {INSERT EXACT SHIPPING ADDRESS}

Please fully complete the attached request form including an approximated booth location preference. I will do my best to meet your request but cannot guarantee your choices. Include your check with the form and return to me as soon as possible and please remember that we operate strictly on a first come, first served basis. Please submit the attached completed booth request with associated fees by {INSERT DUE DATE} which is 90 days prior to the start of the show.

I look forward to hearing from you, getting to know and work with all of you on a personal basis. If there are any questions, please call, write or e-mail. I thank you for your kind consideration and send you best wishes for a successful endeavor.

Sincerely yours,

{THE VENDOR CHAIR}

BOOTH SPACE REQUEST FORM
GERMAN SHEPHERD DOG CLUB OF AMERICA NATIONAL SPECIALTY
{INSERT PLACE AND SPACE}

Fees for vendor space at the *{INSERT YEAR}* National are *{INSERT \$COST}* per booth with NO electricity. Add \$35 if you wish to have electricity access (10' provided)

Enclosed is check number _____ in the amount of _____ for the reservation of _____ booth(s). Each booth is approximately 10 feet by 10 feet.

Please refer to the enclosed diagram of the arena and indicate the approximate location of your preference. Booths will be assigned in the order requests are received.

If you wish to place an ad in our catalog's commercial advertising section, please contact *{INSERT NAME OF CATALOG AD CHAIR, PHONE AND EMAIL}*.

VENDOR AGREEMENT

We understand that the German Shepherd Dog Club of America is not responsible for any lost, damaged, or stolen property and that I am fully responsible for any and all items pertaining to my booth(s). I understand that my booth(s) must be vacated and the area left clean by 7:00 PM on the final day of the show.

**** Please note that you can drop ship your products/wares to this facility NO EARLIER than *{INSERT DATE}* – Items arriving before that time will be charged a storage fee.**

Cancellation Policy. Cancellations will be accepted and full refunds will be issued up to 60 days prior to the commencement of this event. Cancellations submitted up to 30 days prior to the beginning of this event will receive half of their paid fees. No refunds will be issued for cancellations made within 30 days of the event.

Signature

Name (print or type)

Date

Name of Company

Telephone

Complete Address (city, state, zip)

E-mail Address

Description of Items for Sale

Mail this form and check or money order payable to GSDCA to:
{INSERT NAME ADDRESS PHONE AND EMAIL OF VENDOR CHAIR}

PLEASE NOTE THAT SPACES MUST BE PREPAID.

ANY VENDOR SHOWING UP WITHOUT A SIGNED AGREEMENT AND/OR NO PREPAYMENT MAY NOT HAVE A SPACE AVAILABLE. IF SPACE IS AVAILABLE, IT MUST BE PAID IN CASH, CASHIERS CHECK OR CREDIT CARD.

INSTRUCTIONS FOR PETITIONS

EVERY PETITION WILL BE LIMITED TO ONE SUBJECT.

PETITIONS OF ANY TYPE MUST INCLUDE:

1. PETITION SUBJECT ATOP OF EACH PAGE
2. EACH MEMBERS SIGNATURE, PRINTED NAME AND PRINTED ADDRESS ON A SINGLE LINE
3. THE SIGNATURE AND PRINTED NAME AND ADDRESS OF PETITION CIRCULATOR

FIFTY SIGNATURES ARE REQUIRED TO BE ADDED TO THE BALLOT FOR NATIONAL JUDGE.

TWENTY FIVE SIGNATURES ARE REQUIRED TO BE ADDED TO THE BALLOT FOR BOARD OF DIRECTORS OR OFFICERS.

THE PETITION MUST BE RECEIVED BY THE CORRESPONDENCE SECRETARY SIXTY DAYS PRIOR TO THE ANNUAL MEETING HELD IN CONJUNCTION WITH THE NATIONAL SPECIALTY.

PETITIONS FOR NATIONAL JUDGES MUST SUBMIT THEIR CONTRACTS WITHIN THE SAME PERIOD OF TIME. IT IS THE RESPONSIBILITY OF THOSE RUNNING BY PETITION TO SECURE THIS CONTRACT FROM THE NATIONAL SHOW COORDINATOR.

This is a petition to add _____, the ballot to run for _____
the German Shepherd Dog Club of America.

SIGNATURE	NAME (Print)	ADDRESS (Print)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____
21. _____	_____	_____
22. _____	_____	_____
23. _____	_____	_____
24. _____	_____	_____
25. _____	_____	_____

This petition was circulated by:

_____	_____	_____
SIGNATURE	NAME (Print)	ADDRESS (Print)



CODE OF ETHICS (combined Code of Ethics/Breeder's Code)

By Applying for Membership or Renewing your membership, you are agree to abide by the Clubs Code of Ethics,

The Code of Ethics is established in accordance with the objectives of the German Shepherd Dog Club of America (GSDCA). In order to protect, preserve and advance the interest of German Shepherd Dogs, the GSDCA is providing written guidelines for responsible ownership and ethical breeding practices, to strive to conserve and improve the breed in structure, temperament and working ability.

STATEMENT of PURPOSE

All GSDCA members will ascribe to the following Objectives of the German Shepherd Dog Club of America:

- Abide by the By Laws of the GSDCA
- Abide by the Objects of the Club:
 1. Promote the breeding of German Shepherd Dogs according to the AKC/GSD Standard of the Breed
 2. Educate novice GSD owners of the Standard of the Breed
 3. Produce GSDs that demonstrate their inherent ability to serve as companions, and multifaceted service dogs
 4. Participate in AKC/ GSDCA performance events which showcase the inherent talents beauty and intelligence of the Breed
 5. Encourage novice owners to participate in AKC/ GSDCA Performance events
 6. Provide newcomers to the Breed with information regarding Breed Standard and history and AKC / GSDCA performance events and regulations.
 7. Maintain on my premises high standards of health and cleanliness , readily available Veterinary care
 8. Provide newcomers information pertaining to maintaining the health, grooming, veterinary care, socialization, and training of the GSD
 9. Observe highest levels of sportsmanship at all GSD events and including on social media.
 10. No GSD will be sold to wholesale or retail stores for purposes of re sale , leased, offered at stud to franchised commercial facilities, businesses, or agents thereof
 11. No GSD will be sold or donated to a research laboratory
 12. No GSD will be offered as a prize or sold at auction

Objects of the Club:

- To encourage, promote, and improve the breeding quality of purebred German Shepherd Dogs, educate the fancy, and to do all that is possible to bring the natural qualities of the German Shepherd Dog to the forefront.
- To strive to educate the public and new buyers on the standard of the breed according to AKC/SV as approved by the GSDCA.
- To support local and national dog organizations which work to educate the public and improve the welfare of all purebred dogs.
- To direct our efforts towards producing German Shepherd Dogs of such quality that they will demonstrate their unique ability as companion, military, police, drug and explosive detection, security, herding, search and rescue dog, guide dog for the vision impaired, service dog and therapy dog.

- To conduct sanctioned matches, specialty shows, companion and performance tests and trials and any other events for which the club is eligible under the Rules and Regulations of the American Kennel Club/SV with the emphasis of promoting the German Shepherd Dog.

All Members:

- GSDCA and affiliate club members shall be responsible for adherence to the Code of Ethics, the GSDCA by-laws and the Rules and regulations of the American Kennel Club and SV.
- Observe the highest standards of sportsmanship and good will at shows, obedience and herding trials and at any other event involving German Shepherd Dogs. To act towards competitors and club members in a courteous, civil manner which is extended not only in face to face encounters but to include no personal attacks or inflammatory statements on social media sites (e.g. Facebook, Twitter, etc.). Assist all newcomers to the breed so that they may be guided in the ways that can best conserve and improve the breed. We teach by example - let our behavior reflect, always, the optimism, loyalty and intelligence of the noble breed we represent.
- Shall maintain the highest possible standards of health, cleanliness and care of their German Shepherd dog(s) and kennel (if applicable). Includes but is not limited to proper veterinary care, regular socialization and exposure to people and other environments.
- No GSD will be sold to wholesale or retail stores for the purpose of resale. No GSD will be sold, leased, or offered at stud to franchised commercial facilities, businesses, or agents thereof. No GSD will be sold or donated to a research laboratory or offered as a prize or sold at auction.

Breeders and Owners of Bitches and Stud Dogs:

- Study and strive to conserve and improve the breed in structure, health, temperament and working ability, never sacrificing one for the other.
- Plan all litters with the goal of improving the Breed giving consideration to individual health benefits and concerns. Breed only mature dogs and bitches that have passed all health clearances (OFA or SV hips, elbows), that have a stable temperament and no disqualifying physical faults according to the Parent Club recognized German Shepherd Dog Standard. Implement genetic screening of breeding stock (DM, Cardiac, Thyroid, Dentition) for use in further studies and making it available to other responsible breeders and data bases (OFA, Canine Health Information Center) for the preservation of our breed.
- Shall consider breeding a litter only if the breeder is prepared to keep the result of the offspring for as long as it takes to suitable place each puppy. To take responsibility to ensure that the German Shepherds of their breeding is cared for in a safe and healthy environment. When placing or selling the puppies do so in a manner that reflects the member's care, concern and integrity by selling the puppies or adults in good condition, good health and of a sound temperament.
- Honor all contracts regarding sales, co-ownerships, breeding rights, agreements, leases, and stud services. It is strongly recommended that written agreements be used in all practices.

- Furnish written instructions of the care, feeding and health care to the new owner, along with a copy of the GSD standard and Code of Ethics. Provide written health records of immunizations or medical treatments. Provide accurate and valid documentation of the registration and a four generation pedigree. If selling a puppy or adult that show a health issue or very serious fault as described in the German Shepherd Standard, it is encouraged to use the limited registration option offered by the AKC, and a spay/neuter contract.
- Encourage and invite the new owners of any dog sold by me to attend some type of training class and to join in becoming guardians of the Breed by participating in local dog club activities, educational programs, a regional German Shepherd Dog club and /or the German Shepherd Dog Club of America.
- Assure puppy buyers that if at any time the buyer has to place the dog, the breeder must be notified and given the opportunity to take the puppy/dog back or assist the buyer in placing the dog.

GSDCA members serve as ongoing ambassadors to all individuals interested in our breed. Let the soundness, health, and temperament of dogs that we have bred reflect our dedication to the good breeding practices and best interests of the German Shepherd breed as set forth in this Code of Ethics.

NOTE: This Code of Ethics (combined Code of Ethics/Breeder's Code) was approved By the Board July 2016 but rescinded by the Board April 2018



20__

Official form: to be Mailed in Duplicate by Board Member

For Acceptance Purposes Only

GERMAN SHEPHERD DOG CLUB OF AMERICA, INC.

MEMBER OF THE AMERICAN KENNEL CLUB

BOARD NOMINEE FOR NATIONAL SPECIALTY SHOW JUDGE

Event: **CONFORMATION**

Name of Candidate Judge _____ Judges# _____

Address _____ Telephone # _____

E mail _____

Proposer: _____ Telephone # _____

(Please print. Must be a Member of the Board)

Proposer's signature

Proposer's Address _____ Email _____

Date: _____

Are you willing to judge at the National Specialty Show scheduled to be held at the {show site and date}. If so, please sign and return one copy of this page plus the Official Contract in its entirety to the Corresponding Secretary. The National Show Chairman and the Corresponding Secretary must receive them no later than {insert date}. The nominees' names will be forwarded to the Recording Secretary who will prepare a ballot for the April meeting of the Board. At this meeting the Board will select 7 names of those submitted for conformation. These names will be placed on the ballot, which will be mailed to the membership by {insert date}. Additional names may be added to the ballot by petition. **No Board member may be nominated by the Board.**

The attached agreement signed by you serves as an official contract. The Corresponding Secretary and the National Show Chairman will hold all contracts. If chosen by the Board and elected by the membership, you will not need to sign any other agreement. You will, however, receive official notification of your nomination by the Corresponding Secretary. If not nominated by the Board in April, you may choose to run by petition. If you do run by petition, you WILL need to sign another official contract. All petitions must be in the hands of the Corresponding Secretary and the National Show Chairman 60 days prior to the Annual meeting. This year's date is {insert date}.

Signature of Candidate

Judge _____ Date: _____

This form is for use by Board Members only to nominate potential judges of the National Specialty Show.

Requirements to hold a GSDCA Regional Specialty Show:

For those that want to know what the requirements are to hold a GSDCA Regional Specialty as approved by the GSDCA Board:

- The regional club must be in good standing
- The regional club must be eligible to hold the AKC event (Performance, Conformation, Obedience, etc.)
- A Regional GSDCA event may be held **once** per year per venue. (one Trial, one Specialty Show, etc.)
- A complete AKC application filled out with the Event number left blank, the club holding the show would be GSDCA c/o (show giving club's name), and signature space left blank
- Complete Disaster Plan
- Judges Application
- A Certificate of Insurance listing the GSDCA as "Also Insured" for the date of the event
- A check in the amount of \$50.00 payable to the AKC or to expedite the process, on the new AKC application, there is a section for the club to use a credit card. There is no need to sign for the credit card (the slot for signature if for the GSDCA Corresponding Secretary to sign).
- A letter to the GSDCA stating a member of the GSDCA will be the responsible contact person for the Regional Specialty that will represent the GSDCA in the event that the AKC has a question or defines a problem with the event.

This package is sent to the Corresponding Secretary for the Event number to be filled in and signature of the Corresponding Secretary of the GSDCA. The package is then sent on to AKC for approval. If clubs want to give the GSDCA Bronze Medal at this event, it will be available for purchase for \$7.50. Clubs currently receive up to 4 Bronze Medals each year at no charge. Beginning in 2014, the Bronze medals will be supplied for the Regional Parent Specialties at NO CHARGE!

The complete package must be submitted to the Corresponding Secretary, who will make a copy, sign the application and assign an event number.

Your premium list and Catalog will need to reflect the GSDCA Board, the show number, etc.

When you are ready to put your premium list together, please contact the Corresponding Secretary to get a copy of the GSDCA logo.



OFFICIAL CONTRACT
CONFORMATION/JUNIORS

Judge's Name (print) _____ Judge's No. _____

Your signature below indicates you have read and agree to the conditions of the contract as printed below and are willing to judge conformation and/or junior showmanship, if elected, at the German Shepherd Dog Club of America National Specialty Show to be held at _____. The election of judges is in accordance with the current method of selecting judges as approved by the Membership.

Each candidate, nominated by either the Board or by petition, must agree to abide by the following Board mandated restrictions and regulations to be eligible to run on the slate.

1. Conformation judges must attest to compliance to the following to be eligible to judge Conformation at the National Specialty:

- (a) I have been in this breed for at least ten years. (Initial) _____
- (b) I have bred and whelped at last four litters of German Shepherd Dogs on my property. (Initial) _____
- (c) The names and registration numbers of two German Shepherd Dog Champions resulting from my breedings.
 - 1. _____
 - 2. _____
- (d) Conformation Judges must agree to cooperate with the official filming of the National Show. (Initial) _____.
- (e) Conformation Judges must agree to employ the loose leash evaluation when judging all entrants (Initial) _____.
- (f) If elected must be approved by AKC (Initial)_____.

3. Conformation judges may not judge German Shepherd Dogs at any event in the North America (USA, Canada or Mexico) for 6 months (180 Days) prior to the national named above in the year 2014 and further. All judges may not accept an assignment to judge the GSDCA National within a 3-year period if one has judged specials at the Canadian National

4. The conformation judge receiving the highest number of points will judge intersex. The judge receiving the second highest number of points will judge males in the regular classes and females in the Futurity/Maturity finals and Intersex in the Futurity/Maturity finals. The judge receiving the third highest number of points will judge all bitches in the regular classes and all dog classes in the Futurity/Maturity finals.

5. Transportation and lodging provided for them as follows:

- A. Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must purchase their tickets at least thirty days in advance of travel. If driving, the current IRS rate per mile will be allotted at (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.
- B. Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the night of the Victory Dinner. Pre-Show (if conducted) judge will be provided two nights lodging.
- C. Provide two tickets to the Victory Dinner.
- (d) Per Diem of \$30.00 per day during the judging assignment.

I AM WILLING TO RUN ON THE SLATE and am agreeable to the restrictions listed above and below and reimbursements.

Signed: _____ Phone: _____

Print Name: _____

Address: _____

Date: _____ Initial: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Gail Stiefferman, Show Chair, 9500 Rainbow Acres, Dittmer, MO 63023
forstknoll@gmail.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!

When filing by Petition, this contract must be received by the Corresponding Secretary and one copy sent to the National Show Coordinator (listed above) on or before August 10, 201__.

BIOGRAPHIES

If I wish to submit biographical data not to exceed 100 words, I may do so. Numbers, initials, names, and addresses count as words. I will submit only factual data with no opinions or campaign promises. It is my responsibility to submit my biography to corresponding secretary at the above address as soon as possible. I understand this is strictly voluntary and in no way required.

I understand biographies over 100 words will be returned if time permit, or will be shortened to meet requirements.

If I have any questions on the content of my biography, I may call Corresponding secretary at _____ or email at _____ (Initial) _____.



OFFICIAL CONTRACT

HERDING

Judge's Name (print) _____ Judge's No. _____

Your signature below indicates you have read and agree to the conditions of the contract as printed below and are willing to judge Herding, if elected, at the German Shepherd Dog Club of America National Specialty Show to be held at _____, with Herding trials being held on Saturday, Sunday and Monday, _____. The election of judges is in accordance with the current method of selecting judges as approved by the Membership.

Each candidate, nominated by either the Board or by petition, must agree to abide by the following Board mandated restrictions and regulations to be eligible to run on the slate.

1. Herding judges must have been approved to judge Courses A and C prior to signing this contract. Additionally, if Course B is offered, judges should also be approved prior to signing this contract.
2. Once elected said judge must be approved by AKC.
3. Transportation and lodging provided for them as follows:
 - A . Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must purchase their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted at (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.
 - B. Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the last day of their judging assignment.
4. Per Diem of \$30.00 per day during the judging assignment..
5. Each Herding judge is granted a fee of \$200.00 per day per trial.
6. Foreign judges expenses are limited to \$1,000.00.

I AM WILLING TO RUN ON THE SLATE and am agreeable to the restrictions listed above and below and reimbursements.

Signed: _____ Phone: _____

Print Name: _____

Address: _____

Date: _____ Initial: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!

When filing by Petition... This contract must be received by the Corresponding Secretary and one copy sent to the National Show Coordinator (listed above) on or before August 10, 201__.

BIOGRAPHIES

If I wish to submit biographical data not to exceed 100 words, I may do so. Numbers, initials, names, and addresses count as words. I will submit only factual data with no opinions or campaign promises. It is my responsibility to submit my biography to Corresponding Secretary at the above address as soon as possible. I understand this is strictly voluntary and in no way required.

I understand biographies over 100 words will be returned if time permit, or will be shortened to meet requirements.

If I have any questions on the content of my biography, I may call The Corresponding Secretary at _____ or email at _____ (Initial) _____



OFFICIAL CONTRACT OBEDIENCE JUDGE

Dear :

Judge's Name (print) _____ Judge's No. _____

Your signature below indicates you have read and agree to the conditions of the contract as printed below and are willing to judge Obedience, if elected, at the German Shepherd Dog Club of America National Specialty Show to be held at _____, on _____. The election of judges is in accordance with the current method of selecting judges as approved by the Membership.

Each judge must agree to abide by the following Board mandated restrictions and regulations.

- (1) Obedience judges must be approved to judge Novice, Open, and Utility prior to the time of signing this contract.
- (2) The judge receiving the highest number of votes will judge **Utility A & B** and **Open A**. The judge receiving the second highest number of votes will judge **Open B, Novice A, and Graduate Open**. Should entries require a third judge, the judge receiving the third highest number of votes will judge Novice B, Graduate Novice, and Versatility. Non-regular classes will be assigned after entries close.
- (3) Elected judges who are approved by the AKC will have their transportation and lodging provided for them as follows:
 - (a) Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must arrange their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.
 - (b) Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the night of the Victory Dinner (If the judge is planning to attend).
- (4) Per Diem of \$30.00 per day during the judging assignment.
- (5) Obedience judges are granted a fee of \$150 per day, per trial.

I AM WILLING TO RUN ON THE SLATE and am agreeable to the restrictions listed above and below and reimbursements.

Signed: _____ Ph: _____

Print Name: _____

Address: _____

Date: _____ Initial: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer,
MO 63023 forstknoll@gmail.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!

When filing by Petition. This contract must be received by the corresponding Secretary and one copy sent to the National Show Coordinator (listed above) on or before August 10, 20__.

BIOGRAPHIES

If I wish to submit biographical data not to exceed 100 words, I may do so. Numbers, initials, names, and addresses count as words. I will submit only factual data with no opinions or campaign promises. It is my responsibility to submit my biography to Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com at the above address as soon as possible. I understand this is strictly voluntary and in no way required.

I understand biographies over 100 words will be returned if time permits, or will be shortened to meet requirements.

If I have any questions on the content of my biography, I may call CORRESPONDING SECRETARY at _____ or email at _____ (Initial) _____.



OFFICIAL CONTRACT RALLY JUDGE

Dear :

Judge's Name (print) _____ Judge's No. _____

Your signature below indicates you have read and agree to the conditions of the contract as printed below and are willing to judge RALLY, if elected, at the German Shepherd Dog Club of America National Specialty Show to be held at _____, on _____. The election of judges is in accordance with the current method of selecting judges as approved by the Membership.

Each judge, must agree to abide by the following Board mandated restrictions and regulations.

- (2) Rally judges must be approved to judge Novice, Advanced, and Excellent prior to the time of signing this contract.
- (3) Elected judges who are approved by the AKC will have their transportation and lodging provided for them as follows:
 - (a) Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must arrange their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.
 - (b) Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the night of the Victory Dinner (If the judge is planning to attend).
- (4) Per Diem of \$30.00 per day during the judging assignment.
- (4) Rally judges are granted a fee of \$150 per day, per trial.

I AM WILLING TO RUN ON THE SLATE and am agreeable to the restrictions listed above and below and reimbursements.

Signed: _____ Ph: _____

Print Name: _____

Address: _____

Date: _____ Initial: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!

When filing by Petition... This contract must be received by the Corresponding Secretary and one copy sent to the National Show Coordinator (listed above) on or before August 10, 20__.

BIOGRAPHIES

If I wish to submit biographical data not to exceed 100 words, I may do so. Numbers, initials, names, and addresses count as words. I will submit only factual data with no opinions or campaign promises. It is my responsibility to submit my biography to Joy Schultz, 1350 Centerville Lane #49, Gardnerville, NV 89410, office@gsdca.org at the above address as soon as possible. I understand this is strictly voluntary and in no way required.

I understand biographies over 100 words will be returned if time permits, or will be shortened to meet requirements.

If I have any questions on the content of my biography, Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com at _____ or email at _____ (Initial) _____.

Sponsor _____ Signature _____
print



OFFICIAL CONTRACT AGILITY JUDGE

Judge's Name : _____ Judge's No. _____

Your signature indicates you have read and agree to the conditions of the contract as printed below and are willing to judge agility, if elected, at the National Specialty Show to be held at _____, with the agility trials being held on _____

The election of judges is in accordance with the current method of selecting judges as approved by the Membership.

Each candidate, nominated by either the Board or by petition, must agree to abide by the following Board mandated restrictions and regulations to be eligible to run on the slate.

- (1) Agility judges must have been approved to judge all Agility classes prior to the time of signing this contract.
- (2) Judging fee of \$1.40 **per run per day** for each dog entered in the catalog, subject to a **minimum of \$300 per day**. If for any reason the trial cannot be held, the Host Club agrees to reimburse Judge for any expenses incurred, including, but not limited to, any travel related expenses and/or cancellation fees. If trial is cancelled within 3 weeks of the show date, a cancellation fee of \$100 will be charged for time spent preparing for the trial.
- (3) Transportation and lodging provided for them as follows:
 - D. Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must purchase their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted at (\$0.56). The mileage cost cannot exceed the lowest possible discounted airfare.
 - E. Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the last night of judging if it is too late for judge to travel home.
 - F. Per Diem of \$30.00 per day during the judging assignment..
 - G. Club will provide all travel to and from Airport, Hotel and Trial site. Airline baggage fee (one checked bag) reimbursed. (receipts required)

(4) Additional:

- (a) The club specifically **will not** pay for house, baby or animal sitting, or cleaning bills.
 - (b) Club will reimburse Judge for the expense of photocopying exhibitor course copies.
 - (c) Club will provide local club contact numbers to be used, if needed, while Judge is in the area.
- (5) At least 3 months prior to the event, the club must provide Judge with the following:
- A detailed list of all available AKC Regulation equipment (i.e. number of wings & non-winged jumps, panel jumps, spread jumps, contact obstacles, etc.)
 - Length and number of available tunnels
 - Length of Bars and Wings for
 - Jumps
 - Panel Jumps
 - A scale drawing of the ring area
 - Ring dimensions i.e. 100' W x 100'L.
 - Ring entry and exit areas clearly marked.
 - Any unusual or noteworthy items/obstructions such as pillars, post, bushes, inclines/declines anthills, etc. should be marked
 - Type of ring barriers
 - Running surface: Dirt, Clay, Artificial, Natural Grass, Rubber Maps
 - Type Timing Electronic or Manual
- (6) A Premium List and final judging counts will be provided by the Club and sent to the Judge two weeks prior to the event. The Information may be e-mailed to:
- _____.
- (7) The judge will be provided the following:
- Adequate Ring Crew
 - A cooler dedicated to the Judge only containing Bottled water or choice of soda
 - Dedicated space for Judge's gear and paperwork and a chair for the judge to use
 - Judge will be provided a lunch
 - Measuring Wheel and Wicket to measure dogs if needed

I AM WILLING TO RUN ON THE SLATE and am agreeable to the restrictions listed above and below and reimbursements.

Signed: _____ Ph: _____

Print Name: _____

Address: _____

City _____ State: _____ Zip _____

E-Mail: _____ Ph: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gaill.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!

When filing by Petition...This contract must be received by the corresponding Secretary and one copy sent to the National Show Coordinator (listed above) on or before August 10, 20__.

BIOGRAPHIES

If I wish to submit biographical data not to exceed 100 words, I may do so. Numbers, initials, names, and addresses count as words. I will submit only factual data with no opinions or campaign promises. It is my responsibility to submit my biography to Joy Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com at the above address as soon as possible. I understand this is strictly voluntary and in no way required.

I understand biographies over 100 words will be returned if time permits, or will be shortened to meet requirements.

If I have any questions on the content of my biography, I may call Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer, MO 63023 forstknoll@gmail.com

at _____ or email at _____ (Initial) _____.

Sponsor _____ Signature _____



OFFICIAL CONTRACT TRACKING JUDGE

Dear :

Judge's Name (print) _____ Judge's No. _____

I agree to judge the German Shepherd Dog Club of America (GSDCA) Tracking Dog and Tracking Dog Excellent tests on Sunday, _____ and to plot the tracks for the tests on Saturday, _____, October 20__.

The GSDCA agrees to reimburse the following expenses:

1. Roundtrip mileage from home of record to **TRACK LOCATION** and return, plus in and around mileage at the tracking tests at a rate of \$.56 cents per mile.
2. Per Diem of \$30.00 per day during the judging assignment.
3. Tracking judges are granted a fee of \$150.00.
4. Transportation and lodging provided for them as follows:

H. Air transportation will be arranged and tickets will be purchased through the GSDCA selected travel agency (Jack's Travel 866-326-0871) at a travel schedule agreeable to the judge. All judges must purchase their tickets at least thirty days in advance of travel. If driving, the rate per mile will be allotted at (\$.56). The mileage cost cannot exceed the lowest possible discounted airfare.

I. Judges will be provided lodging, at a hotel chosen by the GSDCA, beginning the night before their scheduled judging assignment starts and continue through the last night of judging if it is too late for judge to travel home.

J. Provide two tickets to the Victory Dinner.

The assignments I am accepting are:

Tracking Dog (TD) Test & Plotting, __-__ October 20__. **Event #**

Tracking Dog Excellent (TDX) Test & Plotting, __-__, October 20__. **Event #**

The tests are All-Breed, All-American Dog, with preference to German Shepherds.

The GSDCA National Tracking Tests will be four Tracking Dog and four Tracking dog Excellent tracks unless the club invokes Section 17a, Combined Tests Exchange Policy.

Signed: _____ Date: _____
Judges Name, AKC Judge

Signed: _____ Date: _____
, Chair, Tracking, GSDCA

Print Name: _____ Ph: _____

Address: _____

E-Mail: _____ Date: _____

PLEASE RETURN ONE COPY OF THE SIGNED CONTRACT TO EACH OF THE FOLLOWING:

Tracking Chair
E-mail:

Gail Stiefferman, Show Chair and Corresponding Secretary, 9500 Rainbow Acres, Dittmer,
MO 63023
e-mail: forstknoll@gmail.com

PLEASE KEEP ONE COPY FOR YOUR RECORDS!



Conflict of Interest Statement/Incompatibility of Office

This document is a document in which the members of the Board of Directors of the German Shepherd Dog Club of America, Inc. ("Club") make disclosures to the Board of Directors ("Board") regarding any conflicts of interest and/or incompatibility of office situations for purposes of review by the Board and decisions made thereon.

This document covers a period commencing January 1, 20__ through and including December 31, 20__.

1. Relationships with the Club.

During the period set forth above, did you or anyone in your immediate family (husband, wife, child, stepchild, and in-law) have a business relationship in which remuneration was received by you or your immediate family? This provision does not include salaries paid to you or your immediate family. Yes _____ No _____

If your answer to the paragraph 1 is YES, please describe the remuneration received, the business relationship between you and/or your immediate family, and whether or not the business relationship has been disclosed to the Board.

2. Convictions and Charges.

During the period set forth above, have you been charged or convicted or entered a plea of "no contest" to a felony or a major misdemeanor? Major misdemeanor does not include parking tickets or speeding tickets. Yes _____ No _____

If your answer to the paragraph 2 is Yes, please describe the felony or major misdemeanor charged and if the felony or misdemeanor was dismissed, when was the dismissal made and by what agency. If you were convicted or entered a plea of "no contest", describe the felony or major misdemeanor, the date of the conviction or plea, and the sentence imposed.

3. Disbarment.

During the period set forth above, have you or a firm in which you hold majority interest (greater than 50%), been disbarred and/or prohibited from providing goods and/or services to any governmental agency of the United States? Yes _____ No _____

If your answer to the paragraph 3 is yes, please describe the circumstances under which the disbarment and/or the prohibition order was issued. If the disbarment or prohibition order terminated during the period set forth above, set forth the date such disbarment or prohibition order was terminated.

Please complete two copies of this document and forward one copy to the Treasurer of the Club and one copy to the Corresponding Secretary of the Club.

Member: _____

(Signature)

Member: _____

(Print)

APPENDIX 2 – CURRENT BY-LAWS

GERMAN SHEPHERD DOG CLUB OF AMERICA, INC. BY-LAWS

MEMBER APPROVED OCTOBER 2019 AND AKC APPROVED JANUARY 2020

ARTICLE I: NAME AND OBJECTS

SECTION 1. Name. The name of the Club shall be: "THE GERMAN SHEPHERD DOG CLUB OF AMERICA, INC."

SECTION 2. Objects. The Objects of the Club shall be:

- (a) To encourage, promote, and improve the breeding of quality purebred German Shepherd Dogs, to educate the fancy, and to do all possible to bring the natural qualities of the German Shepherd Dog to perfection;
- (b) To urge members and breeders to accept that standard of the breed, as approved by the American Kennel Club, as the only standard of excellence by which the German Shepherd Dog shall be judged;
- (c) To do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike conduct at all times;
- (d) To aid with every possible means in demonstrating the German Shepherd Dog's ability as a companion, military, police, drug and explosive detection, security, herding, search and rescue dog, therapy/assistance dog, and guide dog for the blind;
- (e) To conduct sanctioned matches, specialty shows, companion and performance tests and trials and any other events for which the Club is eligible under the Rules and Regulations of the American Kennel Club; and
- (f) To publish literature and periodicals in the interest of the German Shepherd Dog.

SECTION 3. Non-Profit Status. The Club shall not be conducted or operated for a profit, and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual. The Club is a Federal Income Tax exempt organization operating under Section 501(c)(7) of the Internal Revenue Code.

SECTION 4. By-laws Revisions. The members of the Club shall adopt and may from time to time revise such By-Laws as may be required to carry out these objects.

ARTICLE II: MEMBERSHIP AND ELIGIBILITY

SECTION 1. Membership. There shall be three (3) types of membership in an unlimited number; a Regular Membership, a Junior Membership and a Lifetime Membership.

(a) Regular Membership: To be eligible, a person must be eighteen (18) years of age or older, in good standing with the American Kennel Club and shall subscribe to the Objects of the Club, and that if accepted, shall abide by the Club's By-Laws, the Club's Membership Code of Conduct and the rules and regulations of the American Kennel Club.

(b) Junior Membership: To be eligible, a person must be between 9 and 17 years of age and shall subscribe to the Objects of the Club. Junior members cannot vote or hold office. Junior members cannot serve on committees other than junior committees. (Note: On their eighteenth (18th) birthday, a Junior Membership shall automatically be converted to a Regular Membership and granted all rights and privileges of a Regular Membership, including the requirement to pay dues).

(c) Lifetime Membership: Regular members who have had a continuous membership of 40 years. Lifetime members pay no dues but are eligible to vote and hold office.

SECTION 2. Dues. Member's dues shall be paid in advance and shall be payable on or before the first day of January of each year. The amount of the Club's annual dues shall be established by the Board and in no event shall the dues for regular members exceed \$75 each year unless otherwise changed by the Board. No member shall be entitled to vote on any Club business unless his/her dues have been paid for the current year.

SECTION 3. Application for and Election to Membership.

(a) Each applicant for membership shall apply on a form as provided by the Board. This form shall provide that the applicant agrees to abide by the By-Laws of the Club and by the rules of the American Kennel Club. The prospective member shall submit payment for the Club's current year's dues with his/her application to the Club to the Membership Chairperson. The endorsement of two members of the GSDCA is required on the application form. The names of the applicants shall be published in The German Shepherd Dog Review ("Review") as soon as possible after the receipt of their application. The applicant will be notified that his/her application has been received. Within sixty (60) days following the publication of the Review magazine in which the name of the applicant is listed, the applicant will be sent a letter granting the applicant all privileges of the Club including the right to vote, enclosing a copy of these By-Laws and a copy of the Standard of the German Shepherd Dog; provided no written objection has been filed with the Membership Chairman. Written and signed objections must be filed within thirty (30) days of the publication of the applicant's name. Publication date will start from the date of the 2nd class mailing receipt. If an objection is filed, a hold will be placed on such person's application pending expeditious investigation by the Membership Chairperson. A report of the Membership Chairperson will be submitted within forty-five (45) days to the Board by the Membership Chairman. The Board will address the report of the Membership Chairperson at the next regularly scheduled meeting of the Board.

(b) If there are objections to an applicant, an affirmative vote of two-thirds (2/3) of the Directors present at a meeting of the Board shall be required for membership. A vote on membership applications shall be secret.

(c) Upon election, applicants shall be notified by the Corresponding Secretary or Membership Chairperson and shall receive a membership card, a copy of these By-Laws and a copy of the Standard of the German Shepherd Dog. An applicant who has received a negative vote by the Board may be presented for membership by one of the applicant's endorsers at the next Annual Meeting of the Club. The Club may elect such an applicant by a favorable vote of 75% of the

members present. Applicants for membership who have been rejected may not reapply until twelve (12) months after such rejection.

SECTION 4. Termination of Membership. Membership may be terminated:

(a) By resigning. Any member in good standing, whose dues are current, may resign from the Club upon written notice to the Corresponding Secretary except no members may resign when in debt to the Club. Obligations other than dues will be considered a debt to the Club and must be paid prior to resignation.

(b) By lapsing. A member's membership is considered lapsed if he/she has failed to pay his/her dues for any year by January 1 of such year. In no case may a person whose dues are unpaid as of the date of a Club meeting be entitled to vote at a meeting. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid ninety (90) days after the first day of the fiscal year; however, the Board may grant an additional ninety (90) days of grace to such delinquent members in meritorious cases. Members paying during the grace period will retain the continuity of their membership but are not entitled to receive past Reviews.

(c) By expulsion. A membership may be terminated by expulsion as provided in Article VII of these By-Laws.

SECTION 5. Good Standing. A member in good standing is one whose dues are paid and who is not under suspension by the Club or the American Kennel Club.

ARTICLE III: MEETINGS

SECTION 1. Annual Meeting. The Annual Meeting of the Club shall be held in the month of September, October or November in conjunction with the National Specialty if possible. The time and location are to be designated by the Board. Written notice of the Annual Meeting shall be mailed or sent by email, or in any manner prescribed by the laws of the State of New York, to members of the Club by the Corresponding Secretary at least ninety (90) days prior to such meeting. The quorum for such meeting shall be three percent (3%) or two hundred (200) of the membership in good standing, whichever is the lesser.

SECTION 2. Order of Business. At the Annual Meeting, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- (a) Roll Call
- (b) Minutes of Last Meeting
- (c) Report of President
- (d) Report of Secretaries
- (e) Report of Treasurer
- (f) Report of Committees
- (g) Election of Officers and Directors
- (h) Membership Application Review

- (i) Unfinished Business
- (j) New Business
- (k) Adjournment

SECTION 3. Special Meetings of the Club. A Special Meeting of the Club shall be called by the President, or by a majority vote of the Directors who are present at a meeting of the Board, or by a majority of the Board who vote for such meeting by mail and/or email, or in any manner prescribed by the laws of the State of New York.

(a) Special meetings of the Club called by the President or by a majority vote of the Board shall be held within forty-five (45) days of such call.

(b) A Special Meeting of the Club shall be called by the Corresponding Secretary upon receipt of a petition signed by two hundred (200) members of the Club who are in good standing, such meeting to be held within forty-five (45) days of the receipt of the petition. All such meetings shall be held at a time and place designated by the Board. Notice of such meeting shall be delivered by mail and/or email, or in any manner prescribed by the laws of the State of New York, by the Corresponding Secretary to the membership at least fourteen (14) days, and no more than twenty-five (25) days, prior to the meeting. The notice of such meeting shall state the purpose or purposes of the meeting, and no other Club business may be transacted. The quorum for such meeting is one hundred fifty (150) members of the Club in good standing.

SECTION 4. Regular Board Meetings. Regular meetings of the Board shall be held on the last full weekend of January, April, and July and the day following the National Specialty. In the event of an emergency, the Board may change the date of the meeting by an affirmative vote of three-fourths (3/4) of the Board. Notice of the dates and locations of such meetings shall be delivered by mail or and/or email, or any manner prescribed by the laws of the State of New York, by the Corresponding Secretary to each member of the Board at least twenty (20) days prior to the date of the meeting. A quorum for all Board Meetings shall be a majority of the Board.

Meetings are defined as gatherings where attendees see and/or hear each other. This includes meeting (in person) “physically” in the same room or conducting a meeting by video conference or teleconference (including disciplinary hearings) or by any method prescribed by the laws of the State of New York. Items voted on by any method other than in person meetings must be confirmed in writing by the Corresponding Secretary within seven (7) days of such meeting.

For Board business to be conducted by email, video conference or teleconference (including disciplinary hearings);

1. every board member must be provided with the means to participate;
2. a procedure must be in place to verify the identity of the individuals participating to ensure that they are the eligible board members;
3. a mechanism must be in place to verify that the eligible board members are “listening”;
4. all board members must agree to participate in this manner in writing.

SECTION 5. Order of Business. At regular meetings of the Board, the order of business, unless otherwise directed by a majority vote of those present, shall be as follows:

- (a) Reading of the Minutes of the Last Meeting
- (b) Report of Secretaries
- (c) Report of Treasurer
- (d) Report of President
- (e) Report of Committees
- (f) Unfinished Business
- (g) Election of New Members
- (h) New Business
- (a) Adjournment

SECTION 6. Conduct of Business by Mail or Email. The Board may conduct its business by mail and/or email in accordance with AKC policy and/or in any manner prescribed by the laws of the State of New York.

SECTION 7. Special Board Meetings. Special meetings of the Board may be called by the President at any time. Notice of such meetings shall be delivered by mail, email and/or in any manner prescribed by the laws of the State of New York, by the Corresponding Secretary to each member of the Board at least five (5) days prior to the date of meeting. The notice shall state the purpose or purposes of the meeting.

Special meetings of the Board must be called by the President without undue delay upon a written request of two-thirds (2/3) of the Board stating the purpose of the desired meeting. Notice of such meeting shall be delivered by mail, email and/or in any manner prescribed by the laws of the State of New York, by the Corresponding Secretary to each member of the Board at least five (5) days prior to the date of the meeting. The notice shall state the purpose of the meeting and no other business shall be transacted.

SECTION 8. Minutes of the Meetings. The proceedings of these meetings (annual, special, regular) shall be recorded and the Minutes published in the Review. Such Minutes shall include the yeas and nays of all votes.

SECTION 9. Annual Financial Report. The Annual Financial Report of the Club shall be published in the Review within sixty (60) days of its delivery to the Board.

ARTICLE IV: DIRECTORS AND OFFICERS

SECTION 1. Board of Directors. The Board of Directors shall be comprised of the Officers of the Club and eight (8) other Directors. The Officers are elected for two-year terms. The Directors are elected for two-year terms, four (4) elected in alternating years. President and Vice President positions shall be elected on alternating years. All Officers and Directors must be members in good standing of the Club continuously during the time of their service. The general management of the Club's affairs shall be entrusted to the Board.

SECTION 2. Officers. The Club's Officers consist of the President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. They shall serve in their respective capacities, both in regard to the Club and its meetings, and the Board and its meetings. President and Vice President positions to be voted on in alternating years.

(a) The President shall preside at all meetings of the Club and the Board and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these By-Laws. The President shall be ex-officio, a member of all committees, standing and ad hoc, appointed from time to time by the Board, except the Nominating Committee. No person shall be eligible for nomination as President who has not served at least one (1) term as a director or other officer position.

(b) The Vice President shall have the powers and exercise the duties of the President in case of the President's, death, absence or incapacity and the Vice President shall assume the office of the President for the un-expired term in case of the President's death, absence or incapacity or if the President is unwilling or unable to serve.

(c) The Recording Secretary, or a designee, shall be responsible for the following: to take and to record minutes of all meetings of the members and of the Board; to furnish copies of all minutes to Board members in the form prescribed by the Board; delivered by mail, email and/or any manner prescribed by the laws of the State of New York, the minutes of these meetings to the Board in a timely manner and to carry out such other duties as are prescribed in these By-Laws and/or by the Board.

(d) The Corresponding Secretary, or a designee, shall have charge of the correspondence of the Club, notify members of meetings, notify Officers and Directors of their election to office, keep a record of all votes taken by mail, email and/or any manner prescribed by the laws of the State of New York, and of all matters of which the Club orders a record to be kept, maintain a copy of the up-to-date roll of the members of the Club with their addresses and, where possible, telephone numbers and email addresses, which roll shall be sent to any member in good standing, upon written request, not more than once each Club year and carry out such other duties as are prescribed in these By-Laws and/or by the Board.

(e) The Treasurer shall have a minimum of five (5) years of professional public or professional private accounting experience or similar, equivalent experience. The Treasurer, or a designee, shall collect and receive all monies due or belonging to the Club. He/she shall deposit the same in a depository satisfactory to the Board, in the name of the Club. Expenditures of funds shall be made by the Treasurer under authority granted by the Board. His/her books shall at all times be open to inspection by the Board. At every meeting he/she shall report to the Board the condition of the Club's finances and every item of receipt or payment not before reported. At the Annual Meeting he/she shall render an account of all monies received and expended by the Club during the previous fiscal year. The Treasurer or his/her designee shall maintain a roll of names, addresses and, if possible, telephone numbers and email addresses of all the members of the Club. If the Treasurer appoints a designee as provided above, such designee must be approved by the Board.

SECTION 3. Terms of Office. The President, Vice-President, Corresponding Secretary, Treasurer, and Recording Secretary shall each be elected for a two-year term. The Vice

President and Corresponding Secretary will be elected for a two-year term in years alternate to the election of the President, Treasurer and Recording Secretary.

SECTION 4. Vacancies. Any vacancies occurring among the Board of the Club shall be filled by the ladder system using the names appearing for Directors on the ballot in the most recently completed Club election in accordance with the By-Laws. If no additional names, or an insufficient number of names, were on the ballot in addition to those elected, the vacancy or vacancies shall be filled by the Board. In case of a tie vote for a place on the election ballot, the Board shall break the tie.

(a) Officers' positions that become vacant after election shall be selected by the Board except for the office of President, where the Vice President would succeed. A person filling such vacancy shall serve the remaining term of the person so replaced. Officers, Board members, and Committee Chairs shall turn over all Club records to their replacement within one (1) month to ensure the continuity of the position.

(b) Board members must notify the President or the Corresponding Secretary if unable to attend a Board meeting. No Officer or Director who has more than two (2) unexcused absences during his or her current term of office shall be eligible for election to a successive term.

SECTION 5. Club Credentials. Use of the Club stationery, past or present, or logos and insignia of the GSDCA, Inc., by any persons other than current officers and members of the Board or anyone specifically authorized by the Board is prohibited. Also restricted is use of such stationery for any purposes other than the official business of this Club.

SECTION 6. Security Bond. Any Officer, Director, Club member, or other person handling substantial Club funds shall furnish a security bond in such amount as may be determined by the Board the expense of such bond to be borne by the Club.

SECTION 7. Audit. The Board shall cause an annual audit of the Treasurer's records to be performed by a Certified Public Accounting firm.

SECTION 8. Conflict of Interest Policy. The Club has adopted a Conflict of Interest Policy affecting Officers, Directors and certain Committee Chairpersons pursuant to the requirement of provisions of the New York Non-Profit statutes.

ARTICLE V: THE CLUB YEAR, VOTING, NOMINATIONS, ELECTIONS

SECTION 1. Club Year. The Club's fiscal and official years start January 1 and end December 31. The elected Officers and Directors shall take office on the January 1 following the Annual Meeting.

SECTION 2. Voting. At the Annual Meeting or at a special meeting of the Club, voting shall be limited to those members in good standing who are present at the meeting, except for election of Officers and Directors, and except for amendments to the By-Laws and to the Standard for the breed, which shall be decided by written secret ballot cast by mail and/or by email and/or sent by electronic balloting by an independent firm if permitted by the laws of the State of New York and in accordance with policies of the American Kennel Club. Voting by proxy shall not be permitted. The Board may decide to submit other specific questions for decision of the members by written ballot cast by mail and/or by email and/or by electronic balloting by an independent firm if permitted by the laws of the State of New York and in accordance with policies of the American Kennel Club.

SECTION 3. Annual Election.

(a) At the Annual Meeting for the election of Officers and Directors, the vote shall be conducted by a ballot cast by mail and/or sent by electronic balloting by an independent firm if permitted by the Laws of the State of New York and in accordance with policies of the American Kennel Club.

(b) In order to count, a ballot must be received by the agent appointed by the Board of Directors to tabulate the results, no later than midnight of the day one (1) week preceding the Annual Meeting of the Club. A report of the results of such balloting shall be delivered in a sealed envelope to the Recording Secretary and the Corresponding Secretary by the agent, or its designee, prior to the Annual Meeting, and shall not be opened except at the Annual Meeting, in the presence of the members assembled. No ballots other than those mailed and/or sent by electronic balloting by an independent firm if permitted by the Laws of the State of New York and in accordance with policies of the American Kennel Club by the Corresponding Secretary shall count. The agent shall have been appointed in advance by the Board for the purpose of conducting the election. All ballots shall remain in the hands of the agent for a period of at least six (6) months subsequent to the election and then be destroyed. The accuracy and procedure of the agent shall be attested to by a designated auditing firm.

SECTION 4. Nominations and Ballots.

(a) No person may be a candidate in a Club election who has not been nominated in accordance with these By-Laws. A Nominating Committee shall be chosen by the Board at the January meeting. The Nominating Committee shall consist of four (4) members and four (4) alternates, none of whom shall be members of the Board or members of their immediate family or immediate household. One (1) member and one (1) alternate shall be chosen from each geographic section of the United States and its territories defined below:

Eastern Section consisting of Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New York, New Jersey, Pennsylvania, Maryland, Delaware, and District of Columbia, West Virginia, Virginia, North Carolina, South Carolina, Georgia, Florida, Puerto Rico

Heartland Section consisting of Michigan, Indiana, Ohio, Kentucky, Tennessee, Alabama, Mississippi, Wisconsin, Illinois

Mid-America Section consisting of Montana, Wyoming, Utah, Colorado, North Dakota, South Dakota, Nebraska, Kansas, Oklahoma, Texas, Minnesota, Iowa, Missouri, Arkansas, Louisiana.

Western Section consisting of Washington, Oregon, California, Nevada, Arizona, New Mexico, Idaho, Alaska, and Hawaii.

(b) In addition, there shall be one (1) Board member or an alternate Board member serving as Chairperson of the Committee, both of whom shall be selected by the Board and who shall have a vote only in case of a tie. An alternate shall serve only in case a Nominating Committee member for whom he/she is an alternate is unable or unwilling to serve. The Nominating Committee shall meet by telephone conference call, arranged by the Chairperson of the Committee. Upon completion of the balloting, each member of the Nominating Committee shall verify his/her individual vote to the Chairperson. Such verification shall be made within seventy-two (72) hours, preferably by mail and/or email, or any manner prescribed by the laws of the State of New York and must include the signature of the Committee Member. The Nominating Committee shall

nominate from among the members of the Club in good standing who are residents of the United States and its territories, one (1) candidate for each office scheduled to be filled in the upcoming election and four (4) candidates for Directors, plus candidates for any vacancies which are to be filled. The Nominating Committee shall consider geographical representation on the Board to the extent that it is practicable. The Committee shall secure, in advance of the meeting, the written agreement of each nominee to be considered, stating he/she meets the requirements and will serve if elected. The Committee shall then submit its slate of candidates to the Corresponding Secretary, not later than one hundred twenty (120) days before the Annual Meeting. The Corresponding Secretary shall mail the list by mail and/or email, or any manner prescribed by the laws of the State of New York, to each member of the Club not later than ninety (90) days prior to the date of the Annual Meeting. A person serving on the Nominating Committee is not eligible to be a candidate for any position in said election.

(c) Additional nominations may be made in written petition, addressed to the Corresponding Secretary, and received at his/her regular address on or before sixty (60) days prior to the date of the next Annual Meeting, signed by twenty-five (25) members in good standing and accompanied by a written agreement of each such additional nominee signifying his/her willingness to be a candidate. No person may be a candidate for more than one (1) position and must meet the qualifications of sub-section (a), above.

(d) If no valid additional nominations by written petition are received by the Corresponding Secretary at his/her regular address on or before sixty (60) days prior to the date of the next Annual Meeting, the Nominating Committee's slate shall be declared to have been elected, and no balloting will be required.

(e) If one or more valid additional nominations are received by the Corresponding Secretary, he/she shall mail and/or email, or any manner prescribed by the laws of the State of New York, to each member in good standing, on or before thirty (30) days prior to the Annual Meeting, a ballot listing all of the nominees for each position in alphabetical order, together with an envelope addressed to the agent appointed to count the ballots. The envelope shall be marked "Ballot," and shall bear the name of the member by whom it was sent, so that the agent may check the credentials of such person.

SECTION 5. Terms of Office.

(a) No person shall serve for more than eight (8) full consecutive Club years, or for more than eight (8) years out of any ten (10) years on the Board.

(b) Persons excluded from nomination in sub-section (a) above shall not be eligible for nomination as a Director or Officer of the Club until such time as two (2) consecutive official Club years have elapsed since such person has last served as a Director or Officer of the Club.

(c) The President may serve only two (2) consecutive terms in such capacity.

(d) No person other than the Treasurer shall be eligible for nomination as an Officer if election to such office will occur prior to seven (7) years of continuous membership in the Club immediately preceding such election. No person shall be eligible for nomination as a Director if election to such office will occur prior to five (5) years of continuous membership in the Club immediately preceding such election.

ARTICLE VI: COMMITTEES AND CHAIRPERSONS

SECTION 1. Appointment. The Board may each year appoint chairmen and standing committees to advance the work of the Club in such matters as dog shows, performance activities, companion events, trophies, annual prizes, membership, club elections, and other fields which may be well served by committees. Such chairpersons and committees shall also be subject to the final authority of the Board. Special chairpersons and committees may also be appointed by the Board.

SECTION 2. Termination. All appointed assignments terminate with the appointment and approval of a successor Chairperson. Any chairperson, committee or committee member appointed by the Board may be terminated by majority vote of the full membership of the Board. Written notice of such termination shall be given to the terminated chairperson, committee or committee member and the Board may appoint successors to those persons whose service has been terminated.

SECTION 3. Executive Committee. The Board shall elect from its own ranks an Executive Committee consisting of the President, who shall be Chairperson, and four (4) additional members. The Executive Committee shall act for, and on behalf of, the Board in the intervals between meetings of the Board. Any action taken by the Executive Committee shall remain effective until the next regular or special meeting of the Board at which time it shall be submitted to the Board for ratification.

SECTION 4. American Kennel Club Delegate. The American Kennel Club delegate must be a member of the German Shepherd Dog Club of America, Inc. He/she shall be appointed annually, for a period of one (1) year, with an unlimited number of terms permitted by the Board, and shall take charge of his/her office in the manner prescribed by the Board and the American Kennel Club. Among other duties the Delegate shall report to the Club all actions and matters discussed at the American Kennel Club Quarterly Delegate meetings. The American Kennel Club Delegate may be, but shall not be required to be, a member of the Board with voting privileges.

ARTICLE VII: DISCIPLINE

SECTION 1. American Kennel Club Suspension. Any member who is suspended from any of the privileges of the American Kennel Club shall automatically be suspended from all privileges of this Club for a like period.

SECTION 2. Charges.

(a) Any member may prefer charges against any other member for alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges, with specifications, must be filed in duplicate with the Corresponding Secretary, together with a deposit of one hundred dollars (\$100.00), either a certified check or money order, which shall be forfeited if such charges are not sustained by the Board following a hearing. If the Board refuses to entertain jurisdiction or if the charges are sustained by the findings of the Board, the deposit will be returned to the member who made said deposit.

The Corresponding Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting. Any Board member who is in any way involved on either side of the charge or is unable to make an impersonal evaluation, should inform the Corresponding Secretary immediately and must excuse themselves from all deliberations and

voting in regard to this particular disciplinary proceeding. Disciplinary hearings may be held via telephonic conference call.

The Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the breed. The Board must decide whether or not to entertain jurisdiction at the next regular or special meeting of the Board subsequent to the receipt of the charges by the Corresponding Secretary. One (1) or more members of the Board may be appointed to obtain additional information regarding the charge before the Board makes its decision. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interest of the Club or of the breed, it may refuse to entertain jurisdiction.

If the Board entertains jurisdiction of the charges, it shall fix a date and place of a hearing not less than seven (7) weeks nor more than fourteen (14) weeks after the Board decides to entertain jurisdiction. The Corresponding Secretary shall promptly send one (1) copy of the charges to the accused member by registered mail, return receipt requested, together with a notice of the hearing and an assurance that the accused member may personally appear in his/her own defense and bring witnesses if he/she wishes.

The Corresponding Secretary shall at the same time, by registered mail, return receipt requested, send notice of the hearing to the complainant along with an assurance that the complainant may personally appear and bring witnesses to attest to the charges. A copy of these By-Laws shall be included in the mailing to both the defendant and the complainant.

If the defendant fails to attend the hearing at the appointed time as directed, the hearing shall proceed without him/her. However, if the complainant, unless excused by the Board, fails to attend at the appointed time as directed, the charges against the defendant will be dropped and the complainant will forfeit his/her deposit.

(b) No ex-member of the Club who resigned from membership while charges were either in the process of being filed, or having been filed alleging misconduct and/or violations of the By-Laws, or having been found guilty of a charge made against him/her and then having his/her membership lapsed at the end of the first year or having resigned before the end of the fiscal year during which charges were entertained, may reapply for membership for a minimum period of three (3) years following the resignation or lapsing. Upon reapplication to membership, the Board, at its discretion may extend the three (3) year minimum waiting period commensurate with the severity of the original charges and reapplication may not take place for two (2) years after the last turn-down by the Board.

SECTION 3. Board of Directors Hearing. The hearing will be conducted either by a quorum of the Board or by a Committee of not less than three (3) members of the Board. The Board or the Committee have complete authority to decide whether counsel may attend the hearing, but both the complaining member and the accused member shall be treated uniformly in this regard. If the hearing is conducted by a quorum of the Board, the Board, after hearing all the testimony presented by complainant and defendant, shall decide if the charges are sustained. If the charges are sustained, the Board will determine the disciplinary action to be taken.

If the hearing is conducted by a Committee of Board members, then those members, after hearing all the testimony presented by complainant and defendant, shall decide by a majority vote to recommend to the Board that the charges be sustained. And if they so recommend, then again by a majority vote, the Committee will determine the disciplinary action to recommend to the Board.

Immediately after the Committee has reached a decision, a summary of its finding(s) and recommendation shall be put in written form and filed with the Corresponding Secretary. The Corresponding Secretary, in turn, shall immediately notify each of the remaining Board members of the Committee's findings and recommendations. Within twenty (20) days of the hearing, a quorum of the Board will consider the Committee's recommendations. The Board may decline to impose any disciplinary action, or it can reduce the action, but it cannot increase the disciplinary action recommended by the Committee. The Board cannot impose any disciplinary action if the Committee has found the accused not guilty.

All decisions by the Board regarding the disciplinary process will be made on a majority vote of a quorum of the Board.

Within seven (7) days of the Board's final decision, the Corresponding Secretary shall, by registered mail, return receipt requested, notify each of the parties of the decision and disciplinary action, if any. All testimony, discussions and written materials relating to the hearing and charges will be held in strictest confidence by the Board as well as by all involved parties, including witnesses. Any party violating this confidence shall be subject to disciplinary action.

SECTION 4: Disciplinary Action

Should the charges be sustained after the Board or the Committee has reviewed the documentary evidence and testimony presented by each party, the Board or the Committee may, by a majority vote of those present, suspend the accused member from all privileges of the Club for up to six (6) months from the date of the hearing or until the next Annual Meeting of the Club, if such meeting is scheduled to be held less than six (6) months after the hearing. The Board can reduce the penalty recommended by the Committee but cannot expand the penalty beyond the Committee's recommendation. If the Committee and the Board recommend that the accused member be expelled from the Club, the members of the Club shall consider such recommendation at the next Annual Meeting of the Club. The accused member may appear at the said Annual Meeting if he or she so desires. All decisions of the Board or the Committee with respect to the suspension or expulsion of a member of the Club shall immediately be filed in writing with the Corresponding Secretary. The Corresponding Secretary shall promptly notify each of the parties of the decision and penalty, if any.

SECTION 5. Expulsion. Expulsion of a member from the Club may be accomplished only at the Annual Meeting of the Club immediately following a hearing, and upon the recommendation of the Board as provided in Section 3 of this Article. The accused member shall have the privilege of appearing in his/her own behalf though no evidence shall be taken at this meeting. The President shall read the charges and the findings and recommendations, and shall invite the accused member, if present, to speak in his/her own behalf. The members present at the meeting shall then vote by secret ballot on the proposed expulsion. A two-thirds (2/3) vote of those present at the Annual Meeting shall be necessary for expulsion. If expulsion is not so voted, any unexpired terms of suspension shall stand.

ARTICLE VIII: AMENDMENTS

SECTION 1. Proposals for Amendments. These By-Laws may be amended from time to time or at any time as provided herein. The Standard of the German Shepherd Dog may be amended or changed only in accordance with American Kennel Club policies. Amendments to these By-Laws

may be proposed by the Board or by written petition addressed to the Corresponding Secretary, signed by ten percent (10%) or three hundred (300) of the membership in good standing, whichever is lesser. The petition must be received by the Corresponding Secretary no later than forty-five (45) days prior to the date of the next meeting of the Board in order to be considered at that meeting of the Board. Every petition shall be limited to one subject and must include the following: A) Petition subject must appear at the top of each page of the petition. B) Each member's signature, printed name and address, shall appear on a single line. C) The signature, printed name and address of the Petition Circulator must appear at the bottom of each page. Amendments proposed by such petition shall be promptly considered by the Board and must be submitted by mail and/or email, or any manner prescribed by the laws of the State of New York to the members by the Corresponding Secretary for a vote. Mailings of such proposed amendments shall take place in February and August of each year, though the Board, by a two-thirds (2/3) vote of the Board members present and voting, may establish additional mailing dates. Petitions dealing with matters other than Amendments to the By-laws or the Standard shall follow the above format. The Board by majority vote will determine whether or not to entertain such petitions.

SECTION 2. Voting. The By-Laws, as well as the Standard of the German Shepherd Dog, may be amended at any time, provided a copy of the proposed amendment has been mailed and/or emailed and/or sent by electronic balloting if permitted by the laws of the State of New York and in accordance with policies of the American Kennel Club, by the Corresponding Secretary to each member, accompanied by a ballot on which he/she may indicate his/her choice for or against the action to be taken. The notification shall specify a date not less than thirty (30) days after the date of mailing, by which date the ballots must be returned to the Corresponding Secretary or agent designated by the Board to be counted. The favorable vote of two-thirds (2/3) of the members in good standing whose ballots are returned within the stated time limit, shall be required to ratify any such amendment.

SECTION 3. Effective Date. No amendment to the By-Laws or to the Standard of the breed that is adopted by the Club shall become effective until after it has been approved by the Board of Directors of the American Kennel Club.

ARTICLE IX: DISSOLUTION

SECTION 1. The Club may be dissolved at any time by the written consent of not less than two-thirds (2/3) of the members in good standing. In the event of the dissolution of the Club, except for the purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the property of the Club, nor proceeds thereof, nor any assets of the Club, shall be distributed to any members of the Club, but after the payment of the debts of the Club, its property and assets shall be given to a charitable, non-profit organization for the benefit of dogs. This organization shall be selected by the Board.

ARTICLE X: PARLIMENTARY AUTHORITY

SECTION 1. The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Club in all cases to which they are applicable and in which they are not

inconsistent with these By-Laws and any other rules of order the Club may adopt from time to time or at any time.

---Amended October 2019 ---

APPENDIX 3 – BOARD MEMBERS ORIENTATION GUIDE

German Shepherd Dog Club of America



Board Members Orientation Guide

Joan F. Fox, Chair 2004-2009
Dr Zoë Backman, Chair 2010 – 2017
Myra Shear, Chair 2018 - present

The Policy & Procedures Manual And Preparation For Your First Meeting:

The Manual is your comprehensive guide to the infrastructure of the club. The cover page is a General Index of the Sections, followed by a P&P explanation and history, then followed by an Index of the Pages. This manual is available on the GSDCA website and may be read, printed from that and or downloaded to your desktop. Please acquaint yourself with the following subjects that will be necessary for the first meeting.

1. Board - Agenda for the Board Meetings
2. Breed Policy- 2 year lead policy
3. Budget and Finance- Budgets for Committees
4. Committees
5. Nominations- Nominating Committee
6. Petitions
7. Stationery- Please get a sample from the Central Office. A printer of your choice may duplicate duplicate sheets.
8. Reimbursement of expenses for Board members-per diem: committee expenses.
9. Travel: See P & P - Treasurer for details. You should purchase your own ticket at the lowest possible practical fare and please get a reimbursement form from the Treasurer at the meetings.

Prior to the Board Meeting the Corresponding Secretary and or the Meeting Sites Chairperson will send you a letter with details for the hotel where the meeting will be held, shuttle or other travel information, and food details. The agenda is prepared and distributed by the President but may also be distributed by the Corresponding Secretary.

Preparations:

The following agenda items detailed below need advanced Preparations:

January Board Meeting:

1. New Committee Chairpersons
The job description for each committee may be found in the Policy and Procedure Manual or may be requested from the previous Chairperson. Hence, the keeping of the "job description as you go" request.
2. Submit a budget for your committee (if already assigned):
You will be asked before the January meeting to submit a budget request for your committee to the Budget and Finance Committee for final approval. To help achieve this, if you are a new committee Chair, get a sample of the prior years budget from the former chairperson. Allowance for budgets depends upon expected revenues, from various sources, and is included in the final budget. It is extremely educational to attend/observe the first Budget and Finance Committee meeting held in January, usually the Thursday/Friday before the scheduled Board meeting. Check with the Corresponding Secretary for details.
3. Committee Reports:
Committee reports must be sent to all officers, Board members and committee chairs two weeks before a Board meeting to allot time for perusal. This may also be done by electronic means if the addressee can receive it.
4. Selection and Submissions to the Nominating Committee:
The Chairperson of this committee is appointed by the President and approved by the Board

Board Orientation Guide

- In advance of the January Meeting, Board members should seek qualified GSDCA members who are willing to serve on the Nominating Committee. One from each designated region (see map next page) is selected by the Board as described in the By-laws, Article V, Sect. 4, Nominations and Ballots and in the Policy and procedures Manual in Sect. IX
 - Each club member agreeing to serve on the Nominating Committee, (subject to Board election) must sign a form letter (see Policy and Procedure Manual Sect. IX and Forms) and send it to the sponsoring Board member to bring to the January Meeting to qualify for the slate.
5. A copy of All MOTIONS made should be submitted to the Recording Secretary and you should retain a copy. The forms are available at the meetings.

April Board Meeting:

The slate of judges for Conformation, Obedience, Herding, Agility, Tracking and Rally judges for the following years National Specialty Show are voted upon.

Preparation:

1. Read the "Method of Election of Judges" in the Policy and Procedures Manual, (Sect. II, and Sect. XII).
2. Each Board Member is responsible for bringing names of 3 qualified conformation, obedience, herding, agility, tracking rally judges to fill the judges slate.
3. Each of the proposed names must be submitted with a signed form letter and contract, provided by the National Show Coordinator. These signed letters by prospective judges must be forwarded to the Corresponding Secretary and the National Show Coordinator in advance of the April meeting so that he/she can print them for the meeting ballot.
4. The Board considers all the proposed candidates and they will by vote; decide which 6 conformation judges will appear on the slate. No Board members names may appear on the ballot. The membership can add other names by petition. See sample form in Section IX of the P and P Manual.
 - a. The approval of the Futurity/Maturity clubs is voted upon.
 - b. The selection of judges for the American Classic Dog Show is voted upon.

July Board Meeting:

Preparation:

1. Approve site for future Nationals
2. Approve Futurity/Maturity judges, show dates, and sites.
3. Approve agent for counting election ballots.

Annual National Meeting:

Preparation:

Prepare and bring 150 copies of your annual report to be placed on the membership table and provide copies of your report on white paper to the Recording secretary for inclusion in the minutes.

National Specialty:

Job description for Board Members at the National:

1. The Officers and Directors shall take an active part in the production of the National Specialty each year. Please refer to the Policy and Procedures Manual Sect. XII.

Board Orientation Guide

2. The following areas (but not limited to) shall be manned by the Board:
 - a. Work at the Parent Club tables
 - b. Take on coverage of breaks in various areas of the National as directed by the show Chairperson.
 - c. The make-up of the Show Committee is at the discretion of the Show Chair.
GSDCA Board members shall make up at least 50% of the committee.
 - d. Board members should be prepared to act in an official capacity as a Special assignment chair if asked.
 - e. Expressly for the National, Board members shall always act in the best interest of the show and the club as goodwill ambassadors.
 - f. Board members shall report any and all concerns to the Show Chair as soon as it comes to their attention. In no case, shall the Show Chairperson take other than any action.